



**CITY OF ALLEGAN  
CITY COUNCIL REGULAR MEETING MINUTES  
Monday November 13, 2023, at 7:00 PM  
City Council Chamber – 231 Trowbridge Street  
Allegan, Michigan**

**1. Call to Order**

Mayor Galloway called the meeting to order at 7:00 PM.

**2. Roll Call**

Present: Andrus, Bird, Galloway, Hanse, Morgan, Redding, Zeter

Absent: None.

Also Present: City Manager Joel Dye, Downtown Manager Parker Johnson, City Clerk Michaela Kleehammer, Finance Director Tracy Stull, and Water Utilities Director Doug Sweeris.

**3. Pledge of Allegiance**

**4. Approval of Agenda**

4A – Approval of the Regular Council Meeting Agenda for November 13, 2023.

Motion by Andrus with support from Bird to approve the Regular Meeting Agenda for November 13, 2023. **Motion passed 7-0.**

**5. Approval of Minutes**

5A – Approval of the Study Session Meeting Minutes from the October 23, 2023, Council Meeting.

Motion by Morgan with support from Hanse to approve the study session meeting minutes from October 23, 2023. **Motion passed 7-0.**

5B – Approval of the Regular Meeting Minutes from the October 23, 2023, Council Meeting.

Motion by Andrus with support from Hanse to approve the regular meeting minutes from October 23, 2023, as amended. **Motion passed 7-0.**

## 6. Special Presentations & Recognition by Mayor or Council

6A – Selection of Mayor and Mayor Pro-Tem

Mayor Galloway nominated Mayor Pro-Tem Bird for Mayor. Bird accepted the nomination. **Motion passed 7-0.**

Councilmember Zeter nominated Councilmember Redding for Mayor. Redding declined the nomination.

Councilmember Andrus nominated Councilmember Hanse for Mayor Pro-Tem. Hanse accepted the nomination. **Motion passed 7-0.**

Councilmember Zeter nominated Councilmember Redding for Mayor Pro-Tem. Redding declined the nomination.

## 7. First Reading of Ordinances and Scheduling of Public Hearings

7A – First reading and scheduling of a second reading and public hearing for the November 27, 2023, Council meeting for Ordinance 516 to amend Chapter 19, 20, and 22 of the City of Allegan Code of Ordinances.

Motion by Hanse with support from Galloway to schedule a second reading and public hearing for the November 27, 2023, Council meeting for Ordinance 516. **Motion 6-1. Yea: Andrus, Bird, Galloway, Hanse, Morgan, Zeter. Nay: Redding.**

## 8. Public Hearings and Adoption of Ordinance

8A – Second reading, public hearing, and adoption of Ordinance 515 to amend Chapter 8 – Cemeteries, of the City of Allegan Code of Ordinances.

Public Hearing (7:12): Let the record show that no public comment was given.

Motion by Andrus with support from Hanse to adopt Ordinance 515. **Motion passed 7-0.**

8B – Public hearing and adoption of Resolution 23.30 to add 605 N Eastern Avenue (Lot 22) to an existing Industrial Development District.

Public Hearing (7:14-7:15): The property owner briefly described his future plans for this parcel.

Motion by Andrus with support from Galloway to adopt Resolution 23.30. **Motion passed 6-0 (Hanse abstaining).**

## 9. Public Comment (Comments will be limited to three (3) minutes or less)

- The following individuals spoke during public comment:
  - Mary Coburn

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- Greg King
- Mary Jo Berry
- Ron Jones

## 10. Written Petitions & Reports from Special Committees

10A – Request from the Allegan District Library.

Motion by Andrus with support from Galloway to approve the request from the Allegan District Library with the caveat that they pay \$200/night for a total of \$400 for sound and lighting technician and list the City of Allegan as a sponsor for the event. **Motion passed 7-0.**

## 11. Reports from Boards, Commissions & City Offices

11A. City Boards, Commissions, and Area Agencies

11A.1 – Historic District Commission November Meeting – Mike Zeter

11A.2 – Downtown Development Authority November Meeting – Teresa Galloway

11A.3 – Public Spaces Commission November Meeting – Bill Morgan

11A.4 – Construction Board of Appeals November 9, 2023, Meeting – Joel Dye

11B. Finance Department

11B.1 – Request to approve Accounts Payable and Payroll.

Motion by Hanse with support from Morgan to approve accounts payable and payroll. **Motion passed 7-0.**

11C. Public Safety

11D. Water Utilities

11D.1 – Request to authorize a purchase order for Kennedy Industries Inc. for Eastern Avenue lift station pump repairs in the amount of \$8,995.

Motion by Galloway with support from Hanse to authorize the purchase order for Kennedy Industries Inc. **Motion passed 7-0.**

11D.2 – Request to authorize a purchase order for Northwest Kent to install pipe and fittings to replace the existing water meter at the Allegan County Fairgrounds in the amount of \$7,193.

Motion by Andrus with support from Hanse to authorize a purchase order for Northwest Kent. **Motion passed 7-0.**

11D.3 – Request to authorize a purchase order for RS Technical Services Inc. for installation of replacement chlorine pumps at the Water Treatment Plant in the amount of \$25,150.60.

Motion by Galloway with support from Hanse to authorize a purchase order for RS Technical Services Inc. **Motion passed 7-0.**

11E. Public Works

11E.1 – Request to authorize a purchase order for Camp & Cruise for the replacement of storm-damaged kayak launch at Jaycee Park in the amount of \$12,218.40 and authorize a budget adjustment in the amount of \$2,500 to cover the city’s insurance deductible.

Motion by Morgan with support from Redding to authorize the purchase order for Camp & Cruise. **Motion passed 7-0.**

11E.2 – Request to approve an agreement with the Michigan Department of Transportation.

Motion by Andrus with support from Galloway to approve the agreement with MDOT. **Motion passed 6-1. Yea: Andrus, Bird, Galloway, Hanse, Morgan, Redding. Nay: Zeter.**

11F. City Manager & City Clerk

11F.1 – Request to authorize a purchase order for Johnson Controls to repair the boiler at the Griswold Auditorium in the amount of \$4,512 and authorize a budget adjustment to cover said cost.

Motion by Morgan with support from Galloway to authorize the purchase order for Johnson Controls. **Motion passed 7-0.**

11F.2 – Request to adopt Resolution 23.31 to transfer an OPRA certificate for 208 Trowbridge Street from Grain, LLC, to Landy’s Bandy’s, LLC.

Motion by Andrus with support from Morgan to adopt Resolution 23.31. **Motion passed 6-1. Yea: Andrus, Bird, Galloway, Hanse, Morgan, Redding. Nay: Zeter.**

11F.3 – Request to review and decide on how to proceed with the proposed amendments to the AT&T Cellular Lease on the Western Avenue water tower.

Motion by Hanse with support from Galloway to keep the current rate structure for the AT&T Cellular Lease. **Motion passed 6-1. Yea: Andrus, Bird, Galloway, Hanse, Redding, Zeter. Nay: Morgan.**

**12. Board Appointments**

**13. Communications from City Manager, Council & Mayor**

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City Manager Dye thanked Councilmember Galloway and Mayor Bird for serving as Mayor and Mayor Pro-Tem for the past year and welcomed Mayor Pro-Tem Hanse to the position. Dye also asked Council to reach out to the City Clerk if they would like to change seats for the next year.

Downtown Manager Johnson reminded Council about the ribbon cutting ceremony for the Downtown Infrastructure and Streetscape project that is scheduled for November 25<sup>th</sup> and the activities scheduled for that day. Johnson also mentioned the upcoming Allegan Community Players production of “Almost, Maine” at the Griswold Auditorium scheduled for November 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup> and the Holiday parade scheduled for December 1<sup>st</sup>.

Water Utilities Director Sweeris and Councilmember Morgan congratulated Mayor Bird and Mayor Pro-Tem Hanse on their appointments.

Councilmember Andrus inquired about current water loss statistics, thanked Sargent Gorby for his presense at tonight’s meeting, thanked Councilmember Galloway for her tenure as mayor during a difficult year, and congratulated Mayor Bird and Mayor Pro-Tem Hanse on their appointments.

Councilmember Galloway inquired about the status of the house on River Street that burned in a fire and about a letter she received from the city and Abonmarche about potholing.

Councilmember Zeter shared his opinion of events from the last City Council meeting and remarked that the leaf cleanup has been running smoothly.

Mayor Pro-Tem Hanse thanked his fellow council members for their votes and noted that he will be absent at the November 27<sup>th</sup> meeting.

City Manager Dye mentioned an email he sent to Council earlier in the day regarding a change in schedule for the upcoming strategic planning meetings and asked Council whether the new days will work.

Mayor Bird thanked his fellow council members for their votes.

#### **14. Closed Session**

#### **15. Adjournment**

Mayor Galloway adjourned the meeting at 8:23 PM.

**Respectfully submitted,**

**Michaela Kleehammer, City Clerk**