

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA**

Wednesday, July 5, 2017

(Due To the Holiday on Tuesday, July 4th the Meeting will be held on Wednesday, July 5, 2017)

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
AND ENCOURAGED TO ATTEND**

Fred Holt, Treasurer, Journal Entries
 Hiring Form for Transfer Station Sub

1. **Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes - June 27, 2017**
3. **Old Business**
ZBA Agenda for July 26, 2017
Time Warner Franchise Agreement
4. **New Business**
Tax Collectors' end of month report - June
CEO End of Month Report – June
Pole Permit Application
Request from York County Budget Committee/letter from County Manager –Resolution
Notice (in Smart Shopper) York County Information/location Walk-through for construction projects at the Jail -July 14, 2017
Notice of recipient of the Alfred Veteran's memorial 2017 Scholarship
Planning Board agenda – July 5, 2017
Appointment Certificates:
Code Officer/911 Officer
Animal control Officer
Deputy Registrar of Voters/Deputy Town Clerk
Deputy Tax Collector
General Assistance Agent X 2
Member of the General Assistance Board of Appeals
Review of Re-Appointments for July 31, 2017
5. **Correspondence**
6. **Warrants**
7. **Acceptance & Appropriation of Funds**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, July 11, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
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4:00 p.m. Hissong Representatives RE: Old North Berwick Road

5:00 p.m. Jen Ouellette Re: MOU for Emergency Services

1. **Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes - June 20, 2017 & July 5, 2017**
3. **Old Business**
Littlefield Dam repairs update
4. **New Business**
Park & Recreation update
Alfred Water District – Quarterly Groundwater Nitrate Testing
Planning board Agenda – July 19th
Tax Commitment/Tax Rate Discussion
5. **Correspondence**
6. **Warrants**
7. **Acceptance & Appropriation of Funds**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, July 18, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
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4:15 Juie Gerrish Re: Ideas for Curbing at the Alfred Green

1. **Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes July 11, 2017**
3. **Old Business**
Zoning Board of Appeals Decision Discussion
Canopy Grant update
4. **New Business**
Letter/Ad Re: Thank you Festival Committee
Appointment Certificates:
 - Deputy Treasurer
 - Brothers Beach Committee
 - Conservation Commission
 - Fueling February Committee
 - Historical Committee
 - Library Endowment Committee
 - Planning Board
 - Veterans CommitteeTree Growth Renewal Application
York County Assessors Return
Town Owned Property - Map 1 Lot 4-A Proposed Bid discussion
5. **Correspondence**
6. **Warrants**
7. **Acceptance & Appropriation of Funds**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, July 25, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
AND ENCOURAGED TO ATTEND**

1. **Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes July 18, 2017**
3. **Old Business**
4. **New Business**
 - Open Bank Statements
 - Hiring Form (2)
 - Resignation Letter
 - Purchase Authorization
 - General Journal Entry
 - Local Road Assistance Program
 - Payment in Lieu of Taxes – Avesta Housing
 - Widow Exemption
 - RSU #57 Surplus Property
5. **Correspondence**
6. **Warrants**
7. **Acceptance & Appropriation of Funds**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, August 1, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
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4:00 Chief David Lord – Permanent Firefighter Discussion

Jon Lord – Road Commissioner

- 1. Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 2. Selectmen's Minutes July 25, 2017**
- 3. Old Business**
 - Haybrook Bridge Discussion
- 4. New Business**
 - Resignation – ZBA
 - Resignation – Planning Board
 - Appointment Certificates
 - Patco Letter of Credit renewal
 - MMA Property & Casualty Pool
 - CEO – End of month report
 - Request for training
- 5. Correspondence**
- 6. Warrants**
- 7. Acceptance & Appropriation of Funds**
- 8. Any Other Business**
- 9. Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 10. Pending Issues**
- 11. Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, August 8, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
AND ENCOURAGED TO ATTEND**

4:10 p.m. Executive Session per MRSA Title 1, §405, C

4:30 p.m. Jim Boldebook & Dana Libby RE: Contract Zone Application

- 1. Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 2. Selectmen's Minutes August 1, 2017**
- 3. Old Business**
E-mail from Matt Hill & Steve Buck RE: Hay Brook Bridge
Notice from MMA Risk Management Services RE: Library inspection Action Plan
Benches on the Town Green
- 4. New Business**
Assessing Exemption Applications – Veterans X 2
Tree Growth update application
Tax Abatement x 2
Planning Board minutes – July 19, 2017
Draft Notice for Bid of tax Foreclosed Property
Notice of Resignation from Budget Committee
Request for Training – Town Clerk
MMA Notice of Health Benefits Changes for 2018
Request from Census Bureau
- 5. Correspondence**
- 6. Warrants**
- 7. Acceptance & Appropriation of Funds**
- 8. Any Other Business**
- 9. Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 10. Pending Issues**
- 11. Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, August 15, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
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Darcy Hobgood, Tax Collector – July end of month report

Fred Holt Re: Monthly Bank Statements

4:15 Chief David Lord Re: Full Time Firefighter position

5:00 Jon Lord, Road Commissioner Re: Roads discussion

6:00 Paul Gauthier Re: Keyword

- 1. Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 2. Selectmen's Minutes August 8, 2017**
- 3. Old Business**
 - Town Owned Property – Whichers Mills Road
 - Request to Attorney Rachin
 - Contract Zoning Application discussion
 - Letters to: Ken Gerry, Joyce Krahling and Heidi Gendreau
 - Letter to Chris Carpenter
- 4. New Business**
 - Park & Recreation – Sandbox
 - Tax Abatement X 3
 - Tax Supplement X 1
 - Planning Board agenda – August 16, 2017
 - Payment in Lieu of Taxes – Three rivers Land Trust
 - Revised Maine Planning & Land Use Laws – request for 3 copies
- 5. Correspondence**
- 6. Warrants**
- 7. Acceptance & Appropriation of Funds**
- 8. Any Other Business**
- 9. Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 10. Pending Issues**
- 11. Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, August 22, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
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5:00 Jon Lord, Road Commissioner

- 1. Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 2. Selectmen's Minutes August 15, 2017**
- 3. Old Business**
 - Brothers Brach update
 - Town Green/Canopy Grant – Review Soil Analysis Report
 - Letter to Arthur Karcher
 - Contract Zoning Public Hearing – August 29, 2017
 - Discussion of setting time for Executive Session with Town Attorney Rachin per Title 1, §405, 6, E.
- 4. New Business**
 - Tax Abatement (s)
 - Tax Supplemental
 - RSU #57 Agenda – August 23, 2017
 - State Tree Growth Executive Order
 - Notice of Dividend Check from MMA Property & Casualty
 - Planning Board Agenda – August 23, 2017
 - Letter of Resignation
 - Letter to Ray Blanchette
 - Appointment Certificate(s) Zoning Board of Appeals, Beach Committee
- 5. Correspondence**
- 6. Warrants**
- 7. Acceptance & Appropriation of Funds**
- 8. Any Other Business**
- 9. Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 10. Pending Issues**
- 11. Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, August 29, 2017
4:00 p.m.
MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
AND ENCOURAGED TO ATTEND**

**PUBLIC HEARING
CONTRACT ZONING APPLICATION
6:00 P.M. CONANT CHAPEL**

1. **Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes August 22, 2017**
3. **Old Business**
 - Massabesic Forest
 - Beach Committee Update
 - Update on Sale of Town Property to Keywood
 - Review Request to RSU #57 Towns Re: winter Roads
 - Review Information from Fred Holt Re: Sale of foreclosed property
 - Report on Interview with applicant for Fulltime Firefighter position
4. **New Business**
 - Tax Abatement X 2
 - Tax Supplement X 2
 - Letter to Resident Re: Invoice for Requested Signs
 - Application from Resident Re: Interest to serve on Planning Board
 - MMA Risk Management Re: increase in Coverage for Fire Station and for the Parsons Memorial Library
 - Planning Board notice of Public Hearing – September 6, 2017
5. **Correspondence**
6. **Warrants**
7. **Acceptance & Appropriation of Funds**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, September 5, 2017
4:00 p.m.**

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Jim Allaire, CEO – End of Month Report - August

- 1. Public Comment: Selectmen invite public comment on any item** on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 2. Selectmen's Minutes August 29, 2017**
- 3. Minutes of Public Hearing August 20, 2017**
- 4. Findings of Fact – August 29, 2017 Public Hearing “On Shaker Pond”.**
- 5. Old Business**
 - Contract Zone Agreement Review
 - Draft Special Town Meeting Warrant for September 27, 2017
 - E-MAIL FROM Chief Bors Re: Full Time Firefighter Position
 - MMA Risk Management response of Marshall & Swift values
- 6. New Business**
 - Planning Board Pubic Hearing Agenda – September 6, 2017
 - Library Agenda – September 6, 2017
 - Vacation Notification Policy
 - Charter Communications Notice of Fee Payment
 - Voting Delegate – MMA Annual Business Meeting October 4, 2017
- 7. Correspondence**
- 8. Warrants**
- 9. Acceptance & Appropriation of Funds**
- 10. Any Other Business**
- 11. Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
- 12. Pending Issues**
- 13. Adjournment**

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**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, September 12, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
AND ENCOURAGED TO ATTEND**

4:00 p.m. Executive Session with Attorney Leah Rachin over Phone per MRSA Title 1, §405.6. E.

5:00 p.m. Open Bids for Town –Owned Property : Map 1 Lot 4-A

Fred Holt: General Journal Entry
Open Monthly Bank Statements

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes September 5, 2017**
3. **Sign Closing Documents on Map1 Lot 21 and Map 1 Lot 20B from Alfred to Keyword Manor**
4. **Old Business**
Update on Canopy Grant
Update on Winter Roads Research
5. **New Business**
Planning Board Minutes – Joint Public Hearing, August 29, 2017
RSU \$57 Agenda – September 13, 2017
Maine Revenue Proposed 2018 State Valuation
Hiring Form – Fire Department
Tax Abatement
Assessing Contract
Zoning Board of Appeals Agenda September 13, 2017
6. **Correspondence**
7. **Warrants**
8. **Acceptance & Appropriation of Funds**
9. **Any Other Business**
10. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
11. **Pending Issues:** Review of Personnel Policy, Winter Roads Contract
12. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, September 19, 2017**

3:30 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
AND ENCOURAGED TO ATTEND**

3:30 p.m. Executive Session with Attorney Leah Rachin over Phone per MRSA Title 1, §405.6. E.

**5:00 p.m. Public Hearing – General Assistance Ordinance – Donna Pirone, Welfare Director
Fred Holt, Treasurer – Journal Entries**

Darcy Hobgood, Tax Collector – End of Month Report, August

**6:00 PUBLIC HEARING – Conant Chapel
WARRANT FOR SEPT. 29, 2017 Town Meeting**

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes September 12, 2017**
3. **Old Business**
Review Invitation to Bid Re: Map 1 Lot 4-A
Update on Canopy Grant – Revised Invoice
Review and sign Notice Pursuant to 38MRSA §563 (6) and (10)(B) Re: additional closing document for Sale of Town Owned Property to Keywood Manor
Memo to Fire & Rescue Chiefs Re: Hiring Process
Marijuana Legislative/Legal Updates
4. **New Business**
Massabesic Forest/Conservation Commission letter, e-mails and meeting
Draft Memo to Departments/Committees
Zoning Board of Appeals Minutes – July 26, 2017
Planning Board Agenda – September 20, 2017
5. **Correspondence**
6. **Warrants**
7. **Acceptance & Appropriation of Funds**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues:** Review of Personnel Policy, Winter Roads Contract
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, September 26, 2017**

4:00 p.m.

**MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED
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**5:00 p.m. PUBLIC HEARING – LIQUER LICENSE RENEWAL-OAK STREET BISTRO
Per MRSA 28-A Chapter 27, §653**

**5:30 p.m. Jon Lord, Road Commissioner – Discussion of Workshop Date/Materials Re: Winter
Roads**

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes September 19, 2017**
3. **Old Business**
Reminder - **7:00 PM SPECIAL TOWN MEETING, Wednesday Sept. 27th Conant Chapel**
Revised Memo to Department Heads/Committee Chairs
4. **New Business**
Planning Board Request Re: Planning Land Use Laws
RSU #57 Agenda – September 27, 2017
Historical Committee Minutes – June 27, 2017
Hiring Form – Transfer Station Sub
Endowment Committee – Member from Budget Committee
5. **Correspondence**
6. **Warrants**
7. **Acceptance & Appropriation of Funds**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues:** Review of Personnel Policy, Winter Roads Contract
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.