

Allegan, Michigan

January 11, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Moment of silence

Roll Call

Present: Councilmembers: Gratz, Leverence, Manning, McKenzie, Tripp, Mayor Ingalsbee

Absent: Morgan

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to excuse Councilmember Morgan from the meeting. Motion passed by acclamation.

Approval of Minutes Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve the Regular City Council meeting minutes of December 14, 2015. Motion passed by acclamation. Councilmember McKenzie, supported by Councilmember Leverence, made a motion to approve the Special City Council meeting minutes of December 14, 2015. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented that winter is here. She encouraged everyone to shop local.

City Manager's Report Wished everyone a Happy New Year and is looking forward to a great year ahead.

Petitions and Public Comment

Communications City Manager R. Hillard presented the Public Meetings for 2016. Councilmember Leverence would like to see meeting cancellations posted on the City's website.

City Manager R. Hillard announced Talent 2025, January 12, 2016 at 6:30pm at AAESA Education Service Center, 310 Thomas Street. He encouraged all to attend.

Councilmember McKenzie, supported by Councilmember Leverence, made a motion to approve the request received from Allegan Credit Union to place a banner on the Temporary Sign Structure on Hubbard Street from April 9, 2016 to May 9, 2016 in the left location. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve the request received from Blessed Sacrament Church to place a banner on the Temporary Sign Structure on Hubbard Street from October 17, 2016 to November 5, 2016 in the middle location for their annual bazaar on November 5, 2016. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to table the request received from Leah Ward, Boardwalk Ice Cream, to use the Riverfront stage free of charge on June 12th; June 26th; July 10th; July 24th; August 7th; August 21st; September 4th and September 18th, 2016 from 5:00pm til dark for jam sessions. Motion passed with Councilmember Leverage voting no.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from Sherri Hahn, Sylvia's Place, to use the Griswold Auditorium free of charge for a fundraiser on January 30, 2016 from 8:30am~3:30pm. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Positive Options, Allegan, Michigan to use the Griswold Auditorium free of charge for a fundraiser on February 27, 2016 from 10:00am~5:00pm. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from Chris West, Plum Pudding Productions to use the Griswold Auditorium free of charge for "A Christmas Carol" the first weekend in December, 2016 (December 2, 3 & 4) and for up to 45 hours in rehearsal time from November 1st thru December 2nd, 2016. Councilmember McKenzie stated this approval was for 2016 only and that further discussions with City Council will be taking place regarding the additional four years as requested in the proposal. Motion passed by acclamation

Hearings Councilmember Tripp, supported by Councilmember McKenzie, made a motion to set a public hearing for the sale of City Owned Property, 155 Brady Street to Hartman Ellis Agency, Ltd., Allegan, Michigan for February 8, 2016 at 7:05pm. Motion passed with Councilmember Leverage voting no.

Programs

RESOLUTIONS

RESOLUTION NO. 16.01

A RESOLUTION TO APPOINT COMMISSIONERS TO THE CITY OF ALLEGAN HOSPITAL FINANCE AUTHORITY COMMISSION

WHEREAS, pursuant to the Hospital Finance Authority Act, Act 38, Public Acts of Michigan, 1969, as amended, the City of Allegan (the "City") has created and approved

the incorporation of the City of Allegan Hospital Finance Authority (the “Authority”); and

WHEREAS, the Authority’s Articles of Incorporation provide that the Authority is governed by the City of Allegan Hospital Finance Authority Commission (the “Commission”) composed of three members appointed by the City Council; and

WHEREAS, it is necessary to appoint commissioners to fill three vacancies on the Commission.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Michael Morton is appointed as a Commissioner of the Authority commencing as of the date of this Resolution for a term to expire on the first Monday of January 2017.
2. Robert Hillard is appointed as a Commissioner of the Authority commencing as of the date of this Resolution for a term to expire on the first Monday of January 2018.
3. Tracy Stull is appointed as a Commissioner of the Authority commencing as of the date of this Resolution for a term to expire on the first Monday of January 2019.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and are rescinded.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve Resolution 16.01 as presented. Motion passed by acclamation.

RESOLUTION 16.02

Councilmember Tripp excused himself and left the room. Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve Resolution 16.02 as presented. This resolution approves a Charitable Gaming License for the Allegan Area Chamber of Commerce. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards DPW Director A. Haskin discussed his Quarterly Activity Report.

Councilmember Manning reviewed the minutes from the Parks Commission meeting held on December 7, 2015.

Councilmember McKenzie presented the minutes from the Downtown Development Authority meeting held on December 10, 2015.

Councilmember Tripp reviewed the minutes from the Public Works Committee meeting held on December 14, 2015.

Councilmember Manning discussed the minutes from the Airport Advisory Board meeting held on January 4, 2016 and the minutes from the Parks Commission meeting held on January 4, 2016.

Appointments Councilmember Leverage, supported by Councilmember Gratz, made a motion to appoint Fred Jordan to the Economic Development Corporation to fill an unexpired term until April, 2019. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve payroll in the amount of \$187,403.94 and accounts payable in the amount of \$707,270.58. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin stated the new "Welcome Center Project is out for bid.

Promotions Director K. King is working on the 2016 Events Plan. She announced the Regent Theatre is now open 7 days a week.

Utilities Superintendent D. Sweeris stated the plants are running good and sludge hauling from the Wastewater Plant was completed today.

Allegan County Commissioner M. Thiele commented the Allegan County Animal Shelter is now under the operation of Wishbone and the food for Meals on Wheels is now being prepared at the Allegan County Jail.

Council Comments

Councilmember Leverage is enjoying the snow.

Councilmember Tripp thanked DPW Director A. Haskin for his Quarterly Report.

Councilmember Manning is looking forward to the Strategic Planning meeting.

Councilmember Gratz gave an update on the Rowdy Reindeer event and thanked the band for playing.

Mayor Ingalsbee encouraged everyone to see the Star Wars movie.

Mayor Ingalsbee adjourned the meeting at 7:39pm.

Respectfully submitted,

Lori K. Vander Clay
Deputy City Clerk

This institution is an equal opportunity provider and employer

Allegan, Michigan

January 25, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Chris from Dunningville Church led the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp,
Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of January 11, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented that today was a nice day.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment

Communications Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from Adela Garcia to place a banner on the Temporary Sign Structure on Hubbard Street from January 26, 2016 to February 20, 2016 in the middle location for the event Upward Spiral. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to remove the following request from the table. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve the request received from Leah Ward, Boardwalk Ice Cream to use the Riverfront Stage free of charge on June 12th; June 26th; July 10th; July 24th; August 7th; August 21st; September 4th and September 18th, 2016 from 5:00pm til dark for jam sessions. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from MADD to rent the Griswold Auditorium at the rate of \$25.00 per hour for their Victim Impact Panels in 2016. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve the request received from Christ Community Church to have their annual Procession of the Cross public observance on Good Friday, March 25, 2016 at 11:30am starting at the Mahan Park Gazebo and for a police escort. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request received from Western Days Ministries to use the Griswold Auditorium free of charge for their fundraiser concert on June 11, 2016. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Leverage, made a motion to approve the request received from Councilmember Manning to place “missing persons’ public service announcements” on the Regent Theatre screen waiving the cost of advertising for a six month period. Motion passed by acclamation.

Hearings

Programs

Resolutions

RESOLUTION 16.02

Amendment to the City of Allegan Municipal Policy Manual

WHEREAS, under the authority of various provisions of the Municipal Policy Manual and the Code of Ordinances of the City of Allegan, the City Council wishes to amend various existing city policies and fees and codify with existing policies and fees; and

WHEREAS, changes to **Article III Griswold Rental Policy Guidelines** and shall be incorporated into the Allegan Municipal Policy Manual and read as attached.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the above stated additions to the City of Allegan Municipal Policy Manual be adopted as recommended by the City staff; and

BE IT FURTHER RESOLVED, that the policies and fees hereto shall be the policy as established for the City of Allegan; and all other policies and fees to the extent of such conflict are hereby repealed.

Councilmember Morgan, supported by Councilmember Gratz, made a motion to approve Resolution 16.02 as presented. Motion passed by acclamation.

Ordinances City Manager R. Hillard introduced Ordinance 447. Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Ordinance 447 for first reading. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the Mutual Services Agreement between City of Allegan and Positively Allegan, a Michigan Nonprofit Corporation. Motion passed by acclamation.

Requests for Payments Councilmember Leverage, supported by Councilmember Tripp, made a motion to approve the request for payment received from Allegan County Road Commission for chip sealing various City streets in the amount of \$72,232.46. Motion passed by acclamation.

Requests for Purchases, Services and Equipment Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the request for services received from Adams Outdoor Advertising, Kalamazoo, Michigan for Farmers Market billboards in the amount of \$4,280.00. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember Gratz talked about the 2015 Planning Commission Activity Report.

Mayor Ingalsbee presented the 4th Quarter Police Department Activity Report and the 2015 Year End Report.

Mayor Ingalsbee presented the Water and Wastewater Treatment Plant Activity Reports for December, 2015.

Councilmember Gratz reviewed the minutes from the Planning Commission meeting held on January 18, 2016.

Appointments Councilmember Tripp, supported by Councilmember Gratz, made a motion to appoint Kimberly Munn to the Economic Development Corporation for a six (6) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to appoint Mike Villar to the Downtown Development Authority for a four (4) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to appoint Megan Bouwman to the Downtown Development Authority for a four (4) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to appoint Judith McCall to the Design Advisory Board for a one (1) year term. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to appoint Mike Villar to the Design Advisory Board for a one (1) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to appoint Bruce Campbell to the Design Advisory Board for a two (2) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Leverage, made a motion to appoint Paula Mintek to the Design Advisory Board for a two (2) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to appoint Councilmember Manning, ex officio to the Design Advisory Board. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to appoint Councilmembers Manning, Tripp and Mayor Ingalsbee to the Parks Commission Selection Sub-committee. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$90,022.81 and accounts payable in the amount of \$145,006.23. Motion passed by acclamation.

Department Supervisors Report

Council Comments Councilmember Manning thanked the Council for approving the missing person PSA on the Regent screen prior to the movie.

Councilmember Tripp commented that Millgrove Brewery is looking to move into a vacant downtown building.

Mayor Ingalsbee adjourned the meeting at 7:31pm.

Respectfully submitted,

**Lori K. Vander Clay
Deputy City Clerk**

Allegan, Michigan

February 8, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Brian Sowle gave the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverence, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Finance Director T. Stull

Approval of Minutes Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the Regular City Council meeting minutes of January 25, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee had nothing to report.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment Dwight Shanack is interested in submitting a proposal to purchase the City's non-working hydro-electric plant.

Communications Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Allegan Community Credit Union to use the Riverfront and Mahan Park for their all day community event on Saturday, May 7, 2016. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from Community Action Head Start to use the Griswold free of charge on April 13, 2016 and April 14, 2016 for the 4th Annual Pirate and Princess Ball. Motion passed by acclamation.

Hearings Mayor Ingalsbee opened the public hearing at 7:06pm for the proposed sale of 155 Brady Street. Joe Leverence, Baker Allegan Studios of 148 Mill District Road shared the MSU report with City Council. He commented that he has no personal benefit regarding this building, but for the benefit of the City taxpayers it needs to be occupied by a business that is going to draw people into the downtown and not used as

City or business offices. He has a problem with City Council and not Hartman-Ellis Agency.

Betty McDaniel, 502 Marshall Street wants 155 Brady Street sold to Kd Lake. This property needs to be placed back on the tax roll. She indicated that Ms. Lake is confident that her current building will be occupied once she moves to 155 Brady Street.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to close the public hearing at 7:17pm. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to set a public hearing for March 14, 2016 at 7:05pm to consider the donation of 425 Hubbard Street. Motion passed by acclamation.

Programs

Resolutions

Ordinances City Manager R. Hillard introduced Ordinance 447 of 2016. He explained this ordinance amends current purchasing regulations. Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Ordinance 447 for final reading and approval. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards Mayor Ingalsbee presented the following minutes from the Finance Committee meeting held on January 11, 2016; the Development Committee meeting held on January 25, 2016; the Public Safety Committee meeting held on January 25, 2016; the Historic District Commission meeting held on February 1, 2016; the Economic Development Corporation meeting held on February 3, 2016 and the Design Advisory Board meeting held on February 3, 2016.

Appointments Councilmember Gratz, supported by Councilmember McKenzie, made a motion to re-appoint Brad Burke to the Zoning Board of Appeals for a three (3) year term. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to re-appoint Allen Philley to the Zoning Board of Appeals for a three (3) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to re-appoint Seth Hough to the Construction Board of Appeals for a two (2) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to re-appoint James Beaudoin to the Construction Board of Appeals for a two (2) year term. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Morgan, made a motion to re-appoint Tod Heckman to the Construction Board of Appeals for a two (2) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to re-appoint of George Zeock to the Construction Board of Appeals for a one (1) year term. Motion passed by acclamation.

Councilmember Morgan, supported by Councilmember McKenzie, made a motion to appoint Rick Day to the Construction Board of Appeals for a one (1) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to re-appoint Gerald Barbini to the Local Officers Compensation Board for a five (5) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to re-appoint Lori K. Vander Clay to the Pension Committee for a four (4) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to re-appoint Doug Sweeris to the Pension Committee for a three (3) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to re-appointment Kurt Hatfield to the Board of Review for a four (4) year term. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$88,743.36 and accounts payable in the amount of \$415,815.51. Motion passed by acclamation.

Department Supervisors Report

Council Comments

Allegan County Commissioner M. Thiele shared the recent recycling options as determined by Allegan County. He stated the deadline would be in April.

Councilmember Manning reminded everyone to check the facts before listening to rumors.

Councilmember Leverage announced that 142 Brady has been sold and plans are to renovate.

Mayor Ingalsbee adjourned the meeting at 7:40pm.

Respectfully submitted,

**Tracy Stull
Finance Director**

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Alan Carson gave the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve the Regular City Council meeting minutes of February 8, 2016. Motion passed by acclamation. Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve the Special City Council meeting minutes of February 13, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee is delighted to receive the 2016 Events flyer. Lots of things to do in 2016.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment Greg Paggeot, 2832 104th Avenue, Allegan indicated he received financing on February 16th from Huntington National Bank. He spoke with the City Manager on the 17th and was told that 155 Brady was a done deal. He submitted, via email, his request to purchase 155 Brady. He encouraged City Council to vote for what is best for the downtown.

Joe Leverage, 148 Mill District Road, Allegan commented he feels like this is part of the movie, Groundhog Day. He called out Councilmember Tripp regarding his comment in July about 90% of restaurants failing within the first year of business. He then listed restaurants inside the City limits and outside the City that are still in business. He feels that 90% failure rate is false. He stated that City Council has not voted on the proposed purchase agreement with Hartman-Ellis Agency and there is no guarantee that they will improve the building as stated in the agreement. This doesn't have to be ugly, we could all be heroes. Be positively Allegan.

Carol Bollinger, Valley Township, commented on her 25 years in the banking industry and that Huntington Bank is highly regarded. This deal with Mr. Paggeot must be good for them to approve. She wants a fine dining restaurant in downtown Allegan.

John Hanse, 223 Hubbard, Allegan talked about the verbal commitment that was received for 155 Brady to be used as a nursing college. He would like the City to open up this to everyone.

Barbara Marr, Cheshire Township would like City Council to seriously consider needs of the downtown and your direct input needs to benefit the City. This opportunity needs to be open to all businesses because Allegan is a destination.

Per the request of Mayor Ingalsbee, Item G-2 will be the next item on the agenda.

Communications Council reconvened at 7:20pm. K. King, Promotions Director announced the Positively Allegan 2016 Event Schedule.

Mayor Ingalsbee announced the ACCTV Quarterly Meeting, February 29, 2016, 7:00pm at Allegan Township Hall.

Councilmember Gratz, supported by Councilmember Morgan, made a motion to **NOT** join the Allegan County Recycling Program. Motion passed by acclamation.

Councilmember Leverage excused herself. Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Baker Allegan Studios to place a banner on the Temporary Sign Structure from August 12, 2016~August 21, 2016 in the left location to advertise FiberFest. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve the request received from First Congregational Church to place a banner on the Temporary Sign Structure from November 7, 2016~November 21, 2016 in the middle location to advertise their Fall Bazaar and for signage placement on City property. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request from APC T-shirt Company to hold the Blessing of the Jeeps on Saturday, May 21, 2016 from 9:00am~1:00pm at the Padgham Field Airport. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve the request received from Kass Hillard to use the vacant Brady Street lot for an "Artisans Market" on the following Sundays, May 29th; June 26th; July 31st; August 28th and September 25th from 9:00am~5:00pm and for signage placement on City property. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from Sylvia's Place to use the Griswold Auditorium free of charge on Saturday, August 20, 2016 from 7:00am~4:00pm for their fundraising event. Motion passed by acclamation.

Councilmember Gratz excused herself. Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve the request received from Allegan Jaycees to use the Riverfront Plaza, stage and parking lot for Oktoberfest on October 8, 2016 free of charge from 12:00noon to 11:00pm. Motion passed by acclamation.

Councilmember Gratz excused herself. Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Allegan Jaycees to use the Griswold Marilla Lounge free of charge for their monthly membership meetings on the first Thursday of each month from 7:00pm~8:30pm. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Tripp, made a motion to approve the request received from Allegan Area Arts Council to use the lower level of the Griswold Auditorium for their Sock Hop event on Saturday, March 5th at the reduced flat rate of \$150.00. Motion passed by acclamation.

Hearings

Programs

Resolutions

Ordinances

Permits/Licenses/Agreements/Grants Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the Real Estate Purchase and Sales Agreement between the City of Allegan, as seller and Hartman-Ellis Agency, LTD, as buyer for 155 Brady Street. A roll call vote was taken: Leverage-no; Morgan-yes; Tripp-yes; Ingalsbee-yes; Gratz-yes; McKenzie-yes; Manning-abstain. Motion passed by a 5-2 vote. A five minute break was taken.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the Contract Agreement between Wolverine Fireworks Display, Kawkawlin, Michigan for the July 3rd Fireworks Show. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request for services received from Wolverine Fireworks Display, Kawkawlin, Michigan for the July 3rd fireworks show in the amount of \$8,000.00. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the Motion Picture Location Agreement between the City of Allegan, as owner and AID Ventures, LLC., as producer in regards to City owned property 0351-200-016-00. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the Construction Code Inspection and Enforcement Contract between the City of Allegan and Professional Code Inspections of Michigan, Inc., Dorr, Michigan. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request for services received from Mugen Construction, Dorr, Michigan for the Brady Street Welcome Center in the amount of \$98,211.00. Motion passed by acclamation. Councilmember McKenzie gave a nod to Colleen Banks. **(Requires Budget Adjustment)**

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the request for services received from Abonmarche, Benton Harbor, Michigan for Community and Economic Development Professional Services in the amount of \$14,400.00. Motion passed with Councilmember Morgan voting no. **(Requires Budget Adjustment)**

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request for services received from Harry McDaniel, Asheville, North Carolina for the sculpture being designed for the Riverfront in the amount of \$6,000.00. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember Tripp reviewed the minutes from the Public Works Committee meeting held on January 11, 2016.

Promotions Director K. King discussed the minutes from the Positively Allegan Corporation meeting held on January 20, 2016.

Mayor Ingalsbee presented the Water and Wastewater Treatment Plant Activity Report for January, 2016.

Councilmember Manning reviewed the minutes from the Airport Advisory Board meeting held on February 1, 2016 and the minutes from the Parks Commission held on February 1, 2016.

Councilmember Gratz discussed the minutes from the Planning Commission meeting held on February 15, 2016.

Appointments Councilmember McKenzie, supported by Councilmember Tripp, made a motion to re-appoint Betty McDaniel, member at large, to the Parks Commission for a three (3) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to re-appoint Paula Mintek to the Parks Commission for a three (3) year term. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve payroll in the amount of \$84,252.73 and accounts payable in the amount of \$1,677,411.45. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin commented the kayak launch project is out for bid.

Finance Director T. Stull is working on the upcoming budget.

Promotions Director K. King announced she received her Farmer's Market certification last week.

Council Comments Councilmember Gratz commented her thoughts are with Kalamazoo.

Councilmember Tripp is excited about the new kayak launch.

Mayor Ingalsbee stated her thoughts and prayers are with the people of Kalamazoo.

Mayor Ingalsbee adjourned the meeting at 7:42pm.

Respectfully submitted,

**Lori K. Vander Clay
Deputy City Clerk**

Allegan, Michigan

March 14, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Paul Knuckles gave the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, Morgan, Tripp, Mayor Ingalsbee

Absent: McKenzie

Others

Present: City Manager R. Hillard, Finance Director T. Stull

Approval of Minutes Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of February 22, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee had nothing to report.

City Manager's Report City Manager R. Hillard requested an addition under **B. Communications No. 3.**

Petitions and Public Comment Fred Schubert, 406 N. Main commented on the purchases the City has made and feels that the tax payer money is being wasted. He asked about the overbilling of Perrigo in the amount of \$1.4 million. Mayor Ingalsbee stated that the City is in negotiations with Perrigo officials and no conclusions have been made. He feels the City needs a new City Manager.

Communications City Manager R. Hillard reviewed the recent spring newsletter that was mailed to all city residents.

Councilmember Leverage, supported by Councilmember Morgan, made a motion to approve the request received from Safe Harbor, Allegan, Michigan to place pinwheels throughout the downtown for Child Abuse Prevention Month for the month of April. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Tripp, made a motion to approve the request received from Art in the Garden to place signage on City property to advertise their event until April 10th. Motion passed by acclamation.

Hearings Mayor Ingalsbee opened the public hearing for the proposed donation of 425 Hubbard Street at 7:08pm. There was no public comment. Councilmember Tripp, supported by Councilmember Gratz, made a motion to close the public hearing at 7:08pm. Motion passed by acclamation.

Programs

Resolutions

RESOLUTION NO. 16.03

**A RESOLUTION TO AUTHORIZING REDEMPTION OF
CAPITAL IMPROVEMENT BONDS, SERIES 2013**

WHEREAS, the City of Allegan (the "City") issued its Capital Improvement Bonds, Series 2013, dated June 12, 2013 (the "Bonds"); and

WHEREAS, the Bonds were issued for the purpose of constructing improvements to City streets and the purchase of real property, and a portion of the proceeds of the Bonds were used to purchase property located at 155 Brady Street (the "Property") for the purpose of using the Property for the City Hall; and

WHEREAS, due to changes in circumstances the City has determined that it is not in the best interests of the City to use the Property for the City Hall; and

WHEREAS, the City has determined to sell the Property and has negotiated an agreement to sell the property the terms of which are bona fide and arm's length and the consideration received for the Property is fair market value; and

WHEREAS, in order to take remedial action under the Internal Revenue Code of 1986, as amended, and the applicable regulations thereunder (collectively the "Code"), the City has determined to redeem all of the outstanding Bonds, including the portion thereof that will become non-qualified bonds due to the sale of the Property; and

WHEREAS, the following maturities of the Bonds remain outstanding:

\$15,000 in principal, at an interest rate of 1.05%, maturing on June 1, 2016

\$15,000 in principal, at an interest rate of 1.25%, maturing on June 1, 2017

\$15,000 in principal, at an interest rate of 1.50%, maturing on June 1, 2018

\$15,000 in principal, at an interest rate of 1.80%, maturing on June 1, 2019

\$15,000 in principal, at an interest rate of 2.00%, maturing on June 1, 2020

\$15,000 in principal, at an interest rate of 2.25%, maturing on June 1, 2021

\$16,000 in principal, at an interest rate of 2.40%, maturing on June 1, 2022

\$16,000 in principal, at an interest rate of 2.55%, maturing on June 1, 2023

WHEREAS, the City has funds on hand sufficient to redeem the outstanding Bonds; and

WHEREAS, the outstanding maturities on the Bonds are subject to redemption prior to maturity at the par value thereof and accrued interest to the date of redemption; and

WHEREAS, the City has determined that it is in the best interest of the City to redeem the Bonds and take remedial action with respect to the portion of the Bonds that will be non-qualified bonds under the Code.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City calls for redemption prior to maturity all of the outstanding Bonds subject to redemption prior to maturity on the earliest available call date.
2. The City Manager is authorized to notify the paying agent, bond registrar and transfer agent (the "Paying Agent") for the Bonds of the City's direction to call the Bonds prior to maturity.
3. In order to effectuate the redemption, the City Manager authorized to give irrevocable instructions to the Paying Agent to give such notices as may be required for the redemption of the Bonds and to approve the form of any notices.
4. The City Manager is hereby authorized to execute all documents, agreements, and certificates and to take all actions necessary to complete the redemption.
5. All proceeds of the sale of the Property shall be used to redeem the Bonds.
6. This resolution and the expression of intent to take remedial action and redeem the Bonds is intended to satisfy the requirements of Section 141 of the Code and Treasury Regulation 1.141-12.
7. All resolutions or parts of resolutions in conflict herewith are rescinded.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve Resolution 16.03 as presented.

RESOLUTION 16.04
Authorizing 2nd Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2015/2016 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 2nd Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2015/2016 adopted budget;

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Resolution 16.04 as presented. Motion passed by acclamation.

Resolution 16.05
Authorizing changes in the Standard Lighting Contract with Consumers Energy

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Resolution 16.05, to authorize changes in the Standard Lighting Contract with Consumers Energy, as presented (adding a streetlight at 330 Linn Street).

RESOLUTION 16.06
Amendment to the City of Allegan Municipal Policy Manual

WHEREAS, under the authority of various provisions of the Municipal Policy Manual and the Code of Ordinances of the City of Allegan, the City Council wishes to amend various existing city policies and fees and codify with existing policies and fees; and

WHEREAS, changes to **Article I Building Permits** and shall be incorporated into the Allegan Municipal Policy Manual and read as attached.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the above stated additions to the City of Allegan Municipal Policy Manual be adopted as recommended by the City staff; and

BE IT FURTHER RESOLVED, that the policies and fees hereto shall be the policy as established for the City of Allegan; and all other policies and fees to the extent of such conflict are hereby repealed.

Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve Resolution 16.06 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants Councilmember Morgan, supported by Councilmember Leverage, made a motion to approve the Real Estate Conveyance Agreement between the City of Allegan and the American Red Cross for the purchase/donation of the property at 425 Hubbard Street and having the building demolished before September 30, 2017. Councilmember Leverage agreed with the time limit provision. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Morgan, made a motion to approve the License Agreement between the City of Allegan and the American Red Cross for the use of the Griswold facility for a five year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the License Agreement between the City of Allegan and the Allegan Area Chamber of Commerce to use 134 Brady Street as their offices for a ten year term. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve the request for services received from Prein & Newhof, Grand Rapids, Michigan for the Water Supply System Asset Management in the amount of \$12,450.00. Motion passed by acclamation. **(Requires Budget Adjustment)**

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request for purchase received from the State of Michigan, Lansing, Michigan for road salt for the 2016/17 winter season in the amount of \$32,500.00. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the request for services received from Aerial Construction, Bloomingdale, Michigan for tree and stump removal in the amount of \$9,500.00. Motion passed by acclamation.

Reports/Minutes of City Boards Mayor Ingalsbee presented the Water and Wastewater Treatment Plant Activity Reports for February, 2016.

Mayor Ingalsbee reviewed the minutes from the Downtown Development Authority meeting held on February 11, 2016.

Mayor Ingalsbee discussed the minutes from the Economic Development Corporation meeting held on March 2, 2016.

Councilmember Manning reviewed the minutes from the Design Advisory Board meeting held on March 2, 2016.

Mayor Ingalsbee presented the minutes from the Historic District Commission meeting held on March 7, 2016.

City Manager R. Hillard reviewed the minutes from the Downtown Development Authority meeting held on March 9, 2016.

Appointments Councilmember Gratz, supported by Councilmember Morgan, made a motion to appoint Nicole Richmond to the Downtown Development Authority for a term expiring in March, 2019. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve payroll in the amount of \$178,996.99 and accounts payable in the amount of \$1,127,869.18. Motion passed by acclamation.

Department Supervisors Report Finance Director T. Stull continues to work on the budget.

DPW Director A. Haskin is working on submitting information for a Safe Routes to School Grant for new sidewalks.

Council Comments Councilmember Manning had a meeting with the new owner of 142 Brady Street.

Councilmember Gratz announced the upcoming Egg stravaganza on March 19th at the Allegan High School.

Councilmember Tripp thanked with DPW staff for being out in full force to clean up after the winter.

Mayor Ingalsbee adjourned the meeting at 7:41pm.

Respectfully submitted,

**Tracy Stull
Finance Director**

Allegan, Michigan

March 28, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Chris Timmer gave the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember Tripp, supported by Councilmember Manning, made a motion to approve the Regular City Council meeting minutes of March 14, 2016, 2016. Motion passed with Councilmember McKenzie abstaining.

Mayor's Report Mayor Ingalsbee commented that today was a lovely day and she is excited for everything that is happening in the City.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment Adele Garcia, Honor Credit Union invited all to attend their grand opening ribbon cutting on Friday, April 1st at 12:00noon.

Chris Porterfield asked for an update on converting one-way streets to two-way streets. Mayor Ingalsbee commented that discussions still continue with MDOT and she would update Mr. Porterfield if he would kindly supply his email address.

Communications Mayor Ingalsbee read and presented a proclamation to Lori Antkoviak from Safe Harbor, proclaiming April 2016 as Child Abuse Prevention Month.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from Allegan Ministerium to gather in front of City Hall on Thursday, May 5th for the National Day of Prayer at 12:00noon. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from the Allegan District Library to use the Griswold Auditorium, free of charge on Friday, July 8, 2016 as a backup venue for the Delilah DeWylde concert. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the request received from AAESA to hold their 6th annual 5K Walk/Run on Saturday, May 21, 2016 starting at 9:00am. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve the request received from Brad Burke to have an annual "Citywide Garage Sale" the last weekend of July, 2016 **ONLY** and for the waiver of sign permit approvals. Motion passed by acclamation.

Hearings Councilmember Morgan, supported by Councilmember Gratz, made a motion to set a public hearing for the application of an Industrial Facilities Exemption from L. Perrigo Company for expansion at 655 Hooker Road for April 11, 2016 at 7:05pm. Motion passed by acclamation.

Programs

Resolutions

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request for services received from Jordan Intercoastal, Grand Rapids, Michigan for the Canoe and Kayak Launch project in the amount of \$180,149.00. Motion passed by acclamation.
(Requires a Partial Budget Adjustment)

Reports/Minutes of City Boards Councilmember Manning reviewed the minutes from the Airport Advisory Board meeting held on March 7, 2016 and the minutes from the Parks Commission meeting held on March 7, 2016.

Councilmember Gratz discussed the minutes from the Planning Commission meeting held on March 21, 2016.

Appointments Councilmember McKenzie, supported by Councilmember Gratz, made a motion to appoint Rosie Hunter to the Design Advisory Board for a three (3) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to appoint Mayor Ingalsbee and Councilmembers Gratz and Tripp to the Historic District Commission Selection Sub-committee. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to appoint Mayor Ingalsbee and Councilmembers Gratz and Tripp to the Planning Commission Selection Sub-committee. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to appoint Councilmembers Gratz, Manning and Tripp to the Airport Advisory Board Selection Sub-committee. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$86,678.22 and accounts payable in the amount of \$618,039.84. Motion passed by acclamation.

Department Supervisors Report

Council Comments Councilmember Manning commented on the progress of the new Welcome Center on Brady Street and he finds all the historical photographs of the City interesting.

Councilmember McKenzie is excited for the canoe/kayak launch to be completed.

Councilmember Tripp is excited to see what is happening in the downtown.

Councilmember Morgan is also happy to see things happening in the downtown.

Mayor Ingalsbee enjoyed Easter Sunday with her brother from Virginia.

Mayor Ingalsbee adjourned the meeting at 7:29pm.

Respectfully submitted,

**Lori K. Vander Clay
Deputy City Clerk**

Allegan, Michigan

April 11, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Roger Bird gave the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve the Regular City Council meeting minutes of March 28, 2016, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee stated she has met the new owner of 142 Brady and talked about the plans for the building; she talked with Craig vanMelle about his building at 209 Hubbard and the improvements and improvements are on schedule for 155 Brady. She commented these things are happening because of the community coming together and she is proud of this community; city staff; City Council; and the people who serve on City boards and committees.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment

Communications DPW Director A. Haskin discussed the upgrades being made by Michigan Gas Utilities to Marshall Street.

DPW Director A. Haskin announced Spring Clean-up will be held at the DPW Garage, 691 Airway Drive starting April 23rd ~ April 30th.

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve the request received from the Allegan Arts Council to use the lower level of the Griswold Auditorium, free of charge for their annual Summer Art Camp, August 8th ~ August 12th, 2016 from 8:00am~1:00pm. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Leverage, made a motion to approve the request received from the Allegan County Fair for 2016 events and signage placement. Motion passed by acclamation. Saree Miller from the fair, announced that the Good Sam's Club will be at the fairgrounds on July 14th~July 17th and GLAMA Campers will be coming June 6th~10th, 2018.

Lindsay Dorfman, Librarian invited everyone to the Allegan District Library's "Big Reveal" on April 23, 2106 from 2:00pm~4:00pm. She thanked City Council and City Manager R. Hillard for partnering with the library and for all the help she has received from City Manager Hillard. Library President Mike Kiella also thanked City Manager R. Hillard for all his help.

Hearings Mayor Ingalsbee opened the public hearing for the application for an Industrial Facilities Exemption from L. Perrigo Company for expansion at 655 Hooker Road at 7:21pm. Greg Morris from Perrigo gave an overview of the expansion and stated it will be on the same footprint. There was no public comment. Councilmember McKenzie, supported by Councilmember Tripp, made a motion to close the public hearing at 7:22pm. Motion passed by acclamation.

RESOLUTION 16.07

Resolution Approving Application of L. Perrigo Company for an Industrial Facilities Exemption Certificate for Improvements at 655 Hooker Road

Whereas, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearings held on September 26, 1977 and September 22, 2008, the Allegan City Council by resolutions established the Industrial Development Districts; and

Whereas, L. Perrigo Company has filed an application for an Industrial Facilities Exemption Certificate with respect to improvements to be acquired and installed within the Industrial Development; and

Whereas, before acting on said application, the Allegan City Council held a hearing on April 11, 2016, at the Griswold Auditorium, 401 Hubbard Street, at 7:05pm, at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

Whereas, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before March 15, 2016 the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

Whereas, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Allegan; and

Whereas, the aggregate SEV of real and property exempt from ad valorem taxes within the City of Allegan, after granting this certificate, will not exceed 5% of an amount equal

to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Allegan that:

1. The City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of the certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 225 of the Public Acts of 1978, shall not have the effect of substantially impeding the operations of the City of Allegan, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Allegan.

2. The application from L. Perrigo Company for an Industrial Facilities Exemption Certificate, with respect to a new facility or rehabilitation facility on the following described parcel of real property situated within the Industrial Development District, to wit: located at 655 Hooker Road, Allegan, MI 49010 is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of 12 years.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve Resolution 16.07 as presented. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to set a public hearing for the proposed 2016/17 City of Allegan FY Budget for May 9, 2016 at 7:05pm. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to set a public hearing for the proposed sale of property in the Highland Business Park, 0351-253-015-00 for May 9, 2016 at 7:10pm. Motion passed by acclamation.

Programs

Resolutions

RESOLUTION 16.08

Resolution Authorizing the Construction of Terminal Building - Design Project at the Padgham Field Airport as Further Defined In Contract No. 2016-0286/Federal Project No. B-26-0002-2614

WHEREAS, the City of Allegan was awarded a contract (No. 2016-0286) as defined in Contract No. B-26-0002-2614 from the Michigan Department of Transportation; and

WHEREAS, this project involves the construction of terminal building – design at the Padgham Field Airport;

NOW, THEREFORE, BE IT RESOLVED, that the Allegan City Council hereby approves the project and authorizes City Manager Robert Hillard to sign all documents on behalf of the City of Allegan.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve Resolution 16.08 as presented. Motion passed by acclamation.

Resolution 16.09

MICHIGAN DEPARTMENT OF TRANSPORTATION

SMALL URBAN PROGRAM

RESOLUTION OF AUTHORIZATION

WHEREAS, the Allegan City Council supports the submission of an application titled River Street Resurfacing from Ida Street, to the Michigan Department of Transportation for road improvements; and,

WHEREAS, River Street is on the Federal Highway System, is within the Allegan Small Urban Boundary and this section is entirely in the Allegan City Limits; and,

WHEREAS, the City of Allegan has made a financial commitment to fund 20% of the construction costs and 100% of all engineering costs; and,

NOW THEREFORE, BE IT RESOLVED that the Allegan City Council hereby authorizes submission of a Michigan Department of Transportation Small Urban Program Application for road improvements from River Street from Ida Street, and the City will fund 20% of the construction costs and 100% of all engineering costs.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve Resolution 16.09 as presented. Motion passed by acclamation.

Resolution 16.10
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
HOUSING DEVELOPMENT FUND GRANT AGREEMENT
RESOLUTION OF AUTHORIZATION

WHEREAS, the Allegan City Council submitted a grant on behalf of the City of Allegan and Downtown Development Authority in order to support economic development activities in Downtown Allegan; and

WHEREAS, the Michigan State Housing Development Authority has approved the grant in the amount of \$15,000 from the State, with a concurring match of \$15,000 City of Allegan.

NOW THEREFORE, BE IT RESOLVED that the Allegan City Council hereby authorizes the acceptance of the grant agreement as attached; and

FURTHER, BE IT RESOLVED that the Allegan City Council officially designates Robert Hillard, City Manager/Clerk, to sign the grant agreement, and provide all future grant reports on behalf of the City of Allegan.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve Resolution 16.10 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the request for services received from A&B Lawn Care, Gobles, Michigan for a three (3) year contract for Cemetery Maintenance in the amount of \$59,100.00 (\$19,700.00 per year) for mowing and Spring and Fall Clean-ups. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember McKenzie discussed the minutes from the Positively Allegan Corporation meeting held on March 23, 2016.

Councilmember Manning reviewed the minutes from the Airport Advisory Board and the Parks Commission meetings held on April 4, 2016.

Appointments

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$102,292.37 and accounts payable in the amount of \$68,619.29. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin commented the asphalt plants should be open next week.

Council Comments Councilmember Manning thanked City staff for getting the streetlight in on Linn Street.

Councilmember Gratz commented the Labyrinth Group presented their proposed project to the Allegan Jaycees. She announced the Allegan Jaycees will be at the Alchemist Cookbook screening at the Regent on April 16th at 9:30pm.

Councilmember Tripp is excited about having Tony McGhee from Abonmarche outreaching to potential investors and developers.

Mayor Ingalsbee is excited to hear about a possible pickle ball court in the City. She wanted to say that she is proud of the City Council and all who serve on the numerous boards and committees.

Mayor Ingalsbee adjourned the meeting at 7:40pm.

Respectfully submitted,

Lori K. Vander Clay
Deputy City Clerk

Allegan, Michigan

April 25, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer

Roll Call

Present: Councilmembers: Gratz, Leverence, Manning, McKenzie, Morgan, Tripp,
Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve the Regular City Council meeting minutes of April 11, 2016. Motion passed by acclamation.

Mayor's Report Commented that today was a lovely day.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment Marge Bakker introduced herself and stated she is running unopposed for re-election as Circuit Court Judge. She talked about the Allegan County Legal Assistance Center and the free services they offer.

Frank Baker introduced himself and stated he is running unopposed for Allegan County Sheriff.

Rob Kengis introduced himself and stated he is running for Allegan County Prosecutor and also running unopposed.

Abigail Nobel introduced herself and stated she is running for the 80th District seat.

Jon Mayhew announced his Relay for Life Tennis Event on April 30th. He invited all to attend.

Communications Mayor Ingalsbee read a proclamation for Drinking Water Week, May 1~7, 2016 and presented to Utilities Superintendent D. Sweeris.

Mayor Ingalsbee read a proclamation for Arbor Day, May 6, 2016 and presented to DPW Director A. Haskin.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the request received from Allegan County to use the Griswold lower level, free of charge, on Monday, May 23, 2016 from 5:00pm~9:00pm for the 911 Radio Project meeting. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the request received from Allegan District Library to use the Griswold Auditorium, free of charge, on Tuesday, May 24, 2016 for a Holocaust program. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the request received from the Allegan District Library to use the entire Griswold, free of charge, on Friday, September 30, 2016 for a Ghost Hunting program. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from Perrigo employees to hold an outdoor sale with approximately 20 vendors and for the use of the Water Street parking lot between the Perrigo Company Store and Myers Auto on Saturday, July 30th from 9:00am~4:00pm. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Morgan, made a motion to approve the request received from Friends of the Allegan Parks to use the Griswold, free of charge, on Friday, July 15th from 3:30pm~6:30pm and Saturday, July 16th from 9:00am~5:00pm for their annual Summer Garden Tour. Motion passed by acclamation.

Hearings

Programs

Resolutions

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Gratz, supported by Councilmember Manning, made a motion to approve the request for services received from Rapa Electric, Allegan, Michigan for the repair of a Wemco pump in the amount of \$17,927.90. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Tripp, made a motion to approve the request for purchase received from Dubois Cooper Associates, Plymouth, Michigan for three (3) Weldment suction bells for the Wastewater Treatment Plant in the amount of \$6,750.00. Motion passed by acclamation.

Reports/Minutes of City Boards Mayor Ingalsbee reviewed the minutes from the Allegan Response Area Community Board meeting held on January 20, 2016; the 1st Quarter activity report for the Police Department; the minutes from the Historic District Commission meeting held on April 4, 2016 and the minutes from the Finance Committee meeting held on April 11, 2016.

Councilmember Morgan discussed the 1st Quarter LIFE EMS Activity Report.

DPW Director A. Haskin presented the 1st Quarter Department of Public Works Activity Report.

Utilities Superintendent D. Sweeris reviewed the Water and Wastewater Treatment Plant Activity Report for March, 2016.

Councilmember Manning discussed the minutes from the Design Advisory Board meeting held on April 6, 2016.

Councilmember McKenzie presented the minutes from the Economic Development Corporation meeting held on April 6, 2016.

City Manager R. Hillard presented the minutes from the Highland Business Park meeting held on April 11, 2016.

Councilmember Gratz reviewed the minutes from the Public Works Committee meeting held on April 11, 2016.

Appointments Councilmember Leverage, supported by Councilmember McKenzie, made a motion to re-appoint Brad Burke to the Planning Commission for a three (3) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to appoint Brad Burke to the Historic District Commission for a three (3) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to re-appoint Peter Savage to the Historic District Commission for a three (3) year term. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$86,811.84 and accounts payable in the amount of \$200,366.15. Motion passed by acclamation.

Department Supervisors Report Promotions Director K. King announced the many exciting upcoming events: Ladies Night Out, April 29th; Farmers Market starts May 5th; Riverfront concert on May 6th; Blessing of the Bikes, May 7th and the Allegan Community Credit Union Family Carnival on May 7th; Community Garden Clean-up on May 16th and planting will be done by Allegan Alternative High School. She thanked Tony McGhee from Abonmarche for the Detroit Tiger ticket donation. She indicated the parts are in to repair the lights on the Old Iron Bridge.

DPW Director A. Haskin stated the Welcome Center is almost complete and the kayak/canoe launch will be starting soon.

Council Comments Councilmember Morgan thanked Promotions Director K. King and Regent Theatre Manager P. Johnson for their help in reserving the Regent for a LIFE EMS employee party.

Councilmember Tripp thanked the DPW staff for their hard work as noted in the Quarterly report.

Councilmember Manning stated he attended the Allegan District Library's "Big Reveal".

Councilmember Gratz is looking forward to all the fun events in downtown.

Mayor Ingalsbee also attended the "Big Reveal" and talked about all the excitement being generated.

Mayor Ingalsbee adjourned the meeting at 7:56pm.

Respectfully submitted,

**Lori K. Vander Clay
Deputy City Clerk**

Allegan, Michigan

May 9, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer

Roll Call

Present: Councilmembers: Gratz, Leverence, Manning, McKenzie, Morgan, Tripp,
Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember Morgan, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of April 25, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee read a press release from the Allegan Fire District in regards to Chief Hoyer no longer being employed by the District. She announced her attendance at a recent Jaycee's meeting and was very impressed and is proud of Councilmember Gratz on her role as president.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment Mayor Ingalsbee reported that Councilmember Leverence is recording this meeting for her own private use.

Communications City Manager R. Hillard explained that 221 N. Main Street is available for purchase from the County tax sale and would request that City Council consider purchasing. He stated this property is valuable in order to make future improvements to Cook Drain. Councilmembers discussed. Mayor Ingalsbee and Councilmember Tripp were in agreement to purchase. Councilmember Tripp, supported by Councilmember Manning, made a motion to set a public hearing for June 13, 2016 at 7:05pm for public comment on the purchase of 221 N. Main Street. Motion passed by acclamation.

Hearings Mayor Ingalsbee opened the public hearing at 7:09pm for the proposed 2016/17 Budget and Tax Rate Millage. There was no public comment. Councilmember McKenzie, supported by Councilmember Gratz, made a motion to close the public hearing at 7:10pm. Motion passed by acclamation.

Mayor Ingalsbee opened the public hearing at 7:11pm for the sale of parcel number 0351-253-015-00 in the Allegan Business Park. Dave Smalla from Perrigo explained the project. Councilmember Manning asked at the end of the lease what would happen to the building. Mr. Smalla stated that Perrigo is making a long term commitment with this new building and its very unlikely that they would walk away after the lease terms expire. Nora Balgoyen-Williams commented this expansion is a benefit to the area and that it shows commitment to Perrigo. City Manager R. Hillard also stated that water/sewer is currently available which is also a benefit to Perrigo. Councilmember Tripp thanked Perrigo for making this commitment to Allegan. Councilmember McKenzie, supported by Councilmember Tripp, made a motion to close the public hearing at 7:18pm. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the Real Estate Purchase Agreement for 0351-253-015-00 in the Allegan Business Park between the City of Allegan and the Perrigo Company. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the Partial Release of Protective Covenants for the Allegan Business Park for the benefit of Perrigo. Motion passed by acclamation.

Programs

Resolutions

Ordinances Mayor Ingalsbee introduced Ordinance 448 of 2016. This ordinance to change Section 23-8 of the Code of Ordinances to remove certain restrictions for nonconforming signs. Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Ordinance 448 for first reading. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve the request for purchase received from Conference Table Solutions, Kansas City, MO for a new council table at the Griswold in the amount of \$11,297.00. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember Gratz discussed the minutes from the Planning Commission meeting held on April 18, 2016.

Councilmember Manning reviewed the minutes from the Parks Commission meeting held on May 2, 2016.

Mayor Ingalsbee presented the minutes from the Historic District Commission meeting held on May 2, 2016.

City Manager R. Hillard reviewed the minutes from the Design Advisory Board meeting held on May 4, 2016.

Councilmember McKenzie discussed the minutes from the Economic Development Corporation meeting held on May 4, 2016.

Appointments Councilmember McKenzie, supported by Councilmember Leverage, made a motion to appoint Judy McCall to the Parks Commission for a three (3) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Morgan, made a motion to re-appoint Andrew Millin to the Airport Advisory Board for a three (3) year term. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Manning, made a motion to re-appoint Norman Hough to the Airport Advisory Board for a three (3) year term. Motion passed by acclamation.

Councilmember Manning, supported by Councilmember Morgan, made a motion to re-appoint Thomas Tuffelmire to the Airport Advisory Board for a three (3) year term. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$88,848.06 and accounts payable in the amount of \$151,181.24. Motion passed by acclamation.

Department Supervisors Report

Council Comments Councilmember McKenzie enjoyed the first concert on the stage, the weather was great and she wants more events like this one.

Councilmember Gratz heard a lot of positive comments about the concert. She had fun and thought it was a great event.

Mayor Ingalsbee stated she had a great time serving beer at the concert.

Mayor Ingalsbee adjourned the meeting at 7:46pm.

Respectfully submitted,

Lori K. Vander Clay
Deputy City Clerk

Allegan, Michigan

May 23, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Scott Parmenter from the First Baptist Church led the prayer.

Roll Call

Present: Councilmembers: Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: Gratz

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay, Finance Director T. Stull

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to excuse Councilmember Gratz from the meeting. Motion passed by acclamation.

Approval of Minutes Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the Regular City Council meeting minutes of May 9, 2016. Motion passed by acclamation. Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the Special City Council meeting minutes of April 27, 2016 and April 28, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented on what a gorgeous day it was today.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment Mayor Ingalsbee reported that Councilmember Leverage is recording this meeting for her own private use and this action is not supported by City Council.

Tessa Pierce Thomas, 321 Grant Street and Commander of American Legion Post 89 introduced Noah Festerling from Boy Scout Troop 91. Noah explained to City Council that for his Eagle Scout project he would like to construct a fire ring to properly dispose of unserviceable flags on the American Legion property. He stated the City's ordinance allows for a 3x3 fire pit, but he is requesting a waiver to build a 5x5 fire pit. Councilmember Morgan, supported by Councilmember Tripp, made a motion to approve this request, subject to the approval of the Fire Chief. Motion passed by acclamation.

Aaron James, a Plainwell resident, spoke in support of the airport and the FBO run by Ace Aviation. He offered his thanks to the City for supporting the airport and Ace Aviation.

Derek Mulder, current FBO at the airport, commented that negotiations are at an impasse, he has made an investment of \$165,000.00 and he is being asked to agree to an 80% increase in the monthly rents. The City needs an FBO at the airport, the need is there for someone to be present and observe. He is encouraging City Council to move forward with and approve an agreement with the current FBO.

Communications Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Positive Options, Allegan, Michigan to hold their annual LifeWalk event on Saturday, June 18th starting at 9:00am. Motion passed by acclamation.

City Manager R. Hillard announced the upcoming Flashback Fridays at the Regent Theatre.

City Manager R. Hillard shared the correspondence received from the Michigan Senate regarding Senate Resolution No. 146.

Hearings

Programs

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RESOLUTION 16.11

***A resolution concerning the adoption of the annual budget
for the fiscal year 2016/17 for the City of Allegan***

WHEREAS, the City Manager of the City of Allegan, in accordance with the City charter, and under the laws of the State of Michigan, has presented to the City Council a recommended budget for the fiscal year 2016/17; and

WHEREAS, the City Council of the City of Allegan has reviewed and discussed the appropriations for the various funds and departments as well as the proposed municipal expenditures and held a public hearing to receive public comment;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Allegan, hereby levy an ad valorem tax on all properties of 16.4884 mills, for operational purposes for the tax year 2016;

FURTHER, BE IT RESOLVED, by the City Council of the City of Allegan that it hereby adopts and approves the budget as presented for all funds for the 2016/17 fiscal year,

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve Resolution 16.11 as presented. Motion passed by acclamation.

RESOLUTION 16.12

Authorizing 3rd Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2015/2016 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 3rd Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2015/2016 adopted budget;

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve Resolution 16.12 as presented. Motion passed by acclamation.

RESOLUTION 16.13

**Amendment to the City of Allegan Municipal Policy Manual
Council By-Laws**

WHEREAS, under the authority of various provisions of the Municipal Policy Manual and the Code of Ordinances of the City of Allegan, the City Council wishes to amend various existing city policies and fees and codify with existing policies and fees; and

WHEREAS, changes to Council By-Laws – **1. Duties of the Finance Committee**, and shall be incorporated into the Allegan Municipal Policy Manual and read as attached.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the above stated additions to the City of Allegan Municipal Policy Manual be adopted as recommended by the City staff; and

Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve Resolution 16.13 as presented. Motion passed by acclamation.

RESOLUTION 16.14
Designate Two-Way on Hubbard Street
Between Walnut Street and Chestnut Street

WHEREAS, in order to improve traffic patterns in Downtown Allegan, the Downtown Development Authority (DDA) recommends Hubbard Street from Walnut to Chestnut be declared opened to two way traffic.

THEREFORE BE IT RESOLVED, that the City of Allegan Council declares Hubbard Street from Walnut Street to Chestnut Street be designated two way for vehicular traffic, with the elimination of 14 parking spots on the north side of Hubbard Street from Walnut Street to Hubbard street be eliminated, and that five (5) additional parking spots be designated on Walnut Street between Hubbard Street and Trowbridge Street on the east side.

Councilmember Morgan, supported by Councilmember Manning, made a motion to approve Resolution 16.14 as presented. Motion passed by acclamation.

Ordinances Mayor Ingalsbee introduced Ordinance 448 for final reading. Councilmember McKenzie, supported by Councilmember Leverence made a motion to approve Ordinance 448 for approval. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the request for services received from Craig vanMelle, Allegan, Michigan for façade improvements at 209 Hubbard Street in the amount of \$6,245.00. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember McKenzie reviewed the minutes from the Development Committee meeting held on April 25, 2016.

Councilmember Morgan discussed the minutes from the Public Safety Committee meeting held on April 25, 2016.

Mayor Ingalsbee reviewed the Water and Wastewater Treatment Plant Activity Reports for April, 2016.

Councilmember Manning reviewed the minutes from the Parks Commission meeting held on May 2, 2016.

Appointments Councilmember Tripp, supported by Councilmember McKenzie, made a motion to appoint Caitlin Wendt to the Planning Commission to fill an unexpired term ending March, 2017. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$90,151.77 and accounts payable in the amount of \$186,570.39. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin announced the Welcome Center is complete and the ribbon cutting will be held on June 1st at 12:00noon. He indicated the kayak/canoe launch is almost complete.

Council Comments Councilmember Tripp is excited for the new public restrooms at the Welcome Center and the kayak/canoe launch to be completed.

Councilmember Morgan thanked the Regent staff for the great job they did in accommodating 60 LIFEems employees at the theater last week in honor of EMS week.

Mayor Ingalsbee likes the parking lot improvements behind the Library and the Griswold.

Mayor Ingalsbee adjourned the meeting at 7:40pm.

Respectfully submitted,

**Lori K. Vander Clay
Deputy City Clerk**

Allegan, Michigan

June 13, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer

Roll Call

Present: Councilmembers: Gratz, Leverence, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: Manning

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to excuse Councilmember Manning from the meeting. Motion passed by acclamation.

Approval of Minutes Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve the Regular City Council meeting minutes of May 23, 2016. Motion passed with Councilmember Gratz abstaining.

Mayor's Report Mayor Ingalsbee stated that thoughts and prayers are with the people of Orlando.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment Mayor Ingalsbee reported that Councilmember Leverence is recording this meeting for her own private use and this action is not supported by City Council. Councilmember Leverence stated that per the Open Meetings Act that a person has the right to record a meeting. Mayor Ingalsbee commented that her recording each meeting is not the problem, it's the fact that she isn't letting everyone know that she is recording.

Communications Mayor Ingalsbee announced that Bridgefest is back, June 17th and June 18th. Also the grand opening for the kayak/canoe launch will be at 2:00pm. Councilmember Tripp commented that Fox 17 will be doing a live spot on the riverfront between 4:00 and 5:00.

Mayor Ingalsbee announced the upcoming National Flood Insurance Program meeting on Wednesday, June 29th at 7:00pm at Allegan Township Hall.

City Manager R. Hillard announced the City received a Historic Preservation Grant from MSHDA for tuck pointing repairs at the Griswold Auditorium.

City Manager R. Hillard shared the EPA's announcement about the proposed changes to the groundwater cleanup plan at the Former Rockwell site.

Hearings Mayor Ingalsbee opened the public hearing at 7:08pm for the proposed purchase of 221 N. Main Street for \$9,500.00 from Allegan County. There was no public comment. Councilmember Gratz, supported by Councilmember Tripp, made a motion to close the public hearing at 7:09pm. Motion passed by acclamation. Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the purchase of 221 N. Main Street in the amount of \$9,500.00. Motion passed by acclamation.

Programs

Resolutions

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request received from Biotech Agronomics, Inc., Beulah, Michigan for biosolids removal at the Wastewater Treatment Plant in the amount of \$51,754.50. Motion passed by acclamation.

(Requires partial budget adjustment in the amount of \$21,200.00)

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards Councilmember Morgan reviewed the Allegan Fire District Activity Reports for May and April, 2016.

Councilmember McKenzie discussed the minutes from the Downtown Development Authority meeting held on May 11, 2016.

Councilmember Tripp presented the minutes from the Planning Commission meeting held on May 16, 2016.

City Manager R. Hillard reviewed the Griswold Auditorium Activity Report for May, 2016.

Utilities Superintendent D. Sweeris discussed the Activity Report for the Water and Wastewater Treatment Plants for May, 2016.

City Manager R. Hillard reviewed the minutes from the Design Advisory Board meeting held on June 1, 2016.

Councilmember McKenzie presented the minutes from the Economic Development Corporation meeting held on June 1, 2016.

Mayor Ingalsbee reviewed the minutes from the Airport Advisory Board meeting held on June 6, 2016 and the minutes from the Parks Commission meeting held on June 6, 2016.

Appointments Councilmember McKenzie, supported by Mayor Ingalsbee, made a motion to appoint Councilmembers Gratz and Tripp and Mayor Ingalsbee to be the Planning Commission Selection Sub-committee. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to appoint Craig Warren to the Airport Advisory Board for a three year term. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$87,840.55 and accounts payable in the amount of \$194,552.20. Motion passed by acclamation.

Department Supervisors Report

Council Comments Councilmember McKenzie asked everyone to sign up to work the Bridgefest event.

Councilmember Gratz commented the Jaycees will be hosting an Improv Night on the Riverfront stage, Friday June 17th.

Councilmember Tripp commented that everyone needs to visit the Positively Allegan website to keep updated on everything that is happening.

Mayor Ingalsbee adjourned the meeting at 7:29pm.

Respectfully submitted,

**Lori K. Vander Clay
Deputy City Clerk**

Allegan, Michigan

June 27, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Paul Knuckles gave the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of June 13, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented that Bridgefest was fabulous and great job to Promotions Director K. King. The ribbon cutting for the kayak launch was attended by former Mayor, Sandy Wheat. She is looking forward to July 3 Jubilee and Good Times at the Gazebo starting in July. She thanked Councilmember Leverage for placing a sign on her laptop to let everyone know that she is recording the meeting.

City Manager's Report City Manager R. Hillard requested an addition under B. Communications Item No. 5.

Petitions and Public Comment State Representative Mary Whiteford gave a legislative update. She announced that an Elected Officials Conference will be held on July 27th at the Tech Ed Center, she invited all to attend.

John Watts, 245 Hubbard was disappointed that garbage pickup didn't occur on Friday, June 17th due to Bridgefest and for the next event he would like someone to speak to the property owners along the riverfront.

Communications Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve the request received from the Allegan General Hospital Foundation to hold the Allegan Strides for Health 5K on Saturday, August 20, 2016 starting at 8:30am and for a police officer to help runners cross M40 South. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request received from the Allegan Ugly Sweater 5K Committee to hold their 5K on Saturday, December 3, 2016 with pre-race activities at 1:00pm and the race at 3:00pm, the use of the riverfront, the closure of the 2nd Street Bridge and for a banner to be placed on the Marshall Street side of the 2nd Street Bridge. Motion passed by acclamation.

Mayor Ingalsbee announced the upcoming Good Times at the Gazebo for July and August.

Mayor Ingalsbee announced the upcoming July 3 Jubilee.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the request received from Dan Chilla State Farm to hold a classic car show on July 30, 2016 at the Padgham Field Airport. Motion passed by acclamation.

Hearings

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RESOLUTION 16.16

Authorizing Year-End Budget Adjustment

WHEREAS, in order to ensure all budgeted fund and activities for the 2015/2016 budget year end with a positive fund balance.

BE IT RESOLVED, that the City Finance Director is authorized to make the necessary adjustments to complete this action.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve Resolution 16.16 as presented. Motion passed by acclamation.

RESOLUTION 16.17

A RESOLUTION APPROVING A WAGE INCREASE FOR NON-UNION FULL-TIME AND REGULAR PART-TIME EMPLOYEES

WHEREAS, final 2016/17 Budget Recommendations include a wage increase for all full-time and regular part-time employees; and

NOW, THEREFORE, BE IT RESOLVED, all non-union, full-time and regular part-time employees shall receive a 2.00% salary increase effective July 1, 2016.

Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve Resolution 16.17 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants Councilmember Leverence, supported by Councilmember Gratz, made a motion to approve the Quit-claim Access Easement for the benefit of 211 Spruce Street. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve the request for services received from Siegfried Crandall, Portage, Michigan to the 2016 City audit in the amount of \$19,500.00. Motion passed by acclamation.

Reports/Minutes of City Boards Mayor Ingalsbee reviewed the minutes from the Historic District Commission meeting held on June 6, 2016.

City Manager R. Hillard discussed the minutes from the Downtown Development Authority meeting held on June 8, 2016.

Councilmember Tripp presented the minutes from the Finance Committee meeting held on June 13, 2016.

Councilmember Gratz reviewed the minutes from the Planning Commission meeting held on June 20, 2016.

Appointments

Unfinished Business

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$91,594.24 and accounts payable in the amount of \$293,317.21. Motion passed by acclamation.

Department Supervisors Report

Council Comments Councilmember Manning attended the ribbon cutting for the new kayak/canoe launch on the riverfront.

Councilmember McKenzie commented the kayak launch is already getting a lot of use.

Councilmember Gratz is hearing great feedback on the kayak launch and that Bridgefest was good.

Councilmember Leverence was unable to attend but heard good things about Bridgefest.

Councilmember Tripp thinks the kayak launch will bring people to town.

Mayor Ingalsbee announced her attendance at the Girl Scout event “Camp Moxie” on Friday night and how much fun it was.

Mayor Ingalsbee adjourned the meeting at 7:31pm.

Respectfully submitted,

Lori K. Vander Clay
Deputy City Clerk

Allegan, Michigan

July 11, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor from Forgotten Man Ministries gave the prayer.

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, McKenzie, Morgan, Mayor Pro-tem Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard

Approval of Minutes Councilmember Tripp, supported by Councilmember Manning, made a motion to approve the Regular City Council meeting minutes of June 27, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee offered her condolences to the police officers who were recently killed in Berrien County.

City Manager's Report City Manager R. Hillard indicated his report was included in the agenda.

Petitions and Public Comment Tessa Pierce Thomas and Leah Ward presented a request to obtain a waiver for a six (6) round Honor Guard Volley of Fire at an event on August 21st, at the riverfront. The Council asked a variety of questions. Councilmember McKenzie clarified the amount of rounds. Also, she requested the volley be advertised in the promotional material in order to let people know of the noise. Councilmember Manning, supported by Councilmember Morgan, made a motion to approve the volley as presented. Motion passed by acclamation.

Betty McDaniel indicated the City had a great July Three Jubilee, and the Allegan District Library had a great concert featuring Delilah DeWylde and The Lost Boys.

Communications Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the use of a portion of Ely Street for the Allegan Triathlon on July 19, 2016, starting at 6:00PM. Motion passed by acclamation.

Hearings

Programs

Resolutions

RESOLUTION 16.18

Recognizing Allegan All Sports Boosters as a Non-profit Organization

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve Resolution 16.18 to request from Allegan All Sports Boosters of Allegan County of Allegan, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants Mayor Pro-tem Tripp asked whether the City can regulate days and times of the pick-ups of the private garbage haulers. City Manager Hillard indicated that Council could through the Ordinance, but that might impede on service delivery and options. Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve a Garbage Refuse Removal Service License Application with Chef Container, LLC. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve a Garbage Refuse Removal Service License Application with Arrow Waste, Inc. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards Councilmember Morgan reviewed the minutes from the Fire District Board meetings held on May 31, 2016 and June 14, 2016. He also reviewed the Assistant Fire Chief's Report for June 2016.

Councilmember McKenzie reviewed the minutes for the Positively Allegan meeting held on June 22, 2016.

Appointments

Mayor Pro-Tem Tripp, supported by Councilmember McKenzie, made a motion to appoint Betty McDaniel to the Design Advisory Board for a three year term. Motion passed by acclamation.

Mayor Pro-Tem Tripp, supported by Councilmember McKenzie, made a motion to appoint Cyndi Reed to the Design Advisory Board for a two year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to appoint Andrea Parsons to the Planning Commission to fill the unexpired term until July, 2018. Motion passed by acclamation.

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$91,102.11 and accounts payable in the amount of \$294,945.93. Motion passed by acclamation.

Department Supervisors Report

Superintendent Doug Sweeris updated the Council on the water use of the City customers over the month of June. It has been higher than usual, likely because of higher levels of lawn sprinkling. Also, the City had a record month of septage receiving. Further industrial use is very high as well.

Council Comments Councilmember Manning thanked Larry Ladenburger for the “Hark Up” concert on the riverfront in honor of the veterans.

Councilmember Gratz is hearing great feedback on the kayak launch and the July Three Jubilee.

Mayor Ingalsbee indicated there is a lot of activity going on in Allegan.

Mayor Ingalsbee adjourned the meeting at 7:29pm.

Respectfully submitted,

**Robert Hillard
City Manager/Clerk**

This institution is an equal opportunity provider and employer

Allegan, Michigan

July 25, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer

Roll Call

Present: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of July 11, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee is glad the heat wave is over for now.

City Manager's Report City Manager R. Hillard requested an addition to the agenda under **I. Requests for Purchases, Services and Equipment No. 3**. A request for services received from Arbre Croche for the Allegan River Erosion Hazard Mitigation Grant. He also requested a closed session after the meeting to perform his annual evaluation.

Petitions and Public Comment Bob Genetski announced he is running for Allegan County Clerk. Mark Heather announced his candidacy for County Commissioner. John Watts announced a Toy and Music Fest on July 30, 2016 on the riverfront.

Communications City Manager R. Hillard announced the Allegan County Free Scrap Tire Recycling Event, Saturday, August 6th.

A request received from Leah Ward, Boardwalk Ice Cream for temporary designated handicap parking in the City parking lot on Hubbard Street. Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve ten (10) temporary handicap parking spots in the Hubbard Street parking lot for their event on Sunday, August 21st. Motion passed by acclamation.

Hearings

Programs

Resolutions

Ordinances

Permits/Licenses/Agreements/Grants Councilmember Tripp, supported by Councilmember Manning, made a motion to approve the Airport Services Contract with Ace Aviation, Inc. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Manning, made a motion to approve the Fixed Based Operator Contract with Ace Aviation, Inc. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve the request for services received from Peters Construction Co., Kalamazoo, Michigan for the installation of a 4" water line at 412 Water Street in the amount of \$19,169.00. Motion passed by acclamation. **(Requires Budget Adjustment)**

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request for services received from Johnson Controls, Inc., Portage, Michigan for temperature controls for the steam radiators at the Griswold Auditorium in the amount of \$7,047.30. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the request for services received from Arbre Croche, Leslie, Michigan for the proposed archaeological investigations for the Kalamazoo River erosion hazard mitigation project in the amount of \$8,873.00 with the option to choose the high bidder, Commonwealth if the low bidder, Arbre Croche doesn't meet the standards as set by SHPO. Motion passed by acclamation.

Reports/Minutes of City Boards Mayor Ingalsbee reviewed the minutes from the LIFE ems meeting held on April 20, 2016.

Councilmember Morgan reviewed the LIFE ems 2nd Quarter Operations Summary.

DPW Director A. Haskin discussed his department's quarterly activity report.

Promotions Director K. King reviewed the Griswold Auditorium Activity Report for June, 2016.

Mayor Ingalsbee presented the Water and Wastewater Treatment Plant Activity Reports for June, 2016.

Mayor Ingalsbee discussed the minutes from the Historic District Commission meeting held on July 5, 2016.

Councilmember Manning reviewed the minutes from the Design Advisory Board meeting held on July 6, 2016.

Councilmember McKenzie presented the minutes from the Economic Development Corporation meeting held on July 6, 2016.

Councilmember Tripp discussed the minutes from the Finance Committee meeting held on July 11, 2016.

Councilmember Gratz presented the minutes from the Public Works Committee held on July 11, 2016.

Councilmember McKenzie reviewed the minutes from the Downtown Development Authority meeting held on July 13, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$93,551.85 and accounts payable in the amount of \$277,875.64. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin stated that the Discovery Center has been working on eliminating the purple loose strife plants on the riverbanks with beetles that eat the plants and so far it appears to be working.

Promotions Director K. King commented that SNAP funding was eliminated, preventing it to be available at the last farmers market, however funding has been secured through a different vendor and will be available again. She announced that on Friday, August 5th, Comedy Night will be on the riverfront stage. She also announced a free kayak event will be on August 25th.

Allegan County Commissioner M. Thiele shared the 2016 State of the County Report with Council.

Council Comments Councilmember Tripp stated he has heard nice comments about the Welcome Center restrooms.

Councilmember McKenzie congratulated Promotions Director K. King on her upcoming wedding.

Councilmember Manning commented that it was great to see the airport contracts worked out.

A roll call vote was taken Gratz-yes; Leverence-yes; Manning-yes; McKenzie-yes; Morgan-yes; Tripp-yes; Mayor Ingalsbee-yes to go into a closed session to perform the City Manager's evaluation.

Mayor Ingalsbee adjourned the meeting at 8:04pm.

Councilmember Tripp, supported by Councilmember Leverence, made a motion to adjourn the closed session at 9:33pm. Motion passed by acclamation.

Mayor Ingalsbee re-opened the regular meeting at 9:33pm.

Councilmember Manning, supported by Mayor Ingalsbee, made a motion to offer City Manager Hillard a corrective improvement plan or resignation.

Roll call vote: Manning-yes; Tripp-no; McKenzie-no; Leverence-no; Gratz-no; Morgan-no; Mayor Ingalsbee-no. Motion failed 1-6.

Councilmember Leverence, supported by Councilmember McKenzie, made a motion for the separation of employment between Robert Hillard and the City of Allegan, effective immediately.

Roll call vote: Leverence-yes; Morgan-no; Tripp-no; Mayor Ingalsbee-yes; Gratz-yes; McKenzie-yes; Manning-yes. Motion passed 5-2.

Mayor Ingalsbee adjourned the meeting at 10:12pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk

Allegan, Michigan

August 1, 2016

Call to Order Mayor Ingalsbee called the special meeting of the Allegan City Council to order at 8:00 PM.

Pledge of Allegiance

Meeting Prayer

Roll Call

Present: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: Deputy City Clerk L. Vander Clay

Approval of Minutes

Mayor's Report Mayor Ingalsbee had a lovely experience last week, she was able to perform a marriage ceremony at City Hall.

City Manager's Report

Petitions and Public Comment Keith Behm, 3396 River Ridge commented that Rob Hillard guided this City with integrity, was so conscientious and it was a mistake letting him go.

Betty McDaniel, 502 Marshall asked what is happening now? Who is taking care of things? Who on City Council has any human resource experience? She is very concerned about how much this will be costing the City.

Cindy Thiele, 319 River, commented that Rob's evaluations were always good and feels the public should know why he resigned.

Cyndi Reed, 257 Marshall, commented that Rob is a great person and she would like to know why he resigned.

Paula Mintek, 350 Kalamazoo, was very shocked to hear of Rob's resignation and the City was very lucky to have him and the public needs to know why he resigned.

Mayor Ingalsbee stated that Rob Hillard is a very wonderful person and he has done a lot of good things for Allegan.

Communications Councilmember Tripp, supported by Councilmember Gratz, made a motion to appoint Lori K. Vander Clay to Clerk. Motion passed with Councilmember Morgan voting no.

Mayor Ingalsbee gave the Oath of Office to Lori K. Vander Clay, as Clerk.

Councilmember Leverage asked Mayor Ingalsbee if the resignation and release agreement for Robert Hillard is the same one that was provided to Council on Friday, July 29th. Mayor Ingalsbee stated yes.

Councilmember Tripp, supported by Mayor Ingalsbee, made a motion to approve the resignation and release agreement for Robert Hillard. A roll call vote was taken: Gratz-yes; Leverage-yes; Manning-yes; McKenzie-yes; Morgan-yes; Tripp-yes; Mayor Ingalsbee-yes.

Mayor Ingalsbee talked about the next steps. She would like to have a Liaison Committee of herself and Councilmembers Gratz and Tripp. This committee will keep City Council informed and work with City staff. Councilmember Leverage commented her opposition to this proposed committee. Councilmember Manning, supported by Councilmember Tripp, made a motion to approve creating a Liaison Committee of Mayor Ingalsbee and Councilmembers Gratz and Tripp. A roll call vote was taken: Gratz-yes; Leverage-no; Manning-yes; McKenzie-no; Morgan-no; Tripp-yes; Mayor Ingalsbee-yes. Motion passed 4-3. Councilmember Tripp further stated that this committee would only be reviewing resumes for the next City Manager.

Mayor Ingalsbee stated that City Attorney S. Smith can reach out to retired City Managers and could make recommendations and also using Michigan Municipal League as a resource.

Councilmember Leverage asked if Chief R. Hoyer could step in as the Interim City Manager.

Councilmember McKenzie stated the current vote to create this Liaison Committee doesn't represent the City well. There needs to be more qualified individuals than just the three named for that committee.

Councilmember Manning stated he voted yes for the committee because communication is needed. He asked Chief R. Hoyer about being the interim. The City needs a point person.

Finance Director T. Stull stated that an interim City Manager is important and needed.

Mayor Ingalsbee asked Chief R. Hoyer if he would consider being the Interim City Manager for the City of Allegan.

Chief R. Hoyer responded that he would consider but would need to speak with his family and his department. He stated that City Council needs to be working as a whole and confident with their direction.

Councilmember Leverage hopes that Chief R. Hoyer is willing to step in, because he would be her choice.

Councilmember Morgan stated that if Chief R. Hoyer were to decline the offer of interim City Manager that we would work with the Michigan Municipal League to find one.

Councilmember Tripp, supported by Councilmember Manning, made a motion to ask Chief R. Hoyer to be the interim City Manager and to let Mayor Ingalsbee know his decision. Motion passed by acclamation.

Fred Schubert, 406 N. Main would hope the next City Manager would have an accounting background.

Marsha Behm, 3396 River Ridge asked who is running the City. Mayor Ingalsbee stated that right now we have no point person but department heads and staff continue to do their jobs.

Douglas Langhorst, 309 N. Sherman, commented that the Michigan Municipal League needs to be contacted immediately.

Councilmember Leverage, supported by Councilmember Morgan, made a motion to work with the Michigan Municipal League and to contact them immediately to secure an interim City Manager. Motion passed by acclamation.

Brad Burke, 119 Park Avenue, offered the number of 734-669-8326 for Heather Van Poucker at MML.

Mayor Ingalsbee commented she is doing the best she can and is helping out where needed. She asked Council for suggestions and reminded them that the majority voted to remove the current City Manager.

Councilmember Manning commented that everyone is looking for stability right now.

Keith Behm, 3396 River Ridge stated that if stability is a concern then Council shouldn't have taken the action that they did.

Councilmember Tripp commented that Mayor Ingalsbee has put in a lot of hours during the last week dealing with this situation.

Councilmember Gratz requested the current City Manager's job description be made available to City Council. Finance Director T. Stull will send.

Mayor Ingalsbee wanted everyone to know that they may call her at 269-673-9995 as that is the best way to participate during this difficult time. She said that Rob Hillard is a good person and he did a lot for this community.

Hearings

Programs

Resolutions

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards

Appointments

Approval of Payroll and Accounts

Department Supervisors Report

Council Comments

Mayor Ingalsbee adjourned the meeting at 8:40pm.

Respectfully submitted,

**Lori K. Vander Clay
City Clerk**

Allegan, Michigan

August 8, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Austin Kreutz gave the prayer.

Roll Call

Present: Gratz, Leverence, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Clerk L. Vander Clay

Approval of Minutes Councilmember Morgan, supported by Councilmember McKenzie, made a motion to approve the Regular City Council meeting minutes of July 25, 2016. Motion passed with Councilmember Leverence voting no, due to the fact that a motion she made was modified. Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the Special City Council meeting minutes of August 1, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented that the three person committee that she created to be a liaison between City staff and City Council was not well thought out by her and she would like to have a motion made and supported to dissolve it. She apologized for her error regarding the resignation/separation agreement with the former City Manager as a change to the document was made by Mr. Hillard and he did not provide her with the correct copy. She regrets her error and is totally sorry for this situation that was created and she is ready to move forward. She requested an addition to **B. Communications No. 1 Appointment of Chief Rick Hoyer as the Interim City Manager.**

City Manager's Report

Petitions and Public Comment Betty McDaniel, 502 Marshall Street asked about the change to the resignation/separation document. Mayor Ingalsbee explained that Mr. Hillard struck a paragraph out and that copy wasn't shared with all of City Council and they didn't approve the correct version at the Special City Council meeting on August 1, 2016.

Communications Councilmember McKenzie, supported by Councilmember Manning, made a motion to approve the appointment of Chief Rick Hoyer to be interim City Manager until an interim City Manager can be secured. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to ratify the revised resignation and release agreement with Robert Hillard. Councilmember Leverage would request that Mr. Hillard re-sign a new document that has item No. 16 removed. City Attorney, Scott Smith stated that he drafted the agreement and of course would have preferred that item not have been x'ed out, but it would be in the best interest of the City to approve the current document as changed. Motion passed with Councilmember Leverage voting no.

City Council discussed the next steps in the process to secure an interim and permanent City Manager. Interim City Manager R. Hoyer stated his recommendation is to dissolve the three (3) person Liaison Committee and to encourage City Council as a whole, to be involved along with members of the community.

Finance Director T. Stull is working with City Attorney, S. Smith to review the list of available interim City Managers and he will be involved with the interim interviews. Her recommendation is to use Michigan Municipal League to begin the process of finding the next City Manager for the City of Allegan.

City Attorney, S. Smith talked about the process in finding an interim. He would like Interim City Manager R. Hoyer and Finance Director T. Stull to provide names and interviews would be conducted by City Council and community members.

Councilmember Leverage would like to see Department Heads involved with the interim process, as well. City Attorney S. Smith stated that is completely up to City Council to decide but they definitely should be involved with the City Manager interviews. Councilmember Manning commented that Councilmember Leverage makes a valid point and that City Council is willing to listen to Department Heads.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to disband the three (3) member Liaison Committee. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Morgan, made a motion to authorize Finance Director T. Stull and Interim City Manager R. Hoyer to start the process of securing an interim City Manager. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve the \$17,000 option with Michigan Municipal League to begin the City Manager search process. Motion passed by acclamation.

Hearings

Programs

Resolutions

RESOLUTION 16.19

Amending the City of Allegan Purchasing Policy/Check Signing

WHEREAS, the City has two signatures for every check which is issued; and

WHEREAS, currently the City Manager and the Finance Director/Treasurer are the authorized check signers for the City of Allegan;

WHEREAS, in order to streamline the process at this time, and maintaining two City officers responsible for this, staff is requesting the Finance Director/Treasurer and City Clerk be assigned this duty; and

HEREBY BE IT RESOLVED, the Finance Director/Treasurer and City Clerk are hereby authorized and directed to be the signers on all checks.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve Resolution 16.19 as presented and also to remove Robert Hillard on all bank accounts and add City Clerk, Lori K. Vander Clay. Motion passed by acclamation.

RESOLUTION 16.20

**Resolution Increasing the Compensation for
the Board of Review Members**

WHEREAS, city staff has researched and compared the compensation paid to Board of Review Members with other Michigan cities of similar size; and

WHEREAS, the Finance Director is recommending that the compensation for the Board of Review Members for the City of Allegan be increased as follows:

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The compensation for the Board of Review Members shall be as follows:
\$300.00 for the Public March Board of Review and the organizational meetings.
2. \$50.00 for the December and July Board of Review.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Resolution 16.20 as presented. Motion passed by acclamation.

Ordinances Councilmember Manning, supported by Councilmember Tripp, made a motion to approve Ordinance 450 of 2016, which is amending Chapter 11, Article I of the Allegan Code of Ordinances to adopt the 2015 edition of the NFPA 1: Fire Code for first reading. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards Councilmember Morgan discussed the minutes from the Allegan Fire District meeting held on June 29, 2016 and the Activity Report for July, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$94,968.83 and accounts payable in the amount of \$633,828.09. Motion passed by acclamation.

Department Supervisors Report Utilities Superintendent D. Sweeris commented that both plants are experiencing high usage and flows this summer.

Finance Director T. Stull asked that everyone keep the Hunter family in their thoughts and prayers.

Chief R. Hoyer commented the department has been busy.

Council Comments Councilmember Morgan stated that the last two weeks have been interesting and is happy to see that we are moving forward.

Councilmember Tripp feels the City is on the right track and to keep positive.

Councilmember Gratz feels the same as Councilmember Tripp.

Councilmember McKenzie thanked both City Attorney S. Smith and Interim City Manager Chief Hoyer and is looking forward to the future.

Councilmember Manning thanked everyone and feels that everyone is working well together.

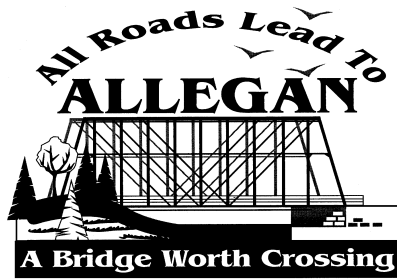
Mayor Ingalsbee thanked everyone and looks forward to moving ahead.

Mayor Ingalsbee adjourned the meeting at 7:57pm.

Respectfully submitted,

**Lori K. Vander Clay
City Clerk**

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**CITY OF ALLEGAN
SPECIAL CITY COUNCIL MEETING**

**Wednesday, August 17, 2016 6:30 PM
Griswold Auditorium - 401 Hubbard Street
Allegan MI 49010**

MINUTES

Call to Order Mayor Ingalsbee called the special meeting to order at 6:30 PM.

Roll Call

Present: Councilmembers: Leverence, Manning, McKenzie, Mayor Ingalsbee

Absent: Gratz, Morgan, Tripp

Others

Present: City Clerk L. Vander Clay, Tony McGhee, Abonmarche

Councilmember McKenzie, supported by Councilmember Leverence, made a motion to excuse Councilmembers Gratz, Morgan, and Tripp from the meeting. Motion passed by acclamation.

A. Petitions and Public Comment

Virginia Ransbottom, Allegan County News is excited to hear about this project.

B. Hearings

Mayor Ingalsbee opened the public hearing at 6:34pm to hear comment on the Community Development Block Grant for Green Anchor/Redtail 412 Development. There was no public comment. Councilmember Leverence, supported by Councilmember McKenzie, made a motion to close the public hearing at 6:34pm. Motion passed by acclamation.

Tony McGhee, Abonmarche gave an overview of this proposed project stating this is a façade grant for 412 Development located on Water Street and is the last step in the process. Building owner, Bob Sosnowski will be receiving approximately \$230,000.00 from CDBG and City will be contributing \$20,000.00 for infrastructure improvements. This project will also be creating local jobs within the City of Allegan. Tony McGhee also stated Mr. Sosnowski is hoping to open the restaurant this fall.

RESOLUTION NO. 16.22

**A RESOLUTION TO AUTHORIZE THE CITY OF ALLEGAN TO MAKE
APPLICATION TO THE COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM (CDBG) FOR FUNDING A DOWNTOWN FAÇADE
IMPROVEMENT**

WHEREAS, the Michigan State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended, Section 125.1458a of Michigan Compiled Laws establishes the Michigan Housing and Community Development (MHCD Fund) program for the purpose of developing and coordinating public and private resources to finance projects located in a downtown area or adjacent neighborhood in this state; and

WHEREAS, this program will provide access to capital for the Green Anchor/Redtail412 project to implement improvements, in an effort to minimize deterioration of traditional downtowns and create jobs for low- and moderate income residents. The project is expected to also stimulate additional private investment in the buildings and the surrounding area, and attract additional customers, thereby resulting in additional downtown economic opportunities.

WHEREAS, the City will contribute up to \$20,000 in infrastructure improvements to support the project.

WHEREAS, the proposed project is consistent with the City of Allegan's community development plan

WHEREAS, at least 51% of the beneficiaries of the proposed project will be low- or moderate income persons.

NOW, THEREFORE, it is resolved as follows:

1. The Allegan City Council does hereby authorize the City Clerk to act on its behalf and submit an application to the Michigan State Housing Development Authority to the Michigan Housing and Community Development Fund in the amount of up to \$230,000.00 for the purpose of implementing a Façade Improvement Program within the DDA District.
2. That this resolution shall take effect upon authorization by the Allegan City Council.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve Resolution 16.22 as presented. Motion passed by acclamation.

C. Resolutions

Resolution 16.21

Resolution Replacing the Authorized Representative for the SAW Grant Agreement

Member Leverage, offered and moved the adoption of the following resolution, seconded by Member McKenzie.

Whereas the Municipality passed a resolution authorizing the SAW Grant Agreement on November 25, 2013 (the “Resolution”), in the amount of \$ 1,544,118.00.

Whereas, the Resolution designated Robert Hillard, City Manager/Clerk as the Authorized Representative for purposes of the SAW Grant Agreement (the “Agreement”).

Whereas, Robert Hillard, is no longer employed by the Municipality and the Municipality desires to designate a new Authorized Representative.

NOW, THEREFORE, BE IT RESOLVED THAT:

The City Clerk, a position currently held by Lori K. Vander Clay, is designated as the Authorized Representative for purposes of the Agreement.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve Resolution 16.21 as presented. Motion passed by acclamation.

Adjournment

The meeting was adjourned at 6:40pm

Respectfully submitted,

**Lori K. Vander Clay
City Clerk**

Allegan, Michigan

August 22, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Chris Timmer gave the prayer.

Roll Call

Present: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Clerk L. Vander Clay, Interim City Manager R. Hoyer

Approval of Minutes Councilmember McKenzie, supported by Councilmember Morgan, made a motion to approve the Regular City Council meeting minutes of August 8, 2016. Motion passed by acclamation. Councilmember McKenzie, supported by Councilmember Manning, made a motion to approve the Special City Council meeting minutes of August 17, 2016. Motion passed with Councilmembers Gratz, Morgan and Tripp abstaining.

Mayor's Report Mayor Ingalsbee is enjoying the weather.

City Manager's Report Interim R. Hoyer debriefed everyone about the tornado warnings that occurred last Saturday and what was learned from the experience.

Petitions and Public Comment

Communications Max Thiele, representing the Board of Review members, discussed his desire to increase the compensation for the members. He stated that in 2009 he requested the City Manager to increase the pay to \$200.00 per day per each member of the Board of Review. Finance Director T. Stull stated that Mr. Thiele questioned the amount of pay received by the board and he didn't think they were being paid the correct amount and is requesting back pay. Finance Director T. Stull received pay comparisons from surrounding communities which she provided to City Council and stated that Mr. Thiele had been paid with a paper check prior to 2012, and after 2012 with direct deposit. Councilmember Manning questioned that since 2009, you haven't been paid the right amount and you are just discovering this error. Mr. Thiele responded yes. He is requesting for the Board of Review members to be paid \$200.00 per day for all meetings of the Board of Review. Finance Director T. Stull recommendation is to pay the members what was approved by City Council in Resolution 16.20 dated August 8, 2016. Councilmembers Leverage and McKenzie feel the pay amount as set forth in

Resolution 16.20 is appropriate. Councilmember Morgan commented that staff should move forward with the current resolution (16.20 as approved August 8, 2016). Mayor Ingalsbee thanked Mr. Thiele for his attendance, however the pay amount for the Board of Review members will be as set forth in Resolution 16.20.

Brian Vilmont, Prein & Newhof gave the City Council an update of the SAW grant and stated that completion should be June, 2017. Brian also discussed the need for an Infrastructure Committee which should consist of two councilmembers and community members. Councilmember McKenzie, supported by Councilmember Manning, made a motion to appoint Councilmembers Gratz, Leverage and Tripp to this committee. Motion passed by acclamation.

Jim Liggett, Ropes Courses gave a presentation about the proposed zipline on the Riverfront. He stated pending approvals that the zipline should be open by spring 2017. Councilmembers are very excited for this project and thanked Jim for his willingness to do this project.

Hearings

Programs

Resolutions

RESOLUTION 16.23

A RESOLUTION APPROVING ADDITIONAL COMPENSATION FOR ACTING INTERIM CITY MANAGER POLICE CHIEF RICK HOYER FOR A TERM NOT TO EXCEED THREE (3) MONTHS

WHEREAS, Police Chief Rick Hoyer has been appointed by City Council to be the acting interim City Manager until an interim City Manager can be secured; and

WHEREAS, he is requesting additional compensation to perform these duties; and

NOW, THEREFORE, BE IT RESOLVED, that Chief Rick Hoyer be compensated \$1,200.00 biweekly starting July 25, 2016 and not to exceed three (3) months.

Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve Resolution 16.23 as presented. Motion passed by acclamation.

Ordinances Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Ordinance 450 of 2016, which is amending Chapter 11, Article I of the Allegan Code of Ordinances to adopt the 2015 edition of the NFPA 1: Fire Code for final reading and approval. Motion passed by acclamation.

Permits/Licenses/Agreements/Grants Councilmember Leverence, supported by Councilmember Gratz, made a motion to approve the Kalamazoo River/Lake Allegan Watershed Cooperative Agreement for the reduction of phosphorus loading between the Michigan Department of Environmental Quality (MDEQ) and the City of Allegan as a stakeholder in the watershed. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards Councilmember Gratz reviewed the minutes from the Planning Commission meeting held on July 18, 2016.

Councilmember Morgan discussed the minutes from the Public Safety Committee meeting held on July 25, 2016.

Mayor Ingalsbee presented the Griswold Activity report for July, 2016.

Utilities Superintendent D. Sweeris presented the Water and Wastewater Treatment Plant Activity Reports for July, 2016.

Councilmember Manning reviewed the minutes from the Airport Advisory Board meeting held on August 1, 2016.

Mayor Ingalsbee discussed the minutes from the Historic District Commission meeting held on August 1, 2016.

Councilmember Manning presented the minutes from the Parks Commission meeting held on August 1, 2016.

Councilmember Manning reviewed the minutes from the Design Advisory Board meeting held on August 3, 2016.

Councilmember McKenzie discussed the minutes from the Economic Development Corporation meeting held on August 3, 2016.

Councilmember Tripp presented the minutes from the Planning Commission meeting held on August 15, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$99,250.14 and accounts payable in the amount of \$1,904,860.32. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin announced that a portion of Water Street will be closed to install the fire suppression line for the new restaurant on Water Street.

Utilities Superintendent D. Sweeris commented that no overflows have occurred at the Wastewater Plant during the recent heavy rains.

Finance Director T. Stull thanked the Council for forming the SAW Infrastructure Committee and working with Prein & Newhof. She announced the annual audit will be started the week of September 19th. She thanked her staff, Ravyn and Danielle for working hard during this time of transition at City Hall. She also reminded everyone to sign up to work the Positively Allegan booth at the upcoming Allegan County Fair.

Council Comments Councilmember Leverage appreciated the information and the call from Mayor Ingalsbee about the tornado warning over the weekend.

Councilmember Tripp thanked City staff for all they are doing to help during this transition.

Mayor Ingalsbee thanked City staff as well.

Councilmember Gratz also thanked City staff and commented we need to make Allegan great again.

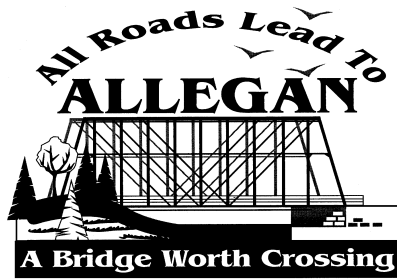
Councilmember Manning was thankful for the response about the tornados this past weekend.

Mayor Ingalsbee adjourned the meeting at 8:44pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk

This institution is an equal opportunity provider and employer



**CITY OF ALLEGAN
SPECIAL CITY COUNCIL MEETING
Monday, August 29, 2016 6:00 PM
Griswold Auditorium - 401 Hubbard Street
Allegan MI 49010**

MINUTES

Call to Order Mayor Ingalsbee called the special meeting to order at 6:01pm

Roll Call

Present: Councilmembers: Gratz, Leverage, Manning, McKenzie, Tripp, Mayor Ingalsbee

Absent: Morgan

Others

Present: City Clerk L. Vander Clay, Finance Director T. Stull

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to excuse Councilmember Morgan from the meeting. Motion passed by acclamation.

A. Communications

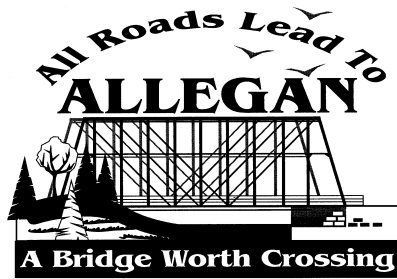
Jerry Richards from Michigan Municipal League reviewed the topics to be discussed. City Council gave their input on each topic. Mr. Richards will be using all the information that has been submitted and create a profile for what is desired in the next City Manager for the City of Allegan.

Adjournment

The meeting was adjourned at 7:45pm

Respectfully submitted,

**Lori K. Vander Clay
City Clerk**



**CITY OF ALLEGAN
SPECIAL CITY COUNCIL MEETING
Wednesday, August 31, 2016 6:00 PM
Griswold Auditorium - 401 Hubbard Street
Allegan MI 49010**

MINUTES

Call to Order Mayor Ingalsbee called the special meeting to order at 6:00pm

Roll Call

Present: Councilmembers: Gratz, Leverage, McKenzie, Mayor Ingalsbee

Absent: Manning, Morgan, Tripp

Others

Present: City Clerk L. Vander Clay

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to excuse Councilmembers Manning, Morgan and Tripp from the meeting. Motion passed by acclamation.

City Manager's Report

Mayor Ingalsbee is very impressed with Mark Howe and the City is lucky to have him as Interim City Manager.

A. Communications

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to appoint Mark Howe as the Interim City Manager for the City of Allegan. Motion passed by acclamation.

City Clerk L. Vander Clay administrated the oath of office to Mark Howe.

RESOLUTION 16.24
TERM AND COMPENSATION FOR INTERIM CITY MANAGER, MARK HOWE

WHEREAS, after appropriate consideration of his experience and expertise, the City Council wishes to employ Mark A. Howe as the City's Interim City Manager during the City's search for its next City Manager; and

WHEREAS, Mark Howe is willing to serve in that capacity.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Employment Agreement with Mark A. Howe is approved in the form attached as Exhibit A and the Mayor and City Clerk are authorized and directed to sign it on behalf of the City.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Exhibit A- EMPLOYMENT AGREEMENT

This Employment Agreement is made as of September 1, 2016, between the City of Allegan, a Michigan municipal corporation (the "City") and Mark A. Howe, an individual ("Mr. Howe").

RECITALS

- A. The City has undertaken a search for a new City Manager to fill the vacancy in that position.
- B. While that search is underway, the City desires to employ Mr. Howe as its Interim City Manager and Mr. Howe is amenable to serving in that role pursuant to the terms and conditions in this Agreement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree:

1. **Employment.**
 - A. The City employs Mr. Howe as its Interim City Manager beginning on September 6, 2016. Mr. Howe shall serve as Interim City Manager at the pleasure of the City Council.
 - B. From time to time, the City Council may appoint Mr. Howe to serve, or as a result of his employment as Interim City Manager, Mr. Howe may serve in other offices or on other boards, commissions, and other bodies. Mr. Howe agrees that his terms of such offices or on such bodies shall be co-terminus with his employment as Interim City Manager, so that his resignation from, or the City Council's termination of his employment with the City, shall serve as his resignation from such other offices and bodies.
 - C. Mr. Howe's service as Interim City Manager shall be a full-time position and, unless the parties otherwise agree, Mr. Howe's only employment. If Mr. Howe accepts other employment before the City has appointed a new City Manager, the City and Mr. Howe may amend this Agreement to provide for the continuation of Mr.

Howe's services on a part-time basis for compensation to be agreed upon as part of that amendment.

2. Duties. Mr. Howe shall fulfill the duties of City Manager of the City as directed, required, and permitted by state law, the Allegan City Charter, the Code of Ordinances of the City of Allegan, and actions of the City Council. He shall perform such duties in an efficient and conscientious manner, exercising his discretion, judgment, and authority in the best interests of the City and in compliance with all applicable laws, rules, regulations, orders, and directives of any officer or agency of competent jurisdiction.

3. Office Hours. Mr. Howe shall ordinarily be physically present at City Hall during regular office hours. However, because the parties recognize Mr. Howe's employment as Interim City Manager will require his working irregular office hours, and because Mr. Howe will be commuting to and from Allegan, the parties recognize that Mr. Howe may, from time to time, be absent from City Hall and be attending to personal matters during regular office hours, and may occasionally work from home in cases of inclement weather or for other appropriate reasons.

4. Compensation.

A. The City shall pay Mr. Howe a weekly gross salary of \$2,000 as Mr. Howe's sole compensation under this Agreement in installments at the same times as full-time City department heads are paid.

B. In all payments to Mr. Howe made pursuant to this Agreement, the City shall endeavor to comply with applicable tax laws, rules, regulations, and requirements and, accordingly, shall withhold such amounts and report such payments in such a manner as it reasonably deems necessary and proper.

C. The City shall not make any pension or other retirement contributions for or on behalf of Mr. Howe, shall not provide any medical, dental, vision, short- or long-term disability or other insurance coverage for Mr. Howe or any of Mr. Howe's family, and shall not provide and other employment benefits to Mr. Howe.

5. Reimbursement of Mileage and Business Expenses. The City shall reimburse Mr. Howe for actual and reasonable mileage and business expenses, incurred in performance of his duties under this Agreement, in accordance with its policies for City department heads. The City shall not reimburse Mr. Howe for mileage for his commute to and from his home and City Hall.

6. Liability and Insurance. The City shall hold Mr. Howe harmless from, indemnify him for and defend him against any threatened, pending, or completed claim, demand, suit, settlement, judgment, award, or civil, criminal, administrative, or investigative proceeding, or such action which results from his performance of his duties under this Agreement. Mr. However, the City shall have no such obligation if Mr. Howe did not act in good faith or knowingly violated applicable laws, rules, regulations, guidelines, orders, directives, or policies. With respect to any criminal proceeding, the City shall have no obligation under this provision unless Mr. Howe had no reasonable cause to believe his conduct was unlawful. The City shall obtain and maintain liability insurance which provides coverage for Mr. Howe for his good faith acts in the performance of his duties under this Agreement. The limits of the City's obligations under this section are to

provide coverage or indemnification for liability up to \$1,000,000.00. The City may provide additional coverage or indemnification, but it is not required to do so.

7. Term and Termination.

A. The term of this Agreement shall begin on September 6, 2016 and shall remain in effect until the City Council appoints a new City Manager, unless otherwise terminated pursuant to this Agreement.

B. This Agreement, and Mr. Howe's employment pursuant to it, may be terminated as follows:

i. By Mr. Howe's written resignation. Mr. Howe shall give written notice of such resignation not less than 14 days prior to its effective date. However, when at all possible, Mr. Howe shall endeavor to provide at least 30 days' written notice of the same and shall assist, to the extent possible on a part time basis, with the transition to the new City Manager.

ii. By action of the City Council.

C. If Mr. Howe's employment is terminated, the City shall pay Mr. Howe any reimbursable actual expenses and mileage Mr. Howe is due to be paid as provided by this Agreement.

8. Miscellaneous.

A. This Agreement is for the benefit of the parties, their successors and assigns, and is not for the benefit of any third party.

B. All notices and other communications provided for in this Agreement shall be in writing and shall be deemed to have been given (i) when delivered in person to the recipient, (ii) when Fed Ex or comparable express delivery services delivers the notice to the recipient, or (iii) when the recipient receives the notice by electronic mail to the correct electronic mail address of the recipient, as confirmed in electronic notice to the sender.

C. To the extent permitted by law, the parties agree that the jurisdiction and venue of any action brought pursuant to or to enforce this Agreement shall be solely in the state courts in Allegan, County, Michigan.

The parties have signed this Agreement as of the date first written above.

Councilmember Leverence, supported by Councilmember Gratz, made a motion to approve Resolution 16.24 as presented. Motion passed by acclamation.

Adjournment

The meeting was adjourned at 6:04pm

Respectfully submitted,

Lori K. Vander Clay
City Clerk

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Alan Parsons gave the prayer.

Roll Call

Present: Gratz, Leverage, Manning, Morgan, Tripp, Mayor Ingalsbee

Absent: McKenzie

Others

Present: City Clerk L. Vander Clay, Interim City Mark Howe

Councilmember Leverage, supported by Councilmember Gratz, made a motion to excuse Councilmember McKenzie from the meeting. Motion passed by acclamation.

Approval of Minutes Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of August 22, 2016. Motion passed by acclamation. Councilmember Gratz, supported by Councilmember Leverage, made a motion to approve the Special City Council meeting minutes of August 29, 2016. Motion passed with Councilmembers Morgan and Tripp abstaining. Councilmember Gratz, supported by Councilmember Leverage, made a motion to approve the Special City Council meeting minutes of August 31, 2016. Motion passed with Councilmembers Manning, Morgan and Tripp abstaining.

Mayor's Report Mayor Ingalsbee commented she had a nice vacation in California, but it's good to be home.

City Manager's Report Interim City Manager M. Howe commented on this being his first meeting and it feels good to be in Allegan. He discussed what he has been working on and meeting with each councilmember individually. He thinks Allegan is a wonderful community and the City has a great staff.

Petitions and Public Comment Betty McDaniel, 502 Marshall Street voiced her concerns regarding the lack of code enforcement in the City. She reported that in the 500 block of Marshall Street cars are parking in the front yards and on the grass; a historical house has removed existing garage doors and replaced with pallets; in the 400 block a motor home has been parked in the driveway all summer and couches are sitting on front porches; in the 300 block dogs are continually barking from inside the home; in the 200 block a house is advertising their home business; 300 Pine Street has a car parking in the front yard and the porch on a house on Monroe Street appears to be falling off. Mayor

Ingalsbee stated she will discuss with Betty to get addresses. Chief Hoyer requested to meet with Betty tomorrow and Interim City Manager Mark Howe will speak with Betty as well.

Chad Gant, 602 Brookside discussed his events regarding a recent sewer backup in his basement. He stated on August 17th he had some water around his drains and the next day had even more water seeping up, as well as his neighbor. The DPW water department used the vactor truck to check the line and Mr. Gant provided pictures to City Council of the damages that occurred to his basement. Staff provided Mr. Gant with the name and number of the City's insurance company in order to file a claim. His claim was denied twice, however Mr. Gant hired a company to clean up his basement, a plumber, and had dry cleaning costs. Mr. Gant is asking for the City to pay the following bills he received from ServPro; the plumber and dry cleaning costs. Interim City Manager M. Howe stated the City's policy is to provide all information to the insurance company for a decision, however the claim was denied under the governmental immunity clause. He stated the sewer use ordinance does require all homeowners to have backflow preventers in place. Councilmember Morgan made a motion to have the City pay the ServPro bill. There was no support for this motion and the motion failed. City Attorney S. Smith urged City Council to not set a precedent and pay this bill for the homeowner. He advised staff to speak with the insurance company again and reminded everyone that it is the homeowner's responsibility to install backflow preventers. Mayor Ingalsbee stated that more research is needed on this and no decision will be made tonight.

Communications DPW Director A. Haskin announced the City's Fall Clean-up will be held October 1st~October 8th.

Councilmember Leverage, supported by Councilmember Tripp, made a motion to approve the 2016 Homecoming Parade on September 30th. Motion passed by acclamation.

Interim City Manager M. Howe gave an update on the Allegan District Library Expansion Project. Councilmember Leverage asked about the demolition of 315 Hubbard Street and why the structure hasn't been demolished yet when the terms of the sale to the library stated demo six (6) months from the date of sale. Interim City Manager M. Howe stated the board continues to work on other issues and that the City is making a good faith effort to work with them and this process. Mayor Ingalsbee stated the protection of the Carnegie Library is her main concern and would like a reverter clause contained within the City's conveyance. Interim City Manager M. Howe stated staff and the City attorney are working on those issues.

Hearings Councilmember Gratz, supported by Councilmember Tripp, made a motion to set a public hearing for the proposed sale of a portion of vacant 715 Industrial Drive on October 24, 2016 at 7:05pm. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Morgan, made a motion to set a public hearing for the proposed sale of a portion of vacant 803 Airway Drive on October 24, 2016 at 7:10pm. Motion passed by acclamation.

Programs

Resolutions

Resolution 16.25

Resolution Authorizing the Sale of City Owned Equipment

WHEREAS, the City of Allegan has Public Works Equipment to sell;

WHEREAS, the City of Allegan desires these items to be sold; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Allegan hereby authorizes these items to be sold at public auction or through sealed bids. City staff shall reserve the right to reject any/and all bids.

Councilmember Leverage, supported by Councilmember Tripp, made a motion to approve Resolution 16.25 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Morgan, supported by Councilmember Tripp, made a motion to approve the request for services received from Abonmarche, Benton Harbor, Michigan for community and economic development services in the amount of \$18,000.00. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Tripp, made a motion to approve the request for services received from Abonmarche, Benton Harbor, Michigan for engineering services for the Griswold Auditorium Restoration Project in the amount of \$6,000.00. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve the request for purchase received from Signature Ford, Owosso, Michigan for a 2017 police interceptor utility vehicle for the Police Department in the amount of \$30,000.00. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request for purchase received from C-Comm, Allegan, Michigan to outfit police equipment in the new 2017 vehicle for the Police Department in the amount of \$6,000.00. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Leverage, made a motion to approve the request for purchase received from Penn Valley Pump Co., Warrington, Pennsylvania for a sludge transfer pump repair kit in the amount of \$5,191.00. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request for services received from Seiser Concrete, Allegan, Michigan for sidewalk replacement on Chestnut Street and North Street in the amount of \$15,950.00. Motion passed by acclamation.

Councilmember Morgan, supported by Councilmember Tripp, made a motion to approve the request for purchase received from All-Phase Electric Supply, Benton Harbor, Michigan for LED lights and globes for the Riverfront in the amount of \$9,458.16. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve the request for services received from Prein & Newhof, Allegan, Michigan for the water system reliability study update in the amount of \$10,700.00. Motion passed by acclamation.

Reports/Minutes of City Boards Mayor Ingalsbee presented the minutes from the Downtown Development Authority meeting held on August 10, 2016.

Councilmember Morgan reviewed the minutes from the Allegan Fire District meeting held on August 22, 2016 and the Department's Activity Report for August, 2016.

Interim City Manager M. Howe discussed the Water & Wastewater Plant Data for August, 2016.

Interim City Manager M. Howe presented the minutes from the Downtown Development Authority meeting held on September 14, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Tripp, supported by Mayor Ingalsbee, made a motion to approve payroll in the amount of \$287,945.84 and accounts payable in the amount of \$349,686.75. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin announced his staff will be working on Sherman & Grant Streets to re-build manholes this week.

Chief R. Hoyer said he is enjoying working with Interim City Manager M. Howe.

Council Comments Councilmember Leverage is glad the fair is over.

Councilmember Tripp commented the Zoning Board of Appeals gave approval for the height variance for the proposed zipline and he is excited to see it be built.

Councilmember Gratz announced her attendance at the Jaycee's National Conference in Detroit last week. She also announced Oktoberfest on October 8th on the riverfront.

Mayor Ingalsbee talked about senior living centers in California and how she would like to bring something like that to Allegan and she is willing to research options to see what can be done.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to proceed into a closed session pursuant to MCL 15.268 (H). Motion passed by acclamation.

A roll call vote was taken to precede into a closed session after the regular meeting, Gratz-yes; Leverage-yes; Manning-yes; Morgan-yes; Tripp-yes; Mayor Ingalsbee-yes.

Mayor Ingalsbee adjourned the meeting at 8:08pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk

Allegan, Michigan

October 10, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Marcia Marques gave the prayer.

Roll Call

Present: Gratz, Leverage, Manning, Morgan, Tripp, Mayor Ingalsbee

Absent: McKenzie

Others

Present: City Clerk L. Vander Clay, Interim City Manager M. Howe

Approval of Minutes Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of September 26, 2016. Motion passed with Councilmember McKenzie abstaining.

Mayor's Report Mayor Ingalsbee commented on what a beautiful day it was today and the new council table looks great. She thanked Betty McDaniel for coming to the meeting. Mayor Ingalsbee did report that the garage in violation located in the 500 block of Marshall Street is being handled by PCI. Betty stated she has spoken with Chief Hoyer and Officer Morgan and violations have been taken care of or are in the process of being handled.

City Manager's Report Interim City Manager M. Howe stated attorneys are working on the Library Transfer Agreement and he hopes to have on the next agenda. He talked about the two sewers that were televised last week where the previous backups had occurred. The insurance carrier is reviewing the claim again on Brookside Drive and claim forms were given to the homeowner on River Street, but not sure if they have filed a claim. He indicated the City will be sending a notice to all property owners on how to be proactive in preventing possible sewer backups into their homes. He also discussed the Code Enforcement meeting last week with the Police Department, PCI and staff and it was determined a contact/point person is needed for all complaints.

Petitions and Public Comment Chad Gant, 620 Brookside Drive asked DPW Director A. Haskin what defines a defect in a sewer line. Interim City Manager M. Howe stated that the insurance carrier is reviewing his claim again and we should wait for their determination.

Ryan Deery introduced himself to the City Council as the new Allegan District Library Director.

Communications Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve the request received from Brad Burke to have a City Wide Garage Sale event weekend on July 28, 29 & 30, 2017. Motion passed by acclamation.

Tony McGhee, Abonmarche gave a presentation of MSHDA granting opportunities for 136 Brady Street. He stated that members of the Downtown Development Authority and Economic Development Corporation are both interested in pursuing grants. Mayor Ingalsbee is in favor of going forward and takes the next steps. Councilmember Leverage would like to see the numbers to be associated with this possible project.

George Mohr, Allegan Public Schools gave a presentation regarding the Safe Routes to School Program Grant request that he will be submitting on behalf of the schools, the City and Allegan Township, to create walkability and safety with new sidewalks for students.

Interim City Manager M. Howe discussed the current sewer back-up policy and ordinance with City Council and how more discussion is needed to look at changing the ordinance to match the State's statutes. He stated the City attorney would need to research and create a new ordinance. Councilmembers were in favor of starting this process.

Hearings

Programs

Resolutions Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve Resolution 16.26 as presented. This resolution recognizes Safe Harbor Children's Advocacy Center as a nonprofit organization to obtain a charitable gaming license through the State of Michigan. Motion passed by acclamation.

RESOLUTION NO. 16.27

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS TO CARRY OUT VARIOUS INFRASTRUCTURE PROJECTS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR INFRASTRUCTURE FUNDED BY THE SAFE ROUTES TO SCHOOL PROGRAM

PRESENT: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

ABSENT: None

WHEREAS, the Safe Routes to School program, a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT).

WHEREAS, the City of Allegan, in partnership with Allegan Public Schools, is applying for funds through MDOT from the Safe Routes to School program to construct certain infrastructure projects throughout the City, including sidewalks, to enable and encourage children to safely walk and bike to school.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Lori K. Vander Clay, City Clerk, to act as agent on behalf of the City to request Safe Routes to School funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding.

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve Resolution 16.27 as presented. Motion passed by acclamation.

RESOLUTION 16.28

WHEREAS, the City of Allegan has shown a solid commitment to historic preservation and has held the designation of a Certified Local Government with the State of Michigan for a number of years, and;

WHEREAS, the Michigan State Housing Development Authority is providing funds to strengthen historic preservation at the local level;

WHEREAS, the City of Allegan Historic District Commission meets regularly to promote historic preservation throughout the community and is recommending this grant proposal submission;

WHEREAS, the City of Allegan, desires to submit an application for \$106,280 for the Griswold Auditorium Restoration Project, of which \$45,644 will be grant and \$60,636 will be committed match from the City of Allegan General Fund; and

WHEREAS, the proposed grant will, provide renovation to the exterior of the facility (including Masonry-Tuck-Pointing, Brick Replacement & Stone Coping Repairs) to the beloved Griswold Auditorium, which is a major historic attraction to Historic Downtown Allegan.

THEREFORE, LET IT BE RESOLVED, that at a regular meeting, held on October 10, 2016, the City Council of the City of Allegan authorized and directed to file an application for \$106,280 for the Griswold Auditorium Restoration Project and that upon approval of the final application by the Michigan State Housing Development Authority, the City Clerk shall be authorized to sign the grant contract, any necessary amendments to the contract, other contract related documents and the required easement and Kelsie King, shall be authorized to be the CLG Grant Project Coordinator.

Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve Resolution 16.28 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards Interim City Manager M. Howe reviewed the Griswold Activity Report for August & September, 2016.

Councilmember Morgan discussed the minutes from the Allegan Fire District meeting held on September 7, 2016; the minutes from the special meeting held on September 7, 2016 and the Activity Report for September, 2016.

Councilmember Gratz presented the minutes from the Planning Commission meeting held on September 19, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$96,462.56 and accounts payable in the amount of \$178,018.19. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin stated various sewers will be televised this week; Leaf pickup will be starting around the 3rd week of October; the new sidewalk on North Street has been completed and the new sidewalk on Chestnut will be completed this week.

Council Comments Councilmember Leverage utilized the City's fall cleanup and she is really looking forward to snow.

Councilmember Gratz announced that Oktoberfest was great and she thanked DPW Director A. Haskin for the use of the heaters along with assistance from the City and the community. The Jaycees and Chemical Bank employees worked at Jaycee Park last week staining wood.

Councilmember Manning thanked George Mohr for his presentation and working on getting the grant submitted. He also thanked City staff for their continued hard work.

Mayor Ingalsbee adjourned the meeting at 8:10pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk

Allegan, Michigan

October 24, 2016

Call to Order Mayor Ingalsbee called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Austin Kreutz gave the prayer.

Roll Call

Present: Gratz, Leverage, Manning, McKenzie, Morgan, Tripp, Mayor Ingalsbee

Absent: None

Others

Present: City Clerk L. Vander Clay, Interim City Manager M. Howe

Approval of Minutes Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve the Regular City Council meeting minutes of October 10, 2016. Motion passed by acclamation. Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the Special City Council meeting minutes of October 15, 2016. Motion passed by acclamation.

Mayor's Report Mayor Ingalsbee commented that today was a cold day.

City Manager's Report Interim City Manager M. Howe thanked City Council for the opportunity to serve as the City's interim manager and this will be his last meeting. He enjoyed working with City staff and Council and that Allegan is a great community.

Petitions and Public Comment Matt Clouse, Grand River Kayaking & Canoe spoke about his interest in the Elks Lodge on Marshall Street for a microbrewery.

Communications Chief Hoyer introduced Lt. Andy Fias from Michigan State Police and Heidi Denton from Community Mental Health who gave a presentation on medical marijuana dispensaries. Chief Hoyer urged City Council to pass a resolution to NOT allow dispensaries in the City of Allegan.

Interim City Manager M. Howe talked about the proposed MDOT pilot project on Marshall Street that would reduce the current four lanes to three lanes. DPW Director A. Haskin stated that MDOT is offering to try this new traffic pattern and could happen in the spring from M40South up to Oak Court. Chief Hoyer shared the following traffic crash information for the last 5 years: 68 accidents with a left hand turning movement and 16 accidents with a right hand turning movement. He thinks this lane reduction project makes sense to at least try. Councilmember McKenzie, supported by

Councilmember Gratz, made a motion in support of this MDOT pilot project for Marshall Street. Motion passed by acclamation.

Hearings Mayor Ingalsbee opened the public hearing for the proposed sale of a portion of 715 Industrial Drive, 0351-253-024-00 (part) at 8:20pm. There was no public comment. Councilmember Gratz, supported by Councilmember McKenzie, made a motion to close the public hearing at 8:20pm. Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the sale of property. Motion passed by acclamation.

Mayor Ingalsbee opened the public hearing for the proposed sale of a portion of 803 Airway Drive at 8:21pm. There was no public comment. Councilmember McKenzie, supported by Councilmember Morgan, made a motion to close the public hearing at 8:21pm. Motion passed by acclamation. Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve the sale of property. Motion passed by acclamation.

Programs

Resolutions

**RESOLUTION 16.29
Amending Article VI
Septage Receiving Operational Plan
Municipal Policy of the City of Allegan**

WHEREAS, the City of Allegan desires to amend policies and procedures as contained within the Allegan Municipal Policy; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Allegan, approves the changes reflected in the attached Septage Receiving Operational Plan. These changes shall be made a part of the Allegan Municipal Policy of the City of Allegan.

BE IT FURTHER RESOLVED, that all other policies and fee in conflict with these policies and fees are hereby repealed.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve Resolution 16.29 as presented. Motion passed by acclamation.

RESOLUTION 16.30

**A RESOLUTION TO AMEND CHAPTER G, ARTICLE II AND IV, OF THE
CITY OF ALLEGAN MUNICIPAL POLICIES IN ORDER TO ADJUST SEWER
RATES TO MEET THE REVENUE REQUIREMENTS OF THE SYSTEMS**

WHEREAS, the City's water and sanitary sewer systems are enterprise funds, and pursuant to various regulatory, accounting and contractual requirements, the rates, fees

and charges imposed for uses of those systems must generate revenues sufficient to meet the obligations of the systems; and

WHEREAS, pursuant to the City's Code of Ordinances, the rates, fees and charges are established from time-to-time by resolution of the City Council; and

WHEREAS, the City Council has compiled certain resolutions into a municipal policy book.

NOW, THEREFORE, be it resolved that:

1. Chapter G, Article IV of the Allegan Municipal Policies is amended such that effective January 1, 2017, the Commodity Charge per month for City sewer service, specified in subsection G-18(1) shall increase from \$3.95 for each 1,000 gallons to the following:

SEWER COMMODITY CHARGES

CURRENT	01-01-2017
\$3.95	\$4.58

2. Chapter G, Article IV of the Allegan Municipal Policies is amended such that effective January 1, 2017, the Readiness to Serve charge per month for City sewer service, specified in subsection G-18(2) shall increase to the following:

SEWER READINESS TO SERVE CHARGES
METER SIZE OR

EQUIVALENT	CURRENT	01-01-2017
>1"	\$16.45	\$13.98
1"	\$29.32	\$34.96
1.5"	\$53.00	\$69.91
2"	\$81.82	\$111.86
3"	\$198.62	\$209.74
4"	\$320.06	\$349.56
6"	\$662.76	\$699.13

BE IT FURTHER RESOLVED, that all other resolutions, parts of resolutions, policies and fees in conflict with this resolution are hereby repealed.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve Resolution 16.30 as presented. Motion passed by acclamation.

RESOLUTION 16.31

**A RESOLUTION APPOINTING POLICE CHIEF RICK HOYER
AS ACTING INTERIM CITY MANAGER AND
APPROVING ADDITIONAL COMPENSATION FOR
FOR A TERM NOT TO EXCEED THREE (3) MONTHS**

WHEREAS, due to the current Interim City Manager leaving the City of Allegan to pursue another career. Police Chief Rick Hoyer has agreed serve as the acting Interim City Manager until a new City Manager is hired; and

WHEREAS, he is requesting additional compensation to perform these duties; and

NOW, THEREFORE, BE IT RESOLVED, that Chief Rick Hoyer be compensated \$1,200.00 biweekly starting November 7, 2016 and not to exceed three (3) months.

Councilmember Tripp, supported by Councilmember Leverage, made a motion to approve Resolution 16.31 as presented. Motion passed by acclamation.

RESOLUTION NO. 16.32

**APPOINTING RAVYN SCHNEIDER AS THE CITY ASSESSOR,
CONTINGENT UPON RECEIVING A WAIVER FROM THE STATE OF
MICHIGAN**

WHEREAS, due to the current City Assessor leaving employment with the City; the Deputy Assessor who is MCAO certified and currently enrolled in the MAAO program with the State Tax Commission and is willing to become the City Assessor; and

WHEREAS, the Interim City Manager would like to appoint current Deputy Assessor Ravyn Schneider as the City Assessor for the City of Allegan contingent upon receiving the required certification level waiver from the State; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Ravyn Schneider is appointed City Assessor of Record for the City of Allegan.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve Resolution 16.32 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the request for services received from A Cut Above Tree Care, Douglas, Michigan for the removal of five trees and stump grinding in the amount of \$7,450.00. Motion passed by acclamation. **(Requires Budget Adjustment)**

Reports/Minutes of City Boards Chief Hoyer reviewed the 2nd Quarter Police Department Activity Report.

Utilities Superintendent D. Sweeris discussed the plants data for September, 2016.

Councilmember Manning presented the minutes from the Airport Advisory Board meeting held on October 3, 2016.

Mayor Ingalsbee reviewed the minutes from the Historic District Commission meeting held on October 3, 2016.

Councilmember Manning presented the minutes from the Parks Commission meeting held on October 3, 2016 and the minutes from the Design Advisory Board meeting held on October 5, 2016.

Councilmember McKenzie reviewed the minutes from the Economic Development Corporation meeting in held on October 5, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Tripp, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$95,793.76 and accounts payable in the amount of \$100,585.69. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin announced that leaf pick-up will be starting this week; sidewalk on Cutler is done; ADA ramp at Walnut and Cutler has been installed and the driveway on Cutler and Pine is complete.

Utilities Superintendent D. Sweeris announced that bio-solids hauling started today. He thanked Interim City Manager M. Howe for his time in Allegan and it was a pleasure to work with him.

Chief R. Hoyer would like to give our zoning administrator direction on the dispensary issue. Interim City Manager M. Howe stated that the City of Allegan has no interest in allowing marijuana dispensaries in the City of Allegan. Council was in agreement. Chief thanked Interim City Manager M. Howe.

Council Comments Councilmember Manning thanked M. Howe and is very impressed with him.

Councilmember McKenzie wished M. Howe good luck.

Councilmember Gratz also wished him good luck and was very appreciative of his time here in Allegan.

Councilmember Leverence thanked M. Howe.

Councilmember Morgan commented in the short time M. Howe was here, he learned a lot from him and wished him good luck. He thanked Chief Hoyer for willing to be the interim again.

Councilmember Tripp thanked M. Howe and City staff.

Mayor Ingalsbee commented she was on a walk with her dog last week and a DPW employee warned her about a dog on the loose, which she much appreciated.

Mayor Ingalsbee adjourned the meeting at 9:22pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk

Allegan, Michigan

November 14, 2016

Call to Order Interim City Manager Chief R. Hoyer called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Paul Knuckles gave the prayer.

Interim City Manager Chief R. Hoyer thanked outgoing Mayor Ingalsbee and Mayor Pro tem Tripp for their service the past year.

Interim City Manager Chief R. Hoyer opened up the nominations for Mayor. Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to nominate Councilmember McKenzie for Mayor. A roll call vote was taken: Gratz-yes; Ingalsbee-yes; Leverage-yes; Manning-yes; McKenzie-yes; Morgan-yes; Tripp-yes. Motion passed by acclamation.

City Clerk L. Vander Clay gave the oath of office to Mayor McKenzie.

Mayor McKenzie opened by the nominations for Mayor Pro tem. Councilmember Manning, supported by Councilmember Tripp, made a motion to appoint Councilmember Gratz for Mayor Pro tem. A roll call vote was taken: Gratz-yes; Ingalsbee-yes; Leverage-yes; Manning-yes; Morgan-yes; Tripp-yes; Mayor McKenzie-yes. Motion passed by acclamation.

City Clerk L. Vander Clay gave the oath of office to Mayor Pro tem Gratz.

Roll Call

Present: Gratz, Ingalsbee, Leverage, Manning, Morgan, Tripp, Mayor McKenzie

Absent: None

Others

Present: City Clerk L. Vander Clay, Interim City Manager Chief R. Hoyer

Approval of Minutes Councilmember Tripp, supported by Councilmember Morgan, made a motion to approve the Regular City Council meeting minutes of October 24, 2016. Motion passed by acclamation. Councilmember Morgan, supported by Councilmember Ingalsbee, made a motion to approve the Special City Council meeting minutes of November 8, 2016. Motion passed with Councilmember Gratz abstaining.

Mayor's Report Mayor McKenzie had nothing to report.

City Manager's Report Nothing to report

Petitions and Public Comment

Communications Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to approve the request received from the Blessed Sacrament Knights of Columbus to hold the 2017 Blessing of the Bikes and Classic Car event on May 13, 2017 from 8:00am~2:00pm. Motion passed by acclamation.

Hearings Councilmember Leverage, supported by Councilmember Gratz, made a motion to set a public hearing for the proposed sale of the remainder of 803 Airway Drive, 0351-253-025-00 (part) for December 12, 2016. Motion passed by acclamation.

Programs

Resolutions

Resolution 16.33

WHEREAS, the City Police Department has a 2006 Ford Crown Vic to sell;

WHEREAS, the Police Department desires this item to be sold; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Allegan hereby authorizes this item to be sold at public auction or through sealed bids. Staff shall reserve the right to reject any/and all bids.

Councilmember Gratz, supported by Councilmember Manning, made a motion to approve Resolution 16.33 as presented. Motion passed by acclamation.

RESOLUTION NO. 16.34

A RESOLUTION TO APPROVE THE CONVEYANCE OF THE LIBRARY PROPERTY AT 331 HUBBARD STREET AND RELATED AGREEMENTS REGARDING CONSTRUCTION, HISTORIC PRESERVATION, UTILITIES, VEHICULAR ACCESS, AND PARKING

WHEREAS, the City owns real property commonly known as 331 Hubbard Street (the "Property") that is the site of a historic Carnegie library building and that has been used a public library since the early twentieth century.

WHEREAS, the Allegan District Library was formed in 2008 has been occupying the Property and using it as a public library pursuant to a lease agreement with the City dated September 26, 2008.

WHEREAS, the District wishes to acquire the Property in order to undertake a substantial improvement project involving the construction of additional library space, and involving improvements to the City-owned driveway to west of the Property.

WHEREAS, the City has determined that it is in the best interest of City residents to convey the Property to the District in order to accommodate the Project, and to allow the District to use the driveway to the west of the Property and the parking lot to the south of

the Property, subject to certain terms and conditions provided in the documents referenced below.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Conveyance Agreement attached as **Exhibit 1** is approved. The Mayor and City Clerk are authorized and directed to sign the Conveyance Agreement on behalf of the City and take any further actions necessary to convey the Property to the District in accordance with the terms of the Conveyance Agreement.
2. The Sewer Easement Agreement attached as **Exhibit 2** is approved. The Mayor and City Clerk are authorized and directed to sign and record the Sewer Easement Agreement on behalf of the City
3. The Construction and Use Agreement attached as **Exhibit 3** is approved. The Mayor and City Clerk are authorized and directed to sign the Construction and Use Agreement on behalf of the City.
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Councilmember Ingalsbee is very happy to see that provisions are contained within this agreement to protect the Carnegie portion of the library.

Interim City Manager Chief R. Hoyer thanked previous Interim City Manager M. Howe and President of the Library Board, M. Kiella for all their work getting these agreements finalized.

Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve Resolution 16.34 as presented. Motion passed by acclamation.

RESOLUTION 16.35

Authorizing 4th Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2015/2016 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 4th Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2015/2016 adopted budget;

Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve Resolution 16.35 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request for purchase received from Road Solutions, Indianapolis, Indiana for ice bite salt treatment for the 2016/17 winter season in the amount of \$6,554.00. Motion passed by acclamation.

Reports/Minutes of City Boards Mayor McKenzie reviewed the minutes from the Downtown Development Authority meeting held on October 12, 2016.

Mayor McKenzie presented the Griswold Auditorium Activity Report for October, 2016.

Councilmember Manning discussed the minutes from the Airport Advisory Board meeting held on November 7, 2016.

Appointments

Approval of Payroll and Accounts Councilmember Gratz, supported by Councilmember Leverage, made a motion to approve payroll in the amount of \$97,809.14 and accounts payable in the amount of \$297,038.51. Motion passed by acclamation.

Department Supervisors Report Finance Director T. Stull thanked former interim City Manager M. Howe for being at tonight's meeting and wishes him well with his new career. She talked about the questions received from Councilmember Leverage regarding R. Schneider's new job responsibilities and how staff and job duties are being re-organized and once a City Manager has been chosen and hired everything is open for discussion.

Interim City Manager Chief R. Hoyer commented his department has been very busy.

Council Comments All councilmembers congratulated Mayor McKenzie and Mayor Pro tem Gratz.

Councilmember Gratz announced she will be attending her daughter's last band performance at Michigan State this coming weekend.

Councilmember Tripp would like everyone to thank DPW staff during this stressful time of year, as they are trying to get the leaves picked up before the snow starts.

Councilmember Ingalsbee thanked the Council for the opportunity to serve and that it has been a fun ride. She also thanked Councilmember Tripp for doing a great job as Mayor Pro tem. She thanked Mayor McKenzie for her willingness to serve as the next Mayor.

Councilmember Manning thanked Councilmembers Ingalsbee and Tripp for their service. He also thanked M. Howe for all he did during his short time as interim city manager. He announced that progress is being made at 142 Brady Street.

Mayor McKenzie thanked the councilmembers and for the service of Councilmember Ingalsbee and Tripp the previous year.

Mayor McKenzie adjourned the meeting at 7:34pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk

This institution is an equal opportunity provider and employer

Call to Order Mayor McKenzie called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer

Roll Call

Present: Gratz, Ingalsbee, Leverence, Manning, Morgan, Tripp, Mayor McKenzie

Absent: None

Others

Present: City Clerk L. Vander Clay, Interim City Manager Chief R. Hoyer

Approval of Minutes Councilmember Leverence, supported by Councilmember Tripp, made a motion to approve the Regular City Council meeting minutes of November 14, 2016. Motion passed by acclamation. Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve the Special City Council meeting minutes of November 21, 2016. Motion passed by acclamation. Councilmember Ingalsbee, supported by Councilmember Tripp, made a motion to approve the Special City Council meeting minutes of November 22, 2016. Motion passed by acclamation.

Mayor's Report Mayor McKenzie wished Councilmember Gratz a happy birthday. Interim City Manager R. Hoyer presented years of service to the following employees, Tod Heckman, 5 years; Tim Knarian, 10 years; Rickey Jennings, 15 years; Laurie Courtney, 15 years and Brian McFanin, 20 years. He thanked all and stated how appreciative the City of Allegan and staff are of their hard work and dedication.

City Manager's Report Interim City Manager R. Hoyer stated the City's yearly audit has been completed and the City is in great financial status. He thanked Finance Director T. Stull, her staff and Department Heads for maintaining their budgets. He also stated the rest of his report is contained within the contents of the agenda.

Petitions and Public Comment

Communications Councilmember Ingalsbee discussed dissolving the following four City committees, Public Safety; Public Works; Development and Finance. She said that transparency is needed and City Council as a whole needs to be involved instead of one or two members attending these specific committees and hopefully reporting back to the City Council. Mayor McKenzie prefers to wait and have the new City Manager, J. Dye involved in the discussions and decisions. Councilmember Leverence is in agreement

with Councilmember Ingalsbee that all of City Council needs to be involved in all discussions that these committees are having with only one or two councilmembers.

Councilmember Morgan is in agreement to dissolve these particular committees, however details can't be lost.

Councilmember Tripp agrees that discussions contained within these "operational committees" should be at council meetings.

Councilmember Gratz agrees with more transparency, however disagrees with voting on this issue tonight.

Interim City Manager R. Hoyer feels there is no need to rush this decision and wants the new City Manager to be involved in determining the status of all committees.

Councilmember Manning commented that more discussion is needed and he is not ready to vote on this issue.

Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to disband the following committees of Public Safety; Public Works; Development and Finance and to discuss all items pertaining to these committees at City Council meetings. A roll call vote was taken: Gratz-no; Ingalsbee-yes; Leverage-yes; Manning-abstain; Morgan-no; Tripp-yes; McKenzie-no. Motion tied 3-3.

Councilmember Gratz, supported by Mayor McKenzie, made a motion to table the City Committee agenda item. Motion passed with Councilmembers Ingalsbee, Leverage, and Tripp voting no.

Hearings Mayor McKenzie opened the public hearing at 7:50pm for the proposed sale of a portion of 803 Airway Drive, 0351-253-025-00. There was no public comment. Councilmember Gratz, supported by Councilmember Morgan, made a motion to close the public hearing at 7:51pm. Motion passed by acclamation. Councilmember Ingalsbee, supported by Councilmember Manning, made a motion to approve the sale of 803 Airway Drive to Allegan U-Stor. Motion passed by acclamation.

Mayor McKenzie opened the public hearing at 7:51pm for the proposed conveyance of 329 & 331 Hubbard Street. There was no public comment. Councilmember Gratz, supported by Councilmember Morgan, made a motion to close the public hearing at 7:51pm. Motion passed by acclamation. Promotions Director K. King-Duff shared that the State of Michigan has a bill pending during the lame duck session that would prevent Downtown Development Authority's from receiving the captured tax money. If the bill is passed the DDA could lose approximately \$7,000 from their budget that the library wouldn't have to contribute. Councilmember Gratz, supported by Councilmember Morgan, made a motion to approve the conveyance of 329 & 331 Hubbard Street to the Allegan District Library. Motion carried with Councilmember Ingalsbee voting no.

Councilmember Ingalsbee, supported by Mayor McKenzie, made a motion for City Council to work with the Allegan District Library board to achieve a memo of understanding that would still allow the City to receive, on behalf of the DDA, the allotted tax monies currently being received from the Allegan District Library, contingent upon the proposed legislative bill passing both the House and Senate. Motion carried with Councilmember Leverage voting no.

Programs

Resolutions

RESOLUTION 16.36

A resolution concerning the adoption of the budget for the Allegan Fire District

WHEREAS, the City Clerk of the City of Allegan, in accordance with the City charter, and under the laws of the State of Michigan, has presented to the City Council a recommended budget for the Allegan Fire District; and

WHEREAS, the City Council of the City of Allegan has reviewed and discussed this proposed budget; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Allegan that it hereby adopts and approves the budget as presented for the Allegan Fire District and whereas the proposed budget is attached;

Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to approve Resolution 16.36 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants Councilmember Ingalsbee, supported by Councilmember Tripp, made a motion to approve the Employment Agreement between the City of Allegan and Joel Dye. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the contract between the City of Allegan and BioTech Agronomics, Beulah, Michigan to testing, pumping, transportation and land application of biosolids from the Wastewater Treatment Plant from March, 2017 through February, 2020. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve the request for services received from Prein & Newhof, Grand Rapids, Michigan for preliminary engineering for the Safe Routes to School grant in the amount of \$6,000.00. Motion passed by acclamation. **(Requires Budget Adjustment)**

Councilmember Leverage, supported by Councilmember Ingalsbee, made a motion to approve the request for services received from JMB Demolition, Zeeland, Michigan for the demolition of 221 N. Main and 425 Hubbard in the amount of \$22,700.00. Motion passed by acclamation. **(Requires Budget Adjustment)**

Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request for purchase received from Arcadia Seating Company, Grand Rapids, Michigan for 250 cupholder armrests for the Regent Theater in the amount of \$7,500.00. Motion passed by acclamation. **(Requires a Possible Partial Budget Adjustment)**

Reports/Minutes of City Boards Councilmember Morgan reviewed the Allegan Fire District Activity Report for October, 2016.

Utilities Superintendent D. Sweeris presented the plants activity reports for October, 2016.

Appointments Councilmember Gratz, supported by Councilmember Morgan, made a motion to re-appoint Traci Perrigo to the Downtown Development Authority for a four (4) year term. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to re-appoint Marjori Cantwell to the Positively Allegan Corporation for a three (3) year. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to appoint Alison vanMelle to the Positively Allegan Corporation to fill an unexpired term until December, 2017. Motion passed by acclamation.

Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to appoint Peter Savage to the Historic District Study Committee. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to appoint Councilmember Ingalsbee to the Historic District Study Committee. Motion passed by acclamation.

Approval of Payroll and Accounts Councilmember Gratz, supported by Councilmember Leverage, made a motion to approve payroll in the amount of \$254,120.33 and accounts payable in the amount of \$231,807.28. Motion passed by acclamation.

Difference Makers Report Promotions Director K. King-Duff stated that Festive Fridays continue. She thanked the Allegan Community Credit Union for sponsoring the Stocking Hop on the 16th and the 23rd will be the Candy Cane Crawl. She also thanked the councilmembers who have attended Festive Fridays.

Utilities Superintendent D. Sweeris wished all a Merry Christmas.

DPW Director A. Haskin discussed that Michigan Gas Utilities is looking to move their underground gas valve located on the corner of Hubbard Street to above ground on City owned property across the street on the corner of Cedar and M-40 South. He talked about retired City Police Officer, Mel Brummel and his continued work in expanding the mountain bike trail. He announced a meeting with MDOT this week to discuss the Marshall Street restriping project.

Finance Director T. Stull hoped everyone will enjoy the audit and wished all a Merry Christmas.

Council Comments Interim City Manager R. Hoyer will be on vacation starting next week.

Councilmember Ingalsbee commented she is already sick of the snow.

Councilmember Tripp has attended the Festive Friday events and has had a good time.

Councilmember Leverence announced a building in the Mill District has been sold.

Mayor McKenzie adjourned the meeting at 8:52pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk

Allegan, Michigan

December 27, 2016

Call to Order Mayor McKenzie called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer

Roll Call

Present: Gratz, Leverage, Manning, Tripp, Mayor McKenzie

Absent: Ingalsbee, Morgan

Others

Present: City Clerk L. Vander Clay, Interim City Manager Chief R. Hoyer

Councilmember Leverage, supported by Councilmember Gratz, made a motion to excuse Councilmembers Ingalsbee and Morgan from the meeting. Motion passed by acclamation.

Approval of Minutes Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the Regular City Council meeting minutes of December 12, 2016. Motion passed by acclamation.

Mayor's Report Mayor McKenzie requested an addition to the agenda under **K. Appointments No. 1 Appointing Interim City Clerk, Danielle Bird.** City Clerk L. Vander Clay gave the oath of office to new City Manager Joel Dye.

City Manager's Report Interim City Manager R. Hoyer thanked outgoing City Clerk L. Vander Clay for her years of service with the City of Allegan.

Petitions and Public Comment Betty McDaniel, 502 Marshall commented that Festive Fridays were very well planned out and well attended and thanks for the great snow removal efforts each Friday. She would like to see City Council consider the use of microphones during the meetings as when the room is full it is hard to hear what they are saying.

Communications

Hearings

Programs

Resolutions

Ordinances

Permits/Licenses/Agreements/Grants Councilmember Leverence, supported by Councilmember Tripp, made a motion to approve the Sewer Billing Dispute Resolution Agreement with Perrigo. Councilmember Tripp questioned if the 2.5% interest charge was in addition to the set payment amounts? Finance Director T. Stull stated yes, interest would be in addition to the set payment. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment

Reports/Minutes of City Boards Councilmember Manning discussed the minutes from the Airport Advisory Board meeting held on December 5, 2016 and the Parks Commission meeting held on December 5, 2016.

Mayor McKenzie shared the 3rd Quarter Allegan City Police Department Activity Report.

Utilities Superintendent D. Sweeris presented the Wastewater and Water Treatment Plants data for November, 2016.

Appointments Councilmember Gratz, supported by Councilmember Leverence, made a motion to appoint Danielle Bird as the Interim City Clerk, effective January 3, 2017. Motion passed by acclamation. City Clerk L. Vander Clay and Mayor McKenzie gave the oath of office to Danielle Bird.

Councilmember Leverence, supported by Councilmember Tripp, made a motion to appoint Billie Spicer to the Positively Allegan Corporation to fill an unexpired term of December 1, 2018. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to appoint Betty McDaniel to the Board of Review to fill an unexpired term of March 1, 2017. Motion passed by acclamation.

Approval of Payroll and Accounts Councilmember Gratz, supported by Councilmember Leverence, made a motion to approve payroll in the amount of \$101,271.82 and accounts payable in the amount of \$77,037.19. Motion passed by acclamation.

Difference Makers Report Utilities Superintendent D. Sweeris stated both plants are running well. He thanked City Clerk L. Vander Clay for her years of service with the City and welcomed new City Manager J. Dye. He wished all a Happy New Year.

Finance Director T. Stull is excited for City Clerk L. Vander Clay's new adventure and also excited to work with the new City Manager J. Dye. She also thanked Betty McDaniel for agreeing to serve on the Board of Review, after a member decided to resign right before the mandated December meeting.

Council Comments Members read a proclamation of appreciation to City Clerk L. Vander Clay and wished her all the best in her new adventure.

Mayor McKenzie congratulated City Clerk L. Vander Clay on her new adventure.

Councilmember Leverage commented that Festive Friday events were great. The new owners of the building in the Mill District are working to secure the roof. She wished all a Happy New Year and welcomed new City Manager J. Dye.

Councilmembers Gratz, Manning and Tripp all welcomed new City Manager J. Dye.

Members thanked Interim City Manager R. Hoyer for his willingness to serve as the interim.

Mayor McKenzie adjourned the meeting at 7:25pm.

Respectfully submitted,

Lori K. Vander Clay
City Clerk