



6:00 PM Planning Commission (Action to be taken by Commission on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. **CALL TO ORDER**

2. **ROLL CALL (Excused Absences if Any)**

3. **APPROVAL OF AGENDA**

3A - Approval of the Planning Commission Meeting Agenda for June 20, 2023.

4. **APPROVAL OF MINUTES**

4A – Approval of the Planning Commission Minutes from May 15, 2023.

5. **PUBLIC COMMENT (for items not on the agenda)**

6. **NEW BUSINESS**

6A – Public Hearing on the City of Allegan Master Plan and recommendation to City Council for their approval.

6B – Discussion on update to the City’s Zoning Ordinance.

7. **REPORTS FROM ZONING ADMINISTRATOR & CITY OFFICERS**

8. **COMMUNICATIONS FROM COMMISSION MEMBERS**

9. **ADJOURNMENT**

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Commission during public hearings and under “Public Comment,” members of the audience may address the Commission, on items listed under agenda numbers 6A; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 6A- above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
2. Verbal report provided by staff.
3. Chairperson asks commission members if they have any questions for staff to clarify the staff report.
4. Chairperson opens/closes the floor to receive public comment (if a public hearing is required or if the Chairperson determines public comments is warranted).
5. Motion is made by a commission member and seconded by another commission member.

6. Chairperson then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
 7. Chairperson calls for a vote on the item after discussion has occurred.
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**City of Allegan
Planning Commission Meeting
May 15, 2023
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010**

MINUTES

1) Call to Order

The meeting was called to order at 6:00 pm.

2) Attendance

Present: Jason Watts, Roger Bird, Jason Ramaker, Alyssa Ramirez, Tom Slocum, Patrick Westover, Traci Perrigo, and Teresa Galloway

Absent: Julie Emmons

Others Present: Joel Dye, City Manager

After the attendance was taken, brief introductions occurred to welcome Jason Ramaker.

3) Approval of Agenda

Motion by Traci Perrigo, supported by Tom Slocum to approve. Motion Carried 8-0.

4) Approval of Minutes

Motion by Roger Bid, supported by Traci Perrigo to approve the March 20, 2023, Meeting Minutes. Motion carried 8-0.

5) Public Comment

There was no public comment.

6) New Business

6A – Discussion regarding a potential City of Allegan Infill Ordinance for New Construction

The Planning Commission reviewed a DRAFT Infill Zoning Ordinance which would ensure that new residential construction is compatible with the surrounding neighborhood. After much discussion the Planning Commission directed staff to look into ordinance further and

bring back a more complete ordinance at their next meeting.

6B – Discussion regarding the public comment open house on the City of Allegan DRAFT Master Plan.

The Planning Commission agreed to hold a public comment open house on Thursday June 8, 2023, from 5:00 PM to 6:30 PM.

8) Reports from Zoning Administrator and City Officers

There were no reports.

9) Communication from Commission Members

There was no communication.

10) Adjournment

Motion by Tom Slocum, supported by Roger Bird to adjourn the meeting at 6:58 p.m.

**Respectfully submitted by
Joel Dye, City Manager**



City of Allegan
City Manager's Office
269.673.5511
231 Trowbridge Street
Allegan, MI 49010

MEMORANDUM

TO: City of Allegan Planning Commission
FROM: Joel Dye, City Manager
REVIEWED BY: N/A
DATE: June 20, 2023

SUBJECT: Public Hearing on the City of Allegan Master Plan and Recommendation to City Council that they adopt the City of Allegan Master Plan.

Action Requested:

It is requested that the Planning Commission hold the public hearing on the City of Allegan Master Plan and forward a recommendation to City Council to approve the City of Allegan Master Plan

Background:

Over the past couple years, the City of Allegan has worked on updating their Master Plan. Through this process the city engaged residents through an online survey, met with individual organizations, reviewed the updates during public meetings, and held a public open house. A completed draft of the Master Plan has been available for the public's final review for the past 42 days which satisfies the state's requirement to make the plan available for public comment review.

At your June 20, 2023, meeting the Planning Commission will hold one final public hearing on the Master Plan and be asked to recommend to City Council that they adopt the Master Plan as presented.

The Master Plan can be found at this [link](#).

Attachments:

None



City of Allegan
City Manager's Office
269.673.5511
231 Trowbridge Street
Allegan, MI 49010

MEMORANDUM

TO: City of Allegan Planning Commission
FROM: Joel Dye, City Manager
REVIEWED BY: N/A
DATE: June 20, 2023

SUBJECT: Discussion Regarding the Zoning Ordinance

Action Requested:

It is requested that the Planning Commission discuss the update to the City's Zoning Ordinance

Background:

After the adoption of the Master Plan later this summer, the Planning Commission will now begin reviewing zoning ordinance and making updates to align the zoning ordinance with the new master plan.

At your June 20, 2023, meeting we will briefly review the zoning ordinance and outline how we want to proceed with the update.

The zoning ordinance can be found at this [link](#).

Attachments:

None