

Allegan City Council
Minutes
Allegan, MI 49010, January 9, 2017

1. Call to Order: Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00 P.M.
2. Pledge of Allegiance was given by all present.
3. Pastor Austin Kruetz of The Path of Allegan gave the invocation
4. Roll Call:
 - Present: Gratz, Morgan, Leverance, Manning, Ingalsbee, Tripp, Mayor McKenzie
 - Absent: None
 - Others Present: City Manager Joel Dye, Interim City Clerk Danielle Bird, Finance Director Tracy Stull.
5. Approval of Minutes:
 - Motion made by Council Member Leverance and supported by Gratz to approve the council meeting minutes from January 9, 2017. Motion passed with Councilmembers Morgan and Ingalsbee abstaining.
6. Mayor's Report:
 - Mayor McKenzie Welcomed City Manager Joel Dye.
7. City Manager's Report:
 - City Manager Joel Dye stated he is meeting with council members and thanked staff for all the help in his first week. He is also looking forward to the Strategic Planning session on February 4, 2017.
8. Petitions and Public Comment:
 - None
9. Communications:
 - Presentation of FY 2016 Audit Siegfried Crandell PC, Dan Veldheisen. Dan has met with Joel and discussed the audit. The City is in good financial standing, with 1.3 million in the fund balance at 34% most municipalities have 15 to 20% fund balance. Dan thanked Tracy and her staff for all the help and they do a wonderful job.
10. Hearings:
 - None
11. Programs:
 - None
12. Resolutions:

RESOLUTION 17.01

Amending the City of Allegan Purchasing Policy/Check Signing

WHEREAS, the City has two signatures for every check that the City which issues; and

WHEREAS, due to previous vacancy of the City Manager position, City Council previously adopted a resolution to have the City Clerk and the Finance Director/Treasurer are the authorized check signers for the City of Allegan;

WHEREAS, since a new City Manager has been hired, the process can return to the past practice of the City Manager and the Finance Director/Treasurer signing the check; and

HEREBY BE IT RESOLVED, the Finance Director/Treasurer and City Manager are hereby authorized and directed to be the signers on all checks.

Council Member Leverence, supported by Council Member Ingalsbee, made a motion to approve Resolution 17.01 as presented. Motion Passed.

13. Ordinances

None

14. Permits/Licenses/Agreements/Grants

None

15. Requests for Payments

None

16. Requests for Purchases, services and equipment

None

17. Appointments

None

18. Approval of Payroll and Accounts:

Mayor Pro tem Gratz, supported by Councilmember Leverence, made a motion to approve accounts payable in the amount of \$311, 242.88 and payroll in the amount of \$99, 100.45. Motion passed.

19. Difference Makers Report:

Promotions Director K.King stated her last day is January 25, 2017. She is working with Joel to make the transition go smoothly. Kelsie and Parker will have an announcement about the Regent Fundraiser. They want to raise a minimum of \$2000.00 to avoid going over budget for the new cup holders for the Regent Theatre seats.

Finance Director T. Stull welcomed Joel and is happy to have him here. She thanked her department for all their hard work and keeping everything going. She will miss Kelsie.

20. Council Comments:

Councilmember Leverence is excited about the New Year and working with Joel. The new restaurant Red Tail is opening on January 13, 2017

Councilmember Morgan welcomed Joel and is looking forward to the New Year. He thanked staff for all their hard work.

Councilmember Manning welcomed Joel.

Councilmember Ingalsbee welcomed Joel.

Mayor Pro tem Gratz Happy new year and welcomed Joel.

Councilmember Tripp welcomed Joel. From walking around town he has noticed merchants/residents are excited for the changes going on in the City.

Mayor McKenzie welcomed Joel. She also stated to check email for the February 4th strategic planning session.

21. Adjournment:

Mayor McKenzie adjourned the meeting at 7:20pm. A motion made by Leverence, supported by Manning. Motion passed.

Minutes respectfully submitted by,

Danielle Bird

Interim City Clerk/Municipal Account Manager

**Allegan City Council
Minutes
Allegan, MI 49010, January 23, 2017**

Call to Order: Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00 P.M.

Pledge of Allegiance was given by all present.

Pastor Chris of Dunningville Church gave the invocation

Roll Call:

Present: Gratz, Morgan, Leverence, Ingalsbee, Tripp, Mayor McKenzie

Absent: Manning

Others Present: City Manager Joel Dye, Interim City Clerk Danielle Bird, Utilities Facilities Director Doug Sweeris, Promotions Kelsie King, Allegan Township Supervisor Steve Schulz

A motion made by Council Member Ingalsbee and supported by Morgan to excuse the absence of Council Member Manning. Motion passed.

Approval of Minutes:

Motion made by Council Member Tripp and supported by Gratz to approve the council meeting minutes from January 9, 2017. Motion passed.

Mayor's Report:

Mayor McKenzie announced that Red Tail was open and the menu was posted on Facebook

City Manager's Report:

City Manager Joel Dye looking forward to the Strategic Planning session on February 4, 2017 and that council has homework for the session.

A. Petitions and Public Comment:

None

B. Communications:

1. SAW Update with Brian Vilmont from Prein&Newhof. They put cameras in the pipes to receive ratings on each pipe. The ratings are 1(Blue) to 5(Red), with 5 being bad. This rating gives what order pipes need to be replaced. Storm Systems are in good shape with mostly 1 and 2 ratings. Road Way Pacer rating was completed on Robinson, Russell, and Hudson streets. This shows what actions will need to be completed with utilities and road surfaces. Joel asked council and staff to go ahead and notify/engage with public on the meetings.

2. City Owned Property Sales Process. 136 Brady, M40/M89 and the Girl Scout Property at River and Babylon. Joel asked council to give permission to get sealed bids on ready for development property and to get them identified.

Tripp made a motion to allow Joel to identify ready development property and receive sealed bids supported by Ingalsbee. Motion Passed.

C. Hearings:

None

D. Programs:

None

E. Resolutions:

1. 17.02.

RESOLUTION 17.02
Adoption of MDOT Performance

Michigan Department
Of Transportation
2207B (12/16)

**PERFORMANCE RESOLUTION
FOR GOVERNMENTAL AGENCIES**

Page 1 of 2

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the City of Allegan

(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.

4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the

DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

Director of Public Works
City Manager

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the Allegan City Council

(Name of Board, etc.)

of the City of Allegan of Allegan

(Name of GOVERNMENTAL AGENCY)

(County)

at a City Council meeting held on the 23rd day
of January A.D. 2017.

Signed Joel Dye Title City Manager

MDOT 2207B (12/16) Page 2 of 2

Council Member Leverage, supported by Mayor Pro tem Gratz, made a motion to approve Resolution 17.02 as presented. Motion Passed.

2. Resolution 17.03

Resolution 17.03

Approving City of Allegan Investment Policy

WHEREAS, the City of Allegan has previously established policies for investment guidelines; and

WHEREAS, the City has determined that the policy needed to be completely rewritten to reflect best industry practice; and

WHEREAS, the City Council is responsible for the adoption of the City of Allegan Investment Policy and the City Manager and the Finance Director are responsible for the implementation of these regulations; and

WHEREAS, the rewritten Investment Policy was reviewed by the Allegan City Council in July 2016 and approved by The Association of Public Treasurers of the United States and Canada shortly thereafter;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Allegan hereby adopts the City of Allegan Investment Policy.

Mayor Pro Tem Gratz, supported by Council Member Ingalsbee, made a motion to approve Resolution 17.03 as presented. Motion Passed

3. Resolution 17.04

RESOLUTION 17.04

Amending the City of Allegan Purchasing Policy/Check Signing/Bank Accounts

WHEREAS, the City has two signatures for every check that the City which issues; and

WHEREAS, due to previous vacancy of the City Manager position, City Council previously adopted a resolution to have the City Clerk and the Finance Director/Treasurer are the authorized check signers for the City of Allegan;

WHEREAS, since a new City Manager has been hired, the process can return to the past practice of the City Manager and the Finance Director/Treasurer signing the check; and

HEREBY BE IT RESOLVED, the Finance Director/Treasurer, Tracy J. Stull and City Manager, Joel Dye are hereby authorized and directed to be the signers on all checks and bank accounts.

Council Member Leverage, supported by Council Member Ingalsbee, made a motion to approve Resolution 17.04 as presented. Motion Passed

F. Ordinances

None

G. Permits/Licenses/Agreements/Grants

None

H. Requests for Payments

None

I. Requests for Purchases, services and equipment

Council Member Leverage, supported by Mayor pro tem Gratz, made a motion to approve the purchase of the new SCADA System for the Water Plant in the amount of \$47,500. Motion Passed.

J. Reports/Minutes of Boards/Commissions

1. Allegan City Police Department 4th Qtr. report
2. WWTP & WTP Operational date for December, 2016. Ask Doug any questions.

K. Appointments

1. Mayor pro tem Gratz, supported by Council Member Morgan, made a motion to appoint Danielle Bird as City Clerk, effective January 23, 2017. Motion Passed. City Manager Joel Dye gave the oath of office to Danielle Bird.

Approval of Payroll and Accounts:

Mayor Pro tem Gratz, supported by Council Member Leverage, made a motion to approve accounts payable in the amount of \$686,317.17 and payroll in the amount of \$104,149.66. Motion passed.

Difference Makers Report:

Facilities Utilities Director Doug Sweeris, Thanked council and Joel. He is looking forward to the big changes.

DPW Director Aaron Haskin, Agrees with Doug and is looking forward to the future and the good weather is allowing for his department to get ahead.

Allegan Township Supervisor Steve Schultz, Welcomed Joel.

Promotions Director Kelsie King, The Regent fundraiser already met its goal in less than a week. The theatre is a great asset to the City. She thanked everyone for the time and experience and Allegan will always hold a special place in her heart.

Council Comments:

Council Member Ingalsebee thanked Kelsie and wished her good luck in Boyne City.
Good job to Aaron and his staff

Council Member Tripp thanked Kelsie. He is excited about the meetings for the Sanitary
Sewer System.

Council Member Leverence is excited about all the positives she is hearing around town.

Council Member Morgan thanked Kelsie.

Mayor Pro tem Gratz Red Tail dessert is great and wished Kelsie good luck.

City Manager Joel Dye it has been a fun three weeks and good luck to Kelsie

Mayor McKenzie wished Kelsie good luck and she was a breath of fresh for the City.

21. Adjournment:

Mayor McKenzie adjourned the meeting at 7:54pm. A motion made by Council Member
Leverence, supported by Mayor Pro tem Gratz. Motion passed.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

**Allegan City Council
Minutes
Allegan, MI 49010, February 13, 2017**

Call to Order: Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00 P.M.

Pledge of Allegiance was given by all present.

Martha gave the invocation

Roll Call:

Present: Gratz, Morgan, Leverence, Manning, Ingalsbee, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, Interim City Clerk Danielle Bird, Utilities Facilities Director Doug Sweeris

Approval of Minutes:

Motion made by Mayor Pro tem Gratz and supported by Council Member Tripp to approve the council meeting minutes from January 23, 2017. Motion passed.

Mayor's Report:

None

City Manager's Report:

City Manager Joel Dye stated it has been a very active five weeks.

A. Petitions and Public Comment:

None

B. Communications:

1. A motion by Council Member Ingalsbee and supported by Council Member Tripp to remove the committee discussion from the table. Motion Passed. A motion by Council Member Ingalsbee and supported by Council Member Tripp to dissolve the Finance, Public Safety, Development and Public Works Committee. Motion Passed.

2. A motion from Council Member Ingalsbee and supported by Mayor Pro tem Gratz to remove the Riverfront Plaza Canopy. Motion passed with Council Member Manning voting no.

Joel has spoken with several city residents about removing the canopy.

Council Member Leverage is concerned about snow removal in the winter months and how will people know what is down there with the canopy and the description of Riverfront Plaza removed.

Council Member Tripp commented where citizens will go to stay dry if it rains at an event.

Council Member Manning wondered how many people could fit under the canopy and said it would open up the view from Locust to the river front.

3. A motion from Mayor Pro tem Gratz and supported by Council Member Ingalsbee to approve the License agreement between the City of Allegan and changes to the owner Allegan Event LLC and not Ropes Courses. Motion Passed

Allegan Events must provide a \$25,000 surety bond for removal of the structure if it fails to come down 60 days after the agreement termination.

Hours of operation will be July 1 to Aug 30th from dawn to 11pm on Friday and Saturday nights.

Goal is to have it open for Bridgefest.

Council Member Leverage is concerned about the possibility of opening at dusk.

C. Hearings:

1. Mayor McKenzie opened the public hearing at 7:20pm to consider an Industrial Facility Tax exemption application from Perrigo for the humidification system at Plant #7 in the amount of \$1.3 Million. Keith DeBate and Tom Cornish from Perrigo explained the upgrades. Mayor McKenzie closed the public hearing at 7:22 pm. A motion by Mayor Pro tem Gratz supported by Council Member Ingalsbee to approve the IFT for Perrigo Plant #7. Motion Passed.

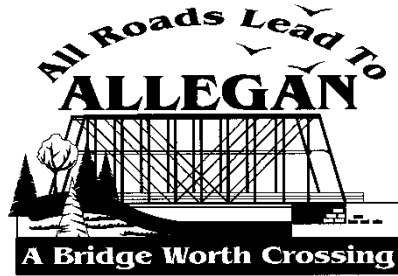
2. Mayor McKenzie opened the public hearing at 7:22pm to consider an Industrial Facility Tax exemption application from Perrigo for the humidification system at Plant #4 in the amount of \$2.3 Million. Ryan Deery, Allegan District Library asked if the IFT wasn't approved would this eliminate jobs. Keith and Tom stated it would not. The water produced will go to the storm system. Mayor McKenzie closed the public hearing at 7:24pm. A motion by Mayor Pro tem Gratz supported by Council Member Ingalsbee to approve the IFT for Perrigo Plant #4. Motion Passed.

D. Programs:

None

E. Resolutions:

1. 17.04



**CITY OF ALLEGAN ALLEGAN, MICHIGAN
RESOLUTION 17.04**

Authorizing 1st Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2016/2017 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 1st Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2016/2017 adopted budget;

DATED: February 13, 2017

YEAS: Gratz, Morgan, Leverence, Manning, Ingalsbee, Tripp, Mayor McKenzie

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED:

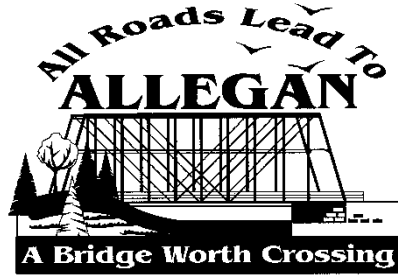
Danielle Bird, City Clerk

CERTIFICATION

I, Danielle Bird, duly appointed City Clerk of the City of Allegan; do hereby certify that the above is a true and correct copy of a resolution adopted by the City Council of the City of Allegan, Michigan, on this 13th day of February, 2017.

Danielle Bird, City Clerk

2. 17.05



**CITY OF ALLEGAN
ALLEGAN, MICHIGAN
RESOLUTION 17.05**

Authorizing 2nd Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2016/2017 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 2nd Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2016/2017 adopted budget;

DATED: February 13, 2017

YEAS: Gratz, Morgan, Leverage, Manning, Ingalsbee, Tripp, Mayor McKenzie

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED:

Danielle Bird, City Clerk

CERTIFICATION

I, Danielle Bird, duly appointed City Clerk of the City of Allegan; do hereby certify that the above is a true and correct copy of a resolution adopted by the City Council of the City of Allegan, Michigan, on this 13th day of February, 2017.

Danielle Bird, City Clerk

3. 17.06 - Community Action

Mayor McKenzie excused Council Member Tripp from the discussion of the Gambling license, due to his employment. A motion by Gratz supported by Ingalsbee, to approve the Charitable Gaming License for Community Action of Allegan. Motion passed with Council Member Tripp abstaining.

4. 17.07 – Positive Options

Mayor McKenzie excused Council Member Tripp from the discussion of the Gambling license, due to his employment. A motion by Morgan supported by Leverence, to approve the Charitable Gaming License for Positive Options. Motion passed with Council Member Tripp abstaining.

F. Ordinances

None

G. Permits/Licenses/Agreements/Grants

None

H. Requests for Payments

None

I. Requests for Purchases, services and equipment

Council Member Ingalsbee made a motion, supported by Council Member Gratz to approve financial services from H.J. Umbaugh Associated from Okemos, MI for the Water System Asset Mgmt. Financial Plan in the amount of \$20,000. Motion Passed.

J. Reports/Minutes of Boards/Commissions

K. Appointments

1. Council Member Leverence, supported by Council Member Tripp, made a motion to appoint Michelle Liggett, President of Sky Trail Management and Development to the Positively Allegan Corporation to fill an unexpired term until December, 2018.

Approval of Payroll and Accounts:

Mayor Pro tem Gratz, supported by Council Member Leverence, made a motion to approve accounts payable in the amount of \$522,309.07 and payroll in the amount of \$188,788.16. Motion passed.

Difference Makers Report:

Facilities Utilities Director Doug Sweeris reminded everyone about the public meetings for February 15th and 21st at 6pm. On the Asset Management Program

Clerk Danielle Bird announced the Spring Clean Up for the Week of April 29 – May 6th.

Allegan District Library Directory Ryan Deery stated bids are due March 3rd for the construction manager and they are trying to for a Rural Development Loan.

Council Comments:

Council Member Leverence stated there was a brew pub wanting to go into the City of Fennville, but can't because of inadequate water. If anyone has any info, let them know Allegan has adequate water.

Council Member Morgan - none

Mayor Pro tem Gratz Red - none

Council Member Manning – Ask a lot of questions. He asks the questions he gets from the residents. Not to rush things and research before rash decisions are made.

Council Member Ingalsbee – Pleased with the pre-session and the progress we are making.

Council Member Tripp feels like the City is making progress and is pleased.

Mayor McKenzie – none

21. Adjournment:

Mayor McKenzie adjourned the meeting at 7:40pm. A motion made by Council Member Leverence, supported by Mayor Pro tem Gratz. Motion passed.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010, February 27, 2017

Call to Order: Mayor McKenzie called the regular Allegan City Council meeting to order at 7:02 P.M.

Pledge of Allegiance was given by all present.

Pastor Knuckles gave the invocation

Roll Call:

Present: Gratz, Morgan, Leverence, Manning, Ingalsbee, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Utilities Facilities Director Doug Sweeris, Promotions Coordinator Parker Johnson, DPW Director Aaron Haskin

Approval of Minutes:

Motion made by Council Member Ingalsbee and supported by Council Member Morgan to approve the council meeting minutes from February 13, 2017. All in favor with Council Member Manning opposing.

Mayor's Report:

The Chamber Event was a great time.

City Manager's Report:

City Manager Joel Dye stated he would like to present a new agenda format for meetings. He said that he and staff will find themselves wondering where an item will fall under the current format. He will put it on the next pre-session.

A. Petitions and Public Comment:

Mike Zeter 252 Thomas Street said the Mill District Road was graded and there are small stones and large chunks asphalt chunks to drive around now. Aaron Haskin said he would have the DPW crew work on that Tuesday morning.

Keith Behm asked if his email was received about the Riverfront Plaza Awing information.

B. Communications:

1. Declare Police department desks as surplus property.

The City owns a lot of property, Joel asked council to declare the desks as surplus property. Rachel asked if that was in the Municipal Policy. Joel stated it protected the property.

Council Member Leverage made a motion, supported by Council Member Tripp to declare the desks as surplus property. Motion Passed 7-0

2. Discussion regarding Riverfront Park Development/Splash Pad.

Joel is asking council to work with Abonmarche to host public meetings to get input on what the public would like to see.

Mayor Pro tem Gratz made a motion, supported by Council Member Ingalsbee to ask staff to bring face making plans for a splash pad and engage with the public. Motion passed 7-0

Deb – Parking on the Riverfront is a concern of hers. With some of the zoning on the lower levels of the buildings changing to residential.

Patrick – Is also concerned with where people park and it will be challenging with small kids.

Mike – We may not have a problem if we look at this from start to finish. He likes Joel's idea of ramp parking behind the Regent.

Charles – He has visited a lot of splash pads and they do not have their designated parking lots

C. Hearings:
None

D. Programs:
None

E. Resolutions:

1. Resolution 17.08 Approving L Perrigo IFT for 506 Eastern Ave.

City Manager Dye reviewed the IFT and recommends approval of the resolution.

Council Member Ingalsbee made a motion, supported by Council Member Leverage to approve resolution 17.08. Motion Passed 7-0.

2. Resolution 17.09 Approving L Perrigo IFT for 655 Hooker Road

City Manager Dye reviewed the IFT and recommends approval of the resolution.

Mayor Pro tem Gratz made a motion, supported by Council Member Ingalsbee to approve resolution 17.09. Motion Passed 7-0.

3. Resolution 17.10 a Request from Allegan Lions Club to declare the week of April 23-29, 2017 as White Cane Week.

Council Member Manning made a motion, supported by Council Member Leverage to approve resolution 17.10. Motion Passed 7-0.

4. Resolution 17.11 Approving the 2017 Septage Receiving Operational Plan.

City Manager Dye reviewed the Septage Receiving Operational Plan from staff and recommends approval as presented.

Mayor Pro tem Gratz made a motion, supported by Council Member Morgan to approve resolution 17.11. Motion Passed 7-0.

Doug – He adopted this plan in late 2016 to make septage receiving more competitive. This will change the BOD that can be brought in. A hauler from Holland asked where he can bring it, instead of taking it to Kalamazoo or Muskegon.

Patrick – Will this overload the system? Doug stated they can refuse any hauling. This will bring the plant up to 50% Right now they are running 25 to 30 %. This will run through the septage plant as liquid industrial waste. Doug also has it worded in Resolution if Sewer Rates go up so will this.

F. Ordinances

None

G. Permits/Licenses/Agreements/Grants

None

H. Requests for Payments

None

I. Requests for Purchases, services and equipment

1. A request for Wolverine fireworks for \$8,000 for fireworks. This will be for two shows. One during Bridegfest when the Zip line opens and the other for the July 3 Jubilee. Staff is working with a private individual to pay for the fireworks during Bridgefest.

Council Member Ingalsbee made a motion supported by Council Member Morgan to approve the cost of \$8000 with Wolverine Fireworks for the July 3 Jubilee. Motion Passed 7-0.

2. A request to purchase Code Enforcement Software from SeeClickFix for \$6240. This was listed as a top priority at the strategic planning session. This will need a budget adjustment.

Charles said it would cost just over \$500 monthly and save on employee time with tracking.

Council Member Leverage made a motion, supported by Council Member Tripp to approve the purchase of the software for SeeClickFix for \$6240. Motion Passed 7-0.

Patrick thinks this is a great idea as well.

Stacie where time was spent, this will save in the end.

Mike – Additional comments that Joel brought forward and liked.

3. A request from GMB for City Hall improvement plans in the amount of \$11, 2000.

City Manager Dye stated this company will go over all the plumbing, electronics, HVAC, Mechanical. The previous companies were just fat line drawings.

Council Member Ingalsbee made a motion, supported by Council Member Tripp to contract with GMB for \$11, 200 for City Hall Improvement plans. Motion Passed 7-0.

Patrick – None of the other studies gave this kind of detail.

Nancy – The other studies were also looking at the other building.

Deb – Looking at a new building all together.

Charles – Can hear when you are downstairs paying your water bill.

Mike – Start of a new process. Where are we at now?

J. Reports/Minutes of Boards/Commissions

Joel apologizes and would like direction from the council on this.

Council would like minutes from the committees to be added into the council packet.

Patrick – Fire District, Nick Brink is doing very well at the Fire department.

Nancy – HDC, made 1st denial in a very long time against vinyl siding.

Parker – Positively Allegan, working on Ladies Night Out and Bridgefest

Stacie – Planning Commission, Swimming Pool Ordinance

Mike – Airport, Turned over to Aaron. Looked at Colors for terminal building. Not sure when the project will start.

K. Appointments
None

Approval of Payroll and Accounts:

Mayor Pro tem Gratz, supported by Council Member Leverage, made a motion to approve accounts payable in the amount of \$2,085,186.25 and payroll in the amount of \$90,983.92. Motion passed 7-0.

Difference Makers Report:

DPW Director Aaron announced that MDOT asked to use space on March 13th from 9-12 to meet staff.

Facilities Utilities Director Doug Sweeris said both plants were running good.

Promotions Coordinator Parker Johnson the new cup holders at the Regent were a big hit on opening weekend.

Council Comments:

Council Member Leverage – None

Council Member Morgan – None

Mayor Pro tem Gratz – Enjoying the warm weather

Council Member Manning – Has been listening to several comments. Deb has been bringing up recording council sessions. Would like to record and make available on YouTube at zero cost this is easier for staff to go back over discussions. Hardware is under \$500 in Mitchell, Iowa. Would like it discussed at the next pre-session and agenda. In short it is so important to create these policies and procedures and handle them as presented.

Mayor Rachel – We could discuss what we want to address at future meetings.

Council Member Tripp – Need to have two council members ask to have items added to the agenda. He is also excited about the zip line and the climbing wall.

Council Member Ingalsbee – Thanked Joel for the Chamber dinner.

City Manager Dye – Only concern to not cram too much into the pre-session. Too much on the agenda.

21. Adjournment:

Minutes respectfully submitted by,

Danielle Bird
City Clerk

**Allegan City Council
Minutes
Allegan, MI 49010, March 13, 2017**

Call to Order: Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00 P.M.

Pledge of Allegiance was given by all present.

Pastor Knuckles gave the invocation

Roll Call:

Present: Gratz, Morgan, Leverence, Manning, Ingalsbee, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Treasurer Tracy Stull, Utilities Facilities Director Doug Sweeris, Promotions Coordinator Parker Johnson, Promotions Assistant Tammy Gorby,

Approval of Minutes:

Motion made by Council Member Tripp and supported by Mayor Pro tem Gratz to approve the council meeting minutes from February 27, 2017. All in favor 7-0.

Mayor's Report:

None

City Manager's Report:

City Manager Joel Dye brought up the music for Cabaret. The Riverfront Public Meeting is on March 27st at 6pm.

A. Petitions and Public Comment:

1. A request from the residents of North Street to limit the hours for the septage drivers from the hours of 6am to 8pm.

Frank Schneider resident at 231 North St addressed his concerns and brought a petition signed by neighbors from the area.

Council Member Morgan made a motion, supported by Council Member Ingalsbee to research truck traffic for two weeks. Motion Passed 7-0

2. A request received from the Allegan Ministerium to gather in front of City Hall on Thursday, May 4, 2017 for the National Day of Prayer at 12:00pm

Council Member Leverence made a motion, supported by Council Member Manning to allow Allegan Ministerium to gather in front of City Hall on Thursday, May 4, 2017 for the National Day of Prayer at 12:00pm

3. A request received from Christ Community Church to have their annual Procession of the Cross public observance on Good Friday, April 14, 2017 at 11:30am starting at Mahan Park Gazebo with a police escort.

Council Member Tripp made a motion, supported by Council Member Morgan to allow Christ Community Church to have their annual Procession of the Cross public observance on Good Friday, April 14, 2017 at 11:30am starting at Mahan Park Gazebo with a police escort.

4. A request from the Peter A Kaylor Save a Breath Walk, to hold their annual event and the use the Mahan Gazebo and Amphitheater and have access to the lower level of the Griswold for a rain location on September 30, 2017, from 3pm to 11pm
5. Council Member Leverence made a motion, supported by Mayor Pro tem Gratz, to allow the Peter A Kaylor Save a Breath Walk, to hold their annual event and the use the Mahan Gazebo and Amphitheater on September 30, 2017, from 3pm to 11pm.

B. Communications:

None

C. Hearings:

None

D. Programs:

None

E. Resolutions:

1. 17.12 Special License to Serve Alcohol for Blessed Sacrament Church

Council Member Leverence made a motion, supported by Council Member Manning to approve resolution 17.12. Motion Passed 7-0

2. 17.13 Adopting the POAM Non-Supervisory Police Unit Contract

City Manager Dye reviewed the POAM Non-Supervisory Police Unit Contract and recommends approval of the 2.5% increase.

Council Member Ingalsbee made a motion, supported by Council Member Manning to approve resolution 17.13. Motion Passed 7-0

3. 17.14 Adopting the COAM Union Contract

City Manager Dye reviewed the COAM Union Contract and recommends approval of the 2.5% increase.

Council Member Ingalsbee made a motion, supported by Council Member Manning to approve resolution 17.14. Motion Passed 7-0

4. 17.15 Adopting of HDC Steering Committee

City Manager Dye recommends to the City Council Appointing the following people, Pete Savage, Nancy Ingalsbee and Robert Schmidt to the HDC Steering Committee to review the potential expansion of the Griswold Civic Historic District to include the potential expanded Allegan Library building as well include the potentially relocated Boston Company Building.

Council Member Tripp made a motion, supported by Council Member Leverage to approve resolution 17.15. Motion Passed 7-0

5. 17.16 Adopting Utility Agreement with L Perrigo

City Manager Dye is recommending that City Council adopt resolution 17.16 to approve the Utility Service Agreement for Industrial and Commercial User between the City of Allegan and L Perrigo and WF-PRG MI, LLC and authorize the Mayor and the City Clerk to sign the Utility Service Agreement.

Council Member Ingalsbee made a motion, supported by Mayor Pro tem Gratz to approve resolution 17.16. Motion Passed 7-0

F. Ordinances

None

G. Permits/Licenses/Agreements/Grants

None

H. Requests for Payments

None

I. Requests for Purchases, services and equipment

J. Reports/Minutes of Boards/Commissions

1. Nancy – HDC, discussed the minutes for the March 6, 2017 Meeting on 516 Trowbridge, 124 Delano, the Fence at Cedar and Ely and 142 Brady.
2. Stacie – Planning, discussed the meeting from February 20, 2017 that there is an amendment to Section 1705, Private Swimming Pools.
3. Rachel – EDC, discussed the meeting from March 1, 2017 with updates from Abonmarche, a Review of the Highland Industrial Park and the Goals for 2017.
4. Mike – Design, discussed the meeting from March 1, 2017. They went over Goals and Projects as well as the City Logo and Branding for Allegan.
5. ZBA – Minutes from March 7, 2017 meeting.
6. Mike – Airport, discussed the Meeting from March 6, 2017. Blessing of the Jeeps will be using the grass areas of the Airport again this year. MDOT will be using Traffic Counters on the taxiways this summer. The 2017 Fly In was discussed to be possibly held the same day as Blessing of the Jeeps. Mike is checking with the Lions Club to see if they would be willing to cook breakfast for the Fly In.
7. Rachel – DDA, March 8, 2017 Meeting. The Allegan Merchants gave a presentation of proposed advertising. 2017 Goals were discussed as with relocating the Farmers Market to Locust St.
8. Mike – Parks, March 6, 2017 the Board discussed updating signs and the Brochure for many Parks.

K. Appointments

1. Appointment of Ken Engelking to the Zoning Board of Appeals for a three (3) year term expiring in March of 2020

Council Member Tripp made a motion, supported by Council Member Leverage to appointment Ken Engelking to the ZBA for a 3 year term. Motion Passed 7-0

2. Appointment of Robert Schmidt to the HDC for a three (3) year term expiring in March of 2020.

Council Member Ingalsbee made a motion, supported by Council Member Manning to appointment Robert Schmidt to the HDC for a 3 year term. Motion Passed 7-0

3. Appointment of Tracy Clawson to the DDA for a three (3) year term expiring in March of 2020

Council Member Tripp made a motion, supported by Council Member Leverage to appointment Tracy Clawson to the DDA for a 3 year term. Motion Passed 7-0

4. Appointment of Ryan Deery to the DDA for a three (3) year term expiring in March of 2020

Council Member Manning made a motion, supported by Council Member Leverage to appointment Ryan Deery to the DDA for a 3 year term. Motion Passed 7-0

5. Appointment of Michelle Evans to the BOR for a three (3) year term expiring in March of 2020

Council Member Ingalsbee made a motion, supported by Council Member Leverage to appointment Michelle Evans to the BOR for a 3 year term. Motion Passed 7-0

Approval of Payroll and Accounts Payable:

Mayor Pro tem Gratz, supported by Council Member Leverage, made a motion to approve accounts payable in the amount of \$201,049.01 and payroll in the amount of \$91,571.30. Motion passed 7-0.

Difference Makers Report:

Facilities Utilities Director Doug Sweeris said both plants were running good and they survived the wind storm.

Promotions Coordinator Parker Johnson the Farmers Market is getting good feedback for the relocation, working on Bridge Fest and everything is good.

Officer McFanin his 22nd year for the City and business as usual.

Council Comments:

None

21. Adjournment:

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010, March 27, 2017

Call to Order: Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00 P.M.

Pledge of Allegiance was given by all present.

Prayer was given

Roll Call:

Present: Stotmeister, Morgan, Leverage, Manning, Ingalsbee, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, Utilities Facilities Director Doug Sweeris, Promotions Coordinator Parker Johnson, Promotions Assistant Tammy Gorby, City Clerk Danielle Bird

Approval of Minutes:

Motion made by Council Member Tripp and supported by Mayor Pro tem Stotmeister to approve the council meeting minutes from March 13, 2017. All in favor 7-0.

Mayor's Report:

None

City Manager's Report:

City Manager Joel Dye said his report is throughout the agenda. He attended his first Cabaret with his wife and they both were very impressed. He said Allegan has great local talent

A. Petitions and Public Comment:

1. A request from Lori Antkoviak, Safe Harbor Advocacy Center to place "Pinwheels" in the flower pots of Downtown Allegan as a visual reminder that April is Child Abuse Awareness Month.

Council Member Ingalsbee made a motion, supported by Council Member Tripp to allow Safe Harbor to place "Pinwheels" in the flower pots of Downtown Allegan for Child Abuse Awareness Month. Motion Passed 7-0

2. A request from Christ Community Church to use the Mahan Gazebo on Sunday, July 2, 2017 from 8:30 am- 12:00 pm to hold a worship service for the community.

Council Member Leverage made a motion, supported by Council Member Ingalsbee to allow Christ Community Church to use Mahan Gazebo on Sunday, July 2, 2017 from 8:30am – 12:00 pm to hold a worship service for the community. Motion Passed 7-0

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B. Communications:

1. Report on Wastewater Receiving Hours.

It was requested that City Council reduce the hours of Septage Receiving from 6:00 am to 8:00 pm. from the residents that signed a petition. Upon receiving the petition, City Council asked staff to review the issue and report back to Council on the findings.

Staff reported over the past month Septage Receiving has received: 153 Loads, 5 loads average per day; 102 (66%) were delivered between 8pm and 6am, average of 3.3 per day; 67 (44%) loads were delivered between 11pm and 7am, average of 2.2 per day; There has been \$52,849.60 generated in revenue.

The area is zoned for Manufacturing immediately east of the plant which means, there will be truck traffic, while the properties further east near River and North Street are zoned residential. North Street is a Class A Road a Section 28-101 designates River St. and North St west of River St as a truck route.

The PD also conducted a traffic study which highlighted that the top semi speed was 19 MPH and none of the officers reported any noise concerns.

Douglas Langhorst 319 Sherman St, asked if the revenue was gross or net?

Staff stated the revenue helps pay for operational costs.

Deb said, it sounds like the staff has talked with the companies and drivers as well as post notes at the Plant.

Mike corrective action has been done for the study.

Patrick wanted to know if it would be some kind of hardship on the company to deliver before 8Pm. Also to notify the residents of a good place to go to ask and get questions answered.

Rachel wanted to clarify how residents don't have truck traffic in front of their houses.

Nancy stated she lives on Marshall and residents have to learn to deal with the traffic.

Doug Sweeris Utilities Facilities Director stated that the houses on North St east of River and closer to N. Main don't have the truck traffic. He also said if the plant stopped receiving Septage drivers after 8Pm they would go somewhere else, because most of them do not pick up their loads until 4pm or after.

Council Member Ingalsbee made a motion, supported by Mayor Pro tem Stotmeister to not make any changes and maintain the 24 hour Service at the Wastewater Plant. Motion Passes 7-0

2. Mill District Easement to MDOT for M-222 Access

Staff recommends that Council approve the easement donation to MDOT for restoration purposes in the future to the M222 River Bank if needed and authorize the Mayor and City Clerk to sign the necessary paperwork associated.

Deb is the easement all City Owned Property? Can people walk on it?

Joel this is public and private property. This is a hull road does not need to be maintained.

Paula Mintek 350 Kalamazoo, this area is on the radar for Parks. Is the easement just for the width of road that MDOT built?

Bob Miller 152 Mill District, He is concerned about 4-wheeler traffic and wondered if the City has thought of this.

Staff vehicles can only be on Hull road. This will just need to be observed and policed. The road is only wide enough for one vehicle at a time.

Mayor Pro tem Stotmeister made a motion, supported by Council Member Ingalsbee to approve the easement in the Mill District to allow access to the M-222 River Bank for restoration purposes in the future if needed. Motion Passes 7-0

3. Event Reservation Fees

Staff recommends that the City no longer collect a deposit on the Reservations for the Gazebo, Pavilion and Stage.

Deb asked if there has been a problem with vandalism in the past.

Charles the whole idea of the deposit was to make people clean up after themselves.

Patrick is there anything in the contract that states the person renting are responsible for any damages that may occur.

Douglas Langhorst 319 Sherman wanted to know if the flat fee is across the board.

Staff stated that than an organization can ask council to waive the fee. The contract also states that the person can be held responsible for any damages that may occur. There has been no known problem with damages from rentals in the past.

Rachel stated they are public parks that anyone can come and use them at any time they are not reserved. There is no way to prove who didn't clean up.

Council Member Leverage made a motion, supported by Council Member Ingalsbee to stop taking deposits and collect the reservation fee at the time of reservation. Stotmeister, Leverage, Manning, Ingalsbee, Mayor McKenzie are in favor. Morgan and Tripp opposed. Motion Carries 5-2

4. Plat Amendment Approval – Land Transfer between Lots 03-51-300-169-10 and 03-51-300-169-11 which are located off Old Pine Road

Staff recommends the land transfer of the lots mentioned on Old Pine Road.

5. Mayor Pro tem Stotmeister made a motion, supported by Council Member Manning to approve the Plot Amendment Approval- Land Transfer between lots 03-51-300-169-10 and 03-51-300-169-11 which are located off Old Pine Road. All in favor. Motion Carries 7-0.
6. Plat Amendment Approval - Division of Parent Parcel 03-51-130-001-00 which is located off Western and Sherman Streets

The zoning administrator recommends that Council approve the division of the parcel consisting of mostly roadways. This would create a new parcel without the road in the middle.

Dr. Hodge said that Blessed Sacrament Church is looking to purchase part of the area. Joel confirmed that is not the area the Church is looking at.

Bob Miller 152 Mill District Is this property contiguous with the Cemetery. Is there enough land to develop the cemetery in the further?

Paula Mintek 350 Kalamazoo, asked Joel to show on the Map where the "Welcome Allegan" sign is on the property. There is a growth of trees that were planted for a memorial in Joe Sweets father.

Brenda Waigand is concerned that the City will sell this property. This is the worst possible area to develop with all the schools and trying to turn left is very dangerous.

Cynthia Langhorst 309 Sherman, She avoids going to this intersection due to the amount of traffic.

Douglas Langhorst 309 Sherman, Will this decision of the property division allow for potential sale.

Betty McDaniel this property has been for sale several times over the past 20 years.

Pat Broadhurst Grand Ravine Dr. Just wants to understand what is being asked.

Mike Manning council is just voting on unfinished business. If the time comes to sell the piece, council will look at that.

Joel explained that both lots will still be owned the City, but in two triangle pieces. He stated that property dissecting public roads is not good planning. The next step would be a 30 day bid process if anyone wants to purchase then council would have to approve the bid, before it went to zoning and planning.

Nancy clarified that Subway was in the bowling alley when they approached the City about purchasing this piece years ago.

7. Council Member Ingalsbee made a motion, supported by Mayor Pro tem Stotmeister to approve Plat Amendment Approval - Division of Parent Parcel 03-51-130-001-00 which is located off Western and Sherman Streets. Motion Carries 7-0
8. Adopting Farmers Market Relocation

It is recommended that Council accept the relocation of the Farmers Market to Locust St. This would completely shut down the street each Thursday from May through October, 6am to 3pm.

Parker and Tammy want to unite the Market with downtown merchants. There is more parking and public restrooms are available. They contacted the three largest farmers, then the merchants. They received a good response from the DDA and the merchants.

Dr. Hodge went over the email he submitted to staff. He has a medical office and this change would not be good for his customer. As parking spots are not policed.

Rachel inquired about the hours his medical office is open. He is open 8am-5pm.

Deb asked where the handicapped spots were located. Could they park in front of Locust for temporary spaces?

Nancy asked where the Handicapped spots were located on Trowbridge. She stated the Dr.Hodge's medical office doesn't have an issue getting people in. The merchants do and that is her focus.

Amanda Hodge added if the market could be on Saturday?

Staff stated the farmers have other Markets that they attend on Saturdays.

Mike how many store fronts are there? He said that Hair's End loses 30% revenue on days that Locust St is closed. Have they considered Trowbridge?

Doug Langhorst wondered why they are trying to reinvent the wheel. The Artisans Market on Brady is working have they considered this. Rachel wasn't that on Sunday? Doug was talking about the flow of traffic.

Bob Miller agrees w/ Doug Langhorst.

Dan Alexander according to his service contract with his insurance company there needs to be handicapped spots in front of his location. He encourages the foot traffic, but no one enforces the long term/short term parking. His business has a lot of elderly come into his business and with Locust being shut down this has the potential of his customers going somewhere else.

Brenda Waigand doesn't think people will shop because they have fresh produce.

Dianne from Something Sweet says she appreciates everyone's comments and hopes they can all work together to make it better for everyone. Allegan does have a parking problem. Retail needs to grow and Allegan hasn't progressed in her 17 years of business. She doesn't have parking either and would appreciate any input.

Paula Mintek She doesn't believe people will see the Market on Locust St. How is there more parking and why not try Brady.

Joel we have done a site analysis. 300' from Cutler St there are 127 spaces and 300' from Locust there are 245 parking spaces in the Locust Area. He will discuss with Chief Hoyer on parking enforcement. This will be a One Season trial from May to October.

Mike – Have we researched enough and what other options are there?

Deb – Andy from Ace is in favor of the location change. It will benefit is business. Also need to consider the merchants that were at the merchant meeting. Nancy – Hears the concerns from Dan and Dr. Hodge. Most staff park in front of their business and stay there for the day. We need to try new things and help everyone, but retail is here concern now.

Patrick – Will the handicap behind the Pharmacy and Allegan Eye Care help them at all if parking was enforced? Dr. Hodge and Dan stated they would not pass the audit. Patrick was hoping to come up with a better comprise.

Rachel – How does this effect insurance. They stated that the contracts are very vague and it says handicapped accessible.

Stacie – Other cities do it why can't we.

Mike – he applauds the idea and would like to see more foot traffic. All services need to be looked at and what is causing more good than bad.

Mayor Pro tem Stotmeister made a motion, supported by Council Ingalsbee to relocate the Famers Market.

Council Member Leverage made a motion to amend, supported by Council Member Tripp to temporarily relocate the Famers Market to Locust St for a one year trial and closing Locust St from 6am-3pm. Ingalsbee, Tripp, Leverage, Stotmeister and Mayor McKenzie in Favor. Manning and Morgan opposed. Motion Carries 5-2

C. Hearings:

1. Trust Fund Grant with the DNR for expanding the River Front Park

D. Programs:

None

E. Resolutions:

None

F. Ordinances

1. Zoning Ordinance 451 of 2017: Article XVII-Zoning Ordinance 1705 Private Swimming Pools: Amending
2. Zoning Ordinance 452 of 2017: An Ordinance to Amend the Zoning Map of the City of Allegan in the Mill District from M1 Manufacturing to C1 Central Business District

3. Zoning Ordinance 453 of 2017: An Ordinance to Amend the Zoning Map of the City of Allegan from R1 Single Family Residential-Low Density District to R3 Multi Family Dwelling Units District
4. Zoning Ordinance 454 of 2017: An Ordinance to Amend the Zoning Map of the City of Allegan from R1 and C3 to R3 Multi Family Dwelling Units Districts.
5. Zoning Ordinance 455 of 2017: An Ordinance to Amend the Zoning Map of the City of Allegan from C3 Restricted Commercial District to R3 Multi Family Dwelling Units District
6. Zoning Ordinance 456 of 2017: Article IX-Zoning Ordinance Section 905Exterior Storage addition.
7. Zoning Ordinance 457 of 2017: Article IV-Zoning Ordinance 402.01 Table of Uses:

G. Permits/Licenses/Agreements/Grants

None

H. Requests for Payments

None

I. Requests for Purchases, services and equipment

1. A Request for purchase from Morton Salt, Chicago, IL through the MI-Deal Program for road salt for the 2017/18 Season in the amount of \$27,500.....Decision

J. Reports/Minutes of Boards/Commissions

K. Appointments

Approval of Payroll and Accounts Payable:

Mayor Pro tem Stotmeister made a motion, supported by Council Member [REDACTED] made a motion to approve accounts payable in the amount of \$595,636.25 and payroll in the amount of \$93,488.04 Motion passed 7-0.

Difference Makers Report:

Facilities Utilities Director Doug Sweeris said both plants were running good and they survived the wind storm.

Promotions Coordinator Parker Johnson the Farmers Market is getting good feedback for the relocation, working on Bridge Fest and everything is good.

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Council Comments:

None

21. Adjournment:

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010, April 10, 2017

Call to Order: Mayor McKenzie called the regular Allegan City Council meeting to order at 7:01P.M.

Pledge of Allegiance was given by all present.

Pastor Karson of Merson Church gave the invocation

Roll Call:

Present: Stotmeister, Morgan, Leverence, Ingalsbee, Manning, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Utilities Director Doug Sweeris
DPW Director Aaron Haskin, Parker Johnson, Jordan Meagher

Approval of Minutes:

Motion made by Council Member Morgan and supported by Ingalsbee to approve the council meeting minutes from April 10, 2017. Motion passed.

Mayor's Report:

Mayor McKenzie asked anyone who wanted to speak during public comment to step up to the new podium and state their name and address for the record.

Amendment to the Agenda to add a proclamation for Child Abuse Prevention Month.

City Manager's Report:

City Manager Joel Dye welcomed Jordan Meagher, Community Development Coordinator.

A. Petitions and Public Comment:

Bob Miller, 152 Mill District – Is concerned about traffic at the bottom of water tower hill/Monroe by cedar and pine going around the block to avoid the traffic light. He would like this look at in the morning and when school is let out. City Manager Joel Dye stated he would talk with the Police Chief about this issue.

Douglas Langhorst, 309 Sherman St – He stated that Google Maps tells people to take this direction for an alternate route.

B. Communications:

1. Mayor McKenzie recognized May 7-13th as Water Week

Doug Sweeris, Utilities Director would like to have tours of the Water Plant that week to promote safe drinking water.

A motion made by Council Member Tripp and supported by Council Member Ingalsbee to recognize Water Week for May 7-13th. Motion Passed.

2. City Manager Joel Dye received a phone call from John Pahl's daughter about displaying a plaque she received of her father. Joel would like to display this at City Hall and declare John Pahl as Allegan Historian.

A motion made by Council Member Ingalsbee, supported by Council Member Leverence to declare John Pahl as Allegan Historian.

3. Saree Miller from Allegan Count Fairgrounds stated the Fair Parade would be Monday, September 11th and would like to use the Downtown Street to the Fair Grounds for the fair route and line up would start at 6pm on Water St. There will also be 6 summer concert series and requested an extension until Midnight for the noise ordinance. To help people from out of town she requested to place 4X4 signs for Fair Traffic and the Summer Concert Series, she will get locations for the City.

Western Days is June 17 & 18th; Michigan Good Sams Summer RV Rally July 13 – 16th; Cancer Walk is August 12th; Fiber Festival – Aug 16-20th

4. Lori Antkoviak, Director of Safe Harbor announced that April is Child Abuse Prevention Month and read statics on need to be aware. A Life Line Event is being held on Friday, April 21st at the Silo. She handed out Stickers to each Council Member.

Mayor McKenzie proclaimed April as Child Abuse Prevention Month.

A Motion made by Council Member Leverence supported by Council Member Morgan to declare April as Child Abuse Prevention Month. Motion Passed.

C. Hearings:

1. FY18 Annual Budget:

Mayor Pro tem Stotmeister made a motion, supported by Council Member Tripp to set the Public Hearing for May 8, 2017. Motion Passed

2. North Street Vacation:

Council Member Leverence made a motion, supported by Council Member Morgan to set the Public Hearing for April 24, 2017. Motion Passed

D. Programs:

None

E. Resolutions:

1. 17.19 Kalamazoo River Assessment

A motion made by Council Member Leverence, supported by Council Member Ingalsbee to approve resolution 17.19. Motion Passed

2. 17.20 – Perrigo Utility Service Agreement

A motion made by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to support the Utility Service Agreement with Perrigo. Motion Passed.

F. Ordinances

1. Second Reading of Ordinance 451 of 2017: Article XVII-Zoning Ordinance 1705 Swimming Pool

Mayor McKenzie opened Public Hearing at 7:30. No Public Comment. Closed Public Comment at 7:30p.m

Council Member Leverage asked what changed. Stotmeister stated it was being brought up to state guidelines and cleaned up the language.

A motion was made by council Member Ingalsbee, supported by Stotmeister to adopt Ordinance 451 as presented. Motion passed.

2. Second Reading of Ordinance 452 Zoning Ordinance 452 of 2017: An Ordinance to Amend the Zoning Map of the City of Allegan in the Mill District from M1 Manufacturing to C1 Central Business District

Joel updated Council on the 2nd reading. That the SE part of Downtown Area that 148 & 155 Mill District area already Zoned C1. He is following what the Master Plan says.

Public Hearing opened at 7:35p.m

Public Comment:

Joe Leverage, 148 Mill District – Would like to commend the City for finally doing this. Back in 2004/05 the City and Residents wanted to go this way. Dave Sperry was working on this. The Master Plan for 2010 and 2014 still want Mixed Residential.

Douglas Langhorst, 309 Sherman – What is the section of the Park where the Damn is located currently Zoned? If it turns into a Park everything can be residential behind it on ground level.

Bob Miller, 152 Mill District – He took a drive through town and noticed seven vacant buildings downtown and he believes these are commercial zoned properties. He wonders why this is going to be rezoned to C1. Scott Taylor purchased the Imperial Carving building that was zoned M1 and gave up on improving it. Scott had a lot of interest in selling the property, but no one had the money upfront. Steve was misled when he purchased the building as the zoning map was incorrect. Bob uses his building for; warehousing, light manufacturing, snow plowing company rents out space and a small area is rented out for personal storage. When he sold 148 Mill District to Leverage's he had the building rezoned for C1 before purchase as it was Market Driven. Bob believes that the Mill District should not be rezoned and needs to be Market Driven.

Steve Brunsink, 155 Mill District – He believes retail is great, but can't have retail without manufacturing. He has doubled his growth to over 1 Million. He would bring

skilled labor jobs that pay \$15 to \$30 per hour. PCI confirmed that the building was zoned M1. He has spent \$40,000 for repairs. He pays cash and is debt free; getting a Million dollar loan is not his Philosophy. His business in the industrial park was very successful until September 11th happened, other businesses closed and he was the only one left.

Public Hearing Closed at 7:53p.m

Council Member Manning asked Steve what kind of Manufacturing he would bring to the Mill District. Steve stated it would be design manufacturing mainly auto tiered high speed systems. Mike Manning would this be on a large scale to co-exist with retail? Steve said 10,000 square foot would be manufacturing to do with welding. He is an entrepreneur, would like small condos and the 3rd Floor would be a great vendor room. What is left of the building could become a restaurant.

Mayor McKenzie how soon would this be up and running? Steve could have two 3000 square foot office spaces up and running in 60 to 90 days.

Council Member Ingalsbee – this is not a good situation, can we find a solution?

Council Member Leverence – Bob Miller's building at 155 Mill District has a buyer looking at it. Also a restaurant can't go into M1. Residential and M1 can't be mixed; there are a lot of things that can happen in C1.

Council Member Manning asked if Bob Miller's building grandfathered.

City Manager Joel Dye, Zoning goes with the building not the owner. As long as the use doesn't change. Have Bob's Lawyer call him.

Bob Miller believes that Council Member Leverence should abstain from the vote.

Council Member Leverence, she only needs to abstain if there was a financial gain for her.

Bob Miller thinks he should have first right of refusal to purchase.

Mayor McKenzie to abstain from a vote there would have to be a conflict of interest or personal financial gain. Council Member Leverence can vote.

Council Member Morgan – being new to this, do we have to rezone the whole district or can we just do each parcel.

Mayor Pro tem Stotmeister the building can be marketed as C1 to resell.

Council Member Ingalsbee this is not market driven.

Council Member Manning having this zoned M1 is limiting the use.

Council Member Leverage said the 2006 Master Plan wanted it to go to C1.

City Manager Joel Dye, the Master Plan calls for C1. This is State Law.

Council Member Ingalsbee the Master Plan can be changed.

City Manager Joel Dye, It is encouraged to go over Master Plan every 5 years. The Parcel numbers are listed on the report.

Council Member Tripp, 155 Mill District was already zoned to C1.

Council Member Ingalsbee and Manning agreed these are separate issues and both need to be addressed

City Manager Joel Dye not sure if the City has a zoning determination letter.

Steve Brunsink would like a variance but could take years. Mayor McKenzie said he would need to go the Zoning Board of Appeals. It would take one meeting possibly two, sixty days max.

City Manager Joel Dye, the Council would have final say on the zoning. Steve's assumption is council would go against him.

Mayor Pro tem made a motion, supported by Council Member Tripp to adopt Ordinance 452 as written. Motion passed 6-1, with Council Member Ingalsbee opposed.

Mayor McKenzie called for a short recess at 8:20p.m until 8:25p.m

Mayor McKenzie called the meeting back to order at 8:26p.m

3. Zoning Ordinance 453 of 2017: An Ordinance to Amend the Zoning Map of the City of Allegan from R1 Single Family Residential-Low Density District to R3 Multi Family Dwelling Units District

City Manager Joel Dye it is requested that City Council hold a public hearing and final reading of Ordinances 453,454,455, zoning ordinance map amendments to rezone several properties off Green and Briggs Streets from R-2 and C-3 to R-3 per the City's Master Plan.

Mayor McKenzie opened the Public Hearing at 8:26pm for Public Comment, No Public Comment. Public Hearing Closed at 8:26pm.

Council Member Ingalsbee stated this needs to be Market driven.

Mayor Pro tem made a motion, supported by Council Member Morgan to adopt Ordinance 453. Motion passed 7-0.

4. Zoning Ordinance 454 of 2017: An Ordinance to Amend the Zoning Map of the City of Allegan from R1 and C3 to R3 Multi Family Dwelling Units Districts.

Council Member Ingalsbee made a motion, supported by Council Member Tripp to adopt Ordinance 454. Motion passed 7-0.

5. Zoning Ordinance 455 of 2017: An Ordinance to Amend the Zoning Map of the City of Allegan from C3 Restricted Commercial District to R3 Multi Family Dwelling Units District

Mayor Pro tem made a motion, supported by Council Member Ingalsbee to adopt Ordinance 455. Motion Passed 7-0.

6. Zoning Ordinance 456 of 2017: Article IX-Zoning Ordinance Section 905 Exterior Storage addition.

City Manager Joel Dye, addition to a new part to regulate exterior storage. The Planning Commission reviewed this at the February Meeting.

Mayor McKenzie opened the Public Hearing at 8:32p.m

Public Comment

Douglas Langhorst 309 Sherman st, He has a garbage can stored under his steps, would he need to move this?

City Manager Joel Dye the zoning just needs to clarify. It is all how it is interpreted.

Joe Leverence 148 Mill District, The majority of the buildings downtown only has the foot print no other land. There are very few C1 buildings that will have room for this. Can buildings place their garbage cans on city property?

Mayor McKenzie closed the Public Hearing at 8:36p.m

Council Member Leverence, every property has to have garbage. Now we are telling everyone that they have to cover their garbage can.

City Manager Joel Dye, Some buildings have an internal trash room on the lower level. Not everyone uses that much garbage to need a 96 gallon container, smaller options are available.

Council Member Tripp, In Ludington they have a Central dumpster and everyone takes their garbage there.

City Manager Joel Dye, if council is ok with trash cans being on City Property. They can construct this.

Mayor McKenzie, Personal belongings out of sit.

Council Member Manning Thinks the word "Shall" need to be added.

Mayor McKenzie, This is a fantastic attempt to try and clean up how we want the City to look. We can drive down any other residential street and see "trash" stored on porches

Council Member Morgan, Are we only enforcing Garbage Cans? Mayor McKenzie clarified it is all belongings.

A motion by Mayor Pro tem Stotmeister, supported by Council Member Tripp to adopt Ordinance 456. Motion Passed 6-1, with Council Member Leverence opposed.

7. Zoning Ordinance 457 of 2017: Article IV-Zoning Ordinance 402.01 Table of Uses:

City Manager Joel Dye This is covering the Table of Uses in Zoning Ordinance. This will permit residential uses on the first floor of mixed use building in the C-1 Zoning District when the property abuts a City Park and allow residential units on all upper floors of mixed use buildings and not just on the 2nd Floor. This was discussed at the February Planning Meeting a lot of people for and against this change.

Mayor McKenzie opened the Public Hearing at 8:56p.m

Public Comment:

Carl Canales 352 Hubbard, He is looking to purchase 311 Hubbard and put his computer business on the front level and his residence on the back of the building. He will work with the HDC and the work with the Veteran's Memorial about putting a positive Mural on the back of the building for the park.

Joe Leverence 148 Mill District, Terrace levels the same as first floor level would be ok. There has been over a Million dollars invested on the Riverfront and Jim Liggett is investing a lot of money as well. We need to look down the road as this will attract Commercial businesses on the Riverfront. It needs to specify a percentage of how much needs to be residential and commercial. The Master Plan is tying the council's for the next 60 years and deterring development. 311 Hubbard is a separate building by itself and it is ok.

Douglas Langhorst 309 Sherman, they took his building for the description. The one part is unusable because an egress window is not feasible.

Mayor McKenzie Closed the Public Hearing at 9:09p.m

Council Member Ingalsbee, the market will drive what is in the building.

Council Member Leverage believes the lower level should be Commercial. Previously a business owner had an apartment on the lower level, need to limit to a select floor. Will we allow other C-1 buildings to do this?

City Manager Joel Dye, this was a recommendation from the Planning Commission as direction. This is just a starting point.

Council Member Tripp, This would allow a building that has been vacant for many years and a business owner to get a new start.

Council Member Ingalsbee made a motion, supported by Council Member Tripp to adopt Ordinance 457 of 2017: Article IV-Zoning Ordinance 402.01 Table of Uses. Motion Passed 6-1, with Council Member Leverage opposed.

G. Permits/Licenses/Agreements/Grants

None

H. Requests for Payments

None

I. Requests for Purchases, services and equipment

None

J. Reports/Minutes of Boards/Commissions

1. Planning Commission – Council Member Tripp stated everything that was just discussed in section F was the summary of the Planning commission meeting.
2. Zoning Board of Appeals – The Ropes Course/Zip Line was approved.
3. Positively Allegan – Promotions Coordinator Parker Johnson stated that the Merchants agreed to stay open until 5pm on Saturday's for the summer. Ladies night is April 21, 2017
4. Highland Business Park – Approved Plumbers and Allegan U-store.
5. Parks Commission – Council Member Manning stated there was no quorum. They received information from John Clark on disc golf. There is a book available at the library. Jim Stewart is working on an Arbor the Labyrinth. The disc golf course should be completed by the end of May.
6. Historic District Commission – Council Member Ingalsbee stated there will be major renovations for a home on Delano.
7. Airport – Council Member Manning, they discussed having Blessing of the Jeeps and Dawn Control on the same day. There is also a medical doctor that comes to the Airport for DOT and Airplane physicals.

8. EDC/BRA – City Manager Joel Dye reviewed the Original Brownfield development plan. There is a plan only written for the Perrigo Store. We need to bring in a company to rewrite this plan. The committee directed staff to sell properties and stay with the Charter boundaries.

K Approval of Payroll and Accounts:

Mayor Pro tem Stotmeister, supported by Councilmember Leverage, made a motion to approve accounts payable in the amount of \$ 147,144.01 and payroll in the amount of \$95,259.77. Motion passed. 7-0

Difference Makers Report:

Utilities Director Doug Sweeris stated the DEQ is coming to certify E.coli testing on other facilities. Currently they are licensed for their selves. Bio solids have started being hauled from the WWTP. They are hauling two loads during the day and five loads at night.

Council Comments:

Council Member Leverage – None

Council Member Morgan – None

Mayor Pro tem Stotmeister – Looking forward to Ladies Night next Friday

Council Member Manning – None

Council Member Ingalsbee – None

Council Member Tripp – Good Night

Mayor McKenzie - None

Adjournment:

Mayor McKenzie adjourned the meeting at 9:280pm

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010, April 24, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:01P.M.

2. ROLL CALL

Present: Stotmeister, Morgan, Leverence, Ingalsbee, Manning, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Utilities Director Doug Sweeris
DPW Director Aaron Haskin, Parker Johnson, Jordan Meagher

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Corey Kline of First Congregational Church gave the invocation.

5. APPROVAL OF MINUTES

Motion made by Council Member Tripp and supported by Council Member Morgan to approve the council meeting minutes from April 10, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

A motion made by Mayor Pro tem Stotmeister and supported by Council Member Manning to approve the Regular Council Meeting Agenda for April 24, 2017. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

8A.1 - Zoning Ordinance 458 of 2017: Amending Section 1603.1, Fences of the City's Zoning Ordinance and set the Public Hearing for May 10, 2017.....FIRST READING

PLANNING COMMISSION RECOMMENDATION

It is recommended that City Council accept the 1st Reading of Ordinance 458 of 2017, amending Section 1603.1, Fences.

COUNCIL COMMENT

Council Member Manning suggested the word "properly" be changed to "reasonably". Council Member Ingalsbee disagreed. Mayor Pro tem Stotmeister this can be discussed further at the next meeting.

A motion made by Council Member Leverage and supported by Council Member Ingalsbee to approve the First Reading of Zoning Ordinance 458 of 2017: Amend Section 1603.1, Fences of the City's Zoning Ordinance as presented and set the Public Hearing for May 10, 2017. Motion Passed 7-0.

8A.2 – Zoning Ordinance 459 of 2017; amending the Zoning Ordinance of the City of Allegan for the corner of Western and Sherman from Public Government Land (PGL) to general Commercial District (C-2) and set the Public Hearing for May 10, 2017FIRST READING

PLANNING COMMISSION RECOMMENDATION

It is recommended that City Council accept the 1st Reading of Ordinance 459 of 2017; amending the Zoning Ordinance map to rezone the southeast corner of Western Avenue and S. Sherman street from PGL to C-2 per the City's Master Plan.

A motion made by Mayor Pro tem Stotmeister and supported by Council Member Tripp to approve the First Reading of Zoning Ordinance 459 of 2017: amending the Zoning Ordinance map to rezone the southeast corner of Western Avenue and S. Sherman Street from PGL to C-2 per the City's Master Plan as presented and set the Public Hearing for May 10, 2017. Motion Passed 7-0

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

Proclamation for Arbor Day.....Reading

Aaron Haskin Department of Public Works Director recommends The Mayor to proclaim the 1st Friday of May, as Arbor Day in the City of Allegan. Smokey the Bear and the 5th grade class from Northward will be at JC Park at 10a.m. on Friday, May 5, 2017.

Mayor McKenzie proclaimed that the First Friday of May as Arbor Day in the City of Allegan.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Street Vacation of North Street.....Public Hearing

STAFF RECOMMENDATION:

It is recommended that City Council hold a public hearing and adopt the attached resolution which will vacate the western 675 feet of North Street Right of Way in the general area of the City's Wastewater Treatment Plant. Doug Sweeris stated this will increase security for the Plant.

Mayor McKenzie Opened the Public hearing at 7:13p.m to consider the Street Vacation of North Street and adopt Resolution 17.21.

Mayor McKenzie Closed the Public Hearing at 7:13p.m with no public comment.

A motion made by Mayor Pro tem Stotmeiseter and supported by Council Member Ingalsbee to adopt Resolution 17.21 to vacate a portion of North Street Right of Way, which is in the best interest of the public health, safety and welfare near the City's Wastewater Treatment plant as presented. Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – DDA – Approval of Downtown Façade Grant for Green Anchor, LLC

DDA RECCOMENDATION:

It is recommended by the DDA that City Council utilize its power under the Exceptions Section of the façade Improvement guidelines to approve a Downtown Façade Grant in the Amount of \$41,600 to Green Anchor, LLC for the improvements they made to the façade located at 406 Water Street.

No comments from staff or the public.

A motion made by Council Member Manning and supported by Council Member Leverage to approve the DDA recommendation to the City Council to approve the Downtown Façade Grant in the amount of \$41,600 to Green Anchor, LLC for the improvements they made to the façade located at 406 Water Street as presented. Motion Passed 7-0

13A.2- Allegan Fire District

STAFF RECOMMENDATION:

It is recommended that City Council declare the City owned Fire Vehicles, No. 111 and No. 161 as surplus vehicles and transfer ownership to the Allegan Fire District to allow them to sell the vehicles and use the proceeds from the sale of the vehicle for a new Fire Vehicle that more appropriately serves their needs.

Jon Cook thanked Council and Joel for considering this. He stated that vehicle 111 is housed at the township and 61 are twenty-one years old. He is hoping to get \$5000 for 111 and between \$30,000 – 50,000 for 61. According to NFPA those vehicles should be retired at this age. Over the last year \$8,000 has been spent on a telescoping light tower, mechanical and generator. The new vehicle will hold five people and it will be

able to do more with this new truck. They are being financed through Chemical Bank and hoping to have the new fire truck for the Allegan County Fair Parade.

A motion made by Mayor Pro tem Stotmeister and supported by Council Member Ingalsbee to declare the City Owned Fire Vehicles, No. 111 and No. 161 as surplus vehicles and transfer ownership to the Allegan Fire District to allow them to sell the vehicles and use the proceeds from the sale of the vehicle for a new Fire Vehicle that more appropriately serves their needs as presented. Motion Passed 7-0.

13A.3- Allegan Fire District

STAFF RECOMMENDATION:

It is recommended that City Council review and approves the Acquisition and Financing Contract to adopt the attached resolution to authorize the Mayor and City Clerk to sign the Fire Truck Acquisition and Financing Contract on the City's behalf.

Jon Cook stated the City would be responsible if the Fire District would default. This is the same process as in 2008 which was \$350,000.00. This is a multi-purpose piece of equipment that is locally manufactured out of Wyoming, MI with an estimated delivery date of September 1, 2017.

Council Member Manning likes the efficiency of the new truck and wondered how much this will save on annual maintenance. Jon stated they will not have to have the pump tested and the biggest savings will be on 161. He said the approximate savings will be \$8,000 to \$9,000 per year. Nick has done his research and he also thanked Joel for coming to the Fire District meeting.

A motion made by Council Member Ingalsbee and supported by Council Member Tripp to approve and adopt Resolution 17.22 for the Fire Truck Acquisition and Financing Contract as presented. Motion Passed 7-0.

13A.4 – Positively Allegan

STAFF RECOMMENDATION:

It is recommended by Positively Allegan that City Council authorize the use of inflatables for the Bridgefest from ACP Entertainment in the amount of \$3,423.

Parker Johnson stated it would cost \$5.00 for a wrist band to jump all day.

A motion made by Mayor Pro tem Stotmeister and supported by Council Member Ingalsbee to authorize the use of inflatables for the Bridgefest from ACP entertainment in the amount of \$3,423. Motion Passed 7-0.

13A.5 – Planning Commission

Accept the Planning Commission Minutes from April 17, 2017

13A.6 – Downtown Development Authority

Accept the Downtown Development Authority from April 12, 2017

Mayor McKenzie stated they discussed the Green Anchor LLC Façade.

13B. Finance Dept. & City Clerk

13B.1 – Finance Department

STAFF RECOMMENDATION:

It is recommended that City Council approve Accounts Payable in the amount of \$117,370.14 and payroll in the amount of \$99,317.77 for a total disbursement of \$216,687.31

Mayor Pro tem Stotmeister made a motion, supported by Council Member Leverage made a motion to approve accounts payable in the amount of \$117,370.14 and payroll in the amount of \$99,317.77 for a total disbursement of \$216,687.31. Motion Passed 7-0.

13C. Police Dept.

None

13D. Public Utilities

13D.1 – Fence Purchase Order for WWTP

STAFF RECOMMENDATION:

It is recommended that City Council authorize staff to contract with Fence Consultants of West Michigan to furnish and install approximately 160' of new fencing and two gates at the Wastewater Treatment Plant in the amount of \$12,608.00

Doug Sweeris stated this would extend the fence out with an automatic gate and relocate the manual gate. This is being done for the larger trucks so they don't have to physically get out and unlock the gates. Right now they are leaving all gates unlocked for the trucks.

Council Member Leverage asked what the height would be. Doug stated it will be a 6' chain link fence with barbed wire at the top.

Council Member Tripp this needs to be done for security purposes.

A motion made by Council Member Tripp and supported by Council Member Leverence to authorize staff to contract with Fence Consultants of West Michigan to furnish and install approximately 160' of new fencing and two gates at the Wastewater Treatment Plant in the amount of \$12,608.00. Motion Passed 7-0.

13D.2 – Engineering for Containment

STAFF RECOMMENDATION:

It is recommended that City Council authorize staff to contract with Hubbell, Roth & Clark, Inc. to provide engineering services, permitting assistance, and bidding assistance for an industrial waste containment system at the Wastewater Treatment plant in the amount of \$29,500

Doug Sweeris stated this is for Industrial Waste and would be for receiving them and any kind of containment if there was ever a spill.

Council Member Leverence asked what the large rectangle was on the lower left. Doug said it was an underground storage tank that needs to be capped.

A motion made by Mayor Pro tem Stotmeister and supported by Council Member Leverence to authorize staff to contract with Hubbell, Roth & Clark, Inc. to provide engineering services, permitting assistance, and bidding assistance for an industrial waste containment system at the Wastewater Treatment plant in the amount of \$29,500. Motion Passed 7-0

13E. Public Works

Aaron Haskin wanted to remind everyone that Spring Clean –up starts on Saturday, April 29 and runs through Saturday, May 6, 2017.

13F. City Manager

None

14. COMMUNICATIONS FROM COUNCIL & MAYOR

Council Member Manning – Nothing

Council Member Ingalsbee – Nothing

Council Member Tripp – The new agenda format is a little different

Council Member Leverence – Nothing

Council Member Morgan – Thanked Jon for explaining the Fire District proposal and thanked Council for approving the purchase.

Mayor Pro tem Stotmeister – Nothing

Mayor McKenzie - Nothing

15. ADJOURNMENT

7:47p.m

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010, May 8, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:02P.M.

2. ROLL CALL

Present: Stotmeister, Morgan, Leverence, Ingalsbee, Manning, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Finance Director Tracy Stull, Utilities Director Doug Sweeris, DPW Director Aaron Haskin, Parker Johnson, Jordan Meagher

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Brian Sole of Western Day Ministries gave the invocation.

5. APPROVAL OF MINUTES

Motion made by Council Member Morgan and supported by Council Member Tripp to approve the council meeting minutes from April 24, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

A motion made by Council Member Leverence and supported by Council Member Ingalsbee to approve the Regular Council Meeting Agenda for May 8, 2017. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

None

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Honorable William A. Baillargeon, Chief District Court Judge presented council with the Annual Report, which is also available on the County's website. He recognized the Clerks work as they do not get a lot of recognition. He discussed the following treatment programs: Drug Treatment, Veteran's Treatment, Mental Health and they are starting a sobriety court. Mayor McKenzie asked when the Sobriety Court would start, and Honorable Baillargeon said in the next week. It is starting as a Pilot Program, due to limited funds. Council Member Manning asked about the Veteran's treatment, Honorable Baillargeon stated they work to find out what is triggering the issue.

9A.2 - Doug Sweeris, Public Utilities Director did a presentation for National Water Week, May 7-13th. He presented over 1100 booklets to the elementary schools in Allegan from a DEQ Grant. Doug stated that Water is our most important natural resource, only 1% of water on earth is fresh, every 7-10 days water is re-used. Drinking water has the most regulations on anything that we consume. The City of Allegan started pumping water in 1935.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Second Reading on Zoning Ordinance 458 of 2017: Amending Section 1603.1 of the City’s Zoning Ordinance Regarding Accessory Fences.

STAFF RECOMMENDATION:

It is recommended by the Planning Commission that City Council hold a second reading and public hearing for Ordinance 458, a zoning ordinance text amendment regarding the regulation of accessory fences as worded in Section 1603.1 of the City’s Zoning Ordinance.

Public Hearing Opened at 7:34pm by Mayor McKenzie

Public Comment:

None

Public Hearing Closed at 7:34pm by Mayor McKenzie

Council Comment:

None

A motion made by Mayor Pro tem Stotmeister and supported by Council Member Ingalsbee to approve Ordinance 458, a zoning ordinance text amendment regarding the regulation of accessory fences as worded in Section 1603.1 of the City’s Zoning Ordinance.

YES:	7	NO:	0	Absent:	0
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10A.2 – Public Hearing and Second Reading on Zoning Ordinance 459 of 2017: Amending the Zoning Ordinance Map of the City of Allegan for the corner of Western and Sherman from Public Government Land (PGL) to General Commercial District (C-2).

STAFF RECOMMENDATION:

It is recommended by the Planning Commission that City Council hold a second reading

and public hearing for Ordinance 459, a zoning ordinance map amendment to rezone the southeast corner of the Western avenue and S. Sherman street from PGL Public/Governmental Land Zoning District to C-2 General Commercial Zoning District per the City's Master Plan for this general area.

Public Hearing Opened at 7:37pm by Mayor McKenzie

Public Comment:

None

Public Hearing Closed at 7:37pm by Mayor McKenzie

Council Comment:

Council Member Manning asked if this is sold to developers, do they have guidelines they have to meet. City Manager Dye stated they will have to abide by all C2, plus council will have to approve the sale.

A motion made by Council Member Ingalsbee, supported by Council Member Morgan to approve Zoning Ordinance 459 of 2017: Amending the Zoning Ordinance Map of the City of Allegan for the corner of Western and Sherman from Public Government Land (PGL) to General Commercial District (C-2).

YES:	7	NO:	0	Absent:	0
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10A.3 –Public Hearing for the Proposed Fiscal Year 2018 Budget and the Property Tax Millage Rate.

STAFF RECOMMENDATION:

It is recommended that City Council hold a public hearing on the Proposed Fiscal Year 2018 Budget and Property Tax Millage Rate.

Public Hearing Opened at 7:43pm by Mayor McKenzie

Public Comment:

None

Public Hearing Closed at 7:43pm by Mayor McKenzie

Council Comment:

Adopting the budget will be at the May 22, 2017 meeting,

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes from Positively Allegan on April 26, 2017

Parker we are looking forward to Bridgefest. He is working on the redesigning Positively Allegan Logo. The attendance for Ladies night was lower, but overall good changes.

13A.2 – Accept the Minutes for the Parks Commission Meeting on May 1, 2017

Council Member Manning handed out a draft for the Parks Broucher. Pickle Ball, Disc Golf, bike trails and the Labyrinth were added.

13A.3 – Accept the Minutes for the Historic District Meeting on May 1, 2017

Council Member Ingalsbee welcomed new member Rob Schmidt. They approved the moving of the Green Property and Ryan Deery; Library Director was there with the Architect for the Library addition.

13A.4 – Accept the Minutes for the Airport Advisory Board on May 1, 2017

Council Member Manning stated the Blessing of the Jeeps and the Fly Inn are coming up. The Fuel Pump needs to be certified. The Hanger will be painted and the new terminal is being pushed out a year.

13A.5 – Accept the Minutes for the Design Advisory Board on May 3, 2017

Council Member Manning noted they will be meeting every two weeks at this time to discuss the Logo and Branding for the City of Allegan. Members are discussing what Allegan means to them.

13A.6 – Accept the Minutes for the EDC on May 3, 2017 Mark from went over Brownfield 101 and that Brownfield does not mean contamination.

13B. Finance Dept. & City Clerk

13B.1 – Finance Department

STAFF RECOMMENDATION:

It is recommended that City Council approve Accounts Payable in the amount of \$137,433.16 and payroll in the amount of \$95,464.77 for a total disbursement of \$232,897.93.

Council Discussion:
None

Mayor Pro tem Stotmeister made a motion, supported by Council Member Leverage made a motion to approve accounts payable in the amount of \$137,433.16 and payroll in the amount of \$95,464.77 for a total disbursement of \$232,897.93.

YES: 7 NO: 0 Absent: 0

13C. Police Dept.

13C.1 – Accepting the 1st Quarter Report

13D. Public Utilities

13D.1 – Request for Service from Northwest Kent Mechanical Co. in the amount of \$5,995.00 for the Air Handling Unit. This will require a budget adjustment.

A motion made by Council Member Leverage, supported by Mayor Pro tem Stotmeister to approve repair to the AC at the WWTP in the Amount of \$5,995.00.

YES: 7 NO: 0 Absent: 0

13E. Public Works

None

13F. City Manager

13F.1 – Adopting Resolution 17.23 to Recognizing Professional Code Inspectors (PCI) as the city of Allegan's Building Official.

STAFF RECOMMENDATION:

It is recommended that City Council adopt Resolution 17.23 approving the City Building and Code Official for the purpose of enforcing the State of Michigan Construction, Electrical, Plumbing and Mechanical Codes as well as the International Property Maintenance Code per the City of Allegan's Code

Ordinances.

A motion made by Council Member Leverage and supported Mayor Pro tem Stotmeister, to adopt Resolution 17.23 as Stated.

YES: 7

NO:

0

Absent:

0

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – SeeClickFix is ready and will go live tomorrow May 9th. He met with Perrigo about the FEMA Grant. The City has to procure the sealed bids and will bring back to the May 22nd meeting. The Feds will cover 75% and the Local Unit will cover 25% of the Cost which will come from Perrigo. He came down with his wife on Saturday for the “Shop Downtown” and they had a great time. Plus we are going to purchase flags for all the business that are participating in the “Shop Downtown”. Council Member Leverage asked how long will this take for the FEMA Grant. City Manager Dye stated it will start in July.

Council Member Manning – Thanked everyone who presented tonight and the staff on their hard work.

Council Member Tripp - Nothing

Council Member Ingalsbee – Thanked Doug for the great presentation.

Council Member Leverage – Asked what the blue dumpster was for on the Riverfront. City Manager Dye said it was for the Zip Line.

Council Member Morgan – Excited for the Zip Line. His co-workers in Kalamazoo are also talking about it.

Mayor Pro tem Stotmeister – Is excited about everything that is happening.

Mayor McKenzie – Agrees with Council Member Manning and there is a lot of progress happening.

15. ADJOURNMENT

8:15

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style. The first name "Danielle" is connected to the last name "Bird".

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010, May 22, 2017

1. CALL TO ORDER

Mayor Pro tem Stotmeister called the regular Allegan City Council meeting to order at 7:01P.M.

2. ROLL CALL

Present: Stotmeister, Morgan, Leverence, Ingalsbee, Manning, Tripp,

Absent: Mayor McKenzie

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Utilities Director Doug Sweeris, DPW Director Aaron Haskin, Parker Johnson, Jordan Meagher

A motion made by Council Member Leverence and supported by Council Member Morgan to excuse Mayor McKenzie from the meeting. Motion Passed 6-0

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Allen Carsen of Merson Church gave the invocation.

5. APPROVAL OF MINUTES

Motion made by Council Member Ingalsbee and supported by Council Member Leverence to approve the special meeting minutes from April 26, 2017. Motion passed 6-0.

Motion made by Council Member Leverence and supported by Council Member Ingalsbee to approve the special meeting minutes from April 27, 2017. Motion passed 6-0.

Motion made by Council Member Leverence and supported by Council Member Ingalsbee to approve the regular council meeting minutes from May 8, 2017. Motion passed 6-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Leverence and supported by Council Member Tripp to approve the Regular Council Meeting Agenda for May 22, 2017 with moving item 13B.1 to 13B.2 and item 13B.2 to 13B.1. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

- 8A.1 – Zoning Ordinance 460 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, for Parcel # 51-170-068-00, from R-2, Single Family Residential to C-2, General commercial.

Recommend

It is recommended by the Planning Commission that City Council accept for first reading Ordinance 460: Amending the Zoning Map for Parcel 03-51-170-068-00 from R-2, Single Family Residential to C-2, General Commercial and schedule a public hearing for a final adoption to occur on June 12, 2017.

A motion was made by Council Member Leverence supported by Morgan to set the Public Hearing for June 12, 2017 to amend the Zoning Ordinance 460 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, for Parcel # 51-170-068-00, from R-2, Single Family Residential to C-2, General commercial. Motion Passed 6-0.

- 8A.2 –Zoning Ordinance 461 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, for Parcel # 51-230-028-00, from M-1, Manufacturing to R-3 Multi Family Residential.

Recommend

It is recommended by the Planning Commission that City Council accept for first reading Ordinance 461: Amending the Zoning Map for Parcel 03-51-230-028-00 from M-1, Manufacturing to R-3, Multi-Family Residential and schedule a public hearing for a final adoption to occur on June 12, 2017.

A motion was made by Council Member Leverence and supported by Council Member Morgan to set the Public Hearing for June 12, 2017 to amend the Zoning Ordinance 461 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, for Parcel # 51-230-028-00, from M-1, Manufacturing to R-3 Multi Family Residential. Motion Passed 6-0

- 8A.3 – Zoning Ordinance 462 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, on North and Allett Streets, from M-1, Manufacturing to R-2, Single Family Residential.

Recommend

It is recommended by the Planning Commission that City Council accept for first reading Ordinance 462: Amending the Zoning Map on North and Allett Streets

from M-1, Manufacturing to R-2, Single Family Residential and schedule a public hearing for a final adoption to occur on June 12, 2017.

Council Member Leverage asked which building was in the Power Point. City Manager Dye said it was the Community Mental Health Building.

A motion was made by Council Member Ingalsbee and supported by Council Member Tripp to set the Public Hearing for June 12, 2017 to amend the Zoning Ordinance 462 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, on North and Allett Streets, from M-1, Manufacturing to R-2, Single Family Residential. Motion Passed 6-0.

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

None

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

None

11. UNFINISHED BUSINESS & TABLES ITEMS

None

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – A Request from Forever Curious Children’s Museum to waive the rental fee for the Griswold Auditorium, for their Annual Murder Mystery Dinner Theatre from 5-11pm on February 9-10, 2018.

Recommend

It is recommended that City Council discuss this request and either choose to waive this rental fee or charge the approved rental fees as shown in the attached policy

Council Member Tripp – we have discussed Non-Profit, but did not specify in the policy if they had to be in town or out of town would be considered. He recommends putting it on the pre-session agenda.

Council Member Ingalsbee – Would like to see something in the policy and to stick to it.

Mayor Pro tem Stotmeister – In the past we have waived the fee for local non-profit groups.

Council Member Manning – All non-profit are getting a break per policy and we still have an obligation to pay bills.

Council Member Leverage – We have worked out deals with Cabaret, but they have given back to the building by helping with improving the building.

City Manager Dye – This event is planned for February of 2018 and we have not specified what a non-profit is. We could recommend to table and talk about at the next pre-session meeting.

A motion was made by Council Member Ingalsbee and supported by Council Member Manning to table the discussion and bring to the next pre-session meeting. Motion Passed 6-0.

12A.2 – A Request from Briarwood Assisted Living for a Plat Amendment Approval for Division of parent parcel # 51-100-071-00

City Manager Dye stated that Council approves all land splits and welcomed Greg Vaughn, of Wightman & Associates to explain the split.

Greg stated the split is being requested before Briarwood goes through HUD Financing to keep this Westerly portion undeveloped and not have it included in HUD request. The developer will maintain ownership of this portion

Council Member Leverage asked why this parcel is being split so irregular. Greg stated they have to maintain a 100' of road frontage.

A Motion was made by Council Member Morgan and supported by Council Member Ingalsbee to approve the Division of parent parcel # 51-100-071-00. Motion Passed 6-0.

12A.3 – A Request from Positive Options to hold their Annual Life Walk on Saturday, June 17, 2017 from the Allegan County Fair Grounds to 114 Chestnut.

Recommend

It is recommended that City Council approve Positive Options to hold their Annual Life Walk on Saturday June 17 from the Allegan County Fair Grounds to 114 Chestnut Street.

A Motion was made by Council Member Leverage and supported by Council Member Morgan to approve Positive Options to hold their Annual Life Walk on Saturday June 17, 2017 from the Allegan County Fair Grounds to 114 Chestnut. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Planning Commission on May 15, 2017.

Council Member Tripp stated the Planning Commission went over the 3 Rezoning Ordinances that Council had discussed earlier in the meeting.

13A.2 - Accept the Minutes for the Design Advisory Board on May 17, 2017.

Council Member Manning gave a brief overview of the design Meeting. They continued discussion on Logo& Branding, and they are looking at two designs and going over details and color.

13B. Finance Dept. & City Clerk

13B.1 – Adopt Resolution 17.25 to Approve Water and Sewer Rates for Fiscal Year 2018.

Recommend

It is recommended that City Council Adopt Resolution 17.25 to Approve the Water and Sewer Rates for Fiscal Year 2018.

City Manager Dye discussed how the City of Allegan has participated in the SAW Grant over the past three years to assess and plan for maintenance.

John Watts 245 Hubbard St – Asked how many years this will continue. He stated it is becoming less and less easier to live in this town and people can't afford a \$75a month for water.

City Manager Dye said the initial increase is more than 1.5%, but this is needed to continue with costs of running the plants and normal maintenance.

Council Member Morgan – we have talked about fixed income homes. He is having a hard time with the 1.5% increase per year. His concern that this is just research.

Council Member Tripp – Through the SAW Grant it looked out over 25 years. We now have the rough costs to fix things per occurrence.

Council Member Ingalsbee – This is just not for updates. This is for salaries, insurance, utilities. We did have Public meetings and only a few people showed up.

Council Member Leverence – We can revisit the increased amounts every budget year.

Mayor Pro tem Stotmeister – This is also for preventative maintenance and will help lower costs in the long run.

A Motion was made by Council Leverence and supported by Council Member Ingalsbee to adopt Resolution 17.25 to approve water and sewer rates for the FY 2018. Motion Passed 6-0

13B.2– Adopt Resolution 17.24 to Approve Fiscal Year Budget 2018

Recommend

It is recommended that City Council Adopt Resolution 17.24 to Approve the Fiscal Year 2018 Budget.

City Manager Dye stated staff and council have discussed the budget multiple times and the millage Rate will be 16.4884 and the General Fund Balance will be \$1,177,841.00.

No Public or Staff Comment

A Motion was made by Council Member Leverence and supported by Council Member Ingalsbee to adopt Resolution 17.24 to Approve FY Budget 2018.

13B.3 – Adopt Resolution 17.26 to Accept Election Equipment.

Recommendation

It is recommended that City Council Adopt Resolution 17.26 to purchase a new voting system with state funded money.

City Clerk Danielle Bird explained there would be no upfront costs for the purchase of the equipment, as the funds are coming from the Federal Help

America Vote Act and State Appropriated funds for the year 1 to 5. There will be maintenance costs for years 6 to 10.

A Motion was made by Council Member Ingalsbee and supported by Council Member Tripp to Adopt Resolution 17.26 to Accept Election Equipment. Motion Passed 6-0.

13B.4 – County Clerk Bob Genetski Presentation

County Clerk Genetski gave a list of services provided by the Clerk's Office. He said the DD214's Honorable Discharge for the Military should be recorded with the Register of Deeds office and this is a free charge. He thanked the Allegan County Clerks for their help with choosing the new voting equipment.

13B.5 - Request to Approve Accounts Payable and Payroll.

Council Member Ingalsbee made a motion, supported by Council Member Leverage made a motion to approve accounts payable in the amount of \$143,040.57 and payroll in the amount of \$95,571.14 for a total disbursement of \$238611.71. Motion Passed 6-0

13C. Police Dept.

13C.1 – Adopt Resolution 17.27 for an additional handicap parking space next to the Iron Bridge Sports Bar.

Recommendation

It is recommended that City Council Adopt Resolution 17.27 to place an additional handicap space in the city owned parking lot on the northwest side of the Iron Bridge Sports Bar.

A motion was made by Council Member Tripp and supported by Council Member Ingalsbee to adopt Resolution 17.27 for an additional handicap parking space next to the Iron Bridge Sports Bar. Motion Passed 6-0

13D. Public Utilities

13D.1 – Adopt Resolution 17.28 for the Septage Receiving Operational Plan.

Recommend

It is recommended that City Council adopt the attached resolution approving our 2017 Septage Receiving Operational Plan as presented

Utilities Director Doue Sweeris stated the wording is being changed.

A Motion was made by Council Member Morgan and supported by Council Member Ingalsbee to adopt Resolution 17.28 for the Septage Receiving Operational Plan. Motion Passed 6-0.

13D.2 – Authorize Staff to apply for a grant to promote the Well Head Protection Area.

Recommend

It is recommended that City Council authorize Staff to Apply for a Michigan Wellhead Protection Grant, fund the local match of \$1,000 from the Water Plant Budget and direct staff to sign any and all necessary grant related paperwork.

Utilities Director Doue Sweeris said this Grant helps promote water education with signs and supplies to the local schools.

A motion was made by Council Member Ingalsbee and supported by Council Member Leverage to Authorize Staff to apply for a grant to promote the Well Head Protection Area. Motion Passed 6-0.

13D.3 – Request for Purchase from Endustra Filter Manufacturers, Schererville, IN for Aeration Blower Filters in the amount of \$5,615.00

Recommend

It is recommended that City Council authorize the purchase from Endustra Filter Manufacturers for Aeration Blower Filters in the amount of \$5,615 for the Wastewater Plant.

Utilities Director Doug Sweeris said the filters need to be replaced annually. He is increasing the size of one filter so all blower filters are the same size.

Council Member Leverage asked if this was budgeted. Doug stated it is not this year, but has it in the budget for next year.

A Motion made by Council Member Leverence and supported by Council Member Tripp to approve the purchase from Endustra Filter Manufacturers for Aeration Blower Filters in the amount of \$5,615 for the Wastewater Plant. Motion Passed 6-0.

13E. Public Works

13E.1 – Request for Purchase from AIS Construction Equipment, Grand Rapids , MI for a John Deer 310SL HL Backhoe in the amount of \$74,000.00

Recommend

It is recommended that City Council authorize the purchase from AIS Construction Equipment a John Deer Backhoe in the amount of \$74,000.

Public Works Director Aaron Haskin said they received three bids for the Back Hoe. He chose AIS because the machine was bigger than the other two bids.

Council Member Leverence asked if this was budgeted and Aaron stated it was.

A Motion made by Council Member Tripp and supported by Council Member Morgan to authorize the Purchase from AIS Construction Equipment, Grand Rapids, MI for a John Deer 310SL HL Backhoe in the amount of \$74,000.00. Motion Passed 6-0.

Council Member Tripp said to keep it nice and clean to drive in the Fair Parade to show it off.

13E.2 – Request to Contract with CW Service, Allegan, MI for Sidewalk replacement in the amount of \$11,900.00

Recommend

It is recommended that City Council authorize a contract with CW Service for Sidewalk Replacement along River Street and Linn Street in the amount of \$11,900 which is in budget.

A motion made by Council Member Ingalsbee and supported by Council Member Tripp to authorize a contract with CW Service for Sidewalk

Replacement along River Street and Linn Street in the amount of \$11,900 which is in budget. Motion Passed 6-0.

13F. City Manager

13F.1 – Request to Contract with RAM Construction Services of Michigan, Inc. Kentwood, MI for Tuck Pointing on the Griswold Auditorium in the Amount of \$73,868.00.

Recommend

It is recommended that City Council authorize a contract with RAM Construction Services for Tuck Pointing on the Griswold Auditorium in the amount of \$73,686.

City Manager Dye said we have received a grant and this is in budget.

Council Member Leverence asked if the tuck pointing will be in compliance since the building is in the Historic District. City Manager Dye said it is.

A motion made by Council Member Leverence and supported by Council Member Manning to Contract with RAM Construction Services of Michigan, Inc. Kentwood, MI for Tuck Pointing on the Griswold Auditorium in the Amount of \$73,868.00. Motion Passed 6-0.

13F.2 – State of Michigan Hazard Mitigation Grant Approval for Streambank Stabilization along the Kalamazoo River.

Recommend

It is recommended that City Council authorize the Mayor and Clerk to sign the necessary contracts and agreements with Perrigo, ASTI Environmental, Cardno and the Michigan State Police regarding the Michigan Hazard Mitigation Grant for Streambank Stabilization along the Kalamazoo River.

13F.2A – Agreement between the City of Allegan and Perrigo.

A Motion made by Council Member Ingalsbee and supported by Council Member Tripp to support agreement between the City of Allegan and

Perrigo. Motion Passed 6-0.

13F.2B – Agreement between the City of Allegan and ASTI Environmental.

A Motion made by Council Member Tripp and supported by Council Member Morgan to support the Agreement between the City of Allegan and ASTI Environmental. Motion Passed 6-0.

13F.2C – Agreement between the City of Allegan and Cardno.

A Motion Made by Council Member Morgan and supported by Council Member Ingalsbee to support the Agreement between the City of Allegan and Cardno. Motion Passed 6-0

13F.2D – Agreement between the City of Allegan and the Michigan State Police.

A Motion made by Council Member Tripp and supported by Council Member Manning to support the – Agreement between the City of Allegan and the Michigan State Police. Motion Passed 6-0.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – The Canopy Structure is ready to be removed. He received a call from John Watts wanting to know if it has been claimed.

Council Member Morgan said if someone wants it then go ahead and get rid of it.

Council Member Manning asked if they can save the railings. Aaron Haskin said the polls had to be replaced and the hand rail will be put back up when the new polls are in place.

A Motion made by Leverence and supported by Morgan to declare the Canopy as surplus.

City Manager Dye mentioned that he has asked staff to not contact Finance Director Stull while she is on medical leave. He said she is a very hard worker, and is also asking council to not contact her as well.

Council Member Tripp – We have a lot of people investing in downtown and have had a lot of meetings. He would like to see more people to come downtown.
Council Member Manning – The meeting was kind of stressful with all the increases. He agrees with being proactive.

Council Member Leverence – Is disappointed that the Bed & Breakfast is up for

sale. She hopes that whoever purchases it will do as good a job as the current owners.

Council Member Morgan – Stopped by Aaron's office to ask some questions and saw the lights for the new canopy. He was very impressed with how they looked and is excited for them to be up.

Council Member Ingalsbee – Commended Mayor Pro tem Stotmeister on doing a great job.

Mayor Pro tem Stotmeister – Read the Thank You Note from the Fire District. Her thoughts are with Tracy on this time of healing. She thanked everyone for bearing with her through the meeting.

15. ADJOURNMENT

8:24

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is fluid and cursive, with the first name "Danielle" and the last name "Bird" clearly distinguishable.

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
June 12, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Morgan, Ingalsbee, Stotmeister, Manning, Tripp Mayor McKenzie

Absent: Leverence

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Utilities Director Doug Sweeris, DPW Director Aaron Haskin, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher

A motion made by Council Member Ingalsbee and supported by Council Member Tripp to excuse Council Member Leverence from the meeting. Motion Passed 6-0

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Brian Sole of Western Day Ministries gave the invocation.

5. APPROVAL OF MINUTES

Motion made by Council Member Morgan and supported by Council Member Tripp to approve the special meeting minutes from June 12, 2017. Motion passed 5-0, with Mayor McKenzie abstaining

6. APPROVAL OF AGENDA

Motion made by Council Member Tripp and supported by Mayor Pro tem Stotmeister to approve the Regular Council Meeting Agenda for June 12, 2017

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

8A.1 – Zoning Ordinance 463 of 2017: Amending the Code of Ordinances Text Amendment for Chapter 30, Article III, Sections 41-44, regarding the regulation of noxious weeds, grasses, and other undergrowth and set the Public Hearing for June 26, 2017

Recommend

It is recommended that City Council accept the attached ordinance regulating noxious weeds, grasses, and other undergrowth for a first reading and schedule a public hearing for final adoption to occur on June 26, 2017.

A motion was made by Council Member Ingalsbee supported by Mayor Pro tem Stotmeister to set the Public Hearing for June 26, 2017 to amend Zoning Ordinance 463 of 2017: Amending the Code of Ordinances Text Amendment for Chapter 30, Article III, Sections 41-44, regarding the regulation of noxious weeds, grasses, and other undergrowth. Motion Passed 6-0.

Yes: 6

No: 0

Absent: 1

8A.2 – Zoning Ordinance 464 of 2017: Amending the Code of Ordinances Text Amendment for Chapter 16, Sections 4, 5 and 7, regarding nuisance and set the Public Hearing for June 26, 2017.

Recommend

It is recommended that City Council accept the attached ordinance regulating nuisances for a first reading, and schedule a public hearing for a final adoption to occur on June 26, 2017.

A motion was made by Council Member Ingalsbee supported by Council Member Tripp to set the Public Hearing for June 26, 2017 to amend Zoning Ordinance 464 of 2017: Amending the Code of Ordinances Text Amendment for Chapter 16, Sections 4, 5 and 7, regarding nuisance.

Yes: 6

No: 0

Absent: 1

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Myasthenia Gravis Awareness Month, June 2017

Recommend

It is recommended that the Mayor proclaim the month of June as Myasthenia Gravis Awareness Month.

Kerrie Sweeris spoke about the disease and how she went undiagnosed for 5 years. The classic symptoms are double vision, drooping eyelids and altered speaking. She gave a handout to council and the public going over symptoms and causes of Myasthenia Gravis.

Mayor McKenzie proclaimed June as Myasthenia Gravis Awareness Month and presented Kerrie Sweeris with the Proclamation.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 - Zoning Ordinance 460 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, for Parcel # 51-170-068-00, from R-2, Single Family Residential to C-2, General commercial.

Recommend

It is recommended by the Planning Commission that City Council hold the scheduled public hearing and adopt Ordinance 460: Amending the Zoning Map for Parcel 03-51-170-068-00 from R-2, Single Family Residential to C-2, General Commercial.

Mayor McKenzie opened the Public Hearing at 7:15.

Mayor McKenzie closed the Public Hearing at 7:15 with no public or council comment.

A motion was made by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve Zoning Ordinance 460 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, for Parcel # 51-170-068-00, from R-2, Single Family Residential to C-2, General commercial.

Yes: 6

No: 0

Absent: 1

10A.2 – Zoning Ordinance 461 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, for Parcel # 51-230-028-00, from M-1, Manufacturing to R-3 Multi Family Residential.

Recommend

It is recommended by the Planning Commission that City Council hold the scheduled public hearing and adopt Ordinance 461: Amending the Zoning Map for Parcel 03-51-230-028-00 from M-1, Manufacturing to R-3, Multi-Family Residential.

Mayor McKenzie opened the Public Hearing at 7:17

Mayor McKenzie closed the Public Hearing at 7:17 with no public or council comment.

A motion was made by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve Zoning Ordinance 461 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, for Parcel # 51-230-028-00, from M-1, Manufacturing to R-3 Multi Family Residential.

Yes: 6

No: 0

Absent: 1

10A.3 – Zoning Ordinance 462 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, on North and Allett Streets, from M-1, Manufacturing to R-2, Single Family Residential.

Recommend

It is recommended by the Planning Commission that City Council hold a public hearing and adopt reading Ordinance 462: Amending the Zoning Map on North and Allett Streets from M-1, Manufacturing to R-2, Single Family Residential.

Mayor McKenzie opened the Public Hearing at 7:18

Mayor McKenzie closed the Public Hearing at 7:18 with no public or council comment.

A motion was made by Mayor Pro tem Stotmeister supported by Council Member Tripp to approve Zoning Ordinance 462 of 2017: Amending the Zoning Ordinance Map of the City of Allegan, on North and Allett Streets, from M-1, Manufacturing to R-2, Single Family Residential.

Yes: 6

No: 0

Absent: 1

11. UNFINISHED BUSINESS & TABLES ITEMS

None

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – A request from Board Walk Ice Cream to Place temporary signs for advertising throughout downtown.

Recommend

It is recommended that City Council deny this request since there is neither an ordinance nor a process for a private entity to install signs on public property.

Leah Ward discussed her need of the temporary signs for advertisement of her business. Since the signs have been removed her sandwich menu has gone down.

City Manager Dye questioned if the signs are legal? He went over Section 3-18, Posters Prohibited. There is no ordinance allowing these signs. Government installed signs are permitted. He will instruct staff to remove signs in the City right of way.

Council Member Tripp recalls an ordinance for temporary signs for downtown summer business. He stated that the signs on the posts are not eye catching to traffic.

Mayor McKenzie we don't have the authority to allow the signs. She said Baker Studios is in obscure location and doesn't have temporary. Council Member Morgan stated Baker Allegan Studios has paid the State for advertising on the trunkline road.

Council Member Manning we have a policy and procedure in place that we have to follow. We need to send this to the planning commission

A motion by Council Member Morgan supported by Mayor Pro tem Stotmeister to send the temporary signs for advertising throughout downtown to the next Planning commission meeting.

12A.2 – A request from Peter Borst for Plat amendment approval – Property Line adjustments for Parcel #'s 03-51-135-044-00, 045-00 and 001-00. Parcels 044-00 and 045-00 are zoned R-1 Residential and are planned to remain so, Parcel 001-00 is zoned R-1 and R-2, and is planned to remain residential.

City Manager Dye this is a simple land transfer to combine the parcels mentioned above together. He asked if this property has been approved for a sub-division.

Council Member Morgan asked if this a vacant parcel next to it? City Manager Dye believes it is.

Council Member Tripp said there is a sign showing lots for sale on the property.

A motion by Mayor Pro tem Stotmeister supported by Council Member Tripp to approve A request from Peter Borst for Plat amendment approval – Property Line adjustments for Parcel #'s 03-51-135-044-00, 045-00 and 001-00. Parcels 044-00 and 045-00 are zoned R-1 Residential and are planned to remain so, Parcel 001-00 is zoned R-1 and R-2, and is planned to remain residential.

Yes: 6

No: 0

Absent: 1

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Positively Allegan on May 24, 2017.

Parker Johnson we went over the second draft of the new logo and will bring the third draft to the next meeting. We also discussed what the purpose of Positively Allegan is.

Council Member Morgan asked when they get to see the new logo. Parker Johnson mentioned when it was finished.

13A.2 - Accept the Minutes for the Parks Commission on June 5, 2017.

Council Member Manning gave a brief overview the Parks meeting. This was an outdoor meeting at Hansen Park. They discussed the sign and would like it to match the current sign and colors at the Kayak Launch. They went over exercise equipment that is ADA accessible with Healthy Allegan for a grant.

Mayor McKenzie asked if this is weight bearing? DPW director said he will forward the designs to council.

DPW Director Aaron Haskin said the Disc Golf baskets and catchers are in. They need to get tee boxes in and the signs posted. He also said Cyndi Reed got plants donated from a green house in Minnesota.

13A.3 - Accept the Minutes for the Historic District Commission on June 5, 2017.

Council Member Ingalsbee said it was a long meeting. She stated that the information is not getting out there about the Historic District Commission because a sign was put up with out an application. They approved a shed to be removed at 411 Cutler. They asked one applicant to prove to them that a home could no longer be painted and wanted siding. The Board was not familiar with the painter that gave the recommendation. Lori Castello will put together a list

of qualified contractors with experience on Historic Homes to give to applicants.

13A.4 – Accept the Minutes for the Economic Development Committee on June 7, 2017.

Mayor McKenzie said everything that was discussed was on the Pre-Session Agenda tonight.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

A motion by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve Accounts Payable and Payroll in the amount of \$219,101.82.

Yes: 6 No: 0 Absent: 1

13C. Police Dept.

None

13D. Public Utilities

None

13E. Public Works

13E.1 –Request for Purchase from Watertap Inc., Wixom, MI in the amount of \$16,980.00 for two 12” Hydra Stop Insta Valves to be installed at L Perrigo and Allegan General Hospital and a Request for Service from Milbocker & Sons, Inc. in the amount of \$8300.00 for excavation for the Watertap at L Perrigo.

Recommend:

It is recommended that City Council authorize the purchase of two (2) – 12 inch water valves to be installed to serve Perrigo and Allegan Hospital in the amount of \$16,980 from Watertap Inc. and the purchase of excavation services from Milbocker & Sons, Inc. in the amount of \$8,300 to do the necessary excavation at the Perrigo Site.

DPW Director Aaron Haskin discussed the need for new valves if there is a water main break. They both could potentially be shut down due to a break or have to be fixed live

Council Member Morgan asks if the hole being dug for the connection would only be in the right of way. Aaron Haskin confirmed that it is only in the right of way.

13F. City Manager

13F.1 – Scheduling of a public hearing for the potential creation of an Obsolete Property Rehabilitation District for the entirety of the Downtown Development Authority Area for the purpose of granting tax incentives to encourage redevelopment of obsolete buildings.

City Manager Dye this is a very good benefit. This can be used as a tax incentive. He spoke with the state and Allegan is covered.

Mayor McKenzie asked if we have an application form. City Manager Dye said they have forms from Muskegon and Grand Rapids.

Council Member Morgan questioned if this could be used in other areas. City Manager Dye will look into that.

A Motion by council Member Ingalsbee supported by Mayor Pro tem Stotmeister to Schedule a public hearing for the potential creation of an Obsolete Property Rehabilitation District for the entirety of the Downtown Development Authority Area for the purpose of granting tax incentives to encourage redevelopment of obsolete buildings.

Yes: 6 No: 0 Absent: 1

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

Mayor McKenzie congratulated all the High School Graduates. Bridgefest was wonderful and she thanked all the volunteers and staff for their hard work. The Fireworks were great and asked if it was a different company. Parker Johnson stated it was the same company under new ownership.

Council Member Morgan Bridgefest went well, the crowd picked up as the day went on.

Mayor Pro tem Stotmeister the Bridgefest was great, it was not overly crowded during the day.

Council Member Ingalsbee worked at the Welcome Center for 4 ½ hours. People were positive and having a great time.

Council Member Tripp thanked all the volunteers. Challenged Council Member Manning to the Zipline and away they went. He went around to the businesses and they all were happy.

Council Member Manning Bridgefest was a lot of fun. The MG presentation tonight was very informative and was surprised on how many people don't know about it.

City Manager Dye thanked the DPW for their hard work and Aaron's direction was great.

15. ADJOURNMENT

8:10

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
June 26, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Morgan, Ingalsbee, Stotmeister, Manning, Tripp, Leverence, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Finance Director Tracy Stull

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

Motion made by Council Member Ingalsbee and supported by Council Member Tripp to approve the regular meeting minutes from June 12, 2017. Motion passed 6-0, with Council Member Leverence abstaining.

6. APPROVAL OF AGENDA

Motion made by Council Member Ingalsbee and supported by Council member Tripp to approve the Regular Council Meeting Agenda for June 26, 2017.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Cindy Thiel 319 River, addressed her concern over the location of the farmers and how it needs to move back to the corner of Cutler and Water St. and the Frisbee Golf at the JC Park there is a basket in the middle on the of sledding hill.

John Hanse 235 Hubbard addressed his concern with a fine he received a year ago for littering.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Second Reading on Zoning Ordinance 463 of 2017: Amending the Code of Ordinances Text Amendment for Chapter 30, Article III, Sections 41-44, regarding the regulation of noxious weeds, grasses, and other undergrowth.

Recommend

It is recommended that City Council hold a public hearing and final reading of Ordinance 463 of 2017, a Code of Ordinances text amendment regarding regulation of noxious weeds, grasses and other undergrowth in Chapter 30, Article III, and sections 41-44 of the City of Allegan Code of Ordinance.

Community Development Coordinator Jordan Meagher reviewed and went over the new recommendation with council.

Mayor McKenzie opened the Public Hearing at 7:11pm.

Public Comments:

Cindy Thiel 319 River feels this ordinance is very picky going from 10" to 8" and 10 days to 48 Hours and this will affect the low income and elderly.

John Hanse 235 Hubbard, Asked how do you measure the lawn, the whole lawn or just areas? He also said the 10 days was there for residents who were on vacation.

Mayor McKenzie closed the Public Hearing at 7:14pm.

Council Comments:

Council Member Morgan, How do we take the measurements? City Manager Dye explained there will be a level of common sense with the measurements. If it's not trimmed along the fence line, the resident will not receive a notice.

City Manager Dye, addressed Cindy Thiel that they will work with a resident who needs more time.

Mayor McKenzie asked how a resident is noticed. City Manager Dye explained the notice is placed on the door. Staff will work with residents and is hoping that a neighbor will help another neighbor out.

Council Member Manning stated that common sense will be used. Call City Hall and speak with staff if there are any concerns.

Council Member Tripp stated that Staff will use common sense and encouraged residents to be a good neighbor and help them out.

A Motion made by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve Ordinance 463 of 2017, a Code of Ordinances text amendment regarding regulation of noxious weeds, grasses and other undergrowth in Chapter 30, Article III,

and sections 41-44 of the City of Allegan Code of Ordinance. Motion Carried 7-0.

10A.2 – Public Hearing and Second Reading of Zoning Ordinance 464 of 2017: Amending the Code of Ordinances Text Amendment for Chapter 16, Sections 4, 5 and 7, regarding nuisance.

Recommend

It is recommended that City Council hold a public hearing and final reading of Zoning Ordinance 464 of 2017: Amending the Code of Ordinances Text Amendment for Chapter 16, Sections 4, 5 and 7, regarding nuisance.

Community Development Coordinator Jordan Meagher reviewed that a nuisance is trash, junk, rubbish, or a building in need of repair. The time and place of a hearing before the city council will be removed.

Mayor McKenzie opened the Public Hearing at 7:25pm.

Public Comment:

Douglas Langhorst 309 Sherman, asked that once a complaint is addressed on See Click Fix and has been acknowledged is there a timeline?

John Hanse 235 Hubbard, He was only given two hours to clean up his flower beds. He is picked on consistently.

Peter Hanse 215 Marshall doesn't agree with a resident not being able to come before the council, there is no due process. It is now just being put in the hands of a City Employee. Why not create a sub-committee?

Mayor McKenzie closed the Public Hearing at 7:31pm.

Council Comments:

Council Member Morgan told Peter Hanse there is still a way to contest. The City Manager can give the information to City Council and have due process with Council.

Mayor McKenzie stated that there is a 10 day time line to the resident, but staff doesn't have a time line to follow? City Manager Dye said the goals of council were to address more code enforcement. There is an automatic response on See Click Fix. We will address what will happen administratively.

Council Member Leverence is it the same for all nuisances? City Manager Dye most are 10 days, but will take into consideration what it is.

Council Member Manning asked if there is photo documentation for the nuisance. City

Manager Dye said there is and so far all notices are being taken care of by the resident in a very quick manner.

A motion made by Mayor Pro tem Stotmeister supported by Council Member Morgan, to approve Zoning Ordinance 464 Zoning Ordinance 464 of 2017: Amending the Code of Ordinances Text Amendment for Chapter 16, Sections 4, 5 and 7, regarding nuisance. Motion Carried 7-0.

10A.3 – Emergency Ordinance text amendment, per section 6.2 of the City Charter, regarding the allowance of private temporary signs on public land as worded in the Zoning Ordinance 465 of 2017.

Recommend:

It is recommended that City Council hold a public hearing and accept the attached ordinance permitting private temporary signs on public land for a final adoption to occur on June 26, 2017.

City Manager Dye went over the request. This went to the planning commission and they recommend adopting the temporary sign ordinance and fee is not recommended.

Mayor McKenzie opened the Public Hearing at 7:41pm.

Public Comment:

Bruce Waligora 113 Locust, does the temporary sign request come to a regular scheduled council meeting and what are the pre-determined guidelines?

John Hanse 235 Hubbard, Al Luest went before council 8 years ago for his business Board Walk Ice cream. Al received a nod to approve. John doesn't agree with this Ordinance.

Mayor McKenzie closes the Public Hearing at 7:44pm.

Council Comment:

Council Member Manning liked City Manager Dye's presentation.

Council Member Leverence this just clarifies something we are allowed to do and Council Member Ingalsbee and Tripp both agree with this.

Mayor McKenzie doesn't agree. There are no parameters here. What is allowed and what is not allowed. Mayor Pro tem agrees with this.

Council Member Ingalsbee agrees we need Parameters, but we need to approve this at this time.

City Manager Dye we need a 5/7 vote to approve this Ordinance.

Mayor McKenzie this does not approve any guidelines.

Council Member Tripp we can send this back to the planning commission to go over again.

A motion was made by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve the Emergency Ordinance text amendment, per section 6.2 of the City Charter, regarding the allowance of private temporary signs on public land as worded in the Zoning Ordinance 465 of 2017 with no fee for signs.

Roll Call Vote: Leverage, Yes; Morgan, Yes; Stotmeister, No; Manning, Yes; Tripp, Yes; Ingalsbee, Yes; Mayor McKenzie, No. Motion passed 5-2.

10A.4 - Public Hearing and approval of Resolution 17.31 for the creation of an Obsolete Property Rehabilitation District for the entirety of the Downtown Development Authority Area for the purpose of granting tax incentives to encourage redevelopment of obsolete buildings.

Recommend:

It is recommended that City Council review the attached Resolution 17.31 which will create an Obsolete Property Rehabilitation District for the entirety of the Downtown Development Authority Area and dissolve the existing Commercial Redevelopment District for the same area.

City Manager Dye explained the Creation of the Obsolete Property Rehabilitation District and how this will dissolve the existing Commercial Redevelopment District for the same area.

Mayor McKenzie Opened the Public Hearing at 7:54pm.

Public Comment:

Cynthia Langhorst 309 N Sherman pulled the document from the MEDC and was concerned about the 1st paragraph concerning taxes. This talks about population and the surrounding areas. How is the City going to establish this and what is Resolution 17.31?

John Watts 245 Hubbard is this just another avenue to tax properties downtown?

John Hanse 235 Hubbard has sold 2 of his 10 properties last year. He has never asked the City or Council for free money. Why would anyone need extra money to do the work they want to do?

Douglas Langhorst 309 N Sherman will this be 1 building or a group of buildings. Have you already chosen which buildings?

Denny Sturgis representing his buildings downtown. He did not receive any certified letters for his buildings. Is council Members fully aware of what this is? Do you know what leveling taxes are?

Bruce Waligora 113 Locust he did not read the 9 pages. What does this do to his property value if this is approved?

Peter Hanse 215 Marshall is this removal of taxes or incentives? What will that do the Cities budget?

Mayor McKenzie closed the Public Hearing at 8:05pm.

Council Comment:

City Manager Dye the 9 pages of Public Act 146 of 2009 allows City Council to exempt certain taxes. You still levy a certain amount. Allegan is identified as a Core City. In 2000 Allegan was not identified, in 2013 Allegan was identified. The certificate can be transferred from one owner to another owner. The 1st step is for council to create the district. Then it is a case by case scenario. Council has to agree on the terms of the tax incentive.

Council Member Tripp is it safe to say the amount of the money put into the building can justify the tax incentive.

Council Member Manning this is just for repurposed not condemned.

Council Member Leverage addressed Bruce Waligora 113 Locust that his upstairs is unfinished. His property taxes could be frozen to redevelop the upstairs.

Mayor McKenzie this is allowing non-residential. This is an upgraded version to the Commercial Redevelopment District. She address Bruce Waligora 113 Locust Obsolete is just that. This will not de-value your property. We are still looking at condition etc. It will not make this less of a property.

City Manager Dye addressed John Watts 245 Hubbard and Peter Hanse 215 Marshall that this is not an avenue to add additional taxes. Staff has discussed the budget. The building owners are paying X in taxes. This will continue to freeze taxes and have the building full of life.

Denny Sturgis asked what facility is it. City Manager Dye explained this is a twostep process and it is for a building or multiple buildings. The State also has a say in this.

A motion was made by Council Member Leverage supported by Council Member Ingalsbee to approve Resolution 17.31 for the creation of an Obsolete Property Rehabilitation District for the entirety of the Downtown Development Authority Area for the purpose of granting tax incentives to encourage redevelopment of obsolete buildings. Motion Carried 7-0

11. UNFINISHED BUSINESS & TABLES ITEMS

11A.1 – A request from Board Walk Ice Cream to Place temporary signs for advertising throughout downtown.

Recommend:

It is recommended that City Council Approve this request considering that City Council approved Ordinance 465 to allow the placement of these types of signs.

Council Comment:

Council Member Leverence can we limit where/how many are placed from her original request? Mayor McKenzie explained we can't because there are no guidelines.

Council Member Morgan the stars on the map are where Board Walk Ice Cream would like their signs located. He questioned placing the signs on the trunkline. Board Walk Ice Cream deserves to have people to get to her. He would also like to see a sign going to the Riverfront.

Council Member Ingalsbee Huntington National Bank can tell Board Walk Ice Cream to remove the signs.

Public Comment:

Denny Sturgis this is not completed.

John Hanse 235 Hubbard if Board walk Ice Cream is asking for 10 will Redtail ask for 10? This is setting a precedent.

Douglas Langhorst 309 N Sherman traffic and visibility is 20' from the street. The signs can't be more than 30" higher of the height of the curb. This has nothing to do with sign ordinance.

Bruce Waligora 113 Locust when Michigan Township Services was in charge. They would require a date and appropriate set back. There is no paper from before. With Social Media it is hard to get the word out.

A motion was made by Council Member Ingalsbee supported by Council Member Leverence to approve the request from Board walk Ice Cream to Place 8 temporary signs for advertising throughout downtown.

Council Member Morgan is not in favor.

Council Member Leverence made a motion to amend the motion by Council Member Ingalsbee to allow Board Walk Ice Cream to have 8 signs in accordance with the map for 100 days with the temporary sign ordinance and pay no fees supported by Council Member Ingalsbee. Motion Carried 7-0.

Council Member Manning all signs should be presented in the future and be approved.

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Downtown Development Authority on June 14, 2017.

Mayor McKenzie discussed the walking tour of downtown to revamp the Strategic Plan on July 10th at 8am. Phil Meyer from the City of Holland will be here for guidance.

13A.2 – Accept the Minutes for the Planning Commission on June 19, 2017.

Council Member Tripp discussed the Site Plan for the Library and the sandwich boards. They also heard concerns from Cindy Thiel that she discussed in the meeting earlier tonight.

13A.3 – Accept the Meeting Packet for the Allegan Fire District Board Meeting on June 21, 2017.

Council Member Morgan discussed how Fire Chief Brink submitted a Grant to FEMA for new air packs and was denied. It has been 6 months for the new Fire Chief Brink and he is doing a great job putting in new Standard Operating Procedures. A DNR Grant was submitted as well as an application with the Perrigo Community Foundation. Chief Brink reached out to the new Valley Township Supervisor to make them aware of the services that the Fire District offers.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

A motion by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve Accounts Payable and Payroll in the amount of \$249,207.73. Motion Carried 7-0.

13B.2 – Resolution 17.29 to approve a wage increase for non-union full time and regular part-time employees.

City Manager Dye explained this is in budget for 2018.

Council Member Leverence asked if this was the same increase as the Police Department and the Department of Public Works. City Manager Dye this is the same for the Police Department, the Department of Public Works contract

expires in 2018.

A motion by Mayor Pro Tem Stotmeister supported by Council Member Tripp to approve Resolution 17.29 to approve a wage increase for non-union full time and regular part-time employees. Motion Carried 7-0.

13B.3 – Resolution 17.30 to authorize Year-End Budget Adjustments for Fiscal Year 2016/17.

Finance Director Stull had no comment.

City Manager Dye there is budget adjustments that need to be made that are necessary.

A motion by Mayor Pro tem Stotmeister supported by Council Member Tripp to approve Resolution 17.30 to authorize Year-End Budget Adjustments for Fiscal Year 2016/17. Motion Carried 7-0.

13B.4 – A request for services received from Bartz Rumery Agency, Inc. Allegan, MI for the 2017/18 City of Allegan Insurance Counseling Service Agreement in the amount of \$4,500.00

John Hanse 235 Hubbard asked if this went out for bid. City Manager Dye explained this is a professional service and it does not need to go out for bid.

A motion by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve A request for services received from Bartz Rumery Agency, Inc. Allegan, MI for the 2017/18 City of Allegan Insurance Counseling Service Agreement in the amount of \$4,500.00. Motion Carried 7-0.

13B.5 – A request for services from Berends Hendricks Stuit Insurance, Grandville, MI for the 2017/18 City of Allegan Municipal Liability Coverage in the amount of \$123,303.00.

John Hanse 235 Hubbard asked if this went out for bid. Finance Director Stull explained that Bartz Rumery gets a few different bids from insurance agencies and takes the lowest quote.

A motion by Mayor Pro tem Stotmeister supported by Council Member Tripp to approve A request for services from Berends Hendricks Stuit Insurance, Grandville, MI for the 2017/18 City of Allegan Municipal Liability Coverage in the amount of \$123, 303.00. Motion Carried 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request to approve the placement of ADA Accessible exercise Equipment at Hanson Park.

Recommend:

It is recommended that City Council consider supporting and authorizing the installation of ADA Exercise Equipment at Hanson Park pending outside funding.

City Manager Dye explained this was discussed at the last Parks Meeting. This was brought in by the Allegan Healthily Coalition due to the lack of ADA equipment in the Public Parts. This is fully dependent on them funding.

Council Member Leverage asked who will maintain this. City Manager Dye mentioned it would be maintained by the Department of Public Works.

Mayor McKenzie asked if the Library is changing the slope to become ADA accessible. City Manager stated the Library is changing the sidewalk to become ADA accessible.

Douglas Langhorst 309 N Sherman asked if this is the spot where the Splash Pad is going. City Manager Dye stated the Splash Pad is going on the River Front.

A motion by Council Member Tripp supported by Council Member Manning to approve A Request to approve the placement of ADA Accessible exercise Equipment at Hanson Park pending outside funding. Motion Carried 7-0.

13F. City Manager

13F.1 – Review and Approve the Policy and Application to place Private Structures on Public Property.

Recommend:

It is recommended that City Council review and approves the following agreement that will be used to approve instances where a private structure extends onto a public right of way or city owned property.

City Manager Dye explained how this would allow private property owners to place a structure on City Property. The City Attorney advised that a license agreement would need to be approved and not an easement. As an easement is giving away the property. The City has received a request from the Eagles and Hartman Ellis to place a deck on the back on of their buildings. This does not need to be approved tonight.

Council Member Leverage will staff approach current properties that have permanent structures and get a License agreement signed. City Manager Dye commented that staff will get agreements signed.

A motion by Mayor Pro tem Stotmeister supported by Council Member Leverage to Review and Approve the Policy and Application to place Private Structures on Public Property.

13F.2 - A request that City Council schedule a public hearing for July 10, 2017 to receive the Griswold Civic Historic District expansion to accommodate the upcoming library expansion project.

Recommend:

It is recommended that City Council schedule a public hearing for July 10, 2017 to receive the Griswold Civic Historic District expansion to accommodate the upcoming library expansion project.

A motion by Council Member Ingalsbee supported by Council Member Morgan to schedule a public hearing for July 10, 2017 to receive the Griswold Civic Historic District expansion to accommodate the upcoming library expansion project. Motion Carried 7-0.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye emailed the Mayor about his contract to evaluate by July 1st. previously self-evaluation was done and he is not comfortable with that. He prefers a 360 evaluation and has shared the forms with the Mayor and have council direct questions to the Department Head. He also recommends going into a closed session at the next council meeting for the evaluation. City Manager Dye thanked Finance Director Stull for coming back early from Medical leave and also thanked the Finance Department and Danielle for all their help while Tracy was out.

Finance Director Stull also has information and sample evaluations if any Council Members would like a copy.

Council Member Morgan – No Comment

Council Member Manning asked Parker Johnson to step forward and presented him with a picture.

Council Member Tripp there was a lot of bicyclist in the town and they ate at area restaurants and went to the Zip line.

Council Member Ingalsbee as wonderful as the Zip line is, would it have gotten it if it wasn't for

Stacie putting on October Fest which got the Liggett's down to the River Front.

Mayor McKenzie the bicyclist was coming from Saugatuck and hare heading to the East Side of the state.

Mayor Pro tem Stotmeister thanked Council Member Ingalsbee for the acknowledgment, but it took a lot of help and support from the Jaycees. She has heard a lot of good information on the disc golf and asked if a survey could go out for feedback.

15. ADJOURNMENT

The meeting was adjourned at 9:22 pm by Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
July 10, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Morgan, Leverage, Manning, Tripp, Ingalsbee, Stotmeister, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

Motion made by Mayor Pro tem Stotmeister and supported by Council Member Morgan to approve the regular meeting minutes from July 10, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Ingalsbee and supported by Mayor Pro tem Stotmeister to approve the Regular Council Meeting Agenda for July 10, 2017.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Douglas Langhorst 309 N Sherman asked about the April 10th storage units on Zoning, He would like more clarification on this.

Peter Hanse 215 Marshall asked about Pre Session and wanted to know why it is not posted.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and adoption of Resolution 17.33 on the Griswold Civic Historic District Expansion to accommodate the upcoming Library Expansion Project.

Mayor McKenzie opened the Public Hearing at 7:10pm.

Public Comment: None

Mayor McKenzie closed the Public Hearing at 7:10pm.

Council Comments: None

Motion made by Council Member Ingalsbee, supported by Council Member Tripp to adopt Resolution 17.33 on the Griswold Civic Historic District Expansion to accommodate the upcoming Library Expansion Project. Motion Passed 7-0.

10A.2 – Public Hearing on the Sale of City Owned Property at 802 and 806 Airway Drive.

Mayor McKenzie opened the Public Hearing at 7:14pm.

Public Comment: None

Mayor McKenzie closed the Public Hearing at 7:14pm.

Council Comments:

Council Member Ingalsbee this sounds good to her.

Motion made by Council Member Ingalsbee, supported by Council Member Morgan to approve the sale of City Owned Property at 802 and 806 Airway to Michigan Gas Utilities.

Roll Call Vote: Morgan-Yes, Leverage-Yes, Manning-Yes, Tripp-Yes, Ingalsbee-Yes, Stotmeister-Yes, Mayor McKenzie-Yes. Motion Passed 7-0.

10A.3 – Public Hearing on the Sale of City Owned Property at 845 Industrial Drive.

Mayor McKenzie opened the Public Hearing at 7:19pm.

Public Comment: None

Mayor McKenzie closed the Public Hearing at 7:19pm.

Council Comments: None

Motion made by Council Member Manning, supported by Mayor Pro tem Stotmeister to approve the sale of City Owned Property at 845 Industrial Drive.

Roll Call Vote: Manning-Yes, Tripp-Yes, Ingalsbee-Yes, Leverage-Yes, Morgan-Yes, Stotmeister-Yes, Mayor McKenzie-Yes. Motion Passed 7-0.

10A.4 – Public Hearing on the Sale of City Owned Property at 300 North Street to JML Real Estate, Allegan, MI.

Mayor McKenzie opened the Public Hearing at 7:23pm.

Public Comment: None

Mayor McKenzie closed the Public Hearing at 7:23pm.

Council Comments:

Council Member Morgan where are with monitoring from the DEQ. City Manager Dye stated the monitoring is ongoing and JML is aware of this.

Council Member Leverence so this is not safe to build on? City Manager Dye they are putting a parking lot over this space. The asphalt will be a cover.

Council Member Manning has this been surveyed yet? City Manager Dye this has an official survey and it is up on the screen for everyone to see.

Mayor McKenzie closed the Public Hearing at 7:26pm.

Roll Call Vote: Ingalsbee-Yes, Tripp-Yes, Manning-Yes, Leverence-Yes, Morgan-Yes, Stotmeister-Yes, Mayor McKenzie-Yes. Motion Passed 7-0.

10A.5 – Public Hearing on the Sale of City Owned Property at SE Corner of Western and Sherman.

City Manager Dye he recommended to table the sale at this time since no formal bid has been submitted at this time.

Mayor McKenzie opened the Public Hearing at 7:28pm.

Public Comment:

Peter Hanse 315 Marshall when was the Public Hearing posted for this? City Manager Dye stated this was posted in the Allegan County news.

Douglas Langhorst 309 N Sherman asked what this was property zoned for? City Manager Dye responded that it was zoned C2.

Mayor McKenzie closed the Public Hearing at 7:30pm.

Council Comment: None

Motion made Mayor Pro tem Stotmeister, supported by Council Member Tripp to table the Sale of City Owned Property at SE Corner of Western and Sherman.

Roll Call Vote: Tripp-Yes, Manning-Yes, Leverage-Yes, Morgan-Yes Stotmeister-Yes, Ingalsbee-Yes, Mayor McKenzie-Yes. Motion Passed 7-0.

10A.6 - Public Hearing on the Sale of City Owned Property at 715 Industrial Drive.

Mayor McKenzie opened the Public Hearing at 7:32pm.

Public Comment: None

Mayor McKenzie closed the Public Hearing at 7:32pm.

Council Comment:

Council Member Leverage asked what property this was. City Manager Dye stated this was the property next to Plumbers.

Roll Call Vote: Leverage-Yes, Morgan-Yes, Ingalsbee-Yes, Tripp-Yes, Manning-Yes, Stotmeister-Yes, Mayor McKenzie-Yes. Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - Resolution 17.32 a Charitable Gaming License from the Wings Home, Allegan, MI.

City Manager Dye explained this is a non-profit fundraiser and a Resolution is required for this event to be held and the local governing body needs to recognize the non-profit operating in the community.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to excuse Council Member Tripp from this vote. Motion passed 6-0.

Motion made by Council Member Leverage, supported by Council Member Morgan to adopt Resolution 17.32 a Charitable Gaming License from the Wings Home, Allegan, and MI. and recognize them as a non-profit operating in the community. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Positively Allegan on June 28, 2017.

Promotions Coordinator Parker Johnson stated they discussed Bridgefest. Went over July 3 Jubilee and events for 2018.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

A motion by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve Accounts Payable and Payroll in the amount of \$448,104.62. Motion Carried 7-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for Purchase from Todd Wenzel Buick GMC of Westland through the MI-Deal program to purchase a new truck in the amount of \$39,993.00.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Manning to approve the purchase from Todd Wenzel Buick GMC of Westland through the MI-Deal program to purchase a new truck in the amount of \$39,993.00. Motion Passed 7-0.

13E. Public Works

13E.1 – Request for Services from Allegan County Road Commission, Allegan, MI in the amount of \$80,500.00. A full reconstruction of Hooker Rd between Eastern Ave and the City limits. New storm sewers will be added and ditches will be filled, the road will be pulverized and repaved with two new 11' driving lanes and 5' shoulders.

Motion made by Council Member Morgan, supported by Mayor Pro tem Stotmeister to approve the Services from Allegan County Road Commission, Allegan, MI in the amount of \$80,500.00 as stated in the request. Motion Passed 7-0.

13F. City Manager

13F.1 – Schedule a Public Hearing for July 26, 2017 for a 425 Agreement with Allegan Township for the Properties located between A-37 and Industrial Drive.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Tripp to schedule a Public Hearing for July 26, 2017 for a 425 Agreement with Allegan Township for the Properties located between A-37 and Industrial Drive. Motion Passed 7-0.

13F.2 – Request a Closed Session for the City Managers Evaluation.

Motion made by Council Member Ingalsbee, supported by Council Member Tripp to go into a Closed Session for the City Managers Evaluation.

Roll Call Vote: Leverence-Yes, Tripp-Yes, Manning-Yes, Leverence-Yes, Morgan-Yes, Stotmeister-Yes, Mayor McKenzie-Yes. Motion Passed 7-0.

Mayor McKenzie adjourned the meeting at 7:44pm to go into a close session to perform the City Manager's evaluation.

Motion made by Council Member Tripp, supported by Council Member Morgan to adjourn the closed session at 9:05pm.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye stated he is going over the new website options for the City.

Promotions Coordinator Parker Johnson announced the unveiling of the restored Regent Theatre projector by Michael Kouth will be on Saturday and will be on display at the Regent.

Council Member Manning is excited about the display of the Projector, for the community to see what they used to watch movies on.

Council Member Tripp thanked everyone for their work on July 3rd. He enjoyed attending and the business owners were happy with the event too.

Council Member Ingalsbee asked if anyone knew where she could send her dog, so she could come down and enjoy the fireworks. Everything seems good and a lot of people are euthanistic about the town.

Council Member Leverage nothing for this evening.

Council Member Morgan likes the good direction that Allegan is going in and he is always hearing positive comments.

Mayor Pro tem Stotmeister July 3 Jubilee was great and her granddaughter had a wonderful time as well.

Mayor McKenzie thanked the Council for their input on the City Manager's evaluation.

15. ADJOURNMENT

The meeting was adjourned at 9:15 pm by Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
July 24, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:02P.M.

2. ROLL CALL

Present: Morgan, Leverage, Manning, Tripp, Ingalsbee, Stotmeister, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Utilities Director Doug Sweeris

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

John of Allegan Bible Church

5. APPROVAL OF MINUTES

5A.1 - Motion made by Mayor Pro tem Stotmeister and supported by Council Member Tripp to approve the regular meeting minutes from July 10, 2017. Motion passed 7-0.

5A.2 - Motion made by Council Member Tripp and supported by Council Member Ingalsbee to approve the closed session council meeting minutes from July 10, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Morgan and supported by Council Member Leverage to approve the Regular Council Meeting Agenda with an Amendment to 13F.2 to schedule a Public Hearing for August 14, 2017 for the Sale of 136 Brady. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Mary Whiteford State Representative gave a Legislative Update to council. She was walking around town before the meeting and enjoyed seeing all the families walking around town. There are great things happening here in Allegan and believes it starts right here. She discussed the recent Bills that were signed into law.

Brenda Waigand 330 Herkimer the Pickle Ball courts are fabulous. She is concerned about the parking from Marshall to 5th Street. The parking is bumper to bumper; maybe remove the post

so people can pull in. She also requested the bench be moved to the side of Goodwin and wondered what happened to the 5 picnic tables that used to be there. Also the broom was a great idea to put up there.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 - Public Hearing and adoption of Resolution 17.34 regarding a 425 Agreement with Allegan Township for several properties located between A-37 and Industrial Drive.

Mayor McKenzie opened the Public Hearing at 7:10. There was no Public Comment and the Public Hearing was closed at 7:10.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to adopt Resolution 17.34 regarding the 425 Agreement with Allegan Township.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Downtown Development Authority on July 12, 2017.

City Manager Dye gave a brief overview of the meeting and stated walking tour that was scheduled for July 10, 2017 was postponed due to the weather. They went over maps instead. They discussed making M222 more attractive. Reviewed several strategic plans over the last 15 to 20 years and they are all saying the same thing.

13A.2 - Review the Meeting Packet for the Community Board Update from Life EMS Ambulance on July 19, 2017.

Council Member Morgan gave an update and stated everything is going well. They are up 200 calls from last year. The response time for a Priority 1 is 5 minutes, 4 seconds. They are up to 500 Employees Company wide. They hosted Camp 911 for 9 to 11 year olds and went to local schools for Career day.

City Manager Dye there is a benefit of response time of living in the city.

13A.3 – Accept the Minutes for the Zoning Board of Appeals on July 19, 2017.

City Manager Dye the owner requested a variance on the setback requirements to replace a deck. This was approved.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

A motion by Mayor Pro tem Stotmeister supported by Council Member Ingalsbee to approve Accounts Payable and Payroll in the amount of \$410,023.19. Motion Carried 7-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for Purchase from UV Doctor Systems, LLC, Amelia, OH in the amount of \$5,202.00 for UV Disinfection Lights at the Wastewater Treatment Plant.

Public Utilities Director Doug Sweeris explained this was annual maintenance for the UV system.

Motion by Council Member Leverage, supported by Council Member Ingalsbee to approve the Purchase from UV Doctor Systems, LLC, Amelia, OH in the amount of \$5,202.00 for UV Disinfection Lights at the Wastewater Treatment Plant. Motion Carried 7-0.

13D.2 – Request for Services from Fence Consultants, Grand Rapids, MI in the amount of \$17,312.00 to furnish and install chain link fence between the Wastewater Treatment plant and the Rockwell Property

Public Utilities Director Doug Sweeris this is an extension to the current contract. This will take the fence line between the Rockwell Plant and the WWTP for safety.

Motion by Mayor pro tem Stotmeister, supported by Council Member Leverage to approve the services from Fence Consultants, Grand Rapids, MI in the amount of \$17,312.00 to furnish and install chain link fence between the Wastewater Treatment plant and the Rockwell Property. Motion Carried 7-0.

13E. Public Works

13E.1 – Resolution 17.35 to approve the Marshall Street repaving program and the reduction of Marshall Street travel lanes from four lanes to three lanes, with the center lane serving as a turning lane.

City Manager Dye explained MDOT will be repaving and reducing the lanes in

the City Limits. There will be three 12' lanes with 6' on each shoulder. This is a pilot project.

Mayor McKenzie asked if this work would be going on during the fair. City Manager Dye we are unsure when this work is scheduled and would follow up with MDOT.

Motion by Council Member Leverage, supported by Mayor Pro tem Stotmeister to approve Resolution 17.35 for the Marshall Street repaving program and the reduction of Marshall Street travel lanes from four lanes to three lanes, with the center lane serving as a turning lane. Motion Carried 7-0.

13F. City Manager

13F.1 – Schedule a Public Hearing for August 14, 2017 for the Application to Approve Obsolete Property Rehabilitation Act Certificates for 118 Locust Street, 155 Brady Street and 217 Hubbard Street.

City Manager Dye we created the OPRA district and have received three applications. 118 Locust will find out if their state funding was approved on Thursday. 217 Hubbard will be a future restaurant and 155 Brady is working to improve the basement and upper level.

Motion by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to Schedule a Public Hearing for August 14, 2017 for the Application to Approve Obsolete Property Rehabilitation Act Certificates for 118 Locust Street, 155 Brady Street and 217 Hubbard Street. Motion Carried 7-0.

13F.2 – Schedule a Public Hearing for August 14, 2017 for the Sale of City Owned Property at 136 Brady.

City Manager Dye explained this building went out for a 30 day sealed bid notice and one bid was received. He instructed them to bring finances.

Mike Otis explained there would be 4 apartments on the upper floor and 5 retail businesses on the main level. He will repair the roof and structural issues first. Then he will remove all the steel on the backside and restore the building to its Historic Value. In a community like Allegan, small business can't afford a whole building.

Council Member asked if there was any other interest in the building. City Manager Dye walked 4 or 5 other entities through the building.

Motion by Council Member Leverage, supported by Council Member Ingalsbee to Schedule a Public Hearing for August 14, 2017 for the Sale of City Owned Property at 136 Brady. Motion Carried 7-0.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye none.

Council Member Manning enjoyed the tour with council. The Pickle Ball Court is being used and people are posting pictures on Facebook.

Council Member Tripp exciting things are happening in the City. He and his wife tried out the Disc Golf and enjoyed it.

Council Member Ingalsbee none.

Council Member Leverage none.

Council Member Morgan none.

Mayor Pro tem Stotmeister sticks and stones is fantastic and getting a lot of excitement. She will be absent for the August 14th meeting on vacation.

Mayor McKenzie has been out gathering signatures. Residents are giving a lot of input about the See Click Fix App. The Labyrinth Dedication is on August 5th. Sticks and Stones is a great thing and was curious if there was anything posted about not going on private property.

15. ADJOURNMENT

The meeting was adjourned at 7.49pm by Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
August 24, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Morgan, Leverage, Manning, Tripp, Ingalsbee, Mayor McKenzie

Absent: Stotmeister

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Utilities Director Doug Sweeris

Motion made by Council Member Leverage, supported by Council Member Ingalsbee to excuse Mayor Pro tem Stotmeister. Motion Passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Austin Kreutz

5. APPROVAL OF MINUTES

5A.1 - Motion made by Council Member Tripp and supported by Council Member Manning to approve the regular meeting minutes from July 24, 2017. Motion passed 6-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Leverage and supported by Council Member Ingalsbee to approve the Regular Council Meeting Agenda for the August 14, 2017. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

David Benac Sixth Congressional Candidate went over his campaign. He discussed the need for better infrastructure, roads and schools.

Mike Andrus addressed council about bringing the Traveling Vietnam Memorial Wall to Allegan. He had a few dates down, but there is a possibility for those to change. It would need 100 volunteers and cost around \$8000.00 to get it to Allegan. Council Member Manning asked Mike if he was asking local VFW's, Elks Lodge etc. to get volunteers and he is going to approach them. He wanted approval from Council 1st. Council Member Leverage asked if he thought about JC Park or the Sports Complex. Mike is open to suggestions and would like to see the whole community to benefit.

Motion made by Council Member Ingalsbee, supported by Council Member Manning to bring the Traveling Vietnam Memorial Wall to Allegan in the Summer of 2018. Motion Passed 6-0.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and recommendation to adopt Resolution 17.36 for an application of an Obsolete Property Rehabilitation Act Certificate for 118 Locust Street.

City Manager Dye explained how this allows a freeze on property tax on the building. This does not include the State or School Taxes.

Michelle Wiersma explained the project and how she started looking at the building in October of 2016 and started moving forward in March of this year. Mayor McKenzie asked if there would be an elevator and if she has any interest in potential business. Michelle said she has had a few shown interests and there will be an elevator. Council Member Leverence asked what size the apartments would be; Michelle explained the apartments will be lofted with the bedrooms in the loft. Council Member Manning asked about the doors, they will look like wood, but actually are aluminum. Council Member Leverence asked if all Certificates will default to 12 years, City Manager Dye explained it can be for 1 to 12 years and it will be a case by case basis.

Mayor McKenzie opened the Public Hearing at 7:25P.M.

John Watts 245 Hubbard asked is this subject to agreement, City Manager Dye said there are dates and they will have to be completed by certain dates.

Mayor McKenzie closed the Public Hearing at 7:26P.M.

Motion by Council Member Morgan, supported by Council Member Leverence to adopt Resolution 17.36 for an application of an Obsolete Property Rehabilitation Act Certificate for 118 Locust Street. Motion Passed 6-0.

10A.2 - Public Hearing and recommendation to adopt Resolution 17.37 for an Obsolete Property Rehabilitation Act Certificate for 155 Brady Street.

City Manager Dye explained that Brady Management, LLC will redevelop the basement and the second floor with office spaces.

Council Member Tripp asked if there were any interest in the basement or second floor. Kd Lake stated there is one party interested in each space. Council Member Leverence asked if an elevator would be installed, Kd confirmed one will be installed, but the location needs to be determined.

Mayor McKenzie opened the Public Hearing at 7:29P.M.

No Public Comment.

Mayor McKenzie closed the Public Hearing at 7:29P.M.

Motion by Council Member Ingalsbee, supported by Council Member Tripp to adopt Resolution 17.37 for an Obsolete Property Rehabilitation Act Certificate for 155 Brady Street. Motion Passed 6-0.

10A.3 - Public Hearing and recommendation to adopt Resolution 17.38 for an application of an Obsolete Property Rehabilitation Act Certificate for 217 Hubbard Street.

City Manager Dye went over the building and stated the 1st and 2nd floor are vacant.

Michelle from JML Real Estate, LLC explained the project in detail. Council Member Manning asked what the projected opening date would be; Michelle said the goal was for Bridgefest 2018. Mayor McKenzie asked if this was open to all the public or just patrons for the Zip Line, Michelle said it will be open to everyone.

Mayor McKenzie opened the Public Hearing at 7:35P.M.

No Public Comment

Mayor McKenzie closed the Public Hearing at 7:35P.M.

Motion made by Council Member Ingalsbee, supported by Council Member Morgan to adopt Resolution 17.38 for an application of an Obsolete Property Rehabilitation Act Certificate for 217 Hubbard Street.

10A.4 – Public Hearing and recommendation on the Sale of Downtown Development Authority Owned Property at 136 Brady Street.

City Manager Dye explained that the Downtown Development Authority holds the right to sell the property. The sale was published in the Allegan Co. News and one bid was received.

Ben and Mike Otis of One Enterprise explained the 1st floor would hold 5 small retail spaces and the 2nd floor would have four apartments. The green steel will be removed and the Historic building will be restored. Council Member Leverence asked about removing the stairs, they have spoken with PCI on this.

Mayor McKenzie opened the Public Hearing at 7:42P.M.

No Public Comment

Mayor McKenzie closed the Public hearing at 7:42P.M.

Council Member Leverence is excited to see something go into this building as she was

part of the original committee.

Council Member Tripp there is 2.6 million being invested into downtown from these four buildings and he wanted to thank the investors.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Positively Allegan Meeting on July 28, 2017.

Mayor McKenzie we discussed pros/cons on ways to improve July 3 Jubilee. They will also have a booth at the fair, which will be unmanned.

13A.2 – Accept the Minutes for the Economic Development Corporation on August 2, 2017.

City Manager Dye we discussed the potential sale of 136 Brady. The City is working on creating an Allegan Area Economic development brochure that will help highlight the City and the surrounding areas.

13A.3 – Accept the Minutes for the Design Committee on August 2, 2017.

Council Member Manning we discussed the design and Logo.

13.A.3.1 – Recommendation from the Design Committee on new Corporate Logo for the City of Allegan.

City Manager Dye explained over the past several months they have been discussing a new corporate logo. The goal was to keep the bridge and make it simpler. This will be used on City letterhead and business cards. Council Member Leverage asked about the Oval Allegan signs at the City Limits and vehicles. City Manager Dye said we will bring this to another meeting.

Council Member Tripp likes how the wave looks like the roof on the Riverfront stage.

Motion made by Council Member Leverage, supported by Council Member Tripp to approve the Recommendation from the Design Committee on new Corporate Logo for the City of Allegan.

13A.4 – Accept the Minutes for the Airport Advisory Committee on August 7, 2017.

Council Member Manning the hangars are 90% occupied. They are holding off on a new terminal and discussed doing the Fly inn again.

13A.5 – Accept the Minutes for the Parks Commission on August 7, 2017.

City Manager Dye the pickle ball, disc golf and mountain bike trail are all being used. He thanked Ropes Courses for their help and use of equipment at the trail. DPW Director Aaron Haskin and Mel Brummell have helped the whole way as well. There are signs being made for the disc golf and Ray Berkin has been a great voice for the Pickle Ball.

13A.6 – Accept the Minutes for the Historic District Commission on August 7, 2017.

Council Member Ingalsbee we received 2 applications for new railings and both were approved. They also requested to have repairs on 139 and 141 Brady.

13A.7 – Accept the Minutes for the Downtown Development Authority on August 9, 2017.

Mayor McKenzie we discussed the sale of 136 Brady and ways to improve the City Gateways.

13A.8 – Accept the Minutes for the Zoning Board of Appeals on July 19, 2017.

This will be discussed at the August 28, 2017 meeting.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Council Member Tripp, supported by Council Member Manning to approve accounts payable in the amount of \$606,970.37 and payroll in the amount of \$203,475.20 for a total disbursement of \$810,445.57. Motion Passed 6-0.

13B.2 – Request for Services from Siegfried Crandall PC, in the amount of \$19,600.00 for the Fiscal Year 2016/17 Audit.

City Manager Dye explained this is an annual requirement and is a budgeted line item.

Motion made by Council Member Leverence, supported by Council Member Morgan to approve Services from Siegfried Crandall PC, in the amount of \$19,600.00 for the Fiscal Year 2016/17 Audit. Motion Passed 6-0.

13C. Police Department

13C.1 – Request to Declare Patrol Car # 2 as surplus property.

City Manager Dye this is the last crown Victoria of the department. We are asking council to declare this as surplus to be stripped and sold.

Motion made by Council Member Morgan, supported by Council Member Leverence to Declare Patrol Car # 2 as surplus property. Motion Passed 6-0.

13D. Public Utilities

13D.1 – Request for Services from Hubbell Roth Clark, Inc., Bloomfield, MI in the amount of \$25,000 for engineering services for an odor control study.

City Manager Dye this was discussed in depth at Pre-Session and he is recommending to table the item until the September 25, 2017 Council Meeting.

Motion made by Council Member Ingalsbee, supported by Council Member Tripp to table the Request for Services from Hubbell Roth Clark, Inc., Bloomfield, MI in the amount of \$25,000 for engineering services for an odor control study until September 25, 2017 Council Meeting. Motion Passed 6-0.

13E. Public Works

13E.1 – Request for Services from Lakeshore Construction, Lawton, MI in the amount of \$14,000.00 for roof coating on the Main Airport Hangar.

City Manager Dye this was budgeted for \$30,000 and DPW Director Aaron Haskin was able to identify a company that can do a seal coat for the half the cost. All the references checked out.

Motion made by Council Member Leverence, supported by Council Member Morgan to approve the Services from Lakeshore Construction, Lawton, MI in the amount of \$14,000.00 for roof coating on the Main Airport Hangar. Motion Passed 6-0.

13F. City Manager

13F.1 – Discuss September 11, 2017 Council Meeting.

City Manager Dye recommends that this meeting be cancelled due to the fact that it is the Allegan County Fair that week and it is also the night of the Allegan County Fair Parade.

Motion made by Council Member Tripp, supported by Council Member Manning to cancel the September 11, 2017 Council Meeting. Motion Passed 6-0.

13F.2 – Request for Services from ReVize in the amount of \$12,350.00 to redesign the website for the City of Allegan.

City Manager Dye explained his concerns with the multiple websites we have and that a 3rd party has to add the updates.

Motion made by Council Member Ingalsbee, supported by Council Member Tripp to approve services from ReVize in the amount of \$12,350.00 to redesign the website for the City of Allegan. Motion Passed 6-0.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

Doug Sweeris – Nothing

Jordan Meagher – Nothing

Joel Dye – Nothing

Council Member Manning is excited to see all the buildings being filled up and the investments.

Council Member Tripp will be on vacation for the next meeting.

Council Member Ingalsbee was impressed when Roy Ellis told her about the DPW rebuilding/repainting the benches instead of buying new ones. The striping on Marshall was a mistake and the project will be completed after the fair.

Council Member Leverence is excited to see new people investing. Allegan is a diamond in the rough.

Council Member Morgan the Fire District received a grant from FEMA with a 5% match from the Fire Department to purchase new air packs. Most air packs are 20 years old.

Mayor McKenzie thanked everyone for investing in Allegan and thanked City Manager Dye for all his work.

15. ADJOURNMENT

The meeting was adjourned at 8:17P.M by Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
August 28, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Morgan, Leverage, Manning, Stotmeister, Ingalsbee, Mayor McKenzie

Absent: Tripp

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Department of Public Works Director Aaron Haskin.

Motion made by Council Member Ingalsbee, supported by Council Member Manning to excuse Council Member Tripp. Motion Passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

None

5. APPROVAL OF MINUTES

Motion made by Council Member Leverage and supported by Council Member Ingalsbee to approve the regular meeting minutes from August 14, 2017, with Mayor Pro tem Stotmeister abstaining. Motion passed 5-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Ingalsbee and supported by Mayor Pro tem Stotmeister to approve the Regular Council Meeting Agenda for the August 28, 2017 with an amendment to 13.5 Riverfront Rural Business Development Grant. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

- 9A.1 – Michigan Department of Transportation Presentation regarding Marshall Street Restriping Project.

Jason Cole explained the lane conversion from four to three lanes from Jenner Drive to Oak Ct. MDOT assessed the crash study over the last 5 years, 39% of the crashes were rear-ended and 13% were side crashes. In one year they will re-evaluate with the City the operations and crashes. Council Member Ingalsbee thanked MDOT for the update. Council Member Manning asked if there were any plans for Hubbard St, Jason Cole explained there are plans to re-construct M-89 for 2020.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

- 12A.1 – Request from Allegan Ugly Sweater Run to reserve the Riverfront for Saturday, December 2, 2017.

Brian Wott from Allegan Ugly Sweater requested to use the Riverfront on Saturday, December 2, 2017 from 2:30 to 4:30 and to place a Banner on the 2nd Street Bridge. The proceeds from the event will be benefiting the weekend lunch program for Allegan elementary schools – Kids Backpack Lunches.

Motion by Council Member Ingalsbee, supported by Mayor Pro tem Stotmeister to approve the Riverfront use on December 2, 2017 for the Allegan Ugly Sweater Run. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

- 13A.1 – Accept the Minutes for the Zoning Board of Appeals on July 19, 2017.

City Manager Dye explained this is one of the few committees with no Council Members. The minutes are in the packet.

- 13A.2 – Accept the Minutes for the Positively Allegan Meeting on August 23, 2017.

Promotions Coordinator Parker Johnson gave a brief discussion on the meeting. The Labor Day Bridgewalk for Friday is finalized. The people participating will walk across 5 Bridges. After the walk there will be live music, food and a dunk tank on the Riverfront. There will be a booth at the Fair in the Agriculture Building. Sub-Committees are being formed for events.

- 13A.3 – Accept the Minutes for the Fire District Board on August 9, 2017.

Council Member Morgan the new fire truck will be delivered after the Fair

parade. The ISO Report for Allegan Township improved and the City ISO report stayed the same.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to approve accounts payable in the amount of \$1,829,795.08 and payroll in the amount of \$99,881.49 for a total disbursement of \$1,929,676.57. Motion Passed 6-0.

13B.2 – Renewal License from Arrowaste, Inc. Jenison, MI for garbage/refuse removal.

City Manager Dye explained that Staff reviewed the application and has determined that Arrowaste, Inc. satisfies the requirements under Chapter 12 of the City Ordinance to engage in collection and disposal garbage/refuse in the City of Allegan.

Motion made by Council Member Ingalsbee, supported by Council Member Morgan to approve the Renewal License from Arrowaste, Inc. Motion Carried 6-0.

13B.3 – Renewal License from Chef Container Holland, MI for garbage/refuse removal.

City Manager Dye explained that Staff reviewed the application and has determined that Chef Container. satisfies the requirements under Chapter 12 of the City Ordinance to engage in collection and disposal garbage/refuse in the City of Allegan.

Motion made by Council Member Ingalsbee, supported by Council Member Morgan to approve the Renewal License from Chef Container. Motion Carried 6-0.

13B.4 – Renewal License from Republic Services, Inc. Jenison, MI for garbage/refuse removal

City Manager Dye explained that Staff reviewed the application and has determined that Republic Services, Inc. satisfies the requirements under Chapter 12 of the City Ordinance to engage in collection and disposal garbage/refuse in the City of Allegan.

Motion made by Council Member Ingalsbee, supported by Council Member Morgan to approve the Renewal License from Republic Services, Inc. Motion Carried 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

- 13E.1 – Request for Services from Robert L. Galloway, Allegan, MI in the amount of \$19,507.58 for new fence around the DPW building.

Department of Public Works Director Aaron Haskin explained that the fencing will be around the entire property. There will be a 15ft wide gate between the main buildings and the cold storage. The wood privacy fence along the north and west sides will be replaced. The South side of the building will have a 30ft wide gate and chain link fence installed. Mayor McKenzie asked if the gate will be left open for brush. Aaron said it would not be left open at this time, they will look at this more in the future.

Motion made by Council Member Leverence, supported by Mayor Pro tem Stotmeister to approve the Request for Services from Robert L. Galloway, Allegan, MI in the amount of \$19,507.58 for new fence around the DPW building. Motion Carried 6-0.

- 13E.2 – Request for Purchase from Arista Truck Systems, Inc., Grand Rapids, MI in the amount of \$19,342.00 for two new dump boxes on truck #236 and #336.

Department of Public Works Director Aaron Haskin explained that the trucks are in good running condition, but the dump boxes are in need of repair.

Motion made by Council Member Leverence, supported by Council Member Ingalsbee to approve the Purchase from Arista Truck Systems, Inc., Grand Rapids, MI in the amount of \$19,342.00 for two new dump boxes on truck #236 and #336.

13F. City Manager

- 13F.1 – Schedule a Public Hearing for September 25, 2017 for the Application to Approve Obsolete Property Rehabilitation Act Certificate for 701 Marshall.

City Manager Dye explained the application for 701 Marshall and that the district needed to be formed and a Public Hearing needs to be scheduled. The developer would like to turn this into an event center.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to schedule a Public Hearing for September 25, 2017 for the Application to Approve Obsolete Property Rehabilitation Act Certificate for 701 Marshall. Motion Carried 6-0.

- 13F.2 – First Right of Refusal for 805 Airway Drive.

City Manager Dye explained that when the Highland Industrial Park was created

it was recorded in the convents that the City of Allegan has “Right of First Refusal”. It is the staff’s opinion that the City has no needs for this property and should refuse its first right of refusal.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem Stotmeister to approve the First Right of Refusal for 805 Airway Drive. Motion Carried 6-0.

13F.3 – Library Conveyance Amendment.

City Manager Dye explained that last year the City of Allegan agreed to convey to the Allegan District Library, 331 Hubbard Street as described as Parcel Nos.: 03-51-305-055-00, and 0351-305-056-00, and including a certain part of vacated Walnut Street on the West side of Lot 306, as recited in a REAL ESTATE CONVEYANCE AGREEMENT between the parties dated December 13, 2016. The United States Department of Agriculture – Rural Development office requires that the deed to the above transferred property is free from encumbrances, including covenants and conditions that could result in a future interest by a third party, herein the City. While the Library may be able to appeal this stipulation, the appeal process will slow down the project down.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem Stotmeister to approve the amendment to the Library Conveyance. Motion Carried 6-0.

13F.4 –Adoption of Resolution 17.39 Authorizing the Mayor and City Clerk to sign documents for Michigan Economic Development Corporation Community Development Block Grant for the development of 118 Locust Street.

The State of Michigan will be funding the Grant and the Mayor and City Clerk will need to sign all necessary grant paperwork related to the Grant and the Mayor will be appointed as the certifying officer for the environmental review.

Motion made by Council Member Ingalsbee, supportec by Mayor Pro tem Stotmeister to adopt Resolution 17.39 Authorizing the Mayor and City Clerk to sign documents for Michigan Economic Development Corporation Community Development Block Grant for the development of 118 Locust Street. Motion Carried 6-0.

13F.5- Riverfront Plaza Rural Business Development Grant.

Tony McGhee from Abonmarche explained how the City applied for two grants last year. The east lot will be cut out and cemented and a new water line will be installed. The lot behind the stage the cement will be ripped out and new paving/stripping will be put down.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to approve the improvements to the Riverfront Plaza Parking lot

improvements as presented. Motion Carried 6-0.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

Aaron Haskin – Nothing

Parker Johnson – Nothing

Jordan Meagher – He got a new squad car for code enforcement.

Brian McFannin – Nothing

Tony McGhee – Nothing

Council Member Manning – Happy to see all the new developments.

Council Member Ingalsbee – She will have a lot to talk about at her family reunion with all the new things that are happening in Allegan.

Council Member Leverage – Nothing

Council Member Morgan – Nothing

Mayor Pro tem Stotmeister – She is looking forward to the fair.

City Manager Dye – the Bridge Walk is on Friday.

Mayor McKenzie - Nothing

15. ADJOURNMENT

The meeting was adjourned at 7:41P.M by Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
September 25, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:03P.M.

2. ROLL CALL

Present: Morgan, Leverage, Manning, Stotmeister, Ingalsbee, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Department of Public Works Director Aaron Haskin, Finance Director Tracy Stull, Chief Hoyer, Sargent McCann.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

None

5. APPROVAL OF MINUTES

Motion made by Council Member Morgan and supported by Mayor Pro tem Stotmeister to approve the regular meeting minutes from August 28, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Mayor Pro tem Stotmeister and supported by Council Member Tripp to approve the Regular Council Meeting Agenda for the September 25, 2017 with an amendment to 12A.2 to add the Allegan JC for Oktoberfest. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

John Hanse 223 Hubbard – Brought up his concern about a sign he said that Council gave him, and he was put in jail and became a felon. Council Member Manning stated this is a court process and council issue. Chief Hoyer also stated there is nothing we can do because Judge Baker has made a ruling. City Manager Dye council doesn't have authority or the power to do anything. This is not the body of place that we can do anything. Mayor McKenzie told Mr. Hanse he has used his 3 to 5 minutes and we are moving on.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Metastatic Breast Cancer Awareness Day on October 13, 2017.

Mayor McKenzie read the Proclamation for Metastatic Breast Cancer Awareness Day on October 13, 2017.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 - Public Hearing and recommendation to adopt Resolution 17.40 for the creation of an Obsolete Property Rehabilitation District for 701 Marshall for the purpose of granting tax incentives to encourage redevelopment of obsolete buildings.

City Manager Dye explained this is the 2nd district being created and will freeze taxes for 12 years.

Mayor McKenzie opened the Public Hearing at 7:18pm.

No public comments.

Mayor McKenzie closed the Public Hearing at 7:18pm.

Motion made by Mayor pro tem Stotmeister to approve the adoption of Resolution 17.40 creation of an Obsolete Property Rehabilitation District for 701 Marshall for the purpose of granting tax incentives to encourage redevelopment of obsolete buildings, supported by Council Member Leverence. Motion Passed 7-0.

10A.2 – Public Hearing and recommendation to adopt Resolution 17.41 for an application of an Obsolete Property Rehabilitation Act Certificate for 701 Marshall.

City Manager Dye now that we have created the 2nd OPRA District, we also have the application to approve the Certificate.

Mayor McKenzie opened the Public Hearing at 7:19pm.

John Watts 245 Hubbard asked how much this will cost the City. The last meetings there were amounts given. City Manager Dye agreed he didn't give the amounts this time. This is not costing the City anything. The City will receive the same amount today as we did yesterday. It will freeze the current amount.

Council Member Tripp we have someone investing \$150,000.

Council Member Leverence this is Phase 1 in six years you can invest more. Could he ask for less? City Manager Dye explained we approve the amount and it cannot change.

Council Member Manning is happy to see a building being invested in.

Motion made by Council Member Leverence to approve the Resolution 17.41 for an

application of an Obsolete Property Rehabilitation Act Certificate for 701 Marshall, supported by Council Member Tripp. Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - Request from Allegan Public Schools to have the Homecoming Parade on Friday, September 29th.

Motion made by Council Member Leverence, supported by Council Member Tripp to approve the Request from Allegan Public Schools to have the Homecoming Parade on Friday, September 29th.

12A.2 – Request from Allegan Jaycees to use the Riverfront on October 7, 2017 for Oktoberfest.

Cara Kemp Jaycee President asked if they could use the Riverfront to hold their event. The Library will be having games for the kids from 4pm to dusk. They would like to use the stations and the wood barrels as well. Mayor McKenzie so basically everything to do a festival.

Motion made by Mayor Pro tem Stotmeister to approve the request from Allegan Jaycees to use the Riverfront on October 7, 2017, supported by Council Member Ingalsbee. Motion Passed 7-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Historic District Commission Meeting on September 5, 2017.

Council Member Ingalsbee gave a brief description of the meeting. They are very excited about the Elks Lodge. They also received a request for 601 Marshall to new windows.

13A.2 -Accept the Minutes for the Economic Development Committee Meeting on September 6, 2017.

Mayor McKenzie we went over marketing material on various aspects with the Township and City.

13A.3 -Accept the Minutes for the Downtown Development Authority Meeting on September 13, 2017.

Have a study of the Michigan Vacant Property. The open house is on September 28th from 5-7pm at the Griswold, for residents to give thoughts and opinions for

the downtown.

13A.4 -Accept the Minutes for the Planning Commission Meeting on September 18, 2017.

They did not make a decision for River St; it was tabled to get further information. A site Plan was approved for 415 Russell. The Committee needs more members.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Leverence to approve accounts payable in the amount of \$298,989.18 and payroll in the amount of \$201,425.71 for a total disbursement of \$500,414.89. Motion Passed 7-0.

13B.2 - Adoption of Resolution 17.42 to approve 3rd Quarter Budget Adjustments.

City Manager Dye explained the adjustments are within the parameters. The 4th quarter adjustments will be done after audit.

Motion made by Mayor Pro tem Stotmeister to approve Resolution 17.42 to approve 3rd Quarter Budget Adjustments, supported by Council Member Ingalsbee.

13C. Police Department

13C.1 – Mutual Aid Agreement between the City of Allegan and other governmental entities.

This is agreement is between the City and other jurisdictions, to help with police protection. Council Member Leverence asked if this is with the same communities as before. Chief Hoyer explained it is, but there is a new Sheriff and the agreement need to be updated.

Motion made by Mayor Pro tem Stotmeister to approve the Mutual Aid Agreement between the City of Allegan and other governmental entities, supported by Council Member Morgan. Motion Passed 7-0.

13C.2 – Request for Purchase from Signature Ford Lincoln Mercury, Owosso, MI in the amount of \$30, 905.00 for a new 2018 AWD Ford Explorer.

This will replace Car # 2. The police department will now have 4 chargers and 2 Explorers.

Motion made by Council Member Leverence, to approve the purchase from

Signature Ford Lincoln Mercury, Owosso, MI in the amount of \$30, 905.00 for a new 2018 AWD Ford Explorer, supported by Council Member Morgan. Motion Passed 7-0.

- 13C.3 – Request for Purchase from Cort National Billing, Grand Rapids, MI in the amount of \$9,704.00 for new office furniture.

The current office furniture is outdated and at a previous meeting Council declared the furniture as surplus.

Motion made by Mayor Pro tem Stotmeister to approve the purchase from Cort National Billing, Grand Rapids, MI in the amount of \$9,704.00 for new office furniture, supported by Council Member Tripp. Motion Passed 7-0.

- 13C.4 – Request for Purchase from CMP Distributors Inc., Lansing, MI in the amount of \$5,408.90 for 7 new Concealable Ballistic Vests.

It is recommended that Vests are updated every 5 years and the current vests are at the end of that time.

Motion made by Council Member Leverence to approve the purchase from CMP Distributors Inc., Lansing, MI in the amount of \$5,408.90 for 7 new Concealable Ballistic Vests, supported by Council Member Ingalsbee. Motion Passed 7-0.

13D. Public Utilities

13E. Public Works

- 13E.1 – Request for Services from A-1 Asphalt Inc., Wayland, MI for Milling and re-paving the back section of Police Department parking lot in the amount of \$19,690.00.

DPW Director Aaron Haskin over saw the bidding process.

Motion made by Council Member Ingalsbee, to approve the services from A-1 Asphalt Inc., Wayland, MI for Milling and re-paving the back section of Police Department parking lot in the amount of \$19,690.00, supported by Mayor Pro tem Stotmeister. Motion Passed 7-0.

- 13E.2 – Request for Services from A-1 Asphalt Inc., Wayland, MI for re-paving 120' of Swan Ave in the amount of \$8,412.00.

DPW Director explained that this area needed to be repaired after the part of the road was dug out to replace a leaching basin.

Motion made by Council Member Ingalsbee, to approve the services from A-1 Asphalt Inc., Wayland, MI for re-paving 120' of Swan Ave in the amount of \$8,412.00, supported by Mayor Pro tem Stotmeister. Motion Passed 7-0.

13F. City Manager

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye wanted to go over the land at Sherman/Western to be purchased by the Grocery Outlet. They have submitted a buy/sell agreement. This will need to be published for 3 weeks before it can come to Council and a super majority vote to approve. He will also be bringing the findings from GMB on their study of City Hall. We are currently looking on updates for the Griswold kitchen and Council Room.

Finance Director Tracy Stull – Nothing

DPW Director Aaron Haskin – Fall Cleanup will be September 30 through October 7th. The fencing is also going up around the DPW as well.

Sargent McFanin – Nothing

Council Member Leverage – Nothing

Council Member Tripp – Thanked EMS for their help during his accident.

Council Member Ingalsbee – The work on Marshall is making it a little difficult to get out of the driveway, but it will be nice when it is completed. She also stated that she made 9 motions at the last meeting and only made 4 today. She would like the rest of Council to make more motions.

Council Member Morgan – Nothing

Mayor Pro tem Stotmeister – looking forward to Oktoberfest.

Mayor McKenzie – Homecoming is on Friday for the Code Orange game. This helps with mini-grants for the teachers.

15. ADJOURNMENT

The meeting was adjourned at 7:55P.M by Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
October 23, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:02P.M.

2. ROLL CALL

Present: Leverage, Manning, Stotmeister, Ingalsbee, Tripp, Mayor McKenzie

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Department of Public Works Director Aaron Haskin.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem Stotmeister to excuse Council Member Morgan. Motion Passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Dykstra of River Church

5. APPROVAL OF MINUTES

Motion made by Council Member Tripp and supported by Mayor Pro tem Stotmeister to approve the regular meeting minutes from September 25, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Ingalsbee and supported by Mayor Pro tem Stotmeister to approve the Regular Council Meeting Agenda for the October 23, 2017 with an amendment to add 12A.2 Resolution 17.45 a Charitable Gaming License from Allegan County Food Pantry. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Bob Genetski, Allegan County Clerk gave an update about the November 7, 2017 Election. The new machines will be delivered in late November. He will be meeting with the County Commissioners on November 9th to go over his budget. He is seeking State Senator. It is always a pleasure to see Mr.Chalupa's Government Class in attendance.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Allegan Alternative High School Students for their Dedication on the Allegan Community Garden.

Mayor McKenzie presented Aaron Rogers, Dean of Students for Allegan Alternative High School a Proclamation for their dedication to the Allegan Community Garden. Aaron Rogers explained the outdoor education class will pull out the weeds and put into a compost and use for next year.

9A.2 – Proclamation for Deb Leverence for her Dedication to the Allegan City Council.

Mayor McKenzie presented Council Member Leverence a Proclamation for her dedication and participation to the City of Allegan.

9A.3 – Construction Update from Library Director, Ryan Deery.

Jamie from the Christman Co. explained the 3 phases of the construction. Phase 1 will be turning the drive from one lane into two and have a traffic control for the drive. The second phase will be the addition to the Library and the third phase will be inside the Library. Jamie will work with the City on the closure of the drive.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and adoption of Resolution 17.43 of the Application for a Community Development Block Grant Funding for Lumberman Lofts, LLC.

City Manager Dye we have discussed many times with Council. The Resolution will authorize the City of Allegan to submit the application.

Council Member Leverence asked how long until the project starts. Michelle Miersma the project will not start until the middle of November.

Mayor McKenzie opened the Public Hearing at 7:25p.m.

Public Comment:

Douglas Langhorst 309 Sherman asked when someone else could ask for this amount of money from the Community Development Block Grant. City Manager Dye stated applications can be submitted all the time and the interpretation of the project falls on the State. There are three things they look with the applications, low income, rehabilitation of a blighted building and a natural disaster. He will call Sue Devries and confirm.

Mayor McKenzie closed the Public Hearing at 7:28p.m.

Motion by Council Member Ingalsbee, Supported by Council Member Tripp to adopt Resolution 17.43 of the Application for a Community Development Block Grant Funding for Lumberman Lofts, LLC. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – Resolution 17.44 a Charitable Gaming License from the Allegan Area Chamber of Commerce, Allegan, MI.

Mayor Pro tem Stotmeister made a motion to excuse Council Member Tripp from the Charitable Gaming License, supported by Council Member Ingalsbee. Motion Passed 5-0.

Motion made by Council Member Leverage, supported by Mayor Pro tem Stotmeister to approve Resolution 17.44 a Charitable Gaming License from the Allegan Area Chamber of Commerce, Allegan, MI. Motion Passed 5-0.

12A.2 – Resolution 17.45 a Charitable Gaming License from the Allegan County Food Pantry, Allegan, MI.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to approve Resolution 17.45 a Charitable Gaming License from the Allegan County Food Pantry, Allegan, MI. Motion Passed 5-0.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Leverage to permit Council Member Tripp

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Positively Allegan Meeting on September 27, 2017.

Parker went over the Labor Day Bridge walk; The Booth at the Allegan County Fair took 2nd Place. They put together sub-committees for Festive Fridays and New Year's Eve. The groups have been very productive.

13A.2 – Accept the Minutes for the Airport Advisory Committee Meeting on October 2, 2017.

Council Member Manning went over the CBA Community Assessment Report Card and there is only 1 Hanger available.

13A.3 -Accept the Minutes for the Parks Committee Meeting on October 2, 2017.

Council Member Manning discussed the need for Privacy Fencing at the Pickle Ball Courts for the neighboring houses. The signs are up for Disc Golf and there is talk of tournaments in the future.

13A.4 -Accept the Minutes for the Historic District Committee Meeting on October 2, 2017.

Council Member Ingalsbee discussed the concerns of Betty McDaniel of residents parking on front lawns. A house on Ely that was a multiple family is being converted back into a single family home. New windows were also approved for a home on Hastings Street.

13A.5 -Accept the Minutes for the Economic Development Committee Meeting on October 4, 2017.

Mayor McKenzie went over the Allegan Area Profile that is being put together by City staff. Also the need to put out a RFQ for Brownfield Redevelopment Authority administrators.

13A.6 – Accept the Minutes for the Design Committee Meeting on October 4, 2017.

Council Member Manning updated Council on the winter landscaping for the planters and wayfinding signs for businesses. There was a plan discussed in 2004 but never implemented.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem Stotmeister, supported by Council Member Leverage to approve accounts payable in the amount of \$118,007.33 and payroll in the amount of \$96,844.76 for a total disbursement of \$214,852.09. Motion Passed 7-0.

13B.2 – Michigan Rehabilitation Services for Disability Program – Interagency Agreement.

City Manager Dye explained that the City would act as a pass through agency for working programs in the Allegan area. A lot of money is left on the table because there is not a local match. The program reached out to the City of Allegan because City Manager Dye started this same program in the Holland area. Motion made by Council Member Leverage, supported by Mayor Pro tem

Stotmeister. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13F. City Manager

13F.1 – Locust Street Closure for Friday October 13, 2017 from 6:00pm until 10:00pm.

The first event that Sassy Olive held the Police closed down the road for Pedestrian Safety. It is requested that the street be closed for the event from 3:00pm until 11:00pm for the safety of all. The Sidewalks will be open and there will be a fee to enter the fenced area, which all proceeds will go towards funding a scholarship. Motion made by Council Member Tripp, supported by Council Member Manning. Motion Carried 7-0.

13F.2 – Schedule a Public Hearing for October 23, 2017 for the Michigan Community Development Block Grant for Lumberman Lofts at 118 Locust Street.

Motion by Council Member Tripp, Supported by Mayor Pro tem Stotmeister to approve a Public Hearing on October 23, 2017 for the Michigan Community Development Block Grant for Lumberman Lofts at 118 Locust Street. Motion Carried 7-0.

13F.3 – Approval of Street Closure on Sunday, October 22, 2017 from 7:00pm until 1:00am for Filming of a Movie on Locust and Trowbridge.

Motion by Mayor Pro tem Stotmeister, supported by Council Member Ingalsbee to approve Street Closure of Locust and Trowbridge on Sunday, October 22, 2017 from 7:00pm until 1:00am. Motion Carried 7-0.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

Tracy Stull – Nothing

Jordan Meagher – Nothing

Parker Johnson – Ladies Night had over 150 ladies and over \$8000 was spent downtown from 5:00-8:00pm.

Danielle Bird – The last day to register to vote in the November 7th Election is October 10, 2017.

Council Member Manning – Staff is doing a great job and working hard.

Council Member Tripp – Thanked Staff for all their hard work.

Council Member Ingalsbee – She has moved into her new house. Her old neighbors on Marshall St are very happy with new design. Mayor McKenzie agreed it doesn't seem as traveled.

Council Member Leverage – Enjoyed the City wide clean-up.

Council Member Morgan – Asked Parker how the Farmer's Market did? Parker explained there is three more weeks of the Market, the first few weeks were not so great and now we are receiving a lot of positive feedback.

Mayor Pro tem Stotmeister – Had a great time at Oktoberfest and the band was great.

Mayor McKenzie – Nice to hear about the Farmer's Market. Redtail will be open on Saturday and Sunday for Breakfast. She enjoyed Ladies Night and Oktoberfest.

City Manager Dye - Nothing

15. ADJOURNMENT

The meeting was adjourned at 7:52P.M. By Mayor McKenzie.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
November 13, 2017

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Morgan, Manning, Stotmeister, Ingalsbee, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Department of Public Works Director Aaron Haskin, Water/Sewer Maint. Group Leader David Sturgis, Sergeant Jay Gibson

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Paul Hays

5. APPROVAL OF MINUTES

Motion made by Council Member Tripp and supported by Council Member Manning to approve the regular meeting minutes from October 23, 2017 with Council Member Morgan abstaining. Motion passed 5-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Ingalsbee and supported by Council Member Morgan to approve the Regular Council Meeting Agenda for the November 13, 2017 with an amendment to add 13A.4 request from Positively Allegan. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

First Congregational Church requested to place signs in the City Right of Ways for their bazaar and pig roast for Saturday, November 18th. Council Members asked how many signs and where they would be located. There will be 6 or 7 signs placed on the main roads to town and by JC Park.

Motion made by Council Member Ingalsbee and supported by Mayor Pro tem Stotmeister to approve the request of the signs in the City Right of Ways and that they be removed by Monday the 20th. Motion Passed 6-0.

Peter Hanse 215 Marshall requested better communication with downtown business on road closures for parades, construction etc. He also asked if there could be a leaf schedule for pickup for residents to have a better idea of when their leaves would be picked up.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Employee Recognition

Mayor McKenzie presented the following employees with a Service Award:

Danielle Bird, City Clerk – 10 Years Finance Department

Aaron Haskin, Department of Public Works Director – 15 Years DPW

David Sturgis, Water/Sewer Maint. Group Leader – 15 Years DPW

Nancy “Beth” Wheat, Office Manager – 15 Years Police Dept.

Jay Gibson, Sergeant – 20 Years Police Dept.

Richard Hoyer, Chief of Police – 35 Years Police Dept.

9A.2 – Oath of Office

Danielle Bird, City Clerk gave the Oath of Office to the following:

9A2.1 – Rachel McKenzie, Council Member – 4 years

9A2.2 – Traci Perrigo, Council Member – 4 Years

9A2.3 – Stacie Stotmeister, Council Member – 4 Years

9A2.4 – Jim Richardson, Constable – 2 Years

9A.3 – Election of Mayor and Mayor Pro Tem

9A3.1 – Election of Mayor

Nomination made by Council Member Manning, supported by Council Member Morgan to appoint Stotmeister for Mayor. A roll call vote was taken: Manning-yes, Tripp – yes, Ingalsbee – yes, McKenzie – yes, Stotmeister – yes, Morgan – Yes, Perrigo – Yes. Motion Passed 7-0.

9A3.2 – Election of Mayor Pro tem

Nomination made by Council Member Tripp, supported by Council Member Morgan to appointment McKenzie for Mayor Pro tem. A roll call vote was taken: Tripp – yes, Ingalsbee – yes, Manning – yes, Perrigo – yes, Morgan – Yes, Stotmeister – Yes, McKenzie – yes. Motion Passed 7-0.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards and Commissions

13A.1 – Accept the Minutes for the Park Commission Meeting on November 6, 2017.

Council Member Manning benches for Frisbee Golf, Rossman Park and Hansen Park and 150 shrubs were planted at Rossman Park.

13A.2 – Accept the Minutes for the Historic District Commission Meeting on November 6, 2017.

Council Member Ingalsbee discussed that one application was received for a new railing on a porch and to remove the cement step.

13A.3 – Accept the Minutes for the Downtown Development Authority on November 8, 2017.

Mayor Pro tem McKenzie discussed the updating of the DDA Plan, ad reimbursement and the past practices. Also to not sponsor events in the future and will discuss in December to change the time of the meetings and vote on this change if requested.

13A.4 – Request from Positively Allegan for extra Signage and the Riverfront use for the 1st New Year's Party.

Park Johnson Promotions Coordinator explained the plans for the New Year's Eve Party and the request for additional signage on the Riverfront.

Motion by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie to approve the request from Positively Allegan. Motion Passed 7-0.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Leverage to approve accounts payable in the amount of \$141,288.31 and payroll in the amount of \$105,252.49 for a total disbursement of \$265,540.80. Motion Passed 7-0.

13C. Police Department

13C.1 – Request for Purchase from Axon Enterprise Inc., Scottsdale, AZ in the amount of \$4,177.00 for new Taser Equipment.

Motion made by Council Member Ingalsbee, supported by Council Member Manning to approve the request of new Taser Equipment as presented. Motion Passed 7-0.

13D. Public Utilities

13E. Public Works

13E.1 – Request for Purchase from Road Solutions Inc., Indianapolis, IN in the amount of \$7,058.00 for Ice Bite Salt Treatment with Trucking.

Department of Public Works Director, Aaron Haskin explained the Ice Bite helps when the temperatures drop to levels where salt isn't as effective.

Motion made by McKenzie, supported by Morgan to approve the Purchase from Road Solutions in the amount of \$7,058.00. Motion Passed 7-0.

13F. City Manager

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – Welcomed Traci Perrigo to Council. He attended the Veteran's Day Event and was happy to see over 70 people present and Council Member Manning stood at attention. Constable Jim Richardson was also present. He Thanked the DPW for their work of setting up and having the area look great.

Council Member Ingalsbee – Welcomed Traci. Excited that there is so much going on. Thanked staff and the committees for all they are doing.

Council Member Tripp – Thanked DPW for all their hard work and all the 120 shrubs planted at Rossman park. Welcomed Traci.

Council Member Manning – Welcomed Traci and Congrats to the new Mayor and new Mayor Pro tem. He thanked the whole City and Staff on their hard work.

Council Member Perrigo – Thanked the voters for coming out and looks forward to working on the council.

Council Member Manning – Congrats to Traci, Rachel and Stacie.

Mayor Pro tem McKenzie – Congrats to Traci and Stacie and thanked her council members for the nomination of Mayor Pro tem. Everyone have a Safe Thanksgiving.

Mayor Stotmeister – Thanked the council members for the nomination of Mayor. She is going to email members about the committees and would like to know their top 3 choices.

15. ADJOURNMENT

The meeting was adjourned at 7:40P.M. By Mayor Stotmeister.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
November 27, 2017

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:05P.M.

2. ROLL CALL

Present: Perrigo, Morgan, Manning, Ingalsbee, Tripp, McKenzie, Mayor Stotmeister

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Finance Director Tracy Stull.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Alan Carson

5. APPROVAL OF MINUTES

Motion made by Council Member Tripp and supported by Mayor Pro tem McKenzie to approve the regular meeting minutes from November 13, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Mayor Pro tem McKenzie and supported by Council Member Morgan to approve the Regular Council Meeting Agenda for the November 27, 2017. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Mayor Pro tem McKenzie stated that Public Comments were missed and opened the floor at 7:11pm for Public Comment. No Public Comments were received.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Allegan Fire District on October 26, 2017.

Council Member Morgan went over the last meeting. The new fire truck is in service and the new air packs are in and training is being scheduled. The grant from Perrigo was denied and the Budget is being discussed at Wednesday's meeting.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Morgan to approve accounts payable in the amount of \$434,495.07 and payroll in the amount of \$158,645.87 for a total disbursement of \$593,140.94. Motion Passed 7-0.

13B.2 – Adoption of Resolution 17.46 to approve 4th Quarter Budget Adjustments.

City Manager Dye explained this is a typical process and the detail is in the packet. Finance Director Stull said this adjusts everything to the Fiscal Year End.

Motion made by Council Member Tripp, supported by Council Member Manning to adoption of Resolution 17.46 to approve 4th Quarter Budget Adjustments. Motion Passed 7-0.

13C. Police Department

13C.1 – Request for Purchase from Betten Baker Chevrolet Buick GMC Allegan, MI in the amount of \$17,965 for a 2011 Chevrolet to replace the broken down undercover vehicle.

This is will require a budget adjustment, \$13,000 will come from the forfeiture fund and the remaining will come from the carport.

Motion made by Council Member Ingalsbee, supported by Council Member Tripp to approve the purchase from Betten Baker Chevrolet Buick GMC Allegan, MI in the amount of \$17,965 for a 2011 Chevrolet to replace the broken down undercover vehicle. Motion Passed 7-.

- 13C.2 – Request for Purchase from Ross & Barr Inc. Warren, MI in the amount of \$16,690.00 for Carport.

The new carport will allow the vehicles to be clear of snow and ice, when the Officers need to respond to a call.

Motion made by Council Member Ingalsbee, supported by council Member Perrigo to approve the purchase from Ross & Barr Inc. Warren, MI in the amount of \$16,690.00 for Carport. Motion Passed 7-0.

13D. Public Utilities

13E. Public Works

- 13E.1 – Request for Change Order from Peters Construction Co. Kalamazoo, MI in the amount of \$6,991.84 for additional tree/curb removal and gravel as part of the Riverfront Parking Lot Project.

This project wrapped up about 3 weeks ago. The island has been removed and they had to remove more curb and tree than expected.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to approve the Change Order from Peters Construction Co. Kalamazoo, MI in the amount of \$6,991.84 for additional tree/curb removal and gravel as part of the Riverfront Parking Lot Project. Motion Passed 7-0.

13F. City Manager

- 13F.1 – Proposed Fiscal Year 2019 City Budget Schedule.

City Manager Dye went over the proposed budget schedule and is suggesting a few changes. He would like an open session with residents and council for “Coffee with Council” on Saturday, January 13th. Council retreat will be a working meeting on Friday, January 26 from 5:30 to 8:00pm, this will allow the department heads to go over their budget and Saturday, January 27th for council to set policies for the fiscal year.

Motion made by Council Member Morgan, supported by Council Member Ingalsbee to approve the proposed fiscal year 2019 City Budget Schedule. Motion Passed 7-0.

- 13F.2 – Resolution 17.47 Authorizing the City Manager to Sign All Grant Documents Associated with the Michigan Economic Development Grant to redevelop 118 Locust Street.

City Manager Dye is requesting Council to approve him to sign all grant documents for 118 Locust St. The State is recommending this.

Council Member Manning asked if there is any content to be presented to them. City Manager Dye explained Council already approved the Grant; this is just changing the signer.

Motion Made by Council Member Tripp, supported by Council Member Morgon to approve Resolution 17.47 authorizing the City Manager to sign all grant documents associated with the Michigan Economic Development Grant to redevelop 118 Locust St. Motion Passed 7-0

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

14A. Appointments from the Mayor

14A.1 – Mayoral Appointment of the following three people to the Historic District Commission.

William Edward Quinones – Walker for a three year term set to expire December 1, 2020.

Mike Morton for a two year term set to expire December 1, 2019.

Jill Bentley for a one year term set to expire December 1, 2018.

Mayor Stotmeister stated she changed the terms to expire of these appointments, so only two people will expire a year instead of four members expiring in 2020.

Council Member Ingalsbee stated when she voted for Stacie, she expected more from her and is very disgusted. Mayor Stotmeister explained she is only discussing the appointments for HDC not the boards and commissions for Council Members. Council Member Ingalsbee went on to discuss her disappointment with not re-appointing Pete Savage and only putting Jill Bentley on for one year. She stated Mike Morton tried to disband the HDC years back and now you want to put him on the committee. Mayor Stotmeister explained she went by the content that was on the application not the name.

Council Member Manning would like this to be tabled so all Council members are on the same page and have all the information in front of them.

Council Member Ingalsbee made a motion to retain Pete Savage instead, no support.

Council Member Perrigo stated she is confused on how this whole process works. Council Member Manning does not agree on how this discussion is going and it needs to be done in the right way so everyone understands.

Mayor Pro tem McKenzie said this is why council members needs to be on different boards and commissions, so everyone understands the rules of each board or committee.

Motion made by Council Member Ingalsbee to appoint William Edward Quinones-Walker for a 3 year term set to expire December 1, 2020, supported by Mayor Pro tem Stotmeister. A roll call vote was taken: Perrigo – yes, Morgan – yes, Manning – yes, Tripp – yes, Ingalsbee – yes, McKenzie – yes, Mayor Stotmeister – Yes. Motion Passed 7-0.

Motion made by Mayor Pro tem McKenzie to appoint Mike Morton for a 2 year term set to expire December 1, 2019, supported by Council Member Manning. A roll call vote was taken: Perrigo – yes, Morgan – no, Manning – yes, McKenzie – yes, Ingalsbee – no, Tripp – no, Mayor Stotmeister – yes. Motion Passed 4-3.

Motion made by Mayor Pro tem McKenzie to appoint Jill Bentley to a 3 year term instead of a 1 year term set to expire December 1, 2020, supported by Council member Ingalsbee. A roll call vote was taken: Tripp – yes, Ingalsbee – yes, Perrigo – yes, Morgan – yes, Manning – yes, McKenzie – yes, Mayor Stotmeister – yes. Motion Passed 7-0.

14A.2 – Mayoral Appointment of the following City Councilmembers to the following City Boards and Commissions from December 2017 to November 2018.

Nancy Ingalsbee – Economic Development Corporation/Brownfield Redevelopment Authority and Wellhead Protection Committee.

Council Member Ingalsbee would like to decline her appointments to the EDC and Wellhead Protection Committee. Council Member Manning respects what she has to say and he will take EDC. Council Member Morgan stated he will take Wellhead because he does not want to sit here all night discussing this.

Motion made by Council Member Ingalsbee, supported by Council Member Morgan to appoint Council Member Manning, ex officio, to the E Economic Development Corporation/Brownfield Redevelopment Authority, Planning Commission, Parks Commission and the Design Advisory Board. Motion Passed 7-0.

Mayor Pro tem McKenzie suggested that since we have members who don't want to be on committees maybe we should discuss if anyone else has concerns.

Council Member Tripp is not happy with the whole process of how this is going down. Since he and Nancy are the only two members to be removed from their committees, he would like to remove himself as well.

Mayor Stotmeister I didn't do this to attack anyone. She is available to discuss with anyone her recommendations.

Council Member Morgan this puts a huge burden on the whole Council instead of just talking like adults. Why don't all of us just refuse our appointments then.

Council Member Tripp has been on many committees and feels he is the most well

rounded member.

Council Member Ingalsbee feels she is out to the pasture with these committees and is worthless to them.

Council Member Manning asked for point of order.

Council Member Tripp will take them if they have a pre-session to discuss them.

Mayor Pro tem McKenzie so what I am hearing is then if you didn't get what you wanted then you don't want to serve the community. Then change the process.

Rachel McKenzie – Downtown Development Authority and Planning Commission.

Motion made by Council Member Perrigo, supported by Council Member Manning to appoint Mayor Pro tem McKenzie, ex officio, to the Downtown Development Authority and Planning Commission. Motion Passed 7-0.

Patrick Morgan – Allegan Fire District Board and Election Commission.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to appoint Council Member Morgan, ex officio, to the Allegan Fire District, Election Commission and Wellhead Protection Committee. Motion Passed 7-0.

Traci Perrigo – Historic District Commission and Election Commission.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Morgan to appoint Council Member Perrigo, ex officio, to the Historic District Commission and Election Commission. Motion Passed 6-1, with Council Member Tripp opposed.

Stacie Stotmeister – Downtown Development Authority and Planning Commission.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Manning to appoint Mayor Stotmeister, ex officio, to the Downtown Development Authority and Planning Commission. Motion Passed 7-0.

Charles Trip – Airport Advisory Board and Pension Committee.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Morgan to appoint Council Member Tripp, ex office, to the Airport Advisory Board and Pension Committee. Motion Passed 7-0.

14A.3 – Communications from Manager and Council Members

City Manager Dye explained this is a council/manager from of government. When Council hired him 11 months ago, when he met with each member at City Hall, they all said we have to whisper because everyone can hear us. Members need to come to him first and he will go to his staff and get answers. The City is a member of the Michigan Municipal League and there is newly elected official training. Please let him know if anyone would like to attend. The new website is in the design stages. This is going to be bolder and have more color. Staff will be able to update immediately.

Council Member Perrigo – Nothing

Council Member Morgan this was an interesting meeting tonight. Tensions are high. Change is not all bad, we all have to be adults and work together.

Council Member Manning – Nothing

Council Member Tripp tension is high anytime there is a new Mayor. The process needs to change for appointments.

Council Member Ingalsbee her intention was not to burden other council members, but to express her concern over the process and for the other HDC members.

Mayor Pro tem McKenzie is excited to start her new committees.

Mayor Stotmeister asked that Council Members get the bylaws for their new committees. She apologizes if there was a lack of communication on her part and will do better in the future. Please let Danielle know if you will be at the parade on Friday.

15. ADJOURNMENT

The meeting was adjourned at 8:26P.M. By Mayor Stotmeister.

Minutes respectfully submitted by,

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
December 11, 2017

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Tripp, Ingalsbee, McKenzie, Manning Morgan, Perrigo, Mayor Stotmeister

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

Motion made by Council Member Tripp and supported by Council Member Morgan to approve the regular meeting minutes from November 27, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Mayor Pro tem McKenzie and supported by Council Member Perrigo to approve the Regular Council Meeting Agenda for the December 11, 2017. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

- 13A.1 – Accept the Minutes for the Positively Allegan Corporation Meeting on November 29, 2017.

Parker Johnson went over current events and New Year's Eve. The Parade went great. Art Hop had 30 artists in 19 locations. The discussed about events for the fall which may include Fall Fest, Halloween Costume, Freak Fest and Ghost night.

- 13A.2 – Accept the Minutes for the Economic Development Committee Meeting on December 6, 2017.

Council Member Manning was very impressed with his first meeting on the committee. Flyers from Abonmarche were very nice and he likes the inserts, so the whole flyer doesn't have to change.

City Manager Dye directed staff to get a request for proposal from a Brownfield Redevelopment firm. Council Member Manning hit the ground running for his first meeting.

- 13A.3 – Resolution 17.48 Adoption of the Allegan Fire District 2018 Budget.

John Cook presented the 2018 Budget with Fire Chief Nick Brink. Chief Brink has been on the department since 2006 and he doing a great job. They have updated the lights to LED, replaced air packs and upgraded fill station to fill bottles, moved the fill station from the Township department to City department. The current generator will need to be replaced. The current equipment will all expire about the same time and they need to update. A new ladder truck will be one million dollars. They are putting \$80,000 a year into a maintenance budget. The department is currently waiting to hear about 3 grants that have been applied for. Working on getting compliant with the National Fire Protection Association.

Motion Made by Council Member Ingalsbee, supported by Council Member Morgan to approve Resolution 17.48 Adoption of the Allegan Fire District 2018 Budget. Motion Passed 7-0

13B. Finance Dept. & City Clerk

- 13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Tripp to approve accounts payable in the amount of \$499,529.10 and payroll in the amount of \$102,845.53 for a total disbursement of \$602,384.63. Motion Passed 7-0.

13B.2 – Notice of Public Meetings for 2018.

Motion Made by Mayor Pro tem McKenzie, approved by Council Member Manning to accept the Notice of Public Meetings for 2018. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13F. City Manager

13F.1 – Update on Fiscal Year 2018 City Council Goals.

City Manager Dye went over the Council Goals and identified their top 10 goals.

Mayor Pro tem McKenzie is pleased with the progress, continue what you are doing.

City Manager Dye told council to share any concerns with him during retreat if something needs to be discussed or addressed.

13F.2 – Schedule a Public Hearing for January 8, 2018 for the potential Sale of City Owned Property located at the Corner of Western Avenue and Sherman Street.

As discussed at previous meetings the potential sale of the property located at Western/Sherman streets. The Grocery Outlet has approached the City about the purchase. They have agreed to relocate the Allegan Sign and the Ralph White Memorial.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie to schedule a Public Hearing for January 8, 2018 for the potential Sale of City Owned Property located at the Corner of Western Avenue and Sherman Street. Motion Passed 7-0.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

14A. - Communications from the Mayor

14A.1 – Motion to Cancel the December 26, 2017 Council Meeting.

Motion made by Mayor Pro tem to, supported by Council Member Tripp to approve the motion to Cancel the December 26, 2017 Council Meeting due to the Holiday. Motion Passed 7-0.

14A.2 – Recording of City Council Meetings.

The Mayor and two Council Members have requested to continue the discussion on recording council meetings.

City Manager Dye explained the City has new equipment that can be used for another test. There is an updated tri-pod and camera to help promote the City, which can be used to record meetings. Staff can get a quote for microphone. A trail run will be done at the January 8, 2018 Council Meeting.

Council Member Manning thought the sound was ok on the previous recording.

14A.3 – Council and Staff Comment

City Manager Dye the Festive Friday events have been great. The comments from the Parade were out of this world. Businesses said they want to be part of it next year. There is good buzz on the developments going on downtown.

Council Member Ingalsbee – there is so much positive going on. The enthusiasm is great.

Council Member Tripp - Nothing

Council Member Perrigo – Varsity Basketball won on Friday.

Council Member Manning – The staff is doing great. We the council members may not always agree, but we will continue to work through this.

Council Member Morgan - Nothing

Mayor Pro tem McKenzie – Walking home from the parade all she heard was how awesome the parade was. A big shout out to code enforcement.

Mayor Stotmeister – Festive Friday's have been great. A lot of people are out and she has heard a lot of good things about the New Year's Eve event.

15. ADJOURNMENT

The meeting was adjourned at 8:09P.M. By Mayor Stotmeister.

Minutes respectfully submitted by,



Danielle Bird
City Clerk