



CITY OF ALLEGAN  
CITY COUNCIL MEETING  
Monday, June 12, 2023 – 7:00PM  
City Hall – 231 Trowbridge Street Allegan, MI 49010

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7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

**Note: Please be courteous and turn cell phones off during the meeting.**

**1. CALL TO ORDER**

**2. ROLL CALL (Excused Absences if Any)**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

4A – Approval of the Regular Council Meeting Agenda for June 12, 2023.

**5. APPROVAL OF MINUTES**

5A – Approval of the Study Session Minutes from May 22, 2023, Council Meeting.

5B – Approval of the Regular Meeting Minutes from May 22, 2023, Council Meeting.

**6. SPECIAL PRESENTATIONS & RECOGNITIONS BY MAYOR OR COUNCIL**

**7. FIRST READING OF ORDINANCES and SCHEDULING OF PUBLIC HEARINGS**

**8. PUBLIC HEARINGS AND ADOPTION OF ORDINANCE**

**9. PUBLIC COMMENT**

**10. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

10A – Request from the Allegan Area Arts Council.

**11. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

11A. City Boards, Commissions and Area Agencies

11A.1 – Airport Advisory Board June Meeting – Peter Hanse

11A.2 – Historic District Commission June Meeting – Mike Zeter

11B. Finance Department

11B.1 – Request to approve Accounts Payable and Payroll.

11B.2 – Request to adopt Resolution 23.20 authorizing FY2023 4<sup>th</sup> quarter budget adjustments.

11B.3 – Request to adopt Resolution 23.21 approving a wage increase for non-union full-time and part-time employees.

#### 11C. Police Department

#### 11D. Water Utilities

11D.1 – Request to approve a purchase order for Wade Trim for engineering services for the Eastern Ave lift station rehab in the amount of \$45,000.00.

#### 11E. Public Works

11E.1 – Request to approve abandoning the turf runway at Padgham Field Airport.

11E.2 – Request to approve Prein & Newhof for engineering services related to abandoning the Padgham Field turf runway and authorize a budget amendment in the amount of \$7,000.00 for these services.

11E.3 – Request to approve an easement with Michigan Gas Utilities for the Riverfront Park.

11E.4 – Request to adopt Resolution 23.22 approving a grant application to the Michigan Department of Natural Resources for the SPARK Program.

11E.5 – Request to adopt Resolution 23.23 approving a grant application to the Michigan Department of Transportation.

#### 11F. City Manager & City Clerk

11F.1 – Request to approve the City of Allegan Code Enforcement Manual.

11F.2 – Request to accept the MEDC Ready Redevelopment Communities Technical Assistance Grant in the amount of \$27,750 to help fund a Wayfinding Assessment and Schematic Plan.

11F.3 – Request to approve P.O. # in the amount of \$37,000 for Guide Studio, Inc. to develop a Wayfinding Assessment and Schematic Plan for the City of Allegan.

## **12. BOARD APPOINTMENTS**

12A – Appointment of Carolyn Blass to the Historic District Commission with a term set to expire on December 31, 2025.

12B – Appointment of Rosie Hunter to the Historic District Commission with a term set to expire on December 31, 2026.

12C – Appointment of Jason Watts to the Zoning Board of Appeals/Construction Board of Appeals with a term set to expire on December 31, 2025.

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12D – Appointment of Rachel McKenzie to the Zoning Board of Appeals/Construction Board of Appeals with a term set to expire on December 31, 2026.

**13. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR**

**14. CLOSED SESSION**

**15. ADJOURNMENT**

**PLEASE NOTE**

**AUDIENCE PARTICIPATION:**

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, on items listed under agenda numbers 11B-11F; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 11B-11F above shall be as follows:

1. Announcement of the agenda item by the Mayor.
  2. Verbal report provided by staff.
  3. Mayor asks councilmembers if they have any questions for staff to clarify the staff report.
  4. Mayor opens/closes the floor to receive public comment (if a public hearing is required or if the mayor determines public comments is warranted).
  5. Motion is made by a council member and seconded by another council member.
  6. Mayor then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
  7. Mayor calls for a vote on the item after discussion has occurred.
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