



CITY OF ALLEGAN  
CITY COUNCIL MEETING  
Monday, October 9, 2023 – 7:00PM  
City Hall – 231 Trowbridge Street Allegan, MI 49010

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7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

**Note: Please be courteous and turn cell phones off during the meeting.**

**1. CALL TO ORDER**

**2. ROLL CALL (Excused Absences if Any)**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

4A – Approval of the Regular Council Meeting Agenda for October 9, 2023.

**5. APPROVAL OF MINUTES**

5A – Approval of the Study Session Meeting Minutes from the September 25, 2023, Council Meeting.

5B – Approval of the Regular Meeting Minutes from the September 25, 2023, Council Meeting.

**6. SPECIAL PRESENTATIONS & RECOGNITIONS BY MAYOR OR COUNCIL**

**7. FIRST READING OF ORDINANCES and SCHEDULING OF PUBLIC HEARINGS**

7A – First reading and scheduling of a second reading and public hearing for the October 23, 2023, Council meeting for Ordinance 513 to amend Chapter 12 – Garbage and Refuse, of the City of Allegan Code of Ordinances.

**8. PUBLIC HEARINGS AND ADOPTION OF ORDINANCE**

8A – Second Reading, Public Hearing, and Adoption for Ordinance 511 to amend Chapters 1, 2, 3, 4, 5, 7, 7.5, 10, 10.5, 11, 14, 15, 18, and 21 of the City of Allegan Code of Ordinances.

**9. PUBLIC COMMENT (Comments will be limited to three (3) minutes or less)**

**10. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

**11. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

11A. City Boards, Commissions and Area Agencies

11A.1 – Historic District Commission October Meeting – Mike Zeter

11A.2 – Airport Advisory Board October Meeting – Peter Hanse

11B. Finance Department

11B.1 – Request to approve Accounts Payable and Payroll.

11C. Public Safety

11D. Water Utilities

11D.1 – Request to authorize a purchase order for Plummer’s Environmental to perform potholing services for the Distribution System Materials Inventory project in the amount of \$105,788.

11E. Public Works

11E.1 – Request to authorize a purchase order for Wesseling Services LLC for 2023-2026 Downtown Winter Snow Clearings contract in the total amount of \$82,500.

11E.2 – Request to authorize a purchase order for Scott Engineering for the design of a watermain anchor on the 2<sup>nd</sup> Street Bridge in the amount of \$6,000.

11E.3 – Request to declare a street sweeper and power washer as surplus items to be sold at auction.

11F. City Manager & City Clerk

11F.1 – Request to adopt Resolution 23.29 to approve the establishment of an early voting precinct.

11F.2 – Request to approve a contract with Professional Code Inspections of Michigan, Inc to perform administration and enforcement of the City of Allegan Rental Housing Program and associated fees.

**12. BOARD APPOINTMENTS**

**13. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR**

**14. CLOSED SESSION**

**15. ADJOURNMENT**

**PLEASE NOTE**

**AUDIENCE PARTICIPATION:**

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, on items listed under agenda numbers 11B-11F; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 11B-11F above shall be as follows:

1. Announcement of the agenda item by the Mayor.

2. Verbal report provided by staff.
3. Mayor asks councilmembers if they have any questions for staff to clarify the staff report.
4. Mayor opens/closes the floor to receive public comment (if a public hearing is required or if the mayor determines public comments is warranted).
5. Motion is made by a council member and seconded by another council member.
6. Mayor then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
7. Mayor calls for a vote on the item after discussion has occurred.