

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, October 1, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

4:00pm – Robert Tripp – Municipal Valuation Return (MVR) and Proposed 2020 State Valuation

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**

September 24, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
6. **New Business**

Zoning Board of Appeals Resignation
Dave Lowe – email regarding the Trio conversion to SQL
Timesheet Revision
Freedom of Access Training Memo and Certification Form
Website request for change(s) Form
7. **Correspondence**

Journal Tribune to end 135 year run
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Thursday, October 3, 2019
8:00 a.m.**

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

Journal Tribune notified at 3:35pm on October 2, 2019.

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.

2. **New Business**

Town Clerk Resignation
Discussion of Town Clerk Position and Ad
Town Clerk Revised Job Description
Appointment Papers for Interim Town Clerk and Deputy Interim Town Clerks
Appointment Papers for Interim Registrar of Voters and Deputies Interim Registrar of Voters

3. **Any Other Business**

4. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.

5. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, October 8, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.

2. **Selectmen's Minutes**

October 1, 2019
October 3, 2019

3. **Warrants**

4. **Acceptance & Appropriation of Funds**

5. **Old Business**

Colin's Meadow – Plowing
MMA Property and Casualty – Pending Inspection Item

6. **New Business**

Revised Job Description(s) Registrar of Voters, Secretary/General Assistant Agent, Deputy Town Clerk
Town Clerks End of Month – September
Election Worker/Ballot Clerk Appointment
Assessor's 801 Form
Assessor – Veteran Exemption
Discussion: Officials Page of the Code Book
Resignation – Planning Board and Zoning Board of Appeals Secretary

7. **Correspondence**

8. **Any Other Business**

9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.

10. **Pending Issues**

11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, October 15, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

4:00pm – Bob Tripp, Assessor – Maine Tree Growth Renewal (2 parcels) and Tree Growth Withdrawal Penalty

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes** October 8, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
6. **New Business**
Appointment Certificate - Planning Board Member
Revised Job Description(s)
Tax Collector's End of Month – September
Library Minutes – October 7, 2019
Interim Town Clerk – Notice to Treasurer
A-Copi - Non-Appropriation Addendum
Quarterly Groundwater Nitrate Testing Results
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
Branches overhanging Town Hall
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, October 22, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
October 15, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
6. **New Business**
New Hire Form RE: FF/EMT-B
New Hire Form RE: Secretary to Planning Board and Zoning Board of Appeals
Assessor's Abatement
Assessor's Return
Planning Board Agenda
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, October 29, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

- 4:00 pm - Robert Tripp** – Abatements
Application for Veteran's Exemption
Sales Ratio Study
Property Tax Relief Program Notice – Homestead Exemption
Int'l Association of Assessing Officers Training/Annual Meeting
- 4:30 pm – Dean Currier** – Park and Rec/Festival Committee Up-date
- 5:30pm – Jim Allaire** – report on Code inspection/concern

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
October 22, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
Colin's Meadow Lane Road Bond
Colin's Meadow Lane road conditions agreement
6. **New Business**
Shaker Woods Committee Walk and Meeting
F-250 Ford Truck Recall
Planning Board/Zoning Board of Appeals Secretary – Job Description
Fueling February Attendant – Job Description
Town Clerk – Job Description
Deputy Town Clerk – Job Description
Tax Collector – Job Description
Deputy Tax Collector – Job Description
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, November 5, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

4:00pm – Colin's Meadow Lane road bond
Colin's Meadow Road Conditions agreement up-date
4:30pm – Auditor's report

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
October 29, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
6. **New Business**
Office Remodel – Fred Holt
Trio training -- in-house
Notice of Zoning Board of Appeals Public Hearing
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, November 12, 2019
4:00 p.m.**

5:00 P.M. PUBLIC HEARING – JUNKYARD PERMIT(S)

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

4:00pm - Dominique Zulueta RE: Potential paving project at Library

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
November 5, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
6. **New Business**
Supplemental Tax Bills
Tree Growth Application
Alfred Sales Analysis Explanation
Library Monthly Safety & Health Audits
Parsons Memorial Library Minutes – November 4, 2019
Tax Collector Report – October, 2019
Town Clerk Report – October, 2019
Alfred Festival 2020 Up-date
Park & Rec Request
Winter Road discussion
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Thursday, November 14, 2019
2:00 p.m.**

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Executive Session: MRSA Title 1 §405.6.A(1) Discussion of Town Clerk Position – potential decision on candidate**
3. **Any Other Business**
4. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, November 19, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

4:00pm - Chris Carpenter, Fire Rescue Chief – Capital Improvement Plan

4:45pm – Executive Session - MRSA Title 1 §405.6.A (1) Discussion of Town Clerk Position

5:00pm - Jon Lord and Dean Currier – Ballfield fence

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
November 12, 2019
November 14, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
6. **New Business**
Application for Veteran Exemption
MDOT Culvert Replacement
Parsons Memorial Library Trustee Resignation
Letter of Acceptance/Thank-you Library Trustee
Tax Collector – Certificate of Settlement – 2018
Budget Committee Agenda – Nov 25, 2019
Thank you to Town Clerk Applicants
2020 Town Meeting/Holiday Schedule
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, November 26, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

4:00pm - Matt Leach – Road safety dialogue

York County Shelter RE: Certification of Local Approval for Nonprofit

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
November 19, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
Saco Road Complaint and Discussion
Vehicles and Traffic Ordinance Discussion
Revised Alfred Holiday Schedule
Notice to Town Clerk Re: Special Town Meeting
Special Town Meeting Warrant – Review and Sign
6. **New Business**
Resignation from Alfred Conservation Commission and Thank you
Extended Appointment Certificate(s): Lisa Cook, Interim Town Clerk
Lisa Cook, Interim Registrar of Voters

Widow Exemption
Letter from Attorney Leah Rachin Re: Notice of professional move
Planning Board Request for Consideration
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
Replacement Flags
Ballfield Fence Spraying Estimate
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, December 3, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
November 26, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
Replacement Flags for spring
Attorney Rates for Drummond-Woodsum Law Office
Review Addendum to Winter Road Maintenance Contract
Thank you letter to Conservation Commission Member
Thank you letter to Parsons Memorial Library Children's Librarian
6. **New Business**
Tax Collector November Report
Town Clerk November Report
Charter Communications Quarterly Report
Conservation Commission November meeting minutes
Deputy Town Clerk Appointments – Chalmers and Cook
Deputy Registrar of Voters Appointments – Chalmers and Cook
Town Clerk Appointment - Hewitt
Registrar of Voters Appointment – Hewitt
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
Ballfield Fence Spraying Estimate
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, December 10, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

4:00pm Robert Tripp, Assessor – three Tree Growth renewal letters

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
December 3, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
Proposed Town Clerk/Tax Collector combined office space
Replacement Flags Quote
Final Step – Property Tax Relief Act (Homestead Exemption)
6. **New Business**
Library Safety Audit
Re-Appointment of Election Warden
Letter to resident regarding Colin's Meadow Lane
Email Memo regarding personal email addresses
7. **Correspondence**
RSU update on Facility Use Schedules & weather cancellations
8. **Any Other Business**
Transfer Station Scheduling Questions
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
Ballfield Fence Spraying Estimate
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, December 17, 2019
4:00 p.m.

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Selectmen's Minutes**
December 10, 2019
3. **Warrants**
4. **Acceptance & Appropriation of Funds**
5. **Old Business**
Revised Library Inspection Report
Discussion of Assistant Librarian Position (Executive Session MRSA Title 1 §405 6.(1)
Recorded Warranty Deed for Colin's Meadow Lane
6. **New Business**
Appointments – Comprehensive Plan x 1; ZBA x 1; Veterans Committee x 1; Planning Board x 1;
Festival Committee x 3; Election Warden x 1; and Fire/Rescue x 7
Application for Veteran Exemption
Unemployment Compensation Notice
Fire/Rescue Collection Agency Agreement
PILOT re: Woodsedge 2019
Hiring Forms Re: Fire/Rescue X 2
7. **Correspondence**
8. **Any Other Business**
9. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
10. **Pending Issues**
Ballfield Fence Spraying Estimate
11. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, December 24, 2019

There will be no Board of Selectmen's
meeting on
Tuesday, December 24, 2019.

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Monday, December 30, 2019
3:30 p.m.**

NOTIFIED WATERBORO REPORTER & SMART SHOPPER

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Warrants**
3. **Acceptance & Appropriation of Funds**
4. **Any Other Business**
5. **Adjournment**

Selectmen Meeting agenda is subject to change up to the time of the meeting.

**TOWN OF ALFRED
SELECTMEN'S MEETING AGENDA
Tuesday, December 31, 2019
10:00 a.m.**

MEETINGS ARE OPEN TO THE PUBLIC AND ALL ARE WELCOMED AND ENCOURAGED TO ATTEND

1. **Public Comment:** Selectmen invite public comment on any item on this agenda or any topic discussed by the Selectmen at this meeting. Public comment shall be limited to two minutes per individual with comments directed to the Selectmen only.
2. **Warrants**
3. **Acceptance & Appropriation of Funds**
4. **Any Other Business**
5. **Adjournment**

CANCELLED

Selectmen Meeting agenda is subject to change up to the time of the meeting.