

Allegan City Council
Minutes
Allegan, MI 49010
January 8, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Tripp, Ingalsbee, McKenzie, Manning Morgan, Perrigo, Mayor Stotmeister

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Director of Public Works Aaron Haskin, Public Utilities Director Doug Sweeris, Community Development Coordinator Jordan Meagher.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Austin Kreutz

5. APPROVAL OF MINUTES

Motion made by Mayor Pro tem McKenzie, supported by Council member Tripp to approve the regular meeting minutes from December 11, 2017. Motion passed 7-0.

6. APPROVAL OF AGENDA

Motion made by Council member Ingalsbee, supported by Council member Tripp to approve the Regular Council Meeting Agenda for the January 08, 2018. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Adoption of Resolution 18.1 for the sale of real property located at Western and Sherman Streets, 03-51-130-001-00.

City Manager Dye explained that a Public Hearing will be held and if council desires, they will approve the Resolution and sale of the property. The Purchaser has offered \$10,000.00

Mayor Stotmeister opened the Public Hearing at 7:04pm. With no public comment Mayor Stotmeister closed the Public Hearing at 7:04pm.

The City Attorney drafted the resolution. The purchaser will relocate “Welcome to City of Allegan” and the “Ralph White Memorial”. The planning commission will also have to approve. Council Member Manning asked what area the signs will be moved to. This seems to be a very gray area. City Manager Dye stated that the City owns the property directly across the street and will have full control on where it goes since the City owns the property. There will have to be a line of sight study done as well. The final placement of the signs will be approved by council.

Motion by Council member Ingalsbee, supported by Mayor Pro tem McKenzie to adopt Resolution 18.1 for the sale of real property located at Western and Sherman Streets, 03-51-130-001-00. Roll call vote

Yeas – Tripp, Ingalsbee, McKenzie, Manning, Morgan, Perrigo, Mayor Stotmeister
Neas – None

Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Design Committee Meeting on December 6, 2017.

The committee discussed the wayfinding signs briefly. Then they jumped into the Public Space Commission. It is being recommended that the Parks and Design committee be combined into one committee, which would be called the Public Space Commission.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem McKenzie, supported by Council member Morgan to approve accounts payable in the amount of \$561,347.89 and payroll in the amount of \$101,267.93 for a total disbursement of \$662,615.82. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13D.1 – Receive the Water Asset Management Plan.

The Plan is required by the Michigan Department of Environmental Quality. Over the past few years, the City has conducted an in-depth review of the utilities and established a plan to maintain and manage the utilities. The goals are listed. The plan will be revisited and updated every five years.

Council Member Tripp read the whole plan and was very impressed on well it was put together.

Motion by Council member Tripp, supported by Council member Ingalsbee to accept the City of Allegan Water Asset Management Plan. Motion Passed 7-0.

13E. Public Works

13E.1 – Adoption of Resolution 18.2 Approval of the Michigan Department of Transportation annual permit to work in right of ways.

Director of Public Works Aaron Haskin explained this is required by the Michigan Department of Transportation for the purpose of working in the State Highway Right of Way. The City is and any contractors working in the right of way will be insured.

Motion by Mayor Pro tem McKenzie, supported by Council member Perrigo, to adoption of Resolution 18.2 Approval of the Michigan Department of Transportation annual permit to work in right of ways. Motion Passed 7-0.

13E.2 – Request for Payment to Milbocker & Sons, Inc. Allegan, MI in the amount of \$7,565.00 for emergency log removal at the JC Park Trestle Bridge.

Aaron Haskin brought to City Manager Dye the request for the removal of the logs that have jammed up at the trestle bridge in JC Park. The City reached out to two companies. Millbocker & Sons, Inc. responded and was asked to do the job.

Motion by Council member Ingalsbee, supported by Council member Tripp to approve the payment to Milbocker & Sons, Inc. Allegan, MI in the amount of \$7,565.00 for emergency log removal at the JC Park Trestle Bridge. Motion Passed 7-0.

13E.3 – Discussion and Approval of a water meter rate for Allegan County Fair Grounds.

Aaron Haskin explained that the Fair has an established system. The City has asked them to install a back flow prevention device and a water meter at their entrance. This would eliminate 6 meters spread throughout the fairground. The City and the Fairgrounds would like to combine these meters into one meter. The new outbuilding will be constructed and heated by the fairgrounds. The current set up is where the domestic lines and fire suppression are combined; as such they need an 8" meter to provide fire flows. Staff has determined that the ready to serve charge for the current 6 meters is comparable to a 4" meter. It is requested that the fair be charged for a 4" ready to serve for the domestic use and an 8" fire suppression.

Saree Miller from the Fairgrounds explained that this will very helpful to only have 1 bill. The new outbuilding will cost around \$80,000. Millbocker will be constructing this.

Motion by Council member Manning, supported by Council member Morgan to approve the 4" ready to serve for the domestic use and 8" fire suppression for the Allegan County Fairgrounds. Motion passed 7-0.

13F. City Manager

13F.1 – Discussion and Adoption of Resolution 18.3 for the creation of the Public Space Commission.

City Manager Dye is recommending the adoption of Resolution 18.3 for the creation of the Public Space Commission. Doing this will create more efficiencies. The current Design Advisory and Parks Commission will be dissolved. This new committee will focus on everything that deals with public spaces, such as parks, cemetery, Right of ways, trees, public art, banners, sidewalks, roads, etc. The City will send out thank you letters to the members of the Design and Park Commission for their dedication and service to the City of Allegan.

Council member Tripp asked about terms. City Manager Dye explained that the terms will be appointed in 1, 2 and 3 year terms, to have member terms expiring on different years.

Paula Mintek stated that out of the 4 that have applied, two have art degrees and 2 are master gardeners.

Motion by Council member Ingalsbee, supported by Council member Tripp for adoption of the resolution 18.3 for the creation of the Public Space Commission, with the addition that any current member of the Design Advisory Board and the Parks/Trees/Cemetery Commission who have applied by January 8, 2018 will automatically be appointed to the Public Space Commission. Motion Passed 6-1, with McKenzie opposed.

- 13F.2 - Discussion and Authorize Abonmarche to design, bid, and oversee the construction of the Riverfront Park Expansion for 2018.

The goal is to have the Riverfront more parks like and less parking lot like, add a splash pad and fire place. The total budget is \$523,000. Council budgeted \$350,000 and the City received an additional \$161,000 from State funding. This puts the funding at \$511,000. The new water main and fire hydrant have already been installed, which was approximately \$20,000. The council and community have been working on this since 2013. The engineering cost will be \$75,000.

Motion by Council member Tripp, supported by Council member Ingalsbee to authorize Abonmarche to design, bid, and oversee the construction of the Riverfront Park Expansion for 2018 in the amount of \$75,000 for engineering. Motion passed 7-0.

- 13F.3 – Request to amend the Pre-Session Meeting Start Time for January 22, 2018 from 6:00pm to 5:30pm.

City Manager Dye is requesting that Pre-session for the January 22, 2018 meeting be moved from 6:00pm to 5:30pm to allow more time for presentation from our City Attorney regarding meeting procedures and Council/Manager relationships. With a new council member and his first year, he feels it is good to review.

Council member Ingalsbee asked if the time change was just for this meeting or all future meetings. City Manager Dye said it was just for the January 22, 2018 meeting.

Motion by Council member Manning, supported by Council member Manning to approve the amended time of the pre-session meeting start time for January 22, 2018 from 6:00pm to 5:30pm. Motion Passed 7-0.

- 13F.4 – Discussion on direction regarding the long term plan for the Allegan City Hall.

Mayor Stotmeister we are at a point where we need to decide a direction to give staff. Approve and start a bonding option. This is in the Capital Improvement plan and was discussed at Strategic Planning.

Council member Ingalsbee suggests we start a 5 or 10 year plan to include City Hall. Infrastructure is what we need to take care of. We need to take care of our needs before our wants and be fiscally responsible.

Council member Manning in the packet it shows how many times City Hall has been reviewed. It is time to move forward.

Council member Manning made a motion to approve the bonding and move forward with the current City Hall, McKenzie supported.

Council member Ingalsbee we were not give these current plans. We need to look at infrastructure. Until Council member Tripp made a motion to add maintenance into the lights on the bridge. There hasn't been maintenance budgeted before. McKenzie pointed out that in the budget that Council approves there is a maintenance line item in every department.

Council member Manning we purchased the bank for the purpose of a new City Hall. It was presented with all the work and pictures. It seems like the current presentation is the best option. Ingalsbee stated that the bank building was a big mistake.

Mayor Pro tem McKenzie asked City Manager Dye what the current fund balance is. Dye believes it was \$2.1 million; we took \$800,000 out of the current budget, which brings the current fund balance to \$1.2 million. The annual debt payment in 2012 was \$571,986 and currently the debt payment is \$80,525. If the current bonding is approved the debt payment will be approximately \$240,525.

Council member Tripp we are not looking at the whole picture. We don't know what it will cost for the current infrastructure. City Manager Dye the bonding will only cost staff time and require a Public Hearing. Council member Manning we are not discussing infrastructure.

Mayor Pro tem McKenzie call to question. Ingalsbee asked for a roll call vote.

Yeas – Perrigo, Manning, McKenzie, Mayor Stotmeister

Neas – Morgan, Ingalsbee, Tripp

Motion carries 4-3.

14. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye we are currently working on a grant with the State of Michigan with a possible 50/50 match to work on the Regent Theatre. The funds would need to be from donations. In his opinion the work that was completed on the west side was not done up to HDC standards. Coffee with Council is this Saturday from 9:00 to 11:00am. Department Heads and staff are putting together slides showing goals. The pacer rating on streets and the Robinson/Russell neighborhood with work starting in 2019. Council will also see that he is putting in bigger maintenance line items for them to approve.

Council member Ingalsbee – nothing

Council member Tripp – New Year's Eve was fantastic. Parker did a great job.

Council member Perrigo – New Year's Eve was great. Thanked everyone who was involved.

Council member Morgan – Nothing

Council member Manning – Staff is great. Appreciated the DPW workers out plowing on Christmas Day.

Mayor Pro tem McKenzie – Big Shout out and thanks to all the volunteers from Positively Allegan, Jaycees, Parker, Tammy, Aaron and Crew, Allegan Police Department and Fire Department, Ropes Courses, Allegan Z!p. It was a magical night and what she has imagined the Riverfront to be.

Council member Ingalsbee wanted to give Laurie Courtney a shout out from the DPW for all her hard work on the sidewalks and also the snow plow drivers.

Mayor Stotmeister all council members received an evaluation form. She would like them turned back in to City Clerk Danielle by January 19, 2018. Joel will request a closed session at the next council meeting for his evaluation. The planning session will be moved to City Hall on January 27, 2018 for better access to records. She thanked Aaron's crew for all their hard work. New Year's Eve was fantastic.

15. ADJOURNMENT

The meeting was adjourned at 8:08P.M. by Mayor Stotmeister.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
January 22, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: McKenzie, Manning, Perrigo, Tripp, Mayor Stotmeister

Absent: Morgan, Ingalsbee

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Finance Director/Treasurer Tracy Stull, Public Utilities Director Doug Sweeris.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Brain Sole of Western Day Ministries

5. APPROVAL OF MINUTES

Motion made by Council Member Tripp and supported by Council Member Manning to approve the regular meeting minutes from January 8, 2018. Motion passed 5-0.

6. APPROVAL OF AGENDA

Motion made by Council Member Perrigo and supported by Council Member Tripp to approve the Regular Council Meeting Agenda for the January 22, 2018. Motion Passed 5-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Presentation by Perrigo regarding a significant gift to the City of Allegan and the Allegan District Library.

Tom Farrington from the Perrigo Charitable Contributions stated 130th year in business

in 2017. They have donated over 22 Million in donations worldwide. Allegan has the largest campus worldwide. They have given funds to Allegan Hospital for CT Equipment. They invited the City and the Library late last year to present ideas to receive donations. Both presented with great visions, so they decided to give a donation of \$130,000 each to the City for the Splash pad and the Library for their hands on learning lab and teen center.

City Manager Dye the council is completing the vision of finishing the Riverfront. This gift is allowing the City to expand the vision for the boardwalk and bricks. The Riverfront is a gathering place for the community with Bridgefest, July 3 Jubilee and the New Year's Eve Celebration. The City thanked Perrigo for the gift and the role they play in this Community.

Ryan Deery Library Director thanked Perrigo for their bold action and in believing in the vision of the Library. This plan started many years ago. The Library sees 80,000 people a year. It brings families, kids and teenagers to study and learn together. The Hands on learning center for kids will be called "The Perrigo Learning Lab" and there will also be a new teen space with cutting edge technology and a space for studying.

Perrigo presented the City and the Library each with a check for \$130,000. Mayor Stotmeister thanked Perrigo on behalf of Council and the Citizens of Allegan. Mike Kiella thanked Perrigo and the city residents for the Library

Lawrence Fick large organizations should be socially active. This is what Perrigo is doing.

9A.2 – Presentation by the Michigan Economic Development Corporation Recertifying the City of Allegan as a Redevelopment Ready Community.

Karen Wieber thanked Joel and Jordan for their help and went over what a Redevelopment Ready Community is. There are over 200 communities participating and 16 are working towards becoming Redevelopment Ready Community. There are now 3 that are recertified and Allegan is one of those communities. Allegan was originally presented in 2014. The Recertification process is Best Practices and the City also sent in their Action Plan. They have a joint master plan and good economic development working with the Chamber and Allegan Township. The DDA is already updating their plan. There are numerous development projects that are in the planning, starting or implanting stages. The new website is one of these projects. City Manager Dye thanked Jordan for all his work.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Schedule a Public Hearing for February 12, 2018 for the Application to Approve Obsolete Property Rehabilitation Act Certificates for 136 Brady Street.

City Manager Dye council is very familiar with this piece of property and sold to ONE Enterprises, LLC. Last summer council created the district and has already approved four properties. This is for a max of 12 years.

Motion by Mayor Pro tem McKenzie, supported by Council Member Tripp to Schedule a Public Hearing for February 12, 2018 for the Application to Approve Obsolete Property Rehabilitation Act Certificates for 136 Brady Street. Motion Passed 5-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – A request received from Christ Community Church to have their annual Procession of the Cross Public Observance on Good Friday, March 30, 2018 at 11:30am starting at Mahan Park Gazebo with a police escort.

This is an annual request from Christ Community Church.

Motion by Council Member Tripp, supported by Council Member Manning to approve Christ Community Church to have their annual Procession of the Cross Public Observance on Good Friday, March 30, 2018 at 11:30am starting at Mahan Park Gazebo with a police escort.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Historic District Commission Meeting on January 4, 2018.

Council Member Perrigo the HDC received one application for 136 Brady, to remove the metal sheeting on the Hubbard side. They are hoping to find windows. They will replace the 2nd floor windows.

13A.2 - Accept the Minutes for the Downtown Development Authority on January 10, 2018.

Mayor Pro tem McKenzie they started working a newer development plan.

13A.3 – Accept the Minutes for the Allegan Fire District on January 17, 2018.

The minutes are in the packet. The December report shows there were 93.5 calls in the City and 114 calls in the Township.

13A.4 – Accept the summary for Life EMS on January 17, 2018.

The minutes are in the packet. Priority 1 calls are under 3 minutes in the City.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem McKenzie, supported by Council member Manning to approve accounts payable in the amount of \$372,111.47 and payroll in the amount of \$121,233.06 for a total disbursement of \$493,344.53. Motion Passed 5-0.

13B.2 – Adopt Resolution 18.4 to amend the City of Allegan’s Investment Policy.

Finance Director Stull explained this is to add investments back in that MiClass are experienced with.

Motion made by Council Member Manning, supported by Mayor Pro tem McKenzie to approve the adoption of resolution 18.4 to amend the City of Allegan’s Investment Policy. Motion Passed 5-0.

13B.3 – Adopt Resolution 18.5 to begin Investing with Michigan Cooperative Liquid Assets Securities System.

Finance Director Stull explained that MiClass is an investment firm that works with several Municipalities. All money is pooled and invested at a higher rate. This keeps assets more liquid than CD’s and Bonds. It will allow Joel and herself to be signers.

Council Member Tripp asked about fees and if we would wait until certificates are matured before closing them. Finance Director Stull would confirm the fees and she will wait until the certificates mature so no penalties are accrued.

Council Member Manning asked if the fees are higher. Finance Director Stull explained the City would make more money with these investments.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to approve the adoption of Resolution 18.5 to begin Investing with Michigan Cooperative Liquid Assets Securities System. Motion Passed 5-0.

13B.4 – Adopt Resolution 18.6 to authorize 1st Quarter Budget Adjustments.

Finance Director Stull went over the transfers from projects that didn’t get completed in 2017 and moved it into the 2018 budget. She will 2nd Quarter budget adjustments at the next meeting.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the adoption of Resolution 18.6 to authorize 1st Quarter Budget Adjustments.

13C. Police Department

13D. Public Utilities

- 13D.1 – Request for Services from Dixon Engineering, Inc., Lake Odessa, MI in the amount of \$14,150.00 for Engineering and Inspection Services for the Hooker Road Water Tower Painting.

Public Utilities Director Doug Sweeris they will paint the water tower in the spring. Dixon Engineering is one of the only Firms in the State that do this.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Tripp to approve the services from Dixon Engineering, Inc., Lake Odessa, MI in the amount of \$14,150.00 for Engineering and Inspection Services for the Hooker Road Water Tower Painting. Motion Passed 5-0.

- 13D.2 – Request for Services from Fedewa Inc., Nashville, MI in the amount of \$153,600.00 for the painting of the Hooker Road Water Tower.

Public Utilities Director Doug Sweeris discussed that 5 bids were received. Fedewa was the low bidder and the City has used them in the past. Dixon Engineering reviewed the bids and approves the award to Fedewa. From the catwalk up it will be white with the new city logs on 3 sides possibly. Below the catwalk will be dark blue.

Council Member Tripp asked how long does the paint last. The paint can last 15 to 18 years. This tower was last painted in 2001. Doug also said the inside will be inspected and painted if needed. The inside paint last from 25 to 30 years.

Council Member Manning asked how long it will take to paint. Doug stated it should be completed in 2 to 4 weeks. They will need to account for any rain days or high humidity.

Motion made by Council Member Perrigo, supported by Council Member Tripp to approve the Services from Fedewa Inc., Nashville, MI in the amount of \$153,600.00 for the painting of the Hooker Road Water Tower. Motion Passed 5-0.

13E. Public Works

- 13E.1 – Request for Purchase from All Phase- Kalamazoo, Kalamazoo, MI in the amount of \$10, 626.07 for LED Lights for the Jaycee Park and Police Department Parking lots.

City Manager Dye explained that over the past couple of years the City has been updating the lights. This area will now be the focus of new globes and LED lights.

Council Member Tripp asked how long do these bulbs last. Joel will ask Aaron and get back to him.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the purchase from All Phase- Kalamazoo, Kalamazoo, MI in the amount of \$10, 626.07 for LED Lights for the Jaycee Park and Police Department Parking lots. Motion Passed 5-0.

13F. City Manager

13F.1 – Request for a Plat amendment approval to transfer and combine parts of lots 03-51-170-084-00, 170-068-00 and 170-087-00 located in the Russell and Robinson Neighborhood.

City Manager Dye explained that this needs to come to council for approval. This will have 3 parcels going down to 2. This will add more parking spots at the Secretary of State. Council Member Tripp said this was already approved at Planning Commission.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the request for a Plat amendment approval to transfer and combine parts of lots 03-51-170-084-00, 170-068-00 and 170-087-00 located in the Russell and Robinson Neighborhood. Motion Passed 5-0.

14. BOARD APPOINTMENTS

14A.1 – Public Space Commission Appointments

This is the new commission that combined the Parks and Design committees. There are two resident vacancies available for 1 year terms.

Cyndi Reed – 3 Year Term to Expire February 1, 2021

Motion made by Council Member Perrigo, supported by Council Member Tripp to appointment Cyndi Reed to a 3 year term to expire February 1, 2021. Motion Passed 5-0.

Paula Mintek – 3 Year Term to Expire February 1, 2021

Motion made by Council Member Manning, supported by Council Member Tripp to appointment Paula Mintek to a 3 year term to expire February 1, 2021. Motion Passed 5-0.

Rosie Hunter – 2 Year Term to Expire February 1, 2020

Motion made by Council Member Perrigo, supported by Mayor Pro tem McKenzie to

appointment Rosie Hunter to a 2 year term to expire February 1, 2020. Motion Passed 5-0.

Judith McCall – 2 Year Term to Expire February 1, 2020

Motion made by Council Member Tripp, supported by Council Member Manning to appointment Judith McCall to a 2 year term to expire February 1, 2020. Motion Passed 5-0.

Tracy Clawson – Downtown Development Authority

Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to appoint DDA member Tracy Clawson to the Public Space Commission. Motion Passed 5-0.

Mike Manning – City Council

Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to appoint Council Member Manning to the Public Space Commission. Motion Passed 5-0.

Traci Perrigo – City Council

Motion made by Mayor Pro tem McKenzie, supported by Council Member Manning to appoint Council Member Manning to the Public Space Commission. Motion Passed 5-0.

Council Member Manning asked if the meeting date was still the 1st Wednesday of the month. This will be discussed at the first meeting. Council Member Tripp agrees that the time does need to be considered for the commission members.

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

The City now has a Facebook page. The Planning Session is on Saturday and a work meeting on Friday.

Council Member Tripp – The gift from Perrigo is exciting.

Council Member Perrigo – Nothing

Council Member Manning – Excited that we are a recertified city and the grant from Perrigo is wonderful.

Mayor Pro tem McKenzie – this has been an exciting night.

City Manager Dye – there is a proof for business cards. Can add cell phone, address etc. but must use the City email address.

Mayor Stotmeister – Glad she doesn't have to hide the secret about the Perrigo Donation anymore.

15A.1 – Request to enter a Closed Session for the City Managers Evaluation.

City Manager Dye has requested to enter a closed session for his evaluation.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Manning to enter into a closed session for the City Managers evaluation at 8:06pm. Motion Passed 5-0.

Motion made by Council Member Manning, supported by Mayor Pro tem McKenzie to come out of the closed session for the City Managers evaluation at 9:30pm. Motion Passed 5-0.

16. ADJOURNMENT

The meeting was adjourned at 9:35P.M. By Mayor Stotmeister.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
February 12, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:06P.M.

2. ROLL CALL

Present: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin.

Motion by Mayor Pro tem McKenzie, supported by Council Member Manning to excuse Council Member Manning from the Regular Council Meeting. Motion Passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Knuckles

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes from January 22, 2018.

Motion by Mayor Stotmeister, supported by Mayor Pro tem McKenzie to approve the Regular Council Meeting Minutes from January 22, 2018 with amendments to 15 adding; 15A.2 Motion made by Mayor Pro tem McKenzie, supported by Council Member Perrigo to approve City Manager Dye's pay increase retroactive to January 1, 2018. Motion Passed 5-0 and also adding;

15A.3 Motion made by Council Member Tripp, supported by Council Member Perrigo to amend City Manager Dye's employment contract to state that Mr. Dye is 100% vested in the City's retirement plan. Motion Passed 5-0.

Motion Passed 5-0, with Council Member Ingalsbee abstaining.

5A.2 – Approval of the Closed Session Meeting Minutes from January 22, 2018.

5A.3 – Approval of the Strategic Planning Session Minutes from January 26, 2018.

Motion by Council Member Tripp, supported by Council Member Perrigo to approve the Strategic Planning Session Minutes from January 26, 2018. Motion Passed 6-0.

5A.4 – Approval of the Strategic Planning Session Minutes from January 27, 2018.

Motion by Council Member Tripp, supported by Council Member Ingalsbee to approve the Strategic Planning Session Minutes from January 26, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for February 12, 2018.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the Regular Council Meeting Agenda for the February 12, 2018 with the amendment to 5A.2 removing the Approval of the Closed Session Meeting Minutes from January 22, 2018. Motion Passed 5-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Schedule a Public Hearing for March 12, 2018 for the potential Sale of City Owned Property located at 845 Industrial Drive.

The City was approached by TK Products, LLC out of Holland, MI to purchase 4 acres in the industrial park for \$15, 000.

Motion by Mayor Pro tem McKenzie, supported by Council Member Perrigo to schedule a Public Hearing for March 12, 2018 for the potential Sale of City Owned Property located at 845 Industrial Drive. Motion Passed 6-0.

10A.2 - Public Hearing and recommendation to adopt Resolution 18.7 for an Obsolete Property Rehabilitation Act Certificate for 136 Brady Street.

Last June City Council approved the downtown as an Obsolete Property Rehabilitation District. The owner currently pays \$3100 in property taxes. There would be an annual tax savings of \$ 2500 per year and \$30,000 over the 12 year period. Mike Otis from ONE Enterprises, LLC is present for any questions.

Mayor Stotmeister opened the Public Hearing at 7:14P.M.

No public comments were heard.

Mayor Stotmeister closed the Public Hearing at 7:15P.M.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie to adopt Resolution 18.7 for an Obsolete Property Rehabilitation Act Certificate for 136 Brady Street. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

- 12A.1 – A request received from Allegan Area Educational Service Agency Wellness Committee to have their annual 5K on Saturday, May 19, 2018 at 8:30am with the starting and finish line being at the Allegan Tech Center.

Motion by Council Member Perrigo, supported by Council Member Tripp for Allegan Area Educational Service Agency Wellness Committee to have their annual 5K on Saturday, May 19, 2018 at 8:30am with the starting and finish line being at the Allegan Tech Center.

- 12A.2 – Resolution 18.8 a Michigan Liquor Control Commission License Application from Patrick Westover for a Micro Brewer and Small Wine Maker License at 633 Hooker Rd Unite 3 & 4, Allegan, MI.

Patrick Westover explained how he is planning to go into the old Millgrove Brewing location on Hooker Rd. He will be remodeling the current building.

Mayor Pro tem asked what section of the building was going to be used and when an expected opening date would be. Patrick is remodeling just the main part and is expecting to open in 4 to 6 months.

Council Member Ingalsbee asked if there would be wine. Patrick is hopeful to make wine in the future.

City Manager Dye explained this application is similar to the Charitable Gaming License, just the first step to start a dream.

Motion made by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie to approve Resolution 18.8 a Michigan Liquor Control Commission License Application from Patrick Westover for a Micro Brewer and Small Wine Maker License at 633 Hooker Rd Unite 3 & 4, Allegan, MI. Motion Passed 6-0.

- 12A.3 – A request received from Blessed Sacrament Knights of Columbus, Knights on Bikes to have their annual Blessing of the Bikes and Classic Cars on Saturday, May 12, 2018 from 8:00am to 2:00pm and to close Hubbard Street from there parking lot down to the Griswold Auditorium.

City Manager Dye explained that Hubbard would be closed all the way down for the day. Residents still will have 2nd Street Bridge, Water and Cutler Streets to get into

downtown.

Motion made by Council Member Manning, supported by Council Member Tripp to approve the request received from Blessed Sacrament Knights of Columbus, Knights on Bikes to have their annual Blessing of the Bikes and Classic Cars on Saturday, May 12, 2018 from 8:00am to 2:00pm and to close Hubbard Street from there parking lot down to the Griswold Auditorium. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Positively Allegan Meeting on January 24, 2018.

The committee discussed the New Year's Eve event, what was positive and what needed to be changed. They also started planning Bridgefest and July 3 Jubilee.

13A.2 – Accept the Minutes for the Historic District Commission on February 5, 2018.

The commission received two applications. One for a non-permanent shed. The commission agreed to give the applicant more time to remodel the shed and meet HDC requirements. The second application was approved to replace a window.

13A.3 – Request from the Historic District Commission to adopt Resolution 18.09 for the Historic District Tax Credit.

The State of Michigan has historically done this, but in 2011 the credit went away. There has been a push to bring it back. It has an economic development perspective.

Mayor Pro tem McKenzie asked if the home owner has to prove the work has been done. There are forms to fill out and show the work was completed.

Motion mad by Mayor Pro tem McKenzie, supported by Council Member Perrigo to approve Resolution 18.09 for the Historic District Tax Credit. Motion Passed 6-0.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Motion made by Mayor Pro tem McKenzie, supported by Council member Perrigo to approve accounts payable in the amount of \$236,232.63 and payroll in the amount of \$248,246.43 for a total disbursement of \$484,479.06. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request for Purchase from Steensma Lawn & Power Equipment, Plainwell, MI in the amount of \$13,695.00 for a new 12ft mower.

Director of Public Works Aaron Haskin, explained this is a budgeted item. The mower will be used at the Airport and the Sports Complex.

Motion made by Council Member Tripp, supported by Council Member Manning to approve the purchase from Steensma Lawn & Power Equipment, Plainwell, MI in the amount of \$13,695.00 for a new 12ft mower. Motion Passed 6-0.

13F. City Manager

13F.1 – Request for a Plat amendment approval to combine lots 03-51-300-043-00 and 03-51-300-044-00 located in the Maple Street Neighborhood.

The property owner is requesting the lots to be combined.

Motion by Council Member Ingalsbee, supported by Council Member Manning to approve the request for a Plat amendment approval to combine lots 03-51-300-043-00 and 03-51-300-044-00 located in the Maple Street Neighborhood.

13F.2 – Resolution 18.10 to approve the amendment of the City Manager Dye employment agreement.

Motion by Council Member Tripp, supported by Mayor Pro tem McKenzie to approve Resolution 18.10 amendment of the City Manager Dye employment agreement. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – Nothing

Council Member Ingalsbee – Is happy to be feeling better.

Council Member Tripp – Told Aaron Haskin that his department is doing a great job.

Council Member Manning – Nothing

Council Member Perrigo – Nothing

Mayor Pro tem McKenzie – She saw the DPW guys out snowplowing yesterday. The snowfall

surprised her.

Mayor Stotmeister – She was offered a contract position with a company in Charlotte, North Carolina. She will be down there about 15% of the time. Please let her know if it is effecting her priorities here in Allegan.

16. ADJOURNMENT

The meeting was adjourned at 7:46P.M. By Mayor Stotmeister.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Special Meeting Minutes
Allegan, MI 49010
February 12, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the Special Meeting to order at 5:30P.M.

2. ROLL CALL

Present: Ingalsbee, Perrigo, Manning, McKenzie
Absent: Morgan, Tripp, Mayor Stotmeister
Others Present: City Manager Joel Dye, City Clerk Danielle Bird

Motion by Council Member Ingalsbee, supported by Council Member Manning to excuse Council Members Morgan, Tripp and Mayor Stotmeister from the Special Council Meeting on February 15, 2018. Motion Passed 4-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

6. AGENDA

6A.1 – Schedule a Public Hearing for February 26, 2018 for the potential sale of City Owned Property located at 845 Industrial Drive.

Motion by Council Member Ingalsbee, supported by Council Member Perrigo to approve the Public Hearing for February 26, 2018 for the potential sale of City Owned Property located at 845 Industrial Drive. Motion Passed 4-0.

7. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

None

8. ADJOURNMENT

The meeting was adjourned at 5:33P.M. By Mayor Pro tem McKenzie

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
February 26, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Water Utilities Director Doug Sweeris.

A motion by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie, to excuse Council Member Morgan from the Regular Council Meeting. Motion Passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Alan of Merson Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Closed Session Meeting Minutes from January 22, 2018.

5A.2 – Approval of the Regular Council Meeting Minutes from February 12, 2018.

A motion by Mayor Pro tem McKenzie, supported by Council Member Ingalsbee, to approve the Regular Council Meeting Minutes with the amendment to motion under roll call to excuse Council Member Morgan instead of Council Member Manning. Motion Passed 6-0.

5A.3 – Approval of the Special Council Meeting Minutes from February 15, 2018.

A motion by Council Member Tripp, supported by Council Member Ingalsbee, to approve the Special Council Meeting Minutes. Motion passed with Mayor Stotmeister abstaining.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for February 26, 2018.

A motion by Mayor Pro tem McKenzie, supported by Council Member Tripp, to approve the regular council meeting agenda for February 26, 2018. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Steve Small, 116 Wolcott stated it has been a few years since he has attended a meeting. The City lot behind Bubba's is not suitable. He would also like two paragraphs on the water bills about council meetings. He appreciates all the hard work of the DPW workers and the Police Department.

Fred Schubert, 406 N Main is concerned about the Cook St Drain. It needs some attention. A log tore out the retaining wall and there are many obstacles that need to be looked at. He put in a wall to prevent flooding in his backyard. The drain on N. Main Street is not large enough for the water to drain.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Adoption of Resolution 18.11 for the Sale of City Owned Property located at 845 Industrial Drive.

City Manager Dye explained that this property is across from the Perrigo Distribution Center. Meet with TK Products and their realtor Craig VanMelle who is requesting to purchase the lot.

Mayor Stotmeister Opened the Public Hearing at 7:11pm.

No Public Comment

Mayor Stotmeister Closed the Public Hearing at 7:11pm.

Council Member Manning asked how many jobs this would create. City Manager Dye was not sure at this time, but there will be room to grow as needed.

Mayor Pro tem McKenzie asked how soon they would be breaking ground. City Manager Dye said as soon as weather permits.

A motion by Council Member Ingalsbee, supported by Mayor Pro tem to adopt Resolution 18.11 for the sale of the City owned property at 845 Industrial Drive. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Airport Advisory Committee on February 5, 2018

Council Member Tripp stated this was his first meeting for the Committee. They discussed securing asset drives to the property. The committee would like council to move forward with new buildings. The City has been approached about building private hangers on the Airport property.

13A.2 - Accept the Minutes for the Public Space Commission on February 7, 2018.

Council Member Manning discussed that the Commission elected new Chair Member Judy McCall and Vice Chair Paula Mintek. The date for the meeting will take place on the 2nd Wednesday of each month at 6:30pm.

13A.3 - Accept the Minutes for the Planning Commission on February 21, 2018.

The site plan was approved the Michigan Gas property and FC&A.

13A.4 – Accept the Minutes for the Highlands Business Park Association on February 19, 2018.

City Manager Dye explained that when the Industrial Park was created there were covenants put in place, much like a Condominium Association. The Association also had to approve the site plans for Michigan Gas and FC&A. There has been discussion about dissolving the association. The Park is at 80% capacity and the City has been approached by other businesses to purchase remaining lots. To remove the association 75% of the land owners have to approve.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

A motion by Mayor Pro tem McKenzie, supported by Council member Tripp, to approve accounts payable in the amount of \$1,385,625.56 and payroll in the amount of \$112,062.90 for a total disbursement of \$1,497,688.46. Motion Passed 6-0.

13B.2 - Adopt Resolution 18.12 to authorize 2nd Quarter Budget Adjustments.

A motion by Mayor Pro tem McKenzie, supported by Council Member Perrigo, to adopt Resolution 18.12 to authorize the 2nd quarter budget adjustments. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – A request for Purchase from Fleis & VandenBrink Engineering for sampling the three production wells located at the Allegan Drinking Water Plant for \$2,975.00.

Water Utilities Director Doug Sweeris explained this is not a budgeted item. The City has received a letter from the DEQ that they need to check the wastewater treatment for PFSA. Currently the EPA and DEQ are working on regulations to test drinking water. Doug is currently working with the engineers to get ahead of the game for testing. The samples will be sent to PACE Analytical in Minnesota and should see results in 2 to 4 weeks.

A motion by McKenzie, supported by Council Member Manning, to approve the purchase from Fleis & VandenBrink Engineering for sampling the three production wells located at the Allegan Drinking Water Plant for \$2,975.00. Motion Passed 6-0.

13E. Public Works

13E.1 – Leaf and Brush Pick Up Procedure.

Aaron Haskin explained that the brush pick up would be April 2 to May 11th. Branches and leaves need to be in separate piles. The leaf vacuums will be out picking up leaves placed within 3 feet of the edge of the road.

Council Member Perrigo asked how residents would be notified of a special pick up. Aaron explained he would place the notice in the paper, social media and on the City's website.

Council Member Manning asked how long for a special pick. It will be anywhere from 1 or 2 weeks depending on the need Aaron Haskin stated.

City Manager Dye this recommendation from staff. The DPW would start on the Major roads and then work their way into the neighborhoods. There will be an area for City residents to drop off leaves and brush at the DPW. With the current way, the leaves and brush are picked up the 1 and 3 weeks of the month, which are 2400 man-hours. The recommendation would allow for more focus on potholes, sidewalks etc.

Mayor Pro tem McKenzie discussed with the current way if the brush/leaves were not picked up it would sit at the road until the next pick up time. Now residents will have a better time line.

Council Member Ingalsbee the DPW needs another employee. The residents will not be happy to see services taken away.

Mayor Pro tem McKenzie currently the pickup is for 14 weeks. If this is adopted, it will be 6 weeks in the Spring and 8 weeks in the fall, the same amount of time is being spent. She recommends not call this Spring Cleanup, due to the dumpsters that will be at the DPW in the spring.

Council Member Manning if a resident misses the window, it can still be dropped off at the DPW.

Council Member Tripp sees this as helping the City.

Public Comment:

Steve Small of 116 Wolcott really likes this idea. It will need good communication at it will work. He liked the idea of the robo Call, because not everyone has a computer. He suggested that in the fall when the weather is better, maybe working on a Saturday. How will the City handle residents who hire a contractor?

Matt Adams of 472 Lake Drive likes the suggestion for the new way. He suggested maybe a onetime pickup for larger brush in the summer.

City Manager Dyes would like Council to make a motion to approve.

A motion by Council Member Tripp, supported by Council Member Manning, to approve the new leaf and brush pick up procedure. Motion Passed 6-0.

Aaron Haskin also announced that the water levels are leveling off and have crested here and in Kalamazoo as well.

13F. City Manager

13F.1 – Request for Locust Street Farmer’s Market.

Last year council approved moving the Market from Cutler to Locust St. Tammy and Parker received surveys from Vendor and Merchants. The Locust St businesses are affected. Staff has observed comments on Facebook about the location. City Manager Dye has received a comment from one resident and local business owners Doug at Hair’s End, Dr. Hodge and Dan Alexander. Last meeting council was leaning towards keeping the market on Locust Street, a decision needs to be made, with the Market starting the first week of May.

Public Comment:

Vicki Hodge works at Allegan Pharmacy on Thursday and business has dropped since the Market moved to Locust St. She is concerned about handicap parking. Customers cannot get in the back door due to their ability.

Gwen Kooy of 642 Ely Street has been attending the market since it started. For the past 6 years, she has gone to Cutler St and does not like the current location. Only one vendor with produce and if it is not good she has to go somewhere else. If she were to buy a bushel of peaches, it is too difficult to carry back to the car now.

Steve Small of 116 Wolcott like the market and is not concerned on where it is located. He likes Vicki Hodges idea of Brady St. What about a grant to with funding? Go sit down at the Pharmacy to see how many frequent the store. Change the hours?

Council Member Manning one issue is handicap parking. How about access to the back of the buildings. We are going to make some people happy and some not happy. Brady Street is close, but Locust Street is the main drag.

City Manager Dye doesn't believe we discussed the Brady Street lot last year. If we do not have farmers we do not have a market. There was one vendor who just stopped coming. One farmer is concerned with traffic on Cutler/Water St and no restrooms. Another farmer liked have their vehicle parked right there to grab produce from. On Brady Street, Matt Flora may have the same concerns as Hair's End and Montage Market may be happy with it.

Mayor Pro tem McKenzie this is the second year going into this. We need to stick with Locust Street for the current season. I like that it slows down Locust, but not that it impedes on business.

Mayor Stotmeister if we keep the market on Locust, we need to work with the business owners to find solutions for handicap parking. She agrees that only closing one side will not work and vendors will not stay longer. The City does assist customers.

Parker Johnson explained that two additional handicap spots were added. Vicki Hodge, the spots were on a curb, maybe get a golf cart.

City Manager Dye the current handicap spots are mid-block with no dip downs. The bricks are not the safest in the crosswalk. The DDA is looking at Streetscapes to rip up sidewalks. A lot of City's have alleys as pedestrian walkways. This needs to be further discussed.

A motion by Mayor Pro tem McKenzie, supported by Council Member Manning, to approve the request to keep the farmers market on Locust Street. Motion passed with a no vote from Perrigo.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – Aaron Haskin did a great job on keeping him updated on the flood waters. He is very impressed with the Staff Prep. The Allegan County Debt Crew was very helpful too. The Allegan High School Bowling team did a wonderful job on filling sand bags. Currently the Mill District is flooded, one home is flooded. The Perrigo Stream Bank is holding well. Doug and Aaron are doing a great job on communicating together. Council never made an official action on the videotaping of meetings.

Council Member Ingalsbee – Enjoyed the nice day and walked downtown.

Council Member Tripp – Told Aaron Haskin that his department is doing a great job.

Council Member Perrigo –Nothing different than what Charles just said.

Council Member Manning – Thanked the public for showing up and expressing their concern.

Mayor Pro tem McKenzie – Nothing

Mayor Stotmeister – The DPW staff is doing a great job. Thanked Joel for his updates and is hoping spring is near.

16. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 8:17PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
March 12, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:05P.M.

2. ROLL CALL

Present: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Absent: Morgan

Others Present: City Manager Joel Dye, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin.

Motion by Council Member Ingalsbee, supported by Council Member Manning, to excuse Patrick Morgan from the Regular Council Meeting. Motion passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Reverend Kathy Nealand of the First Presbyterian Church of Allegan.

5. APPROVAL OF MINUTES

5A.1 – Approval of the Closed Session Meeting Minutes from January 22, 2018.

Motion by Council Member Tripp, supported by Council Member Manning, to approve the Closed Session Meeting Minutes from January 22, 2018. Motion Passed 5-0, with Council Member Ingalsbee abstaining.

5A.2 – Approval of the Regular Council Meeting Minutes from February 26, 2018.

Motion made by Mayor Pro-Tem McKenzie, supported by Council Member Manning, to approve the Regular Council Minutes from February 26, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for March 12, 2018.

Motion by Council Member Perrigo, supported by Mayor Pro-Tem McKenzie, to approve the Regular Council Meeting Agenda for the March 12, 2018 meeting. Motion passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Shane Clemmons of 230 Delano Streets inquired about the City's progress on the vacation of a City Right-of-Way that lies adjacent to his property.

City Manager Dye explained that staff is working to vacate all City Right-of-Ways all at the same time, and that staff is currently working on writing the legal descriptions for each parcel that would be affected. City Staff will also need to identify utility systems that may lie beneath these Right-of-Ways and put together some easements if necessary. City Manager Dye is hoping to have this item on Council's first April meeting agenda.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - Amendment to Resolution 18.8 a request from the Michigan Liquor Control Commission License Application Board to change the name from Patrick Westover to Tantrick Brewing Co LLC for a Micro Brewer and Small Wine Maker License at 633 Hooker Rd Unite 3 & 4, Allegan, MI.

City Manager Dye explained that at the previous City Council Meeting, Council approved a resolution that granted a Micro Brewer and Small Wine Maker License for a new Brewery at 633 Hooker Road Units 3 and 4. Since the time the resolution was passed, the tenant, Patrick Westover, changed the name of his company to Tantrick Brewing Co, LLC. The resolution would therefore need to be amended in order to reflect this change.

Motion by Council Member Ingalsbee, supported by Mayor Pro-Tem McKenzie, to amend resolution 18.8 to name Tantrick Brewing Co, LLC as the recipient of the Micro Brewer and Small Wine Maker License at 633 Hooker Road Units 3 and 4. Motion passed 6-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Airport Advisory Committee on March 5, 2018.

Council Member Tripp explained that the Committee discussed the security of specific access points on the Airport's property, the schedule for the construction of the new terminal building, and the possibility of building private box hangars on the Airport Property.

13A.2 - Accept the Minutes for the Historic District Commission on March 5, 2018.

Council Member Perrigo explained that two homes were reviewed during the Historic District Commission meeting. Both were approved for certificates of approval with some conditions needing to first be met.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro-Tem McKenzie made a motion, supported by Council Member Manning, to approve accounts payable in the amount of \$1,585,247.62 and payroll in the amount of \$102,515.58. Motion passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13F. City Manager

13F.1 – Request to declare the round tables from the Griswold Auditorium as surplus property.

City Manager Dye explained that once a City-owned tangible item reaches its shelf life, the City must declare the items as surplus. The City has budgeted to replace a set of wood tables located at the Griswold Auditorium with new fiberglass tables. The 8 foot wooden tables that the City currently owns will not be replaced, since they are not normally used, and therefore have not reached their shelf life.

Council Member Ingalsbee made a motion, supported by Council Member Tripp, to declare the round tables located at the Griswold Auditorium as surplus property. Motion passed 6-0

14. BOARD APPOINTMENTS

14A.1 – Public Space Commission Appointments

Council Member Tripp and Council Member Ingalsbee both felt that the appointment process was not correctly followed during the selection of the following appointees.

Peter Savage – 1 Year Term to Expire March 1, 2019.

Motion by Mayor Pro-Tem McKenzie, supported by Council Member Perrigo, to appoint Peter Savage to the Public Spaces Commission for a 1 year term to expire March 1, 2019. Motion passed 6-0.

Shelley Baker – 1 Year Term to Expire March 1, 2019.

Motion by Council Member Perrigo, supported by Mayor Pro-Tem McKenzie, to appoint Shelley Baker to the Public Spaces Commission for a 1 year term to expire March 1, 2019. Motion passed 6-0.

14A.2 – Historic District Commission Appointment

Robert Schmidt – 3 Year Term to Expire March 1, 2021.

Motion by Council Member Ingalsbee, supported by Council Member Perrigo, to appoint Robert Schmidt to the Historic District Commission for a 3 year term to expire March 1, 2021. Motion passed 6-0.

14A.3 – Downtown Development Authority Appointment

Scott Jacobs – 3 Year Term to Expire March 1, 2021.

Motion by Mayor Pro-Tem McKenzie, supported by Council Member Tripp, to appoint Scott Jacobs to the Downtown Development Authority for a 3 year term to expire March 1, 2021. Motion passed 6-0.

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye expressed that Cabaret will be playing at the Griswold Auditorium for the next couple weeks and that everyone should attend.

He also explained that he would like to hold a strategy session for creating a new ethics policy. The City of Battle Creek has a well written policy, which was shared with Allegan's City Council a month ago. City Manager Dye sought direction from Council regarding the next steps in writing a new policy.

City Council thought that Battle Creek's policy had some language that could be integrated into Allegan's policy, and would like to see the item placed on the March 26th agenda.

Council Member Ingalsbee brought up the idea of creating a subcommittee for appointing future board members, as she felt that the City's current appointment policy required this.

Mayor Pro tem McKenzie disagreed, and thought that for transparency that all appointments should come before Council before a decision is made. City Manager Dye explained that there are currently six boards with vacancies, so Council should make it a priority to make appointments in the most efficient and transparent way possible.

Council Member Ingalsbee, supported by Council Member Tripp, made a motion to appoint a three member committee consisting of Council Member Ingalsbee, Council Member Tripp, and Council Member Perrigo to make appointments to City Council. Motion passed 4-2 with Council Member Manning and Mayor Stotmeister in opposition.

Council Member Ingalsbee expressed her excitement for the construction of the new Splash Pad.

Council Member Perrigo explained that she will be attending a cemetery preservation training, and that the Chamber of Commerce Expo will be taking place this Saturday.

16. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 7:45PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
March 26, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:05P.M.

2. ROLL CALL

Present: Perrigo, Manning, McKenzie, Mayor Stotmeister, Ingalsbee, Tripp

Absent: Morgan

Others Present: City Manager Joel Dye, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Public Utilities Director Doug Sweeris.

Motion by Council Member Ingalsbee, supported by Mayor Pro tem McKenzie, to excuse Patrick Morgan from the Regular Council Meeting. Motion passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Elijah Knuckles of Allegan Christian Center

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for March 12, 2018.

Motion made by Mayor Pro tem McKenzie, supported by Council Member Manning, to approve the Regular Council Minutes from March 12, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for March 26, 2018.

Motion by Mayor Pro tem McKenzie, supported by Council Member Perrigo, to approve the Regular Council Meeting Agenda for the March 26, 2018 meeting. Motion passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Packet for the Allegan Fire District on February 28, 2018.

13A.2 - Accept the Minutes for the Downtown Development Authority on March 14, 2018.

City Manager Dye explained that Tony McGhee of Abonmarche presented a traffic study and streetscape plan. The DDA requested this to be part of the next budget.

13A.3 - Accept the Minutes for the Public Space Commission on March 14, 2018.

Council Member Perrigo gave a brief overview of the meeting. Long and short-term goals were discussed. The Parks and Rec Master Plan needs to be updated every 5 years to obtain grants. City Manager Dye stated this would cost between 5 and 10 thousand dollars.

13A.4 - Accept the Minutes for the Planning Commission on March 19, 2018.

Council Member Manning stated that corner lots were discussed. They need to look into how to regulate side and rear yards of corner lots for setbacks. A lot of City's say two front and two sides. They addressed PCI to look into the corner lots for C2.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion, supported by Council Member Manning, to approve accounts payable for \$645,441.04 and payroll for \$104,000.89 for a total disbursement of \$749,441.93. Motion passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for Services from Hubbell, Roth & Clark, Inc., of Bloomfield Hills, MI in

the amount of \$17,500.00 for engineering services.

Public Utilities Director Doug Sweeris explained the MAHL study will look at what loading can be brought in the WWTP and this study will state what can be treated. The last study was in 2010, and does not show the upgrades to bin #3. This is in the budget for next year, but would prefer to start sooner. HRC will look at specifics and the DEQ may request more to be looked at. This will require a budget adjustment.

Motion by Council Member Ingalsbee, supported by Council Member Perrigo to approve the services from Hubbell, Roth & Clark, Inc., of Bloomfield Hills, MI for \$17,500.00 for engineering services. Motion Passed 6-0.

13E. Public Works

- 13E.1 – Request for Purchase from Morton Salt, Inc. through the State of Michigan MiDeal program in the amount \$25,000.00 for the purchase of salt.

Director of Public Works Aaron Haskin explained that he needs to submit his order for next year's salt.

Council Member Tripp asked about the beet juice. Aaron stated he would be bringing it back. Mayor Pro tem McKenzie asked how it is applied. Aaron explained that it is sprayed onto the salt and mixed in.

Motion by Council Member Ingalsbee, supported by Council Member Tripp to approve the purchase from Morton Salt, Inc. through the State of Michigan MiDeal program in the amount \$25,000.00 for the purchase of salt. Motion Passed 6-0.

- 13E.2 – Discussion and Approval Regarding Airport Management.

Director of Public Works Aaron Haskin received a letter from Ace Aviation that they will no longer be serving as our Fixed Base Operator. Aaron is currently working on getting the fuel switched over to the City. City Manager Dye explained that some of this stuff has not been done by the City before. Staff will work the Airport Advisory Board.

Council Member Ingalsbee asked if the current FBO has planes. Aaron stated he had a school and maintenance. The Airport board will look at continuing the Flyinn.

Council Member Manning asked about swift fuel. Aaron has not looked into that and will stay will Jet A fuel at this time.

Motion by Mayor Pro tem McKenzie, supported by Council Member Manning to authorize staff to make the necessary decisions to keep the Allegan Airport operational, while providing at a minimum fuel sales. Motion Passed 6-0.

13E.3 – Announcement of Spring Clean Up April 28 – May 5, 2018.

The dates were announced and the dumpsters will be placed inside the fence and available from 8:00AM to 4:00PM.

13F. City Manager

13F.1 – Review of 10 Year Capital Improvement Plan.

City Manager Dye stated that Council has seen this report in the past and is required for the Redevelopment Ready Community Plan. Staff has identified all water/sewer and road improvements that will need to be made over the next 10 years. In Spring of 2019 the Russell/Robinson, Riverside/Highland, River Street, Kalamazoo Street and Fourth/Fifth Streets will be done. The majority of the projects will be tackled next year. Joel asked if the draft format is satisfactory at this time.

Council Member Tripp likes that it gives a snapshot of what is happening over the next 10 years.

Mayor Pro tem asked if there could be a department column added.

City Manager Dye explained the plan is flexible and the document will be included in the annual budget every year.

13F.2 – Review of Fixed Asset List.

City Manager Dye this will show the condition of all the fixed assets. This will be a grading system. He wants to come up with a grading system and add notes. He would appreciate direction from Council.

Mayor Pro tem McKenzie would like it color-coded.

Council Member Ingalsbee would like a list of things that we know about and what needs to be done.

Council Member Tripp with the grading system it can address the most needed items.

City Manager Dye this will be a sister document with the 10 Year Capital Improvement Plan.

13F.3 – Renewal of contract for Construction Code Inspection and Enforcement with Professional Code Inspections of MI, Inc. of Dorrr, Michigan.

This is a renewal of the contract with PCI our current inspector. This contract runs concurrently and does not need renewal unless the contract is changed or either party gives notice to the other party as per article 12 of the contract.

Council Member Tripp asked if the fees are set. City Manager Dyes explained that Municipal Policy, not PCI, sets the fees. He suggests that each department every January set a fee schedule.

Motion by Council Member Ingalsbee, supported by Council Member Tripp to approve the Renewal of contract for Construction Code Inspection and Enforcement with Professional Code Inspections of MI, Inc. of Dorr, Michigan and that the this contract runs concurrently and does not need renewal unless the contract is changed or either party gives notice to the other party as per article 12 of the contract. Motion Passed 6-0.

13F.4 – Request for a plat amendment approval to combine lots 03-51-180-004-00 and 03-51-180-006-00 located in the Western/Davis neighborhood.

Motion by Mayor Pro tem McKenzie, supported by Council Member Perrigo to approve the request for a plat amendment approval to combine lots 03-51-180-004-00 and 03-51-180-006-00 located in the Western/Davis neighborhood. Motion Passed 6-0.

13F.5 – Approval of Restrictive Covenant between City of Allegan and Michigan Department of Environmental Quality.

As the City moves to sell a portion of 300 North Street to JML Real Estate, the City is being asked by the MEDQ to enter into a Restrictive Covenant to ensure that the current environmental conditions of this property will not worsen.

Motion by Mayor Pro tem McKenzie, supported by Council Member Manning to approve the restrictive covenant between the City of Allegan and Michigan Department of Environmental Quality. Motion Passed 6-0.

14. BOARD APPOINTMENTS

14A.1 – Planning Commission Appointment.

Julie Emmons – 3 Year Term to Expire April 1, 2021.

Motion by Council Member Ingalsbee, supported by Council Member Perrigo to appointment Julie Emmons to a 3 year term to expire April 1, 2021. Motion Passed 6-0.

14A.2 - Economic Development Commission/Brownfield Redevelopment Authority Appointment.

Michael Kiella – 3 Year Term to Expire April 1, 2021.

Motion by Mayor Pro tem McKenzie, supported by Council Member Manning to appointment Michael Kiella to a 3 year term to expire on April 1, 2021. Motion Passed 6-0.

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – Hopes everyone was able to see Cabaret it was amazing. The talent and Dean Michaels were great. The City and Allegan Chamber of Commerce will hold sessions for “Open your own business” with prospective businesses. The sessions will be held at the Griswold Auditorium. He asked Council if they would like their pictures on the new website. Council agreed that individual pictures should be on the website. Parker Johnson will take the pictures.

Council Member Ingalsbee – Cheers to the City and Chamber for helping entrepreneur and is excited about the new website.

Council Member Tripp – Happy that spring is here.

Council Member Perrigo – Nothing

Council Member Manning – Will hold off until next meeting.

Mayor Pro tem McKenzie – It is not Allegan related, but the Hopkins Choir made it to the St. Catherine Cathedral in New York. She suggested listening to them on YouTube.

Mayor Stotmeister – Was happy to receive the letter on the new brush/leaf pickup. The next JCI meeting is on April 15, 2018 and Mary Whiteford will be talking.

16. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 7:51PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
April 09, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00PM.

2. ROLL CALL

Present: Manning, McKenzie, Mayor Stotmeister, Ingalsbee, Tripp, Perrigo

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Officer McFanin.

Motion by Ingalsbee, supported by Manning, to excuse Patrick Morgan from the Regular Council Meeting. Motion passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Rev Kathlyn R. Nealand, Pastor 1st Presbyterian Church of Allegan.

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for March 26, 2018.

Motion made by McKenzie, supported by Manning, to approve the Regular Council Minutes from March 26, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for April 9, 2018.

Motion by Tripp, supported by Ingalsbee, to approve the Regular Council Meeting Agenda for the April 9, 2018 meeting with the following amendments; add 12A.4 – Sign Placement for Sylvia's Place, add 13E.3 – Resurfacing of Delano from Sherman to Goodwin, 13F.3 – Removing the address and add the parcel number, remove 13F.4 and 13F.5, add 13F.6 – Ethics Policy. Motion passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Child Abuse Prevention Month.

Mayor Stotmeister read the Proclamation for Child Abuse Prevention Month and presented it to Lori Antkoviak of Safe Harbor.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - A request received from Lori Antkoviak, Safe Harbor Advocacy Center to plant “Pinwheels” throughout Downtown Allegan Area on Tuesday, April 10, 2018 to raise awareness to Prevention of Child Abuse.

Motion by McKenzie, supported by Ingalsbee to approve the request from Lori Antkoviak, Safe Harbor Advocacy Center to plant “Pinwheels” throughout Downtown Allegan Area on Tuesday, April 10, 2018 to raise awareness to Prevention of Child Abuse. Motion Passed 6-0.

12A.2 – A request received from Allegan County Fair for various approval associated with their events throughout the summer and for the Fair in the fall.

Saree Miller explained this is the same request as previous years. The Parade is Monday, September 10, 2018. There will be placements of signs to the fair grounds. June 6-11 there will be 400 – 500 campers with the FMCA.

Motion by Manning, supported by McKenzie to approve the request received from Allegan County Fair for various approval associated with their events throughout the summer and for the Fair in the fall. Motion Passed 6-0.

12A.3 – A request received from Allegan Community Credit Union to place signs in the City Right of Ways for their Block Party on May 19, 2018.

Erika from the Allegan Community Credit Union stated this is a non-for profit and there will be free food, drinks and games. They are requesting the placement of 10-15 signs and the placement of a banner in Mahan Park, so it is visible from the bridge.

Motion by McKenzie, supported by Perrigo to approve the request received from Allegan Community Credit Union to place signs in the City Right of Ways for their Block Party on May 19, 2018. Motion Passed 6-0.

12A.4 – Sylvia’s Place Signs

Louis from the Gathering explained this is fundraising event for domestic violence. They are requesting signs to be placed at M-89 and Fifth, Division and by the Bridge.

Motion by McKenzie, supported by Manning to approve the request from Sylvia’s Place to place signs at M-89 and Fifth, Division and by the Bridge. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Positively Allegan Meeting on March 28, 2018.

Promotions Coordinator Parker Johnson, they appointed Alvin Walker and Shelly Neldon. Ladies Night is on April 27, Rolling on the River and Bridgefest were discussed. Alvin Walker elected as Chair and Michelle Liggett as Vice-Chair.

13A.2 - Accept the Minutes for the Airport Advisory Committee on April 2, 2018.

Council Member Tripp we discussed there is bid out for the terminal building. The red hangar lease and that ACE is to vacate the main hangar by April 30, 2018.

13A.3 - Accept the Minutes for the Historic District Commission on April 2, 2018.

There was training for rules and responsibilities. Two applications received; one for a garage, which they requested more information on and the second one was approved for new windows on the third floor.

13A.4 – Accept the Minutes for the Economic Development Commission on April 4, 2018.

City Manager Dye explained they reviewed the bids from three firms for Brownfield Redevelopment Authority Support Services. They discussed the sale of two parcels.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion, supported by Council Member Manning, to approve accounts payable for \$98,911.37 and payroll for \$106,255.18 for a total disbursement of \$205,166.55. Motion passed 6-0.

13B.2 - Schedule a Public Hearing for the Fiscal Year 2019 Annual Budget for May 14, 2018 with Council Adoption on May 28, 2018.

Motion by McKenzie, supported by Tripp to Schedule a Public Hearing for the Fiscal Year 2019 Annual Budget for May 14, 2018 with Council Adoption on May 28, 2018. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – A request for Services from Corby Energy Services, Inc. of Belleville, MI for \$106,146.00 for Sewer Infrastructure Maintenance Services.

Several bids were received. This is a multi-year contract for sewer lining, cleaning and televising which is required with the 10-year capital improvement plan.

Motion by Ingalsbee, supported by Tripp to approve the services from Corby Energy Services, Inc. of Belleville, MI for \$106,146.00 for Sewer Infrastructure Maintenance Services. Motion Passed 6-0.

13E.2 – Agreement with the Allegan County Sheriff DEBTS.

The City has been using the DEBTS crew for several years and now they can expand their services with four workers and a supervisor.

McKenzie asked how long the contract is. Aaron stated it is an annual contract.

Manning wanted to know how many workers. Aaron explained, there are four workers per crew at \$4.00 per hour for each crewmember with a supervisor.

Perrigo asked if the Cemetery was on the list. Aaron said he could add the cemetery to the list.

Ingalsbee asked if they are guaranteed to show up. Aaron stated they have showed up in the past.

Motion by Perrigo, supported by Manning to approve the agreement with the Allegan County Sheriff DEBTS. Motion Passed 6-0.

13E.3 – Resurfacing of Delano.

Allegan County Road Commission will be doing the resurfacing and will do the portion for the City from Delano to Sherman Street. Aaron explained that the prices for asphalt are half of what he has seen in previous years. This will require a budget adjustment.

Motion by Ingalsbee, supported by Tripp to approve the resurfacing with Allegan County Road Commission from Delano to Sherman Street. Motion Passed 6-0.

13F. City Manager

13F.1 – Schedule a Public Hearing for Potential Street Vacation of Adams Street for April 23, 2018.

City Manager Dye explained that a request was received earlier this year. The City has no plans to extend this area; there will be an easement for the sewer to Dawson Elementary.

Motion by Ingalsbee, supported by Perrigo to approve the Public Hearing for Potential Street Vacation of Adams Street for April 23, 2018. Motion Passed 6-0.

13F.2 – Schedule a Public Hearing for May 14, 2018 for the potential Sale of City Owned Property Located in the Industrial Park with a Parcel Number of 51-022-001-00.

City Manager Dye explained that the EDC/BRA does not recommend the sale of this parcel. S&F Propane reached out to the City to purchase this parcel for \$20,000.00. They would install two 30,000-gallon tanks for filling propane. The concern from the EDC/BRA committee was that no jobs were being created and the tanks will be considered personal property so no increase in taxes. The smell and safety were discussed if a tank were to explode.

Motion by Ingalsbee, supported by Tripp to not schedule a Public Hearing or the Sale of Parcel Number 51-022-001-00 to S&F Propane. Motion Passed 6-0.

13F.3 – Schedule a Public Hearing for May 14, 2018 for the Potential Sale of City Owned Property Located at ~~959 Industrial Drive~~ parcel # 51-022-001-40.

This parcel is located across from the Perrigo Distribution Center. Recycle Now Inc. and Brake Hoses Unlimited have requested to purchase parcel number 51-022-001-40 for \$8,000.00. The EDC/BRA is recommending the sale of this parcel as it will create jobs and the new building will generate tax dollars.

Motion by Ingalsbee, supported by McKenzie to approve the Public Hearing for May 14, 2018 for the Potential Sale of City Owned Property Located at parcel # 51-022-001-40. Motion Passed 6-0.

~~13F.4 – Adopt Resolution 18.13 addressing changes to the City Council Rules and Procedures.~~

~~13F.5 – Adopt Resolution 18.14 addressing a City Council Ethics Ordinance.~~

13F.6 – Ethics Policy first reading.

City Council requested this policy after meeting with the lawyer. The Ordinance from Battle Creek was reviewed and amended for the City of Allegan.

Motion by McKenzie, supported by Manning to approve the first reading of the ethics ordinance. Motion Passed 6-0.

14. BOARD APPOINTMENTS

14A.1 – Airport Advisory Board Appointment.

Richard Guilfoil – 3 Year Term to Expire May 1, 2021.

Motion by Tripp, supported by McKenzie to approve the appointment of Richard Guilfoil to a 3-year term on the Airport Advisory Board to expire on May 1, 2021. Motion Passed 6-0.

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

City Manager Dye – With the sale to Recycle Now that will leave only two vacant parcels for sale in the Industrial Park. Lumber Lofts are moving forward as is Ben Otis with the progress on his building. There will be 11 new apartments and nine new businesses after these projects are completed. The Perrigo Stream Bank Stabilization is going good besides the flooding. April 12th the City and Chamber will host the Open Your Own Business and 14 people have already registered.

Ingalsbee – Happy that her brush was picked up.

Tripp – Thanked the Department of Public Works.

Perrigo – Art in the Garden is Saturday at the Silo.

Manning – Is excited for the new website for the City.

McKenzie – Looking forward to Spring Clean-Up from April 28 – May 5.

Stotmeister – Excited that spring is here it brings more events and she is looking forward to all the new stuff going on.

16. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 7:45PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
April 23, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00PM.

2. ROLL CALL

Present: Manning, McKenzie, Mayor Stotmeister, Ingalsbee, Tripp, Perrigo

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Director of Public Utilities Doug Sweeris, Finance Director Tracy Stull Officer McFanin.

Motion by Ingalsbee, supported by McKenzie, to excuse Patrick Morgan from the Regular Council Meeting. Motion passed 6-0.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Alan Carson, Merson Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for April 9, 2018.

Motion made by McKenzie, supported by Tripp to approve the Regular Council Minutes from April 09, 2018.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for April 23, 2018.

Motion by McKenzie, supported by Perrigo to approve the Regular Council Meeting Agenda for the April 23, 2018.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Tessa Thomas requested that a 21-Gun salute be allowed during the Knights on Bikes for Blessing of the Bikes on Saturday, May 12, 2018 at Noon.

Motion by Manning, supported by Ingalsbee to approve the request from Tessa Thomas for a 21-Gun Salute on Saturday, May 12, 2018 at Noon. Motion Passed 6-0.

David Benac US House Candidate announced he is having a town hall meeting on May 3, 2018 at the Allegan District Library.

8. FIRST READING OF ORDINANCE

8A.1 – First Reading of Zoning Ordinance 18.2 Text Amendment Regarding Corner Lots in the C-2 Zoning District and Schedule a Public Hearing for May 14, 2018.

Community Development Coordinator Jordan Meagher went over the rear yard setbacks. There will be two side yards and no rear yards. The planning commission approved this ordinance and recommends City Council do the same.

Motion by Tripp, supported by McKenzie to approve the first reading of zoning ordinance 18.2 text amendment regarding corner lots in the c-2 zoning district and schedule a public hearing for May 14, 2018. Motion Passed 6-0.

8A.2 – First Reading of Rezoning Ordinance 18.3 for parcel 51-200-065-00 and 51-200-065-10 from M-1 Manufacturing to PUD.

Community Development Coordinator Jordan Meagher this is for one City parcel and one is for JML Real estate. This will be a rezoning from M-1 to PUD with no height requirement.

Motion by Perrigo, supported by Manning to approve the first reading of rezoning ordinance 18.3 for parcel 51-200-065-00 and 51-200-065-10 from M-1 manufacturing to PUD and schedule a public hearing for May 14, 2018. Motion Passed 6-0.

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Arbor Day.

Mayor Stotmeister read the Arbor Day Proclamation and presented to Director of Public Works Aaron Haskin.

9A.2 – Proclamation for Water Week.

Mayor Stotmeister read the Water Week Proclamation and presented to Director of Public Utilities Doug Sweeris.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Adoption of Resolution 18.13 for the Vacation of Adams Street Right of Way between Delano and Terrace Streets.

Mayor Stotmeister opened the Public Hearing at 7:18PM.

Shane Clemens stated he was there representing a resident of Arbor Street and wanted to know what the process is.

City Manager Dye explained if this is approved the Right of Way will be vacated. There will be a sewer easement. No permanent structures are allowed, but a fence is ok.

Mayor Stotmeister closed the Public Hearing at 7:19PM.

Motion by Ingalsbee, supported by Tripp to approve the adoption of Resolution 18.13 for the vacation of Adams Street Right of Way between Delano and Terrace Streets. Motion Passed 6-0.

10A.2 – Public Hearing and Adoption of Ordinance 18.14 City Council Code of Ethics.

Mayor Stotmeister opened the Public Hearing at 7:21PM, with no public comment and closed the Public Hearing at 7:21PM.

Motion by McKenzie, supported by Perrigo to approve the adoption of Ordinance 18.1 with the change of Council Meeting time to start at 7:00PM. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – Request for 3rd Annual Allegan City Wide Garage Sale for July 27-29, 2018 received from Brad Burke.

Motion by Tripp, supported by Ingalsbee to approve the request for the 3rd Annual Allegan City wide garage sale for July 27-29, 2018 with no garage sale permit required. Motion Passed 6-0.

12A.2 – Request from First Congregational Church to place signs in the City Right of Ways for their Plant Sale on May 12, 2018.

Motion by McKenzie, supported by Ingalsbee to approve the request from First Congregational Church to place signs in the City Right of Ways the week prior of their Plant Sale on May 12, 2018. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Downtown Development Authority Meeting on April 11, 2018.

The Façade Grant guidelines were discussed and the Fiscal Year 2019 Budget was approved.

13A.2 - Accept the Minutes for the Public Space Commission on April 11, 2018.

Discussed what the plan was for the future and goals.

13A.3 - Accept the Minutes for the Planning Commission on April 16, 2018.

The two amendments for the first reading of the ordinances were discussed and approved.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion, supported by Ingalsbee to approve accounts payable for \$181,499.06 and payroll for \$104,479.62 for a total disbursement of \$285,978.68. Motion Passed 6-0.

13B.2 – Adopt Resolution 18.14 to authorize 3rd Quarter Budget Adjustments.

Finance Director Stull explained that Positively Allegan was set up into the software system so there were adjustments for this change. The retirement was switched from one-year end deposit to bi-weekly deposits. The other adjustments were approved at previous meetings.

Motion by Perrigo, supported by McKenzie to approve and adopt resolution 18.14 to authorize 3rd quarter budget adjustments. Motion Passed 6-0.

13B.3 – Request for Purchase from Pitney Bowes for a Postage Machine in the amount of \$8,388.57.

Currently Lake Michigan Mailers picks the mail up daily for a fee. There have been issues with the water bills being processed, which is adding an extra fee. Looked at different options for mail and postage, and Pitney Bowes was the best choice. This will require a budget adjustment.

Motion by Ingalsbee, supported by Manning to approve the purchase from Pitney Bowes for a postage machine in the amount of \$8,388.57. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – Results from Flies & VandenBrink Engineering from the sampling of the three

production wells located at the Allegan Drinking Water Plant.

Director of Public Utilities Doug Sweeris, discussed the results from the PFA's. All three wells were sampled and there is no presence of the 21 compounds tested.

13D.2 – A request to declare two zero turn mowers and a 1998 Dodge Truck as surplus property.

The truck was replaced last winter. The mowers at both facilities are requiring a lot of maintenance each year. Council Member Ingalsbee asked how old the mowers are, Doug stated one is 11 years old and the other is 10 years old.

Motion by Manning, supported by Ingalsbee to declare two zero turn mowers and a 1998 Dodge Truck as surplus property. Motion Passed 6-0.

13E. Public Works

13E.1 – A request to declare the following items as surplus property.

- 2003 Woods Gang Mower – replaced with a new one
- 1 old fireworks pontoon boat 18 hp Evinrude motor- boat has been replaced, motor shears pins
- Enclosed Cemetery trailer – has been replaced
- Old split rail fencing - replaced at the Sports Complex
- 25 hp Kohler Engine - replaced on the 2003 zero turn mower
- Parts washer tank – came from the water treatment plant, the pump does not work
- Small portable Excell gas powered pressure washer – bad pump
- Poulan Pro high wheel push mower – damaged engine
- 3 used loader tires 17.5x25x28 – about 25% tread left
- 1980 Ford 5600 diesel tractor – budgeted for replacement
- Water moving pump originally purchased in 2003 to help with ice forming on the dam gates – did not help with the ice
- 2005 John Deere 444J Loader – budgeted for replacement

Motion by Ingalsbee, supported by Perrigo to approve the items listed as surplus property. Motion Passed 6-0.

13F. City Manager

13F.1 – Approval of a Façade Grant for 118 Locust Street.

The Downtown Development Authority approved \$28,000.00. They are making

great progress. The DDA can approve, but the Façade guidelines state the City Council has to approve too.

Motion by McKenzie, supported by Perrigo to approve the Façade Grant for 118 Locust Street in the amount of \$28,000.00 Motion passed 6-0.

13F.2 – Approval of a Façade Grant for 136 Brady Street.

The DDA approved this Grant for \$10,000.

Motion by McKenzie, supported by Tripp to approve the Façade Grant for 136 Brady Street in the amount of \$10,000.00. Motion passed 6-0.

13F.3 – Motion to rescind the Public Hearing originally scheduled for May 14, 2018 for City Owned Property located at 51-022-001-40.

Council approved the public hearing to sell the parcel to Recycle Now. After the announcement, Essential Technology asked to purchase and both parties agreed.

Motion by Ingalsbee, supported by McKenzie to rescind the public hearing originally scheduled for May 14, 2018 for City owned property located at 51-022-001-40. Motion Passed 6-0.

13F.4 – Review and Discuss a Potential Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-40 and schedule a Public Hearing.

This is the same parcel from above. This company is growing and would like to purchase the land to accommodate the growth.

Motion by McKenzie, supported by Ingalsbee to approve the Public Hearing for a potential sale of city owned property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-40 for May 14, 2018. Motion Passed 6-0.

13F.5 – Review and Discuss a Potential Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-21 and schedule a Public Hearing.

This is the parcel to the North of Essential Technology. Their growth is about 50% a year.

Motion by Ingalsbee, supported by McKenzie to approve the Public Hearing for a potential sale of city owned property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-21 for May 14, 2018. Motion Passed 6-0.

13F.6 - Review and Discuss a Potential Sale of City Owned Property to Recycle Now Inc., LLC for \$8000.00 in the Industrial Park at 51-022-001-00 and schedule a Public Hearing.

This company is from Holland and wanting to expand and relocate to Allegan. Joel appreciates the business owner being flexible and purchasing a different parcel.

Motion by Ingalsbee, supported by Tripp approve the Public Hearing for a potential sale of city owned property to Recycle Now Inc., LLC for \$8000.00 in the Industrial Park at 51-022-001-00 for May 14, 2018. Motion Passed 6-0.

13F.7 – Adopt Resolution 18.15 addressing changes to the City Council Rules and Procedures.

Council has set rules and procedures. This is separating the City Manager/Clerk to City Manager and City Clerk. This also sets a process for appointing members to committees and boards.

Motion by McKenzie, supported by Tripp to approve the adoption of resolution 18.15 addressing changes to the City Council Rules and Procedures. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – All parcels will be sold after scheduling the Public Hearings. The Special Meeting for the budget will be Wednesday and Thursday at 5:30PM at City Hall on the 2nd Floor.

Council Member Ingalsbee – After walking through the cemetery there are many trees that need attention.

Council Member Tripp – Excited about all the events happening downtown.

Council Member Manning – Nothing

Mayor Pro tem McKenzie – Nothing

Mayor Stotmeister – Her daughter will be a Prom on Saturday. Arbor Day Celebration is on May 4th at 10:00AM.

15A.1 - Motion to enter into Closed Session for discussion of potential land transaction.

Motion by McKenzie, supported by Manning to enter into a closed session to discuss a land sale at 7:52PM.

Roll Call Vote: Perrigo – yes; Manning – yes; Ingalsbee – yes; Tripp – yes; McKenzie – yes; Mayor Stotmeister- yes.

Motion by McKenzie, supported by Ingalsbee to enter back into the regular Council Meeting.

16. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 9:27PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

City of Allegan
Special City Council Meeting
Minutes
Allegan, MI 49010
April 25, 2018

1. CALL TO ORDER

Mayor Stotmeister called the meeting to order at 5:30PM.

2. ROLL CALL

Present: Ingalsbee, McKenzie, Manning, Perrigo, Mayor Stotmeister

Absent: Morgan, Tripp

Others Present: City Manager Joel Dye, Finance Director/Treasurer Tracy Stull

Motion by Ingalsbee, supported by McKenzie to excuse Morgan and Tripp. Motion Passed 5-0.

3. PUBLIC COMMENT

None

4. REVIEW OF THE FY19 PROPOSED CITY BUDGET

4A.1 – Overview and Introduction of the City Budget

4A.2 – Review of City Manager's Office Budget

Includes City Clerk, Promotions, Community Development and City Facility Maintenance

4A.3 – Finance Department

Includes Utility Billing, Human Resources, Payroll, Assessing

5. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 8:14PM.

City of Allegan
Special City Council Meeting
Minutes
Allegan, MI 49010
April 26, 2018

1. CALL TO ORDER

Mayor Stotmeister called the meeting to order at 5:31PM.

2. ROLL CALL

Present: Ingalsbee, McKenzie, Manning, Perrigo, Mayor Stotmeister

Absent: Morgan, Tripp

Others Present: City Manager Joel Dye, Finance Director/Treasurer Tracy Stull

Motion by Ingalsbee, supported by McKenzie to excuse Morgan and Tripp. Motion Passed 5-0.

3. PUBLIC COMMENT

None

4. REVIEW OF THE POLICE DEPARTMENT BUDGET

5. REVIEW OF PUBLIC WORKS DEPARTMENT

Includes Airport, Cemetery, Local and Major Streets, Building/Grounds, Parks and Motor Vehicle Pool

6. REVIEW OF PUBLIC UTILITIES DEPARTMENT

Includes Water Treatment Plant, Waste Water Treatment Plant, Water and Sewer Distribution

5. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 6:49PM.

City of Allegan
Special City Council Meeting
Minutes
Allegan, MI 49010
May 7, 2018

1. CALL TO ORDER

Mayor Stotmeister called the meeting to order at 6:31PM.

2. ROLL CALL

Present: Tripp, Morgan, Manning, Perrigo, McKenzie, Mayor Stotmeister

Absent: Ingalsbee

Others Present: City Manager Joel Dye

Council Member Ingalsbee present at 6:36PM.

3. PUBLIC COMMENT

Peter Hanse

4. MOTION TO ENTER CLOSED SESSION FOR DISCUSSION OF POTENTIAL LAND TRANSACTION

Motion by McKenzie, supported by Tripp to enter into a closed session to discuss a land sale at 6:34PM.

Roll Call Vote: Perrigo – yes; Manning – yes; Ingalsbee – yes; Tripp – yes; Morgan – yes; McKenzie – yes; Mayor Stotmeister- yes.

Motion by McKenzie, supported by Ingalsbee to enter back into the regular Council Meeting at 7:32PM.

5. REVIEW AND DISCUSS POTENTIAL LAND SALE

Motion by Ingalsbee, supported by McKenzie to direct City Manager Dye to buy land downtown. Motion Passed 7-0.

City Council discussed a Kayak Launch at JC Park, and addressed staff to move forward.

City Council discussed better security at City Parks and getting more volunteers.

6. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 7:46PM.

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style with a large initial 'D' and 'B'.

Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
May 14, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00P.M.

2. ROLL CALL

Present: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Absent: Morgan

Motion by Ingalsbee, supported by Perrigo to excuse Council Member Morgan from the Regular Council Meeting. Motion passed 6-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Director of Public Utilities Doug Sweeris, Officer Gibson.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand, First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for April 23, 2018.

Motion made by Tripp, supported by McKenzie, to approve the Regular Council Minutes from April 23, 2018.

5A.2 – Approval of the Special Council Meeting Minutes for April 25, 2018.

Motion made by McKenzie, supported by Perrigo, to approve the Regular Council Minutes from April 25, 2018.

5A.3 – Approval of the Special Council Meeting Minutes for April 26, 2018.

Motion made by Tripp, supported Ingalsbee, to approve the Regular Council Minutes from April 26, 2018.

5A.4 – Approval of the Special Council Meeting Minutes for May 7, 2018.

Motion made by Ingalsbee, supported by McKenzie to approve the Regular Council

Minutes from May 7, 2018.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for May 14, 2018.

Motion by Ingalsbee, supported by McKenzie, to approve the Regular Council Meeting Agenda for the May 14, 2018.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Myrene Koch introduced herself as the new Allegan County Prosecuting Attorney.

8. FIRST READING OF ORDINANCE

8A.1 – First Reading of Ordinance Number 468 Addressing Changes to the City's Blight Ordinance a Public Hearing for May 29, 2018.

Motion by Ingalsbee, supported by Tripp to approve the first reading of Ordinance Number 468 addressing changes to the City's Blight Ordinance and scheduled a Public Hearing for May 29, 2018. Motion Passed 6-0.

8A.2 – First Reading of Ordinance Number 469 Creating a Dangerous Structure Ordinance and schedule a public hearing for May 29, 2018.

Motion by McKenzie, supported by Ingalsbee to approve the first reading of Ordinance Number 469 Creating a Dangerous Structure Ordinance and scheduled a public hearing for May 29, 2018. Motion Passed 6-0.

8A.3 – First Reading of Ordinance Number 470 Adopting the 2015 International Property Maintenance Code and schedule a public hearing for May 29, 2018.

Motion by Perrigo, supported by Ingalsbee to approve the first reading of Ordinance Number 470 Adopting the 2015 International Property Maintenance Code and schedule a public hearing for May 29, 2018. Motion Passed 6-0.

8A.4 – First Reading of Ordinance Number 471 Creating a Larceny and Utility Tampering Ordinance and schedule a Public Hearing for May 29, 2018.

Motion by Ingalsbee, supported by McKenzie to approve the first reading of Ordinance Number 471 Creating a Larceny and Utility Tampering Ordinance and schedule a Public Hearing for May 29, 2018. Motion Passed 6-0.

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Community Action Month, May 2018

Mayor Stotmeister read the Proclamation for Community Action Month.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Second Reading on Zoning Ordinance 466 Text Amendment Regarding Corner Lots in the C-2 Zoning District.

Mayor Stotmeister opened the Public Hearing at 7:12PM and hearing no public comment closed the Public Hearing.

City Manager Dye explained this is amending the Zoning Ordinance for Corner lots. This will define two or more side yards and no rear yards.

Motion by McKenzie, supported by Tripp to adopt the Zoning Ordinance 466 Text Amendment Regarding Corner Lots in the C-2 Zoning District. Motion Passed 6-0.

10A.2 – Public Hearing and Second Reading on Rezoning Ordinance 467 for parcel 51-200-065-00 and 51-200-065-10 from M-1 Manufacturing to PUD.

Mayor Stotmeister opened the Public Hearing at 7:16PM and hearing no public comment closed the Public Hearing.

City Manager Dye explained the change to two parcels on North St. The Planning Commission approved the rezoning at their April Meeting.

Motion by Manning, supported by McKenzie to adopt the Rezoning Ordinance 467 for parcel 51-200-065-00 and 51-200-065-10 from M-1 Manufacturing to PUD. Motion Passed 6-0.

10A.3 – Public Hearing and Adoption of Resolution 18.16 for the Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-40.

Mayor Stotmeister opened the Public Hearing at 7:18PM and hearing no public comment closed the Public Hearing.

City Manager Dye explained this company owns and operates at 959 Industrial. He toured the building they are leasing in Hamilton. This company is growing and Allegan is a good fit for them.

Motion by McKenzie, supported by Tripp the Adoption of Resolution 18.16 for the Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-40. Motion Passed 6-0.

10A.4 – Public Hearing and Adoption of Resolution 18.17 for Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-21.

Mayor Stotmeister opened the Public Hearing at 7:20PM and hearing no public comment closed the Public Hearing.

This is the same company from the last motion, this is the lot to the North of the current building.

Motion by Tripp, supported by Perrigo the adoption of Resolution 18.17 for Sale of City Owned Property to Essential Technology for \$7,000.00 in the Industrial Park at 51-022-001-21. Motion Passed 6-0.

10A.5 - Public Hearing and Adoption of Resolution 18.18 for Sale of City Owned Property to Recycle Now Inc., LLC for \$8000.00 in the Industrial Park at 51-022-001-00.

Mayor Stotmeister opened the Public Hearing at 7:21PM and hearing no public comment closed the Public Hearing.

Motion by Ingalsbee, supported by McKenzie the adoption of Resolution 18.18 for Sale of City Owned Property to Recycle Now Inc., LLC for \$8000.00 in the Industrial Park at 51-022-001-00. Motion Passed 6-0.

City Manager Dye asked for Point of Order and stated that all the property in the Industrial Park is now sold.

10A.6 – Public Hearing for the Proposed Fiscal Year 2019 Budget and setting the Property Tax Millage Rate.

Mayor Stotmeister opened the Public Hearing at 7:24PM and hearing no public comment closed the Public Hearing.

City Manager Dye stated this is the third step in preparing and proposing the budget. The 29th of May it will be adopted. The millage rate is set at 16.4884. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Allegan Fire District on April 19, 2018.

13A.2 - Accept the Minutes for the Historic District Commission on May 7, 2018.

13A.3 - Accept the Minutes for the Downtown Development Authority on May 7, 2018.

The DDA is considering expand the DDA Boundry. Discussed the gateway landscaping at Water/Cutler Street.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion, supported by Manning, to approve accounts payable for \$94,086.18 and payroll for \$106,442.56 for a total disbursement of \$200,528.74. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for Purchase from Steensma Lawn & Power Equipment, of Plainwell, MI in the amount of \$9,437.14 for a new Exmark Zero turn 52" mower and spare parts.

This is replacing the existing mower at the WWTP, the current mower is beyond repair.

Motion by McKenzie, supported by Tripp to approve the purchase from Steensma Lawn & Power Equipment, of Plainwell, MI in the amount of \$9,437.14 for a new Exmark Zero turn 52" mower and spare parts. Motion Passed 6-0.

13E. Public Works

13E.1 – Request for Purchase from Camp & Cruise EZ Dock of Marne, MI in the amount of \$34,942.00 for a new Kayak Launch at JC Park and approve an additional amount of \$15,000 for site improvements at the launch.

This will be replacing the old dock and it will be the same style as on the Riverfront. McKenzie asked how soon it would be installed; DPW Director Haskin stated he is waiting on the Sea wall approval from the MDEQ.

Motion by Ingalsbee, supported by McKenzie to approve the purchase from Camp & Cruise EZ Dock of Marne, MI in the amount of \$34,942.00 for a new Kayak Launch at JC Park and approve an additional amount of \$15,000 for site improvements at the launch. Motion Passed 6-0.

13E.2 – Request for Service from Scott's Landscape Management of Allegan, MI in the amount of \$6,993.00 for Gateway Landscape to be located at the corner of Water Street and Cutler Street.

Mayor Pro tem McKenzie, asked when this project will be completed. DPW Director Aaron Haskin stated it would be mid-June.

Council Member Ingalsbee the parking lot needs to be repaved too.

Motion by McKenzie, supported by Perrigo to approve the service request for Scott's Landscape Management of Allegan, MI in the amount of \$6,993.00 for Gateway Landscape to be located at the corner of Water Street and Cutler Street. Motion Passed 6-0.

13F. City Manager

- 13F.1 – Request for Purchase from Superior Carts of Allegan, MI in the amount of \$8,200.00 for a new Electric Utility Golf Cart.

City Manager Dye this is budgeted in the 2019 Budget. It will be used for the current events, Farmer's Market, Bridgefest, July 3 Jubilee, Rolling on the River. It will have lights and blinkers.

Motion by Ingalsbee, supported by McKenzie to approve the purchase from Superior Carts of Allegan, MI in the amount of \$8,200.00 for a new Electric Utility Golf Cart. Motion Passed 6-0.

- 13F.2 – Request for Service from Lake Superior State University to conduct a Low to Moderate Income Community Survey in the amount of \$12,775.

This was discussed in the Pre-Session. The City is about 50% at this level and if the City gets to 51% we could be awarded additional funds from the CDBG.

Motion by Ingalsbee, supported by McKenzie to approve the service from Lake Superior State University to conduct a Low to Moderate Income Community Survey in the amount of \$12,775. Motion Passed 6-0.

- 13F.3 – Adoption of Resolution 18.19 to amend the Allegan Downtown Development Authority's boundary and schedule a Public Hearing for June 11, 2018.

This was first discussed at the DDA. JML Real estate approached the City about a developmental liquor license. The City Attorney suggested this route and recommends it to include additional lands.

Council Member Tripp asked what will be the tax amount that will go into the DDA.

Motion by McKenzie, supported by Perrigo to adopt Resolution 18.19 to amend the Allegan Downtown Development Authority's boundary and schedule a Public Hearing for June 11, 2018. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

- 15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Nothing

Council Member Ingalsbee – The GR Press said it is going to be a hot and humid summer.

Council Member Tripp – The new City website is up and running.

Council Member Perrigo – Nothing

Council Member Manning – Wanted to recognize that it is Law Enforcement Appreciation Week.

Mayor Pro tem McKenzie – Nothing

Mayor Stotmeister – She helped draw four numbers for the Bingo on the Allegan Co News Facebook page.

16. CLOSED SESSION

16A.1 – Motion to go into closed session to consider the purchase of real property per Section 15.268(d) of the State of Michigan Open Meetings Act (Act 267 of 1976).

Motion by McKenzie, supported by Perrigo to go into a closed session to consider the purchase of real property per Section 15.268(d) of the State of Michigan Open Meetings Act (Act 267 of 1976) at 7:44PM.

Roll Call Vote:

Ayes: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Nays: None

Absent: Morgan

Abstain: None

Motion by Ingalsbee, supported by McKenzie to reconvene to the regular meeting at 8:07PM.

Roll Call Vote:

Ayes: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister

Nays: None

Absent: Morgan

Abstain: None

Motion by Ingalsbee, supported by McKenzie to schedule a Public Hearing to purchase 231 Trowbridge Street Allegan, MI on June 11, 2018 and to direct staff to get any and all inspections scheduled.

Roll Call Vote:

Ayes: Ingalsbee, Tripp, Perrigo, Manning, McKenzie, Mayor Stotmeister
Nays: None
Absent: Morgan
Abstain: None

17. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 8:09PM

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
May 29, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00PM.

2. ROLL CALL

Present: Tripp, Perrigo, McKenzie, Ingalsbee, Mayor Stotmeister

Absent: Morgan, Manning

Motion by Ingalsbee, supported by McKenzie to excuse Council Member Morgan from the Regular Council Meeting. Motion passed 5-0.

Motion by Tripp, supported by McKenzie to excuse Council Member Manning from the Regular Council Meeting. Motion passed 5-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Finance Director/Treasure Tracy Stull, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Assistant Promotions Coordinator Tammy Gorby, Director of Public Works Aaron Haskin, Director of Public Utilities Doug Sweeris, Officer Gibson.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for May 14, 2018.

Motion made by McKenzie, supported by Perrigo, to approve the Regular Council Minutes from May 14, 2018. Motion Passed 5-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for May 29, 2018.

Motion by Ingalsbee, supported by McKenzie, to approve the Regular Council Meeting Agenda for the May 29, 2018.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Myasthenia Gravis Awareness Month, June 2018.

Mayor Stotmeister read the Proclamation for Myasthenia Gravis Awareness Month, June 2018 and presented to Kerri Sweeris.

9A.2 – Update from Ryan Deery, Library Director on the progress of the building project.

The drive is closed and expected to be completed in about three weeks. The Greens are back in their house. The steel has been delivered and the building is expected to be up by the End of the September, first part of October. ON the August ballot, the operating millage is up for renewal .85 Mills for ten years. The sidewalk from Hubbard down to the Riverfront. The previous City Manager gave a verbal agreement for conveyance. The sidewalk will be wider and ADA accessible will require steel support for the handrail for the entire length to be ADA compliant. The Library is requesting the City to pay for half of the cost of the handrail around \$15,000.00 and that the City takes ownership of the sidewalk after its completion. The total cost for the sidewalk and handrail will be \$92,000.00.

Motion by Ingalsbee, supported by Tripp to accept the sidewalk after completion and pay \$15,000.00 towards the handrail. This will require a budget adjustment. Motion Passed 5-0.

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Second Reading on Ordinance Number 468 Addressing Changes to the City's Blight Ordinance.

Mayor Stotmeister opened the Public Hearing at 7:24PM and closed the Public Hearing no public comment.

Jordan Meagher explained that currently staff is using two different codes for the roof. This will clarify and put it all under one ordinance.

Motion by Perrigo, supported by Tripp to adopt Ordinance Number 468 addressing changes to the City's Blight Ordinance. Motion Passed 5-0.

10A.2 – Public Hearing and Second Reading on Ordinance Number 469 Creating a Dangerous Structure Ordinance.

Mayor Stotmeister opened the Public Hearing at 7:27PM and closed the Public Hearing with no public comment.

Community Development Coordinator Jordan Meagher, explained this will create and dangerous structure hearing officer and construction board of appeals to service in a judiciary role during the abatement process.

Motion by Council Member Ingalsbee, supported by McKenzie to adopt Ordinance Number 469 Creating a Dangerous Structure Ordinance. Motion Passed 5-0.

10A.3 – Public Hearing and Second Reading on Ordinance Number 470 Adopting the 2015 International Property Maintenance Code.

Community Development Coordinator explained that the City currently uses the 2009 International Property Maintenance Code. The building authorities and City Attorney suggested updating to 2015 International Property Maintenance Code. This will create fewer steps in the appeal process.

Mayor Stotmeister opened the Public Hearing at 7:30PM and closed the Public Hearing with no public comment.

Mayor Pro tem McKenzie in the 2009 code it states you are not allowed to make copies. City manager Dye stated that is only for propriety reasons.

Motion by McKenzie, supported by Perrigo to adopt Ordinance Number 470 Adopting the 2015 International Property Maintenance Code. Motion Passed 5-0.

10A.4 – Public Hearing and Second Reading on Ordinance Number 471 Creating a Larceny and Utility Tampering Ordinance.

City Manager Dye explained that Chapter 17 lists all offenses. It does not list someone who steals or destroys City Utilities. The City Attorney suggested adding this.

Mayor Stotmeister opened the Public Hearing at 7:34PM and closed the Public Hearing with no public comment.

Motion by Council Member Tripp, supported by Ingalsbee to adopt Ordinance Number 469 Creating a Dangerous Structure Ordinance. Motion Passed 5-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Airport Advisory Board on May 7, 2018.

Council Member Tripp went over the meeting minutes. There were four bids

received for the terminal building. As of right now, they are going to delay the sealing and painting until next year, due to the bids being higher. The fuel is now in the City's name.

13A.2 - Accept the Minutes for the Downtown Development Authority on May 9, 2018.

Mayor Stotmeister explained the minutes. They discussed expanding the DDA Boundary. The gateway plan at water and cutler and discussed the Façade Program.

13A.3 – Accept the Minutes for the Public Space Commission Meeting on May 16, 2018.

Mayor Pro tem McKenzie the meeting consisted touring the parks on the trolley.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion, supported by Ingalsbee, to approve accounts payable for \$1,407,779.49 and payroll for \$103,092.16 for a total disbursement of \$1,510,871.65. Motion Passed 5-0.

13B.2 – Adoption of Resolution 18.20 to Waive Penalty for Property Transfer Affidavit not filled within 45 Days.

Michigan Law requires this however, there is no way to collect or go after someone who does not file their PTA.

Motion by Ingalsbee, supported by McKenzie to adopt resolution 18.20 to Waive Penalty for Property Transfer Affidavit not filled within 45 Days. Motion Passed 5-0.

13B.3 – Adoption of Resolution 18.21 to approve Fiscal Year Budget 2019.

At the previous meeting, there was a Public Hearing for the budget and there was no Public Comment Heard.

Motion by Ingalsbee, supported by McKenzie to adopt Resolution 18.21 to approve Fiscal Year Budget 2019. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for a Change Order from Fedewa Inc., Nashville, MI.

This is a request to add a 3rd Logo. There are able to install the control box in the tank. This has reduced the total amount of the Change order by \$7,100.00.

Motion by McKenzie, supported by Ingalsbee to approve the change order from Fedewa Inc., Nashville, MI. Motion Passed 5-0.

13E. Public Works

- 13E.1 – Mill District Easement to MDOT for the M222 Slope Maintenance and Restoration Project.

Department of Public Works Director explained this easement is similar to the one approved last year. This is an extension to the current easement.

Motion by Ingalsbee, supported by Tripp to approve the Mill District Easement to MDOT for the M222 Slope Maintenance and Restoration Project. Motion Passed 5-0.

- 13E.2 – Request for Services from McGraw Construction Inc., of Grand Rapids, MI in the amount of \$620,000.00 for the construction of an Terminal Airport Building.

Department of Public Works Director explained this project has been in the works for several years. If approved it will be begin in July. The will be between the old terminal and the Main Hangar. There will be a planning area for the pilots, a lounge, restrooms and showers.

Motion by Tripp, supported by Ingalsbee to approve the Request for Services from McGraw Construction Inc., of Grand Rapids, MI in the amount of \$620,000.00 for the construction of a Terminal Airport Building. Motion Passed 5-0.

- 13E.3 – Request for Engineering Services from Wightman & Associates, Inc., Benton Harbor, MI in the amount of \$9,434.00 for the creation of an updated Parks and Recreational Master Plan.

This plan is required to get funding for DNR Grants and needs to be updated every five years.

Motion by McKenzie, supported by Ingalsbee to approve the request for Engineering Services from Wightman & Associates, Inc., Benton Harbor, MI in the amount of \$9,434.00 for the creation of an updated Parks and Recreational Master Plan. Motion passed 5-0.

13F. City Manager

- 13F.1 – Request for Services from Abonmarche, Benton Harbor, MI in the amount of \$47,000.00 for the Creation of a Downtown Streetscape Plan and Traffic Study.

This will be done in three segments; downtown streetscape, traffic study and developing cost estimates for planned work. There will be challenging areas of

sidewalks on the west side of Locust Street where the sidewalks are over the basements of buildings.

Council Member Tripp and Ingalsbee stated this needs to be more than a promise. The plan needs to move forward.

Motion by McKenzie, supported by Perrigo to approve the request for Services from Abonmarche, Benton Harbor, MI in the amount of \$47,000.00 for the Creation of a Downtown Streetscape Plan and Traffic Study. Motion Passed 5-0.

13F.2 – A request to declare items as surplus property from the Regent Theatre.

There are antiques, metal pulley, metal door, chair, vacuum, oil cans, 1970 Projector, lamp house, speaker and light fixtures.

Mayor Pro tem McKenzie asked how these items would be sold. Promotions Director Parker Johnson stated that he is looking to get a spot at the Allegan Antique Markets to sell the antique items.

Motion by McKenzie, supported by Perrigo to approve the request to declare items as surplus property from the Regent Theatre. Motion Passed 5-0.

13F.3 – Announcement of events for Positively Allegan.

Rollin on the River starts on June 8 and continues through the end of August. Bridgefest is on the 9th of June. July 3 Jubilee and the Good Times at the Gazebo start in July. They are discussing a Ghouls Night out and Festive Friday's and to end out the year will be New Year's Eve.

Motion by Ingalsbee, supported by McKenzie to approve the announcement of events for Positively Allegan. Motion Passed 5-0.

13F.4 – Request for a Temporary Pay Increase for the City Clerk.

City Manager Dye explained that the City Clerk has picked up the extra work for Utility Billing and Accounts Payable.

Council Member Tripp asked how many hours has she picked up. City Manager Dye explained she has picked up between 15 and 20 hours extra. He also stated that all staff at City Hall works through their lunch.

Motion by Ingalsbee, supported by McKenzie to approve the request for a Temporary Pay Increase for the City Clerk. Motion Passed 5-0.

13F.5 – Request to set the City Assessor Pay.

City Manager Dye stated he could not set the pay for the assessor that Council

has too. The assessor has obtained her level 3 certification and is very good at what she does.

Council Member Tripp asked what her current wage is.

Motion by Ingalsbee, supported by McKenzie to approve the request to set the City Assessor Pay. Motion Passed 5-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – The Memorial Day Parade was great. The stories were great and the cemetery looked nice. June 9th is Bridgefest. Please sign up and volunteer is encouraged. Community members are also encouraged to volunteer. If you cannot volunteer, then come down and have a great time.

Council Member Ingalsbee – Clean Up week is one of the best things the City does for the residents. She appreciated the help from the DPW workers too.

Council Member Tripp – The Memorial Day events were great. The service at the Cemetery brings back memories from Boy scouts.

Council Member Perrigo – June 1 and 2nd is the Oakwood Cemetery Tour. The Allegan Sports Boosters will have a dunk tank at Bridgefest.

Mayor Pro tem – The email received from Parker to sponsorship of the Summer Movies to approve a one meeting stipend for the cost of the Summer Matinee of \$200.00

Motion by McKenzie, supported by Perrigo to approve a one meeting stipend of the Council Member for the cost of the summer matinee of \$200.00. Motion Passed 5-0.

Mayor Stotmeister – The Library Kickoff is starting.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 8:07PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
June 11, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00PM.

2. ROLL CALL

Present: Perrigo, Morgan, Manning, McKenzie, Ingalsbee, Tripp, Mayor Stotmeister

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Finance Director/Treasure Tracy Stull, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Officer Gibson.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Kathy Neiland of Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for May 29, 2018.

Motion made by McKenzie, supported by Tripp, to approve the Regular Council Minutes from May 29, 2018. Motion Passed 7-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for June 11, 2018.

Motion by Ingalsbee, supported by Perrigo, to approve the Regular Council Meeting Agenda for the June 11, 2018. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Ray Berkin of 304 Riverside announced the Ribbon Cutting for the Pickle Ball Court on June 23, 2018. Starting at 11:00AM with the Allegan Brass Collective and a demonstration game with the Ribbon Cutting at Noon.

Bill Sorenson running for Allegan County Commissioner on the Republican Ticket.

Kathryn Bamberg running for Allegan County Commissioner on the Democratic Ticket.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 - Public Hearing to expand the Allegan Downtown Development Authority's Boundary.

City Manager Dye explained that Council passed Resolution on May 29, 2018 declaring intent to expand the boundary. This hearing is just to receive comments and not voting on this. The DDA is a tax incrementing growth district.

Mayor Stotmeister opened the Public Hearing at 7:09PM and closed the Public Hearing with no public comment.

10A.2 - Public Hearing and recommendation on the Purchase of 231 Trowbridge Street in the amount of \$275,000.00 to be used for a New City Hall.

Council has been discussing a New City Hall over the past year and it was a goal of Council. The purchase price is \$275,000.00. By removing this large office space, it will be making other space more appealing.

Mayor Stotmeister opened the Public Hearing at 7:13PM.

Public Comment:

Peter Hanse of 315 Marshall spoke against the purchase of 231 Trowbridge for a New City Hall.

Mayor Stotmeister closed the Public Hearing at 7:19PM hearing no other Public Comments.

Mayor Pro tem McKenzie asked City Manager Dye to bring up the Bond Proposals on the monitors for everyone to see. There is one bond for water/sewer and roads and another bond for building projects of City Hall, Griswold, Regent Theatre and bathrooms on the Riverfront. The plan is not to be near the number for the bonds.

Mayor Stotmeister stated that the City has paid off several bond payments over the past few years. They have been reduced from \$300,000.00 to \$500,000.00 down to under \$80,000.00. Bonds are the most common form of payments for Government. The bonds will be through several funds, not just the General Fund.

Motion by Ingalsbee, supported by McKenzie to purchase 231 Trowbridge Street in the amount of \$275,000.00 to be used for a New City Hall.

Roll Call Vote:

YEAS: Perrigo, Morgan, Manning, McKenzie, Ingalsbee, Tripp, Mayor Stotmeister

NAYS: None

ABSENT: None

ABSTAIN: None

Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Economic Development Corporation / Brownfield Redevelopment Authority Meeting on June 6, 2018.

Council Member Manning the committee interviewed three different companies. It is recommended to Council to hire SME as the Brownfield Consultants.

13A.1.1 – Recommendation from the BRA to hire SME as the Brownfield Consultants for the City of Allegan.

SME will advise City Council on land sales in the industrial park or as Brownfield Properties. The three lowest bidders were interviewed.

Motion by Tripp, supported by McKenzie to hire SME as the Brownfield Consultants for the City of Allegan in the amount of \$4,700.00 Motion Passed 7-0.

13B. Finance Dept. & City Clerk

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion supported by Morgan, to approve accounts payable for \$734,315.76 and payroll for \$105,832.06 for a total disbursement of \$840,147.82. Motion Passed 7-0.

13B.2 – Request for Services from Siegfried Crandall PC, in the amount of \$19,750.00 for the Fiscal Year 2017/18 Audit.

Motion by McKenzie, supported by Perrigo to approve the services from Siegfried Crandall PC, in the amount of \$19,750.00 for the Fiscal Year 2017/18

Audit. Motion Passed 7-0

13B.3 - Adoption of Resolution 18.22 to Establish and Adopt Articles of Incorporation for the City of Allegan Building Authority.

This is taking the appropriate steps to go along with the Building Authority. This will require three city staff members or two staff members and one resident not on Council.

McKenzie asked if the Authority would dissolve automatically. Finance Director/Treasure Stull explained that the Building Authority has to stay why the Bonds are in effect, then the Council can dissolve or keep.

Motion by Tripp, supported by Ingalsbee to adopt Resolution 18.22 to Establish and Adopt Articles of Incorporation for the City of Allegan Building Authority. Motion Passed 7-0.

13B.4 – Adoption of Resolution 18.23 Authorizing Reimbursement of Expenses from Bond Proceeds to fund various street and building projects.

This Resolution would allow the City to be reimbursed for projects. The Michigan Transportation Fund does not require notice of intent, just approval of the Resolution.

Motion by Ingalsbee, supported by McKenzie to adopt Resolution 18.23 Authorizing Reimbursement of Expenses from Bond Proceeds to fund various street and building projects. Motion Passed 7-0.

13B.5 - Adoption of Resolution 18.24 Authorizing Reimbursement of Expenses from Bond Proceeds for various sewer and water projects.

It is required to have a separate Resolution and Notice of Intent for the water and sewer projects.

Motion by McKenzie, supported by Ingalsbee to adopt Resolution 18.24 Authorizing Reimbursement of Expenses from Bond Proceeds for various sewer and water projects. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.2 – Approval of Resolution 18.25 to authorize the City Clerk to sign for Airport Terminal Contract with MDOT.

It is required by the Michigan Department of Transportation to have a

Resolution and authorize and specifically name the official authorized to sign the contract.

Motion by McKenzie, supported by Ingalsbee to approve Resolution 18.25 to authorize the City Clerk to sign for Airport Terminal Contract with MDOT. Motion Passed 7-0.

13F. City Manager

14. BOARD APPOINTMENTS

14A.1 – Historic District Commission

Cassandra Soper- Howard – 3 Year Term to Expire June 1, 2021.

Motion by Ingalsbee, supported by McKenzie to approve Cassandra Soper-Howard to the Historic District Commission for a 3-year term to expire June 1, 2021. Motion Passed 7-0.

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – There were about 250 People at Rollin on River, he saw many Council Members. This was a great community event. He encourages people to bring a lawn chair and come down. Bridgefest rained in the morning, and cleared up for the afternoon and evening. The fireworks were great. He thanked the volunteers, who were not City employees. According to the 2016 Census 10.6% of Allegan Residents are below poverty level and the Median Household is \$42,000.00.

Council Member Ingalsbee – She got soaked at Bridgefest. Everyone was cheerful and happy. Most people coming through her area were coming from the Allegan County Fair Grounds attending the Glamarama.

Council Member Tripp – He and his wife had a garage sale on Friday, and they had a lot of people stop from the Allegan County Fair Grounds attending the Glamarama. A lot of them mentioned how nice of a town Allegan is.

Council Member Perrigo – She saw many new faces volunteering at Bridgefest. She is feeling good about all the great things happening in the community.

Council Member Morgan – Nothing

Council Member Manning – Nothing

Mayor Pro tem McKenzie – Shout out to staff for all their hard work.

Mayor Stotmeister – Bridgefest was great.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 7:48PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
June 25, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00PM.

2. ROLL CALL

Present: Morgan, Manning, McKenzie, Ingalsbee, Tripp, Perrigo Mayor Stotmeister

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Finance Director/Treasure Tracy Stull, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, City Intern Benjamin Andrews, Director of Public Utilities Doug Sweeris, Officer Gibson.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for June 11, 2018.

Motion made by McKenzie, supported by Morgan, to approve the Regular Council Minutes from June 11, 2018. Motion Passed 7-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for June 25, 2018.

Motion by McKenzie, supported by Ingalsbee, to approve the Regular Council Meeting Agenda for the June 25, 2018 with the following amendments; removing item 13F.1 – Declaring the dance floor as surplus property and adding item 16A.1 – Closed Session to discuss Union Negotiations. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Evan from Cooper-Keel insurance 223 Hubbard Street addressed his concerns about the potential dock by the zip line.

John Hanse 235 Hubbard addressed his concerns about the police department.

Don Wickstra running for State Senator on the Republican Ticket.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Meeting Packet for the Allegan Fire District Meeting on May 30, 2018.

Council Member Morgan gave a brief review of the meeting. Adopted the purchasing policy. Two grants received to purchase a boat. Spoke with Trowbridge Township about services. The district is also looking for volunteers.

13A.2 – Accept the Minutes for the Planning Commission Meeting on June 18, 2018.

Mayor Pro tem McKenzie went over the meeting. Gravel driveways, light manufacturing and C1 and C2 were discussed. Master Plan update.

Council Member Tripp stated the current plan does not meet with Council Goals.

City Manager Dye explained it is customary to update every 5 to 10 years. A general statement is what kind of City we want to be. Change is happening.

13B. Finance Dept.

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion supported by Manning, to approve accounts payable for \$285,282.92 and payroll for \$114,888.46 for a total disbursement of \$400,171.38. Motion Passed 7-0.

13B.2 – Resolution 18.26 to approve a wage increase for non-union full time and regular part-time employees.

This is recommended for Cost of Living increase of 2% on July 1st. This is included in the 2018/19 budget.

Council Member Tripp would like a comparable to other departments.

Finance Director Stull stated this was included in the budget. The POAM/COAM has a 2 ½ % increase. The SEIU is currently in negotiations.

Motion by McKenzie, supported by Morgan to adopt Resolution 18.28 to approve a wage increase for non-union full time and regular part-time employees. Motion Passed 5-2, with a no vote from Tripp and Ingalsbee.

- 13B.3 - Resolution 18.27 to authorize 4th Quarter Budget Adjustments for Fiscal Year 2017/18.

Finance Director Stull explained these are adjustments that need to be completed before the audit. Once the Audit is complete, the report will show actual numbers.

Motion by Ingalsbee, supported by McKenzie to adopt Resolution 18.27 to authorize 4th Quarter Budget Adjustments for Fiscal Year 2017/18. Motion Passed 7-0.

- 13B.4 – A request for services received from Bartz Rumery Agency, Inc. Allegan, MI for the 2018/19 City of Allegan Insurance Counseling Service Agreement in the amount of \$4,500.00.

Motion by Ingalsbee, supported by Tripp to approve the request for services received from Bartz Rumery Agency, Inc. Allegan, MI for the 2018/19 City of Allegan Insurance Counseling Service Agreement in the amount of \$4,500.00. Motion Passed 7-0.

- 13B.5 - A request for services received from Berends Hendricks Stuit Insurance, Grandville, MI for the 2018/19 City of Allegan Municipal Liability Coverage in the amount of \$124,245.00.

Motion by Perrigo, supported by Tripp to approve the request for services received from Berends Hendricks Stuit Insurance, Grandville, MI for the 2018/19 City of Allegan Municipal Liability Coverage in the amount of \$124,245.00. Motion Passed 7-0.

- 13B.6 – Resolution 18.28 to approve the Building Authority Lease and Notice of Intent to Bond for Various Building Improvements.

Motion by Ingalsbee, supported by McKenzie to adopt Resolution 18.28 to approve the Building Authority Lease and Notice of Intent to Bond for Various Building Improvements. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

- 13D.1 – A request for Purchase from State Industrial Products, of Mayfield, OH in the

amount of \$3,326.22 for an Equipment package for high pressure Fresh Zone.

This will help with odors around the neighborhood with a high-pressure zone.
The scent is fresh linen.

Motion by Manning, supported by Tripp to approve the request a request for Purchase from State Industrial Products, of Mayfield, OH for a monthly amount of \$3,326.22 for an Equipment package for high pressure Fresh Zone with the total purchase order being \$37,411.32. Motion Passed 7-0.

13E. Public Works

13F. City Manager & City Clerk

~~13F.1 – Declare the Dance Floor as Surplus Property.~~

13F.2 – Schedule a Public Hearing for July 9, 2018 to vacate a portion of an alley that runs parallel along River Street and bisects City Owned Parcel Number 51-260-001-00.

Motion by Morgan, supported by McKenzie to schedule a Public Hearing for July 9, 2018 to vacate a portion of an alley that runs parallel along River Street and bisects City Owned Parcel Number 51-260-001-00. Motion Passed 7-0.

13F.3 - Schedule a Public Hearing for July 23, 2018 to sell a City Owned Parcel along River Street with a Parcel Number of 51-260-001-00 to JML Real Estate.

Motion by Ingalsbee, supported by Tripp to schedule a Public Hearing for July 23, 2018 to sell a City Owned Parcel along River Street with a Parcel Number of 51-260-001-00 to JML Real Estate. Motion Passed 7-0.

14. BOARD APPOINTMENTS

14A.1 – City of Allegan Building Authority

Motion by Tripp, supported by McKenzie to appoint the following to the Building Authority. Tracy Stull – 3 Year term; Danielle Bird – 2 Year term; Joel Dye – 1 year term.
Motion Passed 7-0.

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Nothing

Council Member Tripp – Nothing

Council Member Ingalsbee – Nothing

Council Member Perrigo- Nothing

Council Member Morgan – Nothing

Council Member Manning – Nothing

Mayor Pro tem McKenzie – Nothing

Mayor Stotmeister – Attended Rollin on River and had a great time.

16. CLOSED SESSION

16A.1 - Union Negotiations

Motion by McKenzie, supported by Ingalsbee to enter into a closed session for discussion on Union Negotiations at 7:38PM.

Roll Call Vote:

Yeas: Morgan, Manning, McKenzie, Ingalsbee, Tripp, Perrigo, Mayor Stotmeister.

Nays: None

Absent: None

Abstain: None

Motion Passed 7-0

Motion by McKenzie, supported by Ingalsbee to reconvene to regular session. Motion Passed 7-0.

17. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 8:28PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
July 9, 2018

1. CALL TO ORDER

Mayor Stotmeister called the regular Allegan City Council meeting to order at 7:00PM.

2. ROLL CALL

Present: Manning, McKenzie, Ingalsbee, Tripp, Perrigo, Morgan, Mayor Stotmeister

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, City Intern Benjamin Andrews, Officer Gibson.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand of First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for June 25, 2018.

Motion made by McKenzie, supported by Tripp, to approve the Regular Council Minutes from June 11, 2018. Motion Passed 7-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for July 9, 2018.

Motion by Tripp, supported by McKenzie, to approve the Regular Council Meeting Agenda for the July 9, 2018 with the following amendment; adding item 13F.3 – Potential Trowbridge/Cheshire Drain Assessment. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Joan Simmons – 417 River St had questions about the odor from the WWTP, Septage receiving, and the golf carts.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and adoption of Resolution 18.29 to vacate a portion of an alley that runs parallel along River Street and bisects City Owned Parcel Number 51-260-001-00.

Mayor Stotmeister Opened the Public Hearing at 7:18PM.

Public Comment:

Joan Simmons – asked about the Right of Way being owned by the neighboring properties.

Mayor Stotmeister Closed the Public Hearing at 7:22PM.

Motion by Morgan, supported by McKenzie to adopt Resolution 18.29 to vacate a portion of an alley that runs parallel along River Street and bisects City Owned Parcel Number 51-260-001-00. Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Construction Board of Appeals Meeting on June 26, 2018.

City Manager Dye explained that a month ago, the Building Inspector was out at the property and he recommends the building to be demolished. The roof has holes, the exterior system did not have weatherproofing, and the 60' chimney tower has large vertical cracks and the interior of the building. Greg Orr, the owner of the building, submitted an appeal of the demolition. The Board extended the period from 120 day to 180 days. This will allow Greg Orr, to market the building for sale to a potential buyer.

13A.2 – Accept the Minutes for the Historic District Commission Meeting on July 2, 2018.

Council Member Perrigo explained that two applications were received and that one was tabled, for another meeting.

13A.3 – Accept the Minutes for the Airport Advisory Board Meeting on July 2, 2018.

Council Member Tripp gave a brief description of the meeting. The pre-construction meeting was held. The Planning Commission will review the

project at the July 16, 2018 meeting for approval. The Hangars are all occupied expect two and the main hangar has been leased beginning July 1.

13B. Finance Dept.

13B.1 - Request to Approve Accounts Payable and Payroll.

Mayor Pro tem McKenzie made a motion supported by Manning, to approve accounts payable for \$761,604.69 and payroll for \$107,394.10 for a total disbursement of \$868,998.79. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request for Services from Apex Contractors, Inc. of Dorr, MI in the amount of \$426,856.29 for the River Front Splash Pad and Vortex USA, Inc. of Carrollton, TX in the amount of \$152,700.00 for the Splash Pad Water Distribution System.

Tony McGhee of Abonmarche stated that Five bids were received for this opening. The pre-construction meeting is being planned for next week and the construction the following. Apex Contractors, Inc is a reputable company that the City has worked with in the past. Vortex USA, is for the water distribution of the Splash Pad.

Motion by Ingalsbee, supported by Tripp to approve the request for Services from Apex Contractors, Inc. of Dorr, MI in the amount of \$426,856.29 for the River Front Splash Pad and Vortex USA, Inc. of Carrollton, TX in the amount of \$152,700.00 for the Splash Pad Water Distribution System. Motion Passed 7-0.

13F. City Manager & City Clerk

13F.1 – Request for Services from Abonmarche of Benton Harbor, MI in the amount of \$15,000 for the development of a Master Plan for the Mill District.

Tony McGhee stated this is a very unique piece of property to use a recreation property. He will send out packets showing the vision.

Council Member Morgan asked when the City Master Plan will start. City Manager Dye explained that the Planning Commission is discussing this at this time.

Motion by Ingalsbee, supported by Manning to approve the Request for Services from Abonmarche of Benton Harbor, MI in the amount of \$15,000 for the development of a Master Plan for the Mill District. Motion Passed 7-0.

13F.2 - Request for a Plat Amendment Approval of lots 51-305-251-00 and 51-305-252-00 located on Herkimer Street.

Motion by McKenzie, supported by Ingalsbee to approve the Plat Amendment Approval of lots 51-305-251-00 and 51-305-252-00 located on Herkimer Street.
Motion Passed 7-0.

13F.3 – Potential Trowbridge/Cheshire Drain Assessment with Allegan County.

The City received a letter about a potential assessment with Allegan County for Drainage. The meeting is on July 10th to receive comments. There are 19 parcels that the City owns that would be assessed as well as about a ¼ of City Residents that would also receive assessments.

Council has directed City Manager Dye to attend the City and speak on behalf of the City with the following statement.

At this time, a decision should not be made until the scope of work and cost estimates are made. Until these numbers are, estimated and all other options have been pursued.

Motion by Ingalsbee, supported by McKenzie to approve City Manager Dye to speak on behalf of the City regarding the potential Trowbridge/Cheshire Drain Assessment with Allegan County. Motion Passed 7-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – July 3 Jubilee was very successful. Staff did a great job. He thanked Matt and Deb Adams from Lake Drive, who stayed until everything was cleaned up for July 3 and they have also helped with Rollin on the River. Chris Morris has also helped with Rollin on the River.

Council Member Ingalsbee – Enjoys hearing the concerts while sitting at home.

Council Member Tripp – Nothing

Council Member Perrigo- Jesse Ray and the Carolina Catfish will be performing at Rollin on the River this Friday.

Council Member Morgan – The fireworks at July 3rd were great.

Council Member Manning – Nothing

Mayor Pro tem McKenzie – Had a blast running the seat bleat enforcer at the July 3rd event.

Mayor Stotmeister – Enjoyed attending July 3rd with her granddaughter. Mayor Stotmeister submitted her letter of resignation from the Council. She accepted a position in Charlotte, NC and will be moving in August.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 8:00PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
July 16, 2018

1. CALL TO ORDER

Mayor Stotmeister called the Special City Council meeting to order at 5:00PM.

2. ROLL CALL

Present: Manning, Ingalsbee, Tripp, Perrigo, Manning, Mayor Pro tem Stotmeister

Absent: Morgan

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, City Intern Benjamin Andrews.

Motion by Ingalsbee, supported by Perrigo, to excuse Patrick Morgan from the Special Council Meeting. Motion passed 5-0.

Council Member Morgan arrived at 5:03PM.

3. Public Comment

None

4. Discussion

4A.1 – Process for filling vacant council seat.

City Manager Dye explained City Council has 35 days to fill the current vacancy, which started on July 10. Staff put together a timeline to help Council fill the Vacancy.

- The person needs to be a registered elector of the City of Allegan for 6 Months.
- The deadline for electors to file an application is July 31, 2018.
- City Council will interview applicants during a special meeting on August 6, 2018 and select the applicant at the end of the special meeting.
- August 13, 2018 the new city council member will be sworn in.

Council Member Perrigo will be out of town.

Council Member Tripp recommended adding committee meetings on the

application.

Mayor Pro tem asked how this would be advertised. City Manager Dye stated it would be in the paper, social media, posted at City Hall and on the City Website.

Motion by Manning, supported by Morgan to approve the process for selecting the vacant council seat. Motion Passed 6-0.

4A.2 – Results from Board of Determination from Allegan County Drain Commission.

The Board of Determination voted to move forward with the District.

Max Kaylor of 668 Sherman is opposed to the drain district

Jeff Kaylor – Trowbridge Township Supervisor feels council should appeal their decision. The whole meeting struck him wrong. It would be beneficial to Trowbridge and Cheshire Residents if the City of Allegan were in the district.

City Manager Dye went over the Drain Code of 1956. The City can appeal within 20 days of receipt of notification by registered mail from the Drain commissioner. There is a filing fee of \$175.00

Council Member Morgan asked if any other Jurisdictions that are going to appeal this. He feels we should reach out to other municipalities and discuss this with them. The Engineer at the meeting said it would still look like a Natural Stream.

Council Member Ingalsbee it is like handing them a blank check. She feels the City should pay to fight this.

Council Member Manning this is effecting a natural stream.

Motion by Morgan supported by Ingalsbee to appeal the Trowbridge/Cheshire Drainage District.

Mayor Pro tem McKenzie asked if there is any further discussion on this.

Council Member Ingalsbee stated the creek is beautiful and does not see any issues doing any damage to structures.

City Manager Dye there is one resident that believes that the creek is eroding her yard.

Council Member Morgan this is a creek and there will be natural eroding.

Mayor Pro tem McKenzie does not like that there is no scope of what is going to be done.

With no further discussion, the Motion Passed 6-0.

4A.3 – Update on sale of City property on the corner of Sherman and Western

City Manager Dye gave an update on the current sale with Grocery Outlet. Waiting on the Title Commitment from Chicago Title, before the Property can be closed on. He received a phone call from a developer who was working with previous council before the market crashed on developing the neighborhood. The developer asked if the Grocery Outlet would sell to him.

Max Kaylor of 668 Sherman Street said the traffic is very bad when school gets out. He will take a different route to avoid the area.

Council Member Morgan the City should put a push on MDOT and is happy that Joel is looking what is best for everyone.

Council Member Manning before the current set up, people would fly through there until some was killed.

Council Member Ingalsbee asked if the City could put a traffic light.

City Manager Dye stated a traffic light needs to be warranted. There needs to be traffic studies that show the amount of vehicles, wrecks etc.

Council Member Tripp asked if there would be room for the Grocery Outlet with the plans that the developer has.

City Manager Dye explained that the Grocery Outlet is growing and the warehouse will be a distribution center to stock other stores.

4A.4 – Process of selecting an architecture firm for the design and construction management of the New City Hall.

The City Received seven bids. They showed the percentage of Guaranteed Maximum Price of 1.4 Million. Not all the firms provided all the information. Does Council want to interview firms.

Mayor Pro tem McKenzie suggest Council interviews all the firms.

Council Member Morgan if everything was not received in the bid, then why interview that firm.

City Manager Dye staff can suggest three or four firms to interview.

4A.5 – 2018 MML Conference discussion

The Conference is in Grand Rapids starting September 20th. Council is encouraged to go and learn and speak with other Council Members. Please contact Danielle about going and to get registered.

6. ADJOURNMENT

Mayor Pro tem McKenzie adjourned the meeting at 5:50PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
July 23, 2018

1. CALL TO ORDER

Mayor pro tem McKenzie called the regular Allegan City Council meeting to order at 7:00PM.

2. ROLL CALL

Present: Manning, Ingalsbee, Tripp, Perrigo, Morgan, Mayor Pre tem McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, City Intern Benjamin Andrews, Officer Gibson.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand of First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for July 9, 2018.

Motion made by McKenzie, supported by Tripp, to approve the Regular Council Minutes from June 11, 2018. Motion Passed 7-0.

5A.2 – Approval of the Special Council Meeting Minutes for July 16, 2018.

Motion made by Morgan, supported by Manning to approve the Special Council Meeting Minutes from July 16, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for July 23, 2018.

Motion by Perrigo, supported by Ingalsbee, to approve the Regular Council Meeting Agenda for the July 23, 2018 with the following amendment; adding item 8A.1 – First Reading of Zoning Ordinance 472. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Che' Withrow of 103 Della Court expressed concerns of the smell from the treatment plant, the

jail and group home.

8. FIRST READING OF ORDINANCE

8A.1 – First Reading of Zoning Ordinance 472: Various Text Amendments Regarding Light Assembly in the C-1 and C-2 Zoning Districts and Permitting Government Offices in All Zone Districts by Right and Schedule a Public Hearing for August 13, 2018.

City Manager Dye explained this is one ordinance covering several Zoning Ordinances. Currently Government Offices are not allowed in C1 District. Home good stores coming downtown as well.

Motion made by Ingalsbee, supported by Tripp to accept the First Reading of Zoning Ordinance 472: Various Text Amendments Regarding Light Assembly in the C-1 and C-2 Zoning Districts and Permitting Government Offices in All Zone Districts by Right and Schedule a Public Hearing for August 13, 2018. Motion Passed 6-0.

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & ADOPTION OF ORDINANCES

10A.1 – Public Hearing for the sale of City Owned Property along River Street with a parcel number of 51-260-001-00 to JML Real Estate.

Mayor Pro tem McKenzie Opened the Public Hearing at 7:12PM and Closed the Public Hearing, hearing no public comment.

Motion made by Tripp, supported by Perrigo to approve the sale of City Owned Property along River Street with a parcel number of 51-260-001-00 to JML Real Estate. Motion Passed 6-0 with a Roll Call Vote.

11. UNFINISHED BUSINESS & TABLES ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Public Space Commission Meeting on July 11, 2018.

13A.2 – Accept the Minutes for the Allegan Building Authority Meeting on July 11, 2018.

13A.3 – Accept the Minutes for the Downtown Development Authority Meeting on July 11, 2018.

13A.4 – Accept the Minutes for the Planning Commission Meeting on July 16, 2018.

13B. Finance Dept.

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending July 8, 2018.

Council Member Tripp made a motion supported by Manning, to approve accounts payable for \$761,604.69 and payroll for \$107,394.10 for a total disbursement of \$868,998.79. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – Presentation from Doug Sweeris on Water Utility Operations.

13D.2 – Request for Equipment from JWC Environmental of Santa Ana, CA in the amount of \$18,784.00 for a Screen and Auger for Septage 1 and Grinders for Septage 1 and 2 in the amount of \$30,564.70.

13E. Public Works

13F. City Manager & City Clerk

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM COUNCIL & MAYOR & MANAGER

15A.1 – Comments from City Manager, Council and Mayor.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Stotmeister adjourned the meeting at 8:00PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Minutes
Allegan, MI 49010
August 1, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the Special City Council meeting to order at 5:01PM.

2. ROLL CALL

Present: Morgan, Manning, Ingalsbee, Tripp, Perrigo, Mayor Pro tem McKenzie

Absent: None

Others Present: City Manager Joel Dye, Finance Director/Treasurer Tracy Stull

3. Public Comment

None

4. Request for services from Black Gold of Dorr, MI in the amount of \$6,517.00 for Asphalt Patching for Utility Cuts.

Motion by Tripp, supported by Manning to approve the request for services from Black Gold of Dorr, MI in the amount of \$6,517.00 for Asphalt Patching for Utility Cuts.
Motion passed 6-0.

5. City Manager Overview

City Manager Dye reviewed stuff.

6. Interview of Applicants

Wightman and Associates
GMB
Progressive A&E
Hooker DeJong

7. Staff/Council Comments

Riverfront expansion ground breaking August 10, 2018 at 10:00am.

7. ADJOURNMENT

Mayor Pro tem McKenzie adjourned the meeting at 9:16PM.

Minutes respectfully submitted by,


Danielle Bird
City Clerk

DRAFT

Allegan City Council
Special Meeting Minutes
Allegan, MI 49010
August 6, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the Special City Council meeting to order at 5:07PM.

2. ROLL CALL

Present: Morgan, Manning, Ingalsbee, Tripp, Mayor Pro tem McKenzie

Absent: Perrigo

Others Present: City Manager Joel Dye, City Clerk Danielle Bird

Motion by Ingalsbee, supported by Morgan, to excuse Perrigo from the Special Council Meeting.
Motion passed 5-0.

3. Public Comment

None

4. City Manager Overview

5. Interview of Applicants

The City Council interviewed the following candidates for the open seat on City Council:

Eddie Quinones-Walker
Jon Cook
Lori Perkins
Stacy Southwell
Sally Sturgis
Delora Andrus

Motion by Council Member Manning to wait until August 13 Council Meeting to vote on nominee, when full council is present.

Council Member Tripp stated he would like to decide tonight.

No support on Motion; motion failed.

Council Member Manning left the meeting at 7:09pm.

Motion by Morgan, supported by McKenzie to nominate Delora Andrus to the vacant council

seat.

YEAS: Morgan, McKenzie

NAYS: Tripp, Ingalsbee

ABSTAIN: None

ABSENT: Manning, Perrigo

Staff informed the Council that the motion failed due to a tie vote.

Motion by Ingalsbee, supported by McKenzie to nominate Jon Cook to the vacant Council seat.

YEAS: Morgan, Tripp, Ingalsbee

NAYS: McKenzie

ABSTAIN: None

ABSENT: Manning, Perrigo

Staff informed the Council that the motion passed due to a majority of those present voting in the affirmative.

Motion did not pass due to Charter Section 5.8 (a).

6. Staff Comments/Council Comments

City Manager Dye wanted to encourage council members, when they talk with neighbors they see this as an alliance.

7. Adjournment

Mayor Pro tem McKenzie adjourned the meeting at 7:25PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City Council
Special Meeting Minutes
Allegan, MI 49010
August 9, 2018

1. Call to Order

Mayor Pro tem McKenzie called the Special City Council meeting to order at 5:30PM.

2. Roll Call

Present: Manning, Ingalsbee, Tripp, Morgan, Mayor Pro tem McKenzie

Absent: Perrigo

Others Present: City Manager Joel Dye, City Clerk Danielle Bird

Motion by Ingalsbee, supported by McKenzie, to excuse Perrigo from the Special Council Meeting. Motion passed 5-0.

3. Approval of Monday, August 6, 2018 Special Meeting Minutes with Correction

Motion by Morgan, supported by Tripp to approve the August 6, 2018 Special Meeting Minutes with amendment to Motion by Ingalsbee, supported by McKenzie to nominate Jon Cook to the vacant Council seat as passing. Motion did not pass due to Charter Section 5.8 (a).

4. Public Comment

None

5. Council Vacancy

City Manager Dye informed council Jon Cook withdrew his application for the vacant council seat.

Motion by Tripp, supported by Ingalsbee to nominate Eddie Quinones-Walker to the vacant council seat.

YEAS: Ingalsbee, Tripp

NAYS: Morgan, Manning, McKenzie

ABSTAIN: None

ABSENT: Perrigo

Staff informed the Council that the motion failed.

Motion by Morgan, supported by Manning to nominate Delora Andrus to the vacant council seat.

YEAS: Morgan, Manning, McKenzie
NAYS: Ingalsbee, Tripp
ABSTAIN: None
ABSENT: Perrigo

Staff informed the Council that the motion failed.

Motion by Ingalsbee, supported by Manning to nominate Sally Sturgis to the vacant council seat.

YEAS: Ingalsbee, Manning
NAYS: Morgan, Tripp, McKenzie
ABSTAIN: None
ABSENT: Perrigo

Staff informed the Council that the motion failed.

City Council discussed the applicants.

Motion by Morgan, supported by Manning to nominate Delora Andrus to the vacant council seat.

YEAS: Manning, Ingalsbee, Morgan, McKenzie
NAYS: Tripp
ABSTAIN: None
ABSENT: Perrigo

Staff informed the Council that the motion passed.

6. Staff Comments/Council Comments

City Manager Dye the Riverfront Ground Breaking is on Friday, August 10, 2018 at 10:00AM.

7. Adjournment

Mayor Pro tem McKenzie adjourned the meeting at 5:50PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
August 13, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Ingalsbee, Tripp, Perrigo, Morgan, Manning, Andrus, Mayor Pro tem McKenzie.

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Finance Director Tracy Stull, Public Utilities Director Doug Sweeris.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Rev Kathlyn R. Nealand, Pastor 1st Presbyterian Church of Allegan.

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for July 23, 2018.

Motion by Tripp, supported by Morgan to approve the Regular Council Meeting Minutes for July 23, 2018. Motion Passed 6-0 with Andrus abstaining.

5A.2 – Approval of Special Council Meeting Minutes for August 1, 2018.

Motion by Perrigo, supported by Tripp to approve the Special Council Meeting Minutes for August 1, 2018. Motion Passed 6-0 with Andrus abstaining.

5A.3 – Approval of Special Council Meeting Minutes for August 9, 2018.

Motion by Morgan, supported by Tripp to approve the Special Council Meeting Minutes for August 9, 2018. Motion Passed 6-0 with Andrus abstaining.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for August 13, 2018.

Motion by Ingalsbee, supported by Tripp to approve the Regular Council Agenda for August 13, 2018. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Adoption of Zoning Ordinance 472: Various Text Amendments Regarding Light Assembly in the C-1 and C-2 Zoning Districts and Permitting Government Offices in All Zone Districts.

Mayor Pro tem McKenzie opened the Public Hearing at 7:05PM and Closed the Public Hearing at 7:05PM hearing no Public Comment.

Community Development Coordinator explained the Zoning Ordinance.

Motion by Ingalsbee, supported by Morgan to approve the Adoption of Zoning Ordinance 472: Various Text Amendments Regarding Light Assembly in the C-1 and C-2 Zoning Districts and Permitting Government Offices in All Zone Districts.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Packet for the Allegan Fire District on July 25, 2018.

Council Member Morgan - the District sold the old command vehicle and hired 5 new firefighters.

13A.2 – Accept the Minutes for the Economic Development Corporation/Brownfield Redevelopment Authority on August 1, 2018.

Council Member Manning the board approved the brochure from Abonmarche.

13A.3 – Accept the Minutes for the Election Committee Meeting on August 2, 2018.

City Clerk Danielle Bird went over the minutes.

13A.4 – Accept the Minutes for the Airport Advisory Board Meeting on August 6, 2018.

City Manager Dye went over the minutes.

13A.5 – Accept the Minutes for the Historic District Commission August 6, 2018.

Community Development Coordinator Jordan Meagher discussed the minutes.

13A.6 – Accept the Minutes for the Public Space Commission Meeting on August 6, 2018.

Council Member Manning discussed the meeting minutes.

13B. Finance Department

13B.1 – Request to approve Accounts Payable and Payroll for the Week Ending July 24, 2018 and August 7, 2018.

Council Member Tripp, supported by Council Member Perrigo made a motion to approve Accounts Payable and Payroll. Motion Passed 7-0.

13B.2 – Request for Services from Progressive AE, Inc. of Grand Rapids, MI in the amount of \$95,000.00 for design services and an estimated \$198,000.00 to serve as the builder for the project.

City Manager Dye – Progressive AE, Inc. was selected as the firm for the New City Hall. They can also serve as the builder, and this would remove the middle man.

Motion by Ingalsbee, supported by Tripp to approve the Services from Progressive AE, Inc. of Grand Rapids, MI in the amount of \$95,000.00 for design services and an estimated \$198,000.00 to serve as the builder for the project. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13D.1 – Accept and review the PFAS results from the Michigan Department of Environmental Quality (DEQ).

Public Utilities Director Doug Sweeris – the City hired a private firm in March to test 25 compounds and all were non-detect. The DEQ hired an outside contractor, which tested for 14 compounds and all were non-detect. The test reconfirms the 1st test.

13D.2 – Request for Services from Waste Recovery Systems of Wyoming, MI in the amount of \$39,906.00 for Digester Cleaning.

Public Utilities Director Doug Sweeris explained the digester hasn't been completely cleaned since 2005. Over the years it will build up on the bottom.

Motion by Perrigo, supported by Tripp to approve the Request for Services from Waste Recovery Systems of Wyoming, MI in the amount of \$39,906.00 for Digester Cleaning. Motion Passed 7-0.

13D.3 – Request for Services/Equipment from Silversmith Data of Gaylord, MI in the amount of \$11,300.00 for Data Mapping for Water/Sewer Distribution.

Public Utilities Director Doug Sweeris explained this is a mapping system that can be used in multiple areas.

Motion by Ingalsbee, supported by Tripp to approve the request Services/Equipment from Silversmith Data of Gaylord, MI in the amount of \$11,300.00 for Data Mapping for Water/Sewer Distribution. Motion Passed 7-0.

13E. Public Works

13F. City Manager & City Clerk

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Welcomed Delora Andrus. Requested the Special Meeting for August 14, 2018 be cancelled.

Motion by Ingalsbee, supported by Manning to cancel the Special Meeting for August 14, 2018. Motion Passed 7-0.

Council Member Perrigo – Nothing

Council Member Morgan – Nothing

Council Member Manning – Welcomed Delora to Council

Council Member Tripp – Thanked all the DPW Workers

Council Member Ingalsbee – Thanked Doug for getting ahead of the State testing for the PFAS.

Council Member Andrus – Thanked council for the vote of confidence and support. She is looking forward to serving.

16. ADJOURNMENT

Mayor Pro tem McKenzie adjourned the meeting at 7:35PM.

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
August 27, 2018

1. CALL TO ORDER

Council Member Ingalsbee called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Tripp, Perrigo, Morgan, Manning, Andrus, Ingalsbee.

Absent: Mayor Pro tem McKenzie.

Motion by Andrus, supported by Manning to excuse Mayor Pro tem McKenzie from the Regular City Council Meeting on August 27, 2018. Motion Passed 6-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Finance Director Tracy Stull, Public Utilities Director Doug Sweeris.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Austin Kreutz

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for August 13, 2018.

Motion by Tripp, supported by Manning to approve the Regular Council Meeting Minutes for August 13, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for August 27, 2018.

Motion by Manning, supported by Tripp to approve the Regular Council Agenda for August 13, 2018 with amendment, adding 13F.4. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

State Rep Mary Whiteford gave a Legislative update.

8. FIRST READING OF ORDINANCE

8A.1 – Ordinance 473: Rezone Parcel 51-260-001-00 from M-1 Manufacturing to PUD Planned Unit Development District.

Motion by Manning, supported by Manning to schedule a Public Hearing for September 24, 2018 for Ordinance 473: Rezone Parcel 51-260-001-00 from M-1 Manufacturing to PUD Planned Unit Development District. Motion Passed 6-0.

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Planning Commission on August 20, 2018.

Council Member Manning discussed the minutes from the meeting.

13B. Finance Department

13B.1 – Request to approve Accounts Payable and Payroll for the Week Ending August 23, 2018.

Council Member Tripp, supported by Council Member Manning made a motion to approve Accounts Payable and Payroll. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – Approval of a Water Service Agreement between the City of Allegan, Allegan Township and the U.S. Department of Environmental Quality.

The EPA will construct and connect the homes that have private wells that tested positive for Chromium on 29th and Jeffrey Streets. These homes are located on the South M89 Corridor. Once constructed the EPA and Allegan Township will give the lines to the City of Allegan for maintaining.

Motion by Morgan, supported by Tripp for approval of a Water Service Agreement between the City of Allegan, Allegan Township and the U.S. Department of Environmental Quality. Motion Passed 6-0.

13E. Public Works

- 13E.1 – Request for Services from Wyoming Asphalt for Repaving Trowbridge Street between Walnut Street and Cedar Street (M-89/M-40) in the amount of \$35,738.00.

Motion by Perrigo, supported by Manning to approve the request for services from Wyoming Asphalt for Repaving Trowbridge Street between Walnut Street and Cedar Street (M-89/M-40) in the amount of \$35,738.00. Motion Passed 6-0.

- 13E.2 – Request for Services from Jones and Henry for Design and Construction Administration for water and sewer line work and repaving of several streets in various neighborhoods in the amount of \$173,961.00.

Motion by Manning, supported by Andrus to approve the request for services from Jones and Henry for Design and Construction Administration for water and sewer line work and repaving of several streets in various neighborhoods in the amount of \$173,961.00. Motion Passed 6-0.

- 13E.3 - Request for Services from Abonmarche for Design and Construction Administration for repaving River Street from Cora Avenue to 118th Avenue in the amount of \$74,687.50.

Motion by Andrus, supported by Perrigo to approve the request for services from Abonmarche for Design and Construction Administration for repaving River Street from Cora Avenue to 118th Avenue in the amount of \$74,687.50. Motion Passed 6-0.

13. E.4 – Request for Services from Prein and Newhof for Design and Construction Administration for the installation of several sidewalks as part of the 2019 Safe Routes to School Project in the amount of \$126,058.85.

Motion by Perrigo, supported by Tripp to approve the request for services from Prein and Newhof for Design and Construction Administration for the installation of several sidewalks as part of the 2019 Safe Routes to School Project in the amount of \$126,058.85. Motion Passed 6-0.

13F. City Manager & City Clerk

- 13F.1 – Request for Services from Johnson Controls, Inc. of Dallas, TX in the amount of \$3,440.00 for HVAC/Boiler Maintenance Agreement for maintenance to be done at the Regent Theatre and Griswold Auditorium.

Motion by Tripp, supported by Morgan to approve the request for services from Johnson Controls, Inc. of Dallas, TX in the amount of \$3,440.00 for HVAC/Boiler Maintenance Agreement for maintenance to be done at the Regent Theatre and Griswold Auditorium. Motion Passed 6-0.

13F.2 – Request to Cancel the September 10, 2018 City Council Meeting so City Council may participate in the Allegan County Fair Parade.

Motion by Tripp, supported by Manning to approve the request to Cancel the September 10, 2018 City Council Meeting so City Council may participate in the Allegan County Fair Parade. Motion Passed 6-0.

13F.3 – Discussion on the future of the vacant city owned Brady Street lot.

Council had a lengthy discussion the vacant Brady Street lot.

13F.4 – Request to appoint a new Law firm Curcio Law Firm, PLC.

Nick Curcio currently works with Dickinson Wright, PLC the City's current law firm. Nick has approval from Dickinson Wright, PLC to continue his working relationship with City of Allegan.

Motion by Manning, supported by Tripp to approve the request to appoint Curcio Law Firm, PLC as the City of Allegan new Legal Counsel. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – He attended the Fire District Pancake Breakfast and it was very good. The City won the appeal on the Trowbridge/Cheshire Drainage District. Therefore the City or City Residents will not be assessed. The last Rollin on the River and the Bridge Walk are this weekend. The County Fair is quickly approaching.

Council Member Perrigo – Nothing

Council Member Morgan – Nothing

Council Member Manning – Nothing

Council Member Andrus – Nothing

Council Member Tripp – Rollin on the River have been excellent. They have been well attended and people are enjoying their time.

Council Member Ingalsbee – Thanked Aaron and DPW for removing a tree.

16. CLOSED SESSION

16A.1 – Motion to enter into closed session to discuss strategy and negotiating sessions connected with the negotiation of a collective bargaining agreement per MCL 15.268(c) per the request of the City Manager, Joel Dye.

Motion by Andrus, supported by Morgan to enter into a closed session at 8:22PM. Motion passed with a Roll Call Vote.

Motion by Morgan, supported by Andrus to reconvene to regular session. Motion Passed with a Roll Call Vote at 9:01PM.

17. ADJOURNMENT

Council Member Ingalsbee adjourned the meeting at 9:02PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
September 24, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Perrigo, Morgan, Manning, Ingalsbee, Tripp, Mayor Pro tem McKenzie.

Absent: Andrus

Motion by Ingalsbee, supported by Perrigo to excuse Council Member Andrus from the Regular City Council Meeting on September 24, 2018. Motion Passed 6-0.

Others Present: Finance Director Tracy Stull, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Public Works Director Aaron Haskin.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Carson of Merson Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for August 27, 2018.

Motion by Ingalsbee, supported by Morgan to approve the Regular Council Meeting Minutes for August 27, 2018. Motion Passed 5-0, with McKenzie abstaining.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for September 24, 2018.

Motion by Ingalsbee, supported by Perrigo to approve the Regular Council Agenda for September 24, 2018 with amendments, adding 13F.3 and 13F.4. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Aric Nesbitt Republican Nominee for State Senate spoke.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Adoption of Ordinance 473: Rezone Parcel 51-260-001-00 from M-1 Manufacturing to PUD Planned Unit Development District.

Community Development Coordinator Jordan Meagher explained the ordinance.

Mayor Pro tem McKenzie opened the Public Hearing at 7:07pm and closed the Public Hearing with no Public Comment.

Motion by Ingalsbee, supported by Manning to approved the adoption of Ordinance 473: Rezone Parcel 51-260-001-00 from M-1 Manufacturing to PUD Planned Unit Development District. Motion passed 6-0.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - Resolution 18.29 a Charitable Gaming License from the Community Action of Allegan County, Allegan, MI.

Motion by Perrigo, supported by Morgan to approve Resolution 18.29 a Charitable Gaming License from the Community Action of Allegan County, Allegan, MI. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Historic District Commission on September 4, 2018.

Community Development Coordinator Jordan Meagher reviewed the meeting minutes.

13A.2 – Accept the Minutes for the Economic Development Corporation/Brownfield Redevelopment Authority on September 5, 2018.

Council Member Morgan reviewed the meeting minutes.

13A.3 – Accept the Minutes for the Downtown Development Authority on September 12, 2018.

Community Development Coordinator Jordan Meagher reviewed the meeting minutes.

13A.4 – Accept the Minutes for the Building Authority Meeting on September 20, 2018.

Finance Director Tracy Stull reviewed the meeting minutes.

13B. Finance Department

13B.1 – Request to Approve Accounts Payable and Payroll for the Week Ending September 2, 2018 and September 16, 2018.

Council Member Tripp, supported by Council Member Morgan made a motion to approve Accounts Payable and Payroll. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – 13E.1 – Request for Equipment from Alta Equipment of Byron Center, MI in the amount of \$128,606.00 for a new loader.

Motion by Ingalsbee, supported by Morgan to approve the Request for Equipment from Alta Equipment of Byron Center, MI in the amount of \$128,606.00 for a new loader, with a partial budget adjustment. Motion Passed 6-0.

13E.2 – Request for Equipment from Burnips Equipment Company of Burnips, MI in the amount of \$21,345.00 for a new 2017 New Holland Workmaster tractor.

Motion by Morgan, supported by Manning to approve the Request for Equipment from Burnips Equipment Company of Burnips, MI in the amount of \$21,345.00 for a 2017 New Holland Workmaster tractor. Motion Passed 6-0.

13E.3 – Request for Services from RC Tree Services of Plainwell, MI in the amount of \$17,575.00 for tree and stump removal.

Motion by Tripp, supported by Ingalsbee to approve the services from RC Tree Services of Plainwell, MI in the amount of \$17,575.00 for tree and stump removal. Motion passed 6-0.

13E.4 – Request for Services from CHOP of Grand Rapids, MI in the amount of \$6,595.00 for tree removal.

Motion by Perrigo, supported by Tripp to approve the services from CHOP of Grand Rapids, MI in the amount of \$6,595.00 for tree removal, with a budget adjustment. Motion Passed 6-0.

13E.5 – Announcement of Fall Clean Up Dates.

13F. City Manager & City Clerk

13F.1 – Schedule a Public Hearing for October 22, 2018 for the potential sale of a portion of 51-305-010-00 to JML Real Estate.

Motion by Tripp, supported by Morgan to schedule a Public Hearing for October 22, 2018 for the potential sale of a portion of 51-305-010-00 to JML Real Estate. Motion Passed 6-0.

13F.2 – Michigan Rehabilitation Services for Disability Program – Interagency Agreement Continuation.

Motion by Ingalsbee, supported by Tripp to approve Michigan Rehabilitation Services for Disability Program – Interagency Agreement Continuation. Motion Passed 6-0.

13F.3 – Approval of the SEIU Union Contract.

Motion by Ingalsbee, supported by Perrigo to approve the SEIU Union Contract. Motion Passed 6-0.

13F.4 – Resolution 18.30 revised Building Authority Lease.

Motion by Tripp, supported by Manning to approve the revised Building Authority Lease between the City of Allegan and the City of Allegan Building Authority. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Finance Director Stull – Nothing

Public Works Director Haskin – Trowbridge Street was paved last week.

Council Member Perrigo – Nothing

Council Member Morgan – Nothing

Council Member Ingalsbee – Trowbridge looks great.

Council Member Manning – Nothing

Council Member Tripp – A lot of exciting things going on. The buildings being worked on, the Riverfront Plaza, Library are looking nice.

Mayor Pro tem McKenzie – Thanked Council and Staff for the flowers. Schaendorf Brewing should be opening in the next week.

16. CLOSED SESSION

17. ADJOURNMENT

Council Member Ingalsbee adjourned the meeting at .

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City Council Minutes
Allegan, MI 49010
October 8, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Perrigo, Morgan, Manning, Ingalsbee, Tripp, Mayor Pro tem McKenzie.

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Public Works Director Aaron Haskin.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Neeland of First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for September 24, 2018.

Motion by Tripp, supported by Morgan to approve the Regular Council Meeting Minutes for September 24, 2018. Motion Passed 7-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for October 8, 2018.

Motion by Manning, supported by Tripp to approve the Regular Council Agenda for October 8, 2018 with amendments, adding 13F.1. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Public Space Commission Meeting on September 12, 2018.

Council Member Perrigo gave an update on the Public Space Meeting.

13A.2 – Accept the Minutes for the Airport Advisory Board Meeting on October 1, 2018.

Director of Public Works Aaron Haskin gave an update on the Airport Advisory Meeting.

13A.3 – Accept the Minutes for Historic District Commission Meeting on October 1, 2018.

Council Member Perrigo gave an update on the Historic District Meeting.

13A.4 – Accept the Minutes for the Economic Development Corporation/Brownfield Redevelopment Authority on October 3, 2018.

Council Member Manning gave an update on the EDC/BRA Meeting.

13B. Finance Department

13B.1 – Request to Approve Accounts Payable and Payroll for the Week Ending September 30, 2018.

Council Member Tripp, supported by Council Member Morgan made a motion to approve Accounts Payable and Payroll. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request for Materials from Road Solution, Inc. of Indianapolis, IN in the amount of \$8,654.00 for GeoMelt.

Director of Public Works Aaron Haskin explained GeoMelt is a new name for the beat juice added to the salt. By adding the GeoMelt is reduces the amount of salt that is used.

Motion by Ingalsbee, supported by Morgan to approve the request for Materials from Road Solution, Inc. of Indianapolis, IN in the amount of \$8,654.00 for GeoMelt. Motion Passed 7-0.

- 13E.2 – Request for Equipment from Victor Stanley of Dunkirk, MD in the amount of \$17,898.00 for Picnic Tables.

Motion by Ingalsbee, supported by Tripp to approve the request for Equipment from Victor Stanley of Dunkirk, MD in the amount of \$17,898.00 for Picnic Tables, that will require a budget adjustment. Motion Passed 7-0.

- 13E.3 – Request for Change Order from Apex Contractors, Inc. in the amount of \$15,145.00

Motion by Ingalsbee, supported by Andrus to approve the Change Order from Apex Contractors, Inc. in the amount of \$15,145.00, that will require a budget adjustment. Motion Passed 7-0.

13F. City Manager & City Clerk

- 13F.1 – Schedule a Public Hearing for October 22, 2018 for the potential sale of a portion of 51-305-010-00 to JML Real Estate.

Motion by Morgan, supported by Tripp to schedule a Public Hearing for October 22, 2018 for the potential sale of a portion of 51-305-010-00 to JML Real Estate. Motion Passed 7-0.

14. BOARD APPOINTMENTS

- 14A.1 – Appointment of Kelly McLean-Haywood to the Downtown Development Authority for a three year term to expire November 1, 2021.

Motion by Ingalsbee, supported by Tripp to approve the Appointment of Kelly McLean-Haywood to the Downtown Development Authority for a three year term to expire November 1, 2021. Motion Passed 7-0.

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

- 15A.1 – Comments from City Manager, Council and Mayor.

City Manager Joel Dye – Good to be back.

Community Development Coordinator Jordan Meagher – Good job tonight.

Promotions Coordinator Parker Johnson – Ghouls night out was last Friday. Over \$7500 spent downtown and over \$2000 in prizes was given away.

Public Works Director Haskin – Neighborhood meetings went well.

Council Member Perrigo – Shocktober Fest was fun. Downtown was busy with plenty of parking.

Council Member Morgan – Riverfront Project is moving along.

Council Member Ingalsbee – Thanked DPW for picking up the bulk items for Clean Up.

Council Member Manning – Ribbon Cutting @ Green House

Council Member Tripp – Oktoberfest was good time.

Council Member Andrus – Community Meetings were well attended.

Mayor Pro tem McKenzie – Ribbon Cutting for Dragon Valley Reptiles is on October 12th and Schaendorf Brewing Co is on October 19th.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Pro tem McKenzie adjourned the meeting at 7:28PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
October 22, 2018

1. CALL TO ORDER

City Manager Dye called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Manning, Andrus, Ingalsbee, Tripp, Perrigo, Morgan

Absent: Mayor Pro tem McKenzie

Motion by Morgan, supported by Manning to excuse Mayor Pro tem McKenzie from the Regular City Council Meeting on October 22, 2018. Motion Passed 6-0.

Motion by Tripp, supported by Manning to appoint Council Member Ingalsbee to run the regular City Council Meeting on October 22, 2018.0

Others Present: City Manager Joel Dye, Finance Director Tracy Stull, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Public Works Director Aaron Haskin.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for October 8, 2018.

Motion by Andrus, supported by Morgan to approve the Regular Council Meeting Minutes for October 8, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for October 22, 2018.

Motion by Manning, supported by Andrus to approve the Regular Council Agenda for October 22, 2018 with amendments, adding 13B.3. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Adoption of Resolution 18.31 for the Vacation of Division Street Right of Way between Lowe and Grand Street.

Council Member Ingalsbee opened the Public Hearing at 7:05pm and closed the Public Hearing with no public comment.

Motion by Morgan, supported by Tripp to approve the Adoption of Resolution 18.31 for the Vacation of Division Street Right of Way between Lowe and Grand Street. Motion Passed 6-0.

10A.2 – Public Hearing and Adoption of Resolution 18.32 for the Sale of City Owned Property to JML Real Estate for \$1.00 for Parcel # 03-51-305-010-00.

Council Member Morgan asked where the \$1.00 came from and what about other bars wanting to do the same thing?

City Manager Dye stated he looks at this as an investment and it will benefit the community. The spaces are not safe. The City will look at sales on a case by case basis.

Council Member Ingalsbee that selling it for \$1.00 and JML stated it would be vacant for 5 years. This is not helping

City Manager Dye stated he was not at the previous meeting. The 5 years was for all properties. If this is not completed in 18 Months it will revert back to the City of Allegan. The work on 217 Hubbard was delayed, due to the growth of Allegan Event.

Council Member Manning agrees with the buy/sell agreement. The spaces are not very safe. The Patio will be useful during Good Times @ the Gazebo.

Council Member Tripp thought the \$1.00 was a bargain, but when he read the buy/sell agreement he understood the purchase price.

Council Member Ingalsbee opened the Public Hearing at 7:18pm.

Public Comment:

Phil Seigler is a downtown business owner. He keeps hearing about a parking problem, but fails to see a parking problem now. He looks forward to when there is a parking problem. We want change. There are things happening and he is thrilled to be here. Embrace the Change.

Council Member Ingalsbee closed the Public Hearing at 7:21pm.

Motion by Perrigo, supported by Andrus to approve the Adoption of Resolution 18.32 for the Sale of City Owned Property to JML Real Estate for \$1.00 for Parcel # 03-51-305-010-00. On a roll-call vote, all in favor. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

- 13A.1 – Accept the Minutes for the Downtown Development Authority Meeting on October 10, 2018.

City Manager Dye gave an update for the Downtown Development Authority Meeting.

- 13A.2 – Accept the Minutes for the Public Space Commission Meeting on October 10, 2018.

Council Member Perrigo gave an update for the Public Space Commission Meeting.

- 13A.3 – Accept the Minutes for the Planning Commission Meeting on October 15, 2018.

Council Member Tripp gave an update for the Planning Commission Meeting.

13B. Finance Department

- 13B.1 – Request to Approve Accounts Payable and Payroll for the Week Ending October 14, 2018.

Council Member Tripp, supported by Council Member Manning made a motion to approve Accounts Payable and Payroll. Motion Passed 6-0.

- 13B.2 – Review of the 4th Quarter Budget Adjustments.

Finance Director/Treasurer went over the 4th Quarter Budget Adjustments.

- 13B.3 – Recommendation to Adopt Resolution 18.33 for Redemption of Capital Improvement Bonds, Series 2012.0

Motion by Morgan, supported by Perrigo to adopt Resolution 18.33 for Redemption of Capital Improvement Bonds, Series 2012. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Request for Services from Abatement & Demolition Services of Mulliken, MI in the amount of \$49,000.00 for Asbestos Abatement Services at 231 Trowbridge Street.

Motion by Tripp, supported by Manning to approve the request for services from Abatement & Demolition Services of Mulliken, MI in the amount of \$49,000.00 for Asbestos Abatement Services at 231 Trowbridge Street. Motion Passed 6-0.

13F.2 – Schedule a Public Hearing for November 13, 2018 for the Application to Approve Obsolete Property Rehabilitation Act Certificate for 420 Water Street.

Motion by Manning, supported by Ingalsbee to schedule a Public Hearing for November 13, 2018 for the Application to Approve Obsolete Property Rehabilitation Act Certificate for 420 Water Street. Motion Passed 6-0.

13F.3 – Approve a License Agreement for Balcony Overhangs on City Owned Properties adjacent to 137 Brady Street.

Motion by Morgan, supported by Tripp to approve the License Agreement for Balcony Overhangs on City Owned Properties adjacent to 137 Brady Street. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Council Member Tripp – There is a lot of exciting things going on. This community does not like change. When everything is done, he hopes the people will come out and enjoy it.

Council Member Andrus – The Old Elks Lodge is having a haunted house.

Council Member Perrigo – Nothing

Council Member Morgan – Nothing

Council Member Manning – Nothing

Council Member Ingalsbee – Spoke with a lot of residents and great changes are coming.

16. CLOSED SESSION

17. ADJOURNMENT

Council Member Ingalsbee adjourned the meeting at 7:45PM.

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
November 13, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:05PM.

2. ROLL CALL

Present: Andrus, Ingalsbee, Tripp, Perrigo, Morgan, Manning

Absent: None

Others Present: City Manager Joel Dye, Finance Director Tracy Stull, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Public Works Director Aaron Haskin.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand of First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for October 22, 2018.

Motion by Tripp, supported by Morgan, to approve the Regular Council Meeting Minutes for October 8, 2018. Motion Passed 6-0, with Mayor Pro tem McKenzie abstaining.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for November 13, 2018.

Motion by Andrus, supported by Perrigo, to approve the Regular Council Agenda for November 13, 2018. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Raecale Stull of the Allegan Conservation District inquired about the Rain Garden on the Riverfront. Staff informed Raecale that the Rain Garden will still be in the same location.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Election of Mayor and Mayor Pro tem.

Election of Mayor

Nomination made by Council Member Perrigo, to appoint Mayor Pro tem McKenzie to Mayor.

A ballot vote was taken: Andrus – yes, Perrigo – yes, Morgan – Yes, McKenzie – Yes, Tripp – Yes, Manning – Yes, Ingalsbee – No. Motion Passed 6-1.

Election of Mayor Pro tem

Nomination made by Council Member Tripp, to appoint Council Member Manning to Mayor Pro tem.

Nomination made by Mayor Pro tem McKenzie, to appoint Council Member Morgan to Mayor Pro tem.

Nomination made by Council Member Morgan, to appoint Council Member Tripp to Mayor Pro tem.

Nomination by Mayor Pro tem McKenzie, to appoint Council Member Perrigo to Mayor Pro tem.

Nomination by Council Member Tripp, to appoint Council Member Ingalsbee to Mayor Pro tem. Council Member Ingalsbee respectfully declined the nomination.

A ballot vote was taken for the Nominations: Tripp – Charles Tripp; Morgan – Charles Tripp; Ingalsbee – Charles Tripp; Manning – Mike Manning; Perrigo – Mike Manning; McKenzie – Traci Perrigo; Andrus – Traci Perrigo. Per Section 5.9 of the City Charter; an affirmative vote of a majority of its members.

A ballot vote was taken for the Nominations: Tripp – Charles Tripp; Morgan – Charles Tripp; Ingalsbee – Charles Tripp; Manning – Charles Tripp; Perrigo – Mike Manning; McKenzie – Traci Perrigo; Andrus – Traci Perrigo. Nomination of Charles Tripp with four (4)votes.

Danielle Bird, City Clerk gave the Oath of Office to the following:

Rachel McKenzie, Mayor – One (1) Year

Charles Tripp, Mayor Pro tem – One (1) Year

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and recommendation to adopt Resolution 18.34 for the application of an Obsolete Property Rehabilitation Act Certificate for 420 Water Street.

City Manager Dye explained the tax amounts that would be froze over the next 12 years.

Ben Schaendorf introduced himself and discussed their ideas for expansion.

Mayor Pro tem McKenzie opened the Public Hearing at 7:29pm and closed the Public Hearing with no public comment.

Motion by Ingalsbee, supported by Morgan, to approve the Adoption of Resolution 18.34 for the application of an Obsolete Property Rehabilitation Act Certificate for 420 Water Street. Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Packet for the Allegan Fire District Meetings on September 4, 2018 and October 24, 2018.

Council Member Morgan gave an update for the Allegan Fire District.

13A.2 – Accept the Minutes for the Historic District Commission Meeting on November 5, 2018.

Council Member Perrigo gave an update for the Historic District Commission Meeting.

13A.3 – Accept the Minutes for the Economic Development Committee Meeting on November 7, 2018.

City Manager Dye gave an update for the Economic Development Committee Meeting.

13B. Finance Department

13B.1 – Request to Approve Accounts Payable and Payroll for the Week Ending November 9, 2018.

Motion by Tripp, supported by Morgan, to approve Accounts Payable and Payroll. Motion Passed 7-0.

13B.2 – Recommendation to Adopt Resolution 18.35 to Authorize 1st Quarter Budget Adjustments.

Finance Director/Treasurer reviewed the 1st Quarter Budget Adjustments.

Motion by Ingalsbee, supported by Tripp, to adopt Resolution 18.35 to Authorize 1st Quarter Budget Adjustments. Motion Passed 7-0.

13B.3 – Report on New Point of Sale System for payments.

Finance Director/Treasurer Stull explained the new point of sale system that will be used to accept payments from residents. The payments can be paid in person, over the phone or at some retail stores. There is an annual fee of \$600.00.

Council Member Tripp asked about the fee for taxes, if it was the flat fee of \$2.95. Stull will confirm the fee for taxes and let Council know.

Mayor Pro tem McKenzie asked if a person could buy Positively Allegan gear from their phone. Stull stated that is not possible.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request for a Change Order from Apex Contractors, Inc. in the amount of \$28,622.59.

Public Works Director Haskin explained additional concrete is needed and to hook up the water.

Motion by Perrigo, supported by Andrus, to approve the change order from Apex Contractors, Inc. in the amount of \$28,622.59, which will require a budget adjustment. Motion Passed 7-0.

13F. City Manager & City Clerk

13F.1 – Request for Services from SME, Inc. of Kalamazoo, MI in the amount of \$200,000.00 for Environmental Protection Agency and Brownfield Redevelopment Programs Grant Consultant.

City Manager Dye explained to Council that SME, Inc. applied for this grant on behalf of the City of Allegan. SME has the most experience on this area.

Motion by Tripp, supported by Morgan, to approve the request for Services from SME, Inc. of Kalamazoo, MI in the amount of \$200,000.00 for Environmental Protection Agency and Brownfield Redevelopment Programs Grant Consultant. Motion Passed 7-0.

13F.2 – Request for Services from Abonmarche of Benton Harbor, MI in the amount of \$25,750.00 to design the Riverfront Concession and Restrooms.

City Manager Dye with the construction on the Riverfront the community has expressed the need for restrooms. City Staff has been working with Abonmarche on the location and design. The goal is to be completed by April.

Council Member Manning asked if other bids were received. City Manager Dye with professional services, the City does not need bids and that 10% is the average fee of construction costs.

Additions from Motion at November 26, 2018 Meeting. Manning asked about the new restrooms being connected to the private buildings and the draft lease contract.

Council Member Perrigo Abonmarche stated in their bid it was not to exceed \$25,750.00

Council Member Ingalsbee would like to see separate bids for the concession and bathroom area.

Motion by Tripp, supported by Mike, to table the request for Abonmarche until getting the estimated cost of building. Yeas: Manning, Tripp, Morgan, Ingalsbee. Nays: Perrigo, Andrus, McKenzie. Motion Passed 4-3.

13F.3 - Presentation from the City Attorney on the Recently Passed Recreational Marijuana State Law and its impact on the City of Allegan.

Nick Curcicio gave a presentation on Proposal 1 that passed at the November 6, 2018, General Election.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Erin and I attended the Veterans Memorial Ceremony on the Riverfront. The new improvements on the Riverfront really compliment the Veterans Memorial Park Area.

Mayor McKenzie – Congrats to Charles.

Council Member Perrigo – Nothing

Council Member Morgan – Nothing

Council Member Manning – Congrats to Charles

Council Member Ingalsbee – Nothing

Mayor Pro tem Tripp – Nothing

Council Member Andrus – Nothing

16. CLOSED SESSION

16A.1 – Motion to go into closed session to review a legal opinion subject to the attorney-client privilege, of which is considered material that is exempt from discussion by state or federal statute per 15.268 Sec. 8 (h) under the Open Meetings Act.

Motion by Morgan, supported by Perrigo to go into a closed session review a legal opinion subject to the attorney-client privilege, of which is considered material that is exempt from discussion by state or federal statute per 15.268 Sec. 8 (h) under the Open Meetings Act. Motion Passed on a Roll Call Vote 7-0.

Motion by Ingalsbee, supported by Morgan, to reconvene to regular session. Motion Passed on a Roll Call Vote 7-0.

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 9:17PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
November 26, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Ingalsbee, Andrus, Perrigo, Manning, Tripp, Mayor McKenzie

Absent: Morgan (arrived at 8:25pm)

Motion by Ingalsbee, supported by Andrus to excuse Council Member Morgan from the regular City Council Meeting. Motion Passed 6-0.

Motion by Ingalsbee, supported by Manning, to show Morgan arrived at 8:25pm. Motion Passed 7-0.

Others Present: City Manager Joel Dye, Finance Director Tracy Stull, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Public Utilities Director Doug Sweeris.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for November 13, 2018.

Motion by Ingalsbee, supported by Perrigo to approve the Regular Council Meeting Minutes for November 13, 2018 with the following additions requested by Manning.
Under 13.2 new bathrooms connected to private buildings and the draft lease contract.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for November 26, 2018.

Motion by Andrus, supported by Perrigo, to approve the Regular Council Agenda for November 26, 2018 with amendments to 14A.2 – Nancy Ingalsbee to the Planning Commission. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

8. FIRST READING OF ORDINANCE

8A.1 – First Reading of Ordinance 474: Rezoning of Multiple Parcels from M-1 Manufacturing District to R-3 Multi Family Dwelling Units and to schedule a Public Hearing for December 10, 2018.

Community Development Coordinator Jordan Meagher went over Zoning Ordinance 474 and explained it was approved by the Planning Commission. Staff has been directed by the Planning Commission to move forward. If a current property is being operated as Manufacturing it will be grandfathered in. Planning Commission voted 5-2 in favor of the Ordinance 474.

Ted Heckman, Co-Owner of 770 N. Main is opposed to the Re-Zoning.

Ingalsbee – Reminded Council that the Master Plan is a living document. It can be changed.

McKenzie – The State requires a new Master Plan every 5 years.

Manning – He voted against the Ordinance. Mr. Heckman stated we don't go rezoning until there is a need. PCI has heard there is a possible lawsuit for small affordable housing. What is the reason for the change?

McKenzie – There is a need for affordable housing.

Manning – This affects manufacturing. It is a game changer and needs to be explained to the public and be more transparent.

Libby – Is Allegan planning affordable housing? That would be a wonderful idea.

Motion by Andrus, supported by Manning to schedule a Public Hearing for December 10, 2018 for Ordinance 474: Rezoning of Multiple Parcels from M-1 Manufacturing District to R-3 Multi Family Dwelling Units. Motion Passed 6-0.

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

11A.1 - Request for Services from Abonmarche of Benton Harbor, MI in the amount of \$25,750.00 to design the Riverfront Concession and Restrooms.

Motion by Perrigo, supported by Andrus, to take from the table unfinished business, the request for Services from Abonmarche of Benton Harbor, MI in the amount of \$25,750.00. Motion passed 4-2, with Manning and Ingalsbee voting no.

Manning – How can we leave something tabled when it needs to be discussed.

Dye – City Council did table 4-3 for better understanding of the costs. The report from staff was four pages long. The goal is to make the Riverfront the City's front porch with the new improvements of the Stage and Splash Pad.

Dye also discussed the following:

- Reduction in Staff time and costs for setting up events will reduce staff time by 60%.
- Public Health Code has to provide Public Restrooms. The restrooms on Brady Street are a stretch.
- Input from Community and Staff need to provide a bathroom to the public on the Riverfront.
- Lack of restrooms was a deterrent to come to the events at the Riverfront Stage.
- Permanent Storage structure for equipment, concessions etc.
- Staff did look at permanent structure for bathrooms, storage etc. He shot this idea down as to not add any more permanent structures. Looked at other buildings on Brady to lease. People stated they would have to walk behind and around the stage.
- He would like to work with people who sponsor events and their time.

Tony McGhee from Abonmarche was hired to design the Riverfront. There are no increased costs with the current space. The agreement looks good. People go to where the nicest restroom is. Wayland Splash Pad has great restrooms.

Tripp – Cost of the concession is his concern and the dining area above. He puts the cost of both areas together. Tony McGhee explained the cost of the dining area above will be incurred by JML Real estate.

Manning – Addressed costs up to \$215,000.00 for construction seem high. He really likes the whole picture, but spending tax payer money that is connected to private property is a concern. Tony McGhee explained the City's building and JML will have a shared wall and will not be connected. Legal agreements are drawn up for when times are bad, not when times are good.

Dye – Showed on the screen what is public and what is private property. The buildings will be connected in the way the Welcome Center and Sherwoods Cove are. The City building will be on part of the private property. This will be a public/private ownership. Joel feels this is the best step forward; we are looking for people to live and work here. This could attract more people.

Manning – the contract amounts are different and how many years are we renting from JML? He also asked the following questions:

- How many have been done like this before.
- What if JML does a notice to quit?
- What if JML decides to sell?
- Can the City afford this?
- What is the risk?

Tony McGhee explained he does a lot of work around the Lakeshore and this not a win/lose for the City. What happens if the City decides to not lease the above space to JML?

Tripp – The deck system is going to be the roof over the restrooms/concessions. Dye read the lease agreement. The City needs to work with the private owner and vice versa. The restrooms will not work for big events i.e. July 3 Jubilee, Bridgefest and New Year's Eve.

Ingalsbee – A lot of people are struggling to pay taxes. Part of this is for a concession stand. She feels there should be no concession stand and more restrooms.

Tony McGhee – This is less than \$10,000 a year. When you invest public money, it has been shown that private parties will invest money as well.

McKenzie – The public will be able to use this. We have approved OPRA's to freeze taxes and paid for the fire suppression at Redtail.

Andrus – This is to approve the design and we don't have it yet.

Tripp – This gives him a clearer understanding. The cost is going to be minimal to the concession area. He is ok with moving forward with the design now.

Manning – We are talking about the design. What if JML changes their mind.

JML – There is a need for bathrooms and he has already spent \$25,000 for his design.

Manning – Wanted to know when this idea was first discussed. Dye explained it was discussed at the end of summer/early fall.

JML – This is my home and the vision for the City.

Perrigo – Dye was hired to do a job for the City. He needs to feel out ideas first.

Ingalsbee – Dye needs to bring to Council first.

Perrigo – This has been discussed in the past.

Peter Hanse of 215 Marshall is opposed to the idea.

Deb Adams of 472 Lake Drive is for the idea.

Stull – The City spends \$30,000 to \$60,000 a year on the Airport that tax payers don't use. Staff is hired to do their jobs. We make sure agreements are looked over by our Attorney's. We want to do what is best for the City and its tax payers. These are investments.

Ingalsbee – Council should be in part of this discussion before we are get to this stage of planning.

Manning – Thanked JML for everything. We have been looking at restrooms all along.

Matt Adams of 472 Lake Drive is for the idea.

Lydia Hanse of 215 Marshall is in favor of the bathrooms, but not in this location.

Tripp – We are not debating the lease with JML right now. We need to look at what he has invested in this town. He doesn't think they are going anywhere. JML could have invested in any other town and they choose Allegan.

Motion by Andrus, supported by Perrigo, to approve the request for services from Abonmarche of Benton Harbor, MI in the amount of \$25,750.00 to design the Riverfront Concession and Restrooms. Motion Passed 6-0.

Manning – By passing this we will get more information.

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Downtown Development Authority Meeting on November 14, 2018.

City Manager Dye gave an update on the Downtown Development Authority Meeting. There is a Downtown Streetscape Public Meeting on December 4, 2018 at 7:00pm.

13A.2 – Accept the Minutes for the Public Space Commission on November 14, 2018.

Council Member Perrigo gave an update for the Public Space Commission Meeting.

13B. Finance Department

13B.1 – Request to Approve Accounts Payable and Payroll for the Week Ending November 11, 2018.

Motion by Tripp, supported by Andrus, to approve Accounts Payable and Payroll.
Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for Equipment from Watson-Marlow, Inc. of Wilmington, MA in the amount of \$20,536.00 for new Chlorine Pumps and Valves.

Public Utilities Director Doug Sweeris explained how the current pumps continue to give them problems. This upgrade is in the Capital Improvement Plan and approved in the budget.

Motion by Ingalsbee, supported by Perrigo, to approve the request for Equipment from Watson-Marlow, Inc. of Wilmington, MA in the amount of \$20,536.00 for new Chlorine Pumps and Valves. Motion Passed 6-0.

13D.2 – Review of Allegan Drinking Water Sampling Results.

Public Utilities Director Doug Sweeris went over the Results for the Allegan Drinking Water Sampling Results.

13E. Public Works

13E.1 – Approval to remove and sell additional trees in the Oakwood Cemetery.

Public Works Director Aaron Haskin was approached by a Company to purchase and sell trees in the Oakwood Cemetery.

McKenzie – Will the trees be clearly marked to make sure only the 14 requested are removed.

Motion by Ingalsbee, supported by Tripp, for the approval to remove and sell additional trees in the Oakwood Cemetery. With the payment being split between The City of Allegan, Terry Goens and Kendall Smith. Motion Passed 6-0.

13F. City Manager & City Clerk

13F.1 – Request for Proposal of the Brady Street Lot.

City Manager Dye explained this if for information. MML has been working on completing the Request for Proposal. Staff would like to receive proposals until January 30, 2019 and review the proposals from January 31, 2019 until March 2019. The City has received numerous calls on this lot.

Ingalsbee – Would like to review this before voting on.

McKenzie – Council gave Joel a direction to sell vacant parcels. This is not an agreement to sell. Council didn't do this for the Industrial Park or the Western/Sherman lots.

Andrus – Reviewed over email and thought it was very well put together.

Dye – This is Zoned C1 and would mimic current downtown buildings.

Tripp – Any developer would have to show what they are intending to build and be approved.

Dye – The packet was emailed on Wednesday and hand delivered too, two Council Members.

Ingalsbee – Her internet is not working.

Tripp – Council Member Morgan stated we will not sell for \$1.00.

Manning – He read before meeting and thought it looked very nice. Need better communication. Open up to see what developers want to do.

Dye – Staff believes it to be informational and to move forward. It will be put on the City's website and the MEDC will also have it posted.

Morgan – Is there a date to receive proposals? Dye explained proposals for two months.

13F.2 - Review and Sign the annual Council Member Ethics Policy.

Annual review and signature of Ethics Policy. Council Members gave signed policy to City Clerk.

14. BOARD APPOINTMENTS

14A.1 – Appointment of Landria Christman to the Downtown Development Authority for a term of three (3) years to expire December 1, 2021.

Motion by Ingalsbee, supported by Andrus to appoint Landria Christman to the Downtown Development Authority for a term of three (3) years to expire December 1, 2021. Motion Passed 7-0.

14A.2 – Mayoral Appointment of City Council Members to the following City Boards and Commissions:

Delora Andrus to the Airport Advisory Board

Motion by Ingalsbee, supported by Perrigo, to appoint Andrus to the Airport Advisory Board for her term. Motion Passed 7-0.

Delora Andrus to the Public Spaces Commission

Motion by Ingalsbee, supported by Morgan, to appoint Andrus to the Public Spaces Commission for her term. Motion Passed 7-0.

Nancy Ingalsbee to the ~~Economic Development Corporation/Brownfield Redevelopment Authority~~ Planning Commission.

Motion by Morgan, supported by Manning, to appoint Ingalsbee to the Planning Commission for her term. Motion Passed 7-0.

Rick Hoyer to the Election Commission

Motion by Ingalsbee, supported by Manning to appoint Rick Hoyer to the Election Commission. Motion passed 7-0.

14A.3 – Creation of Selection Committee to fill Vacancies of City Boards and Commission

Motion by Andrus, supported by Manning to appoint Tripp, Perrigo and Ingalsbee for the Selection Committee to fill vacancies of City Boards and Commissions. Motion Passed 7-0

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Andrus – Library is moving along and looking nice.

Ingalsbee – Agreed on the Library.

Perrigo – Kudos to the Finance department on the Audit.

Manning – Nothing

Tripp – The Riverfront is looking awesome. A lot of hard work and effort is going into Allegan.

Doug – Nothing

Jordan – Nothing

Parker – Festive Friday's start next week with the Parade.

Tracy – Glad the Audit went well. The Christmas Lunch is December 14th at noon.

Danielle – Nothing

McKenzie – Thanked City Staff, Officers and DPW for cleaning up the Graffiti.

Joel - Nothing

16. CLOSED SESSION

16A.1 – Motion to go into closed session for the City Managers Evaluation. Per 15.268 Sec. 8 (a) under the Open Meetings Act.

Motion by Perrigo, supported by Andrus, to go into closed session for the City Managers Evaluation. Per 15.268 Sec. 8 (a) under the Open Meetings Act. Motion Passed 7-0 with a Roll Call Vote at 9:00pm.

Motion by Morgan, supported by Ingalsbee, to reconvene to Regular Session at 10:30pm. Motion Passed 7-0 with a Roll Call Vote.

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 10:31PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
December 10, 2018

1. CALL TO ORDER

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Andrus, Ingalsbee, Tripp, Perrigo, Morgan, Manning

Absent: Morgan

Motion by Ingalsbee, supported by Andrus to excuse Council Member Morgan from the Regular City Council Meeting. Motion Passed 6-0.

Others Present: City Manager Joel Dye, Finance Director Tracy Stull, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand of First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for November 26, 2018.

Motion by Andrus, supported by Tripp, to approve the Regular Council Meeting Minutes for November 26, 2018. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for December 10, 2018..

Motion by Perrigo, supported by Ingalsbee, to approve the Regular Council Agenda for December 10, 2018 with the amendment of adding 13F.6. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Judge Baillargeon gave the 2017 Annual Report of the 57th District Court.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Second Reading on Ordinance 474: Rezoning of Multiple Parcels from M-1 Manufacturing District to R-3 Multi Family Dwelling Units.

Jordan Meagher Community Development Coordinator explained the Rezoning. The Planning Commission voted 5-2 to approve the re-zoning.

Mayor McKenzie opened the Public Hearing at 7:16pm.

Public Comment:

Ted Heckman – Co-Owner of 770 N. Main is opposed to the Rezoning.

Mark Waanders – Owner of 700 N. Main is opposed to the Rezoning.

Mayor McKenzie closed the Public Hearing at 7:20pm.

Motion by Ingalsbee, supported by Manning to discuss Ordinance 474. Motion Passed 6-0.

Discussion was held about the Rezoning.

Motion by Perrigo, supported by McKenzie to approve Ordinance 474: Rezoning of Multiple Parcels from M-1 Manufacturing District to R-3 Multi Family Dwelling Units.

Roll Call Vote:

Yeas: Andrus, Perrigo, McKenzie

Neas: Manning, Tripp, Ingalsbee

Motion Denied 3-3.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Planning Commission Meeting on November 19, 2018.

Council Member Manning gave an update for the Planning Commission Meeting.

13A.2 – Accept the Minutes for the Airport Advisory Board Meeting on December 3, 2018.

Council Member Andrus gave an update for the Airport Advisory Board Historic District Commission Meeting.

13A.3 – Accept the Minutes for the Historic District Commission Meeting on December 3, 2018.

City Manager Perrigo gave an update for the Historic District Commission Meeting.

13B. Finance Department

13B.1 – Request to Approve Accounts Payable and Payroll for the Week Ending November 7, 2018.

Motion by Tripp, supported by Manning, to approve Accounts Payable and Payroll. Motion Passed 6-0.

13B.2 – Approval of Water Meter Readiness to Serve Rate Changes for 1 ½” and 2”.

Traci Stull Finance Director/Treasure explained how 1 ½ “ meters are no longer being made. This new price is an average of the 1 ½” and 2” meters.

Motion by Andrus, supported by Manning to approve the Readiness to Serve Rate Changes for Water to \$90.81 and Sewer to \$115.30 with the 1.5% increase on the rates that were adopted in 2017. Motion passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Schedule a Public Hearing for January 14, 2019 for the Parks and Rec Master Plan.

The City is required to submit a new Parks and Rec Master Plan to the State of Michigan every 5 years. The Current Plan expires this year.

Motion by Ingalsbee, supported by Perrigo to schedule a Public Hearing for January 14, 2019 for the Parks and Rec Master Plan. Motion Passed 6-0.

13F. City Manager & City Clerk

13F.1 – Request for a Plat Amendment approval for Division of parent parcel number 03-51-205-022-00.

Perrigo is requesting a Land Division for 102 Brady St also known as the Maintenance Building. The Maintenance shop has been relocated and the building is no longer needed.

Motion by Ingalsbee, supported by Tripp for a Plat Amendment approval for Division of parent parcel number 03-51-205-022-00. Motion Passed 6-0.

13F.2 – Renewal of LIFE EMS Ambulance Service Agreement.

John Pinkster Director of South Operations went over the renewal.

Council Member Manning asked if there were any changes at all. John stated all the terms are the same with the 2.5% increase as before.

Motion by Ingalsbee, supported by Manning the Renewal of LIFE EMS Ambulance Service Agreement. Motion Passed 6-0.

13F.3 – Approval of the Allegan Fire District Budget.

The Fire District Budget was approved by the Fire Board at their December meeting. The City of Allegan will contribute \$193,256.00 of the member contribution.

Motion by Ingalsbee, supported by Andrus ~~Delora~~ to approve the 2019 Allegan Fire District Budget. Motion Passed 6-0.

13F.4 – Schedule Public Hearings for an Obsolete Property Rehabilitation Exemption Certificate for 109 Locust Street and 114/116 Locust Street on January 14, 2019.

Motion by Andrus, supported by Perrigo to schedule Public Hearings for an Obsolete Property Rehabilitation Exemption Certificate for 109 Locust Street and 114/116 Locust Street on January 14, 2019. Motion Passed 6-0.

13F.5 – Announcement of 2019 Public Meeting Dates.

Motion by Andrus, supported by Manning to approve the 2019 Public Meeting Dates. Motion Passed 6-0.

13F.6 – Request to Cancel the December 26, 2018 Regular City Council Meeting.

Motion by Perrigo, supported by Ingalsbee to Cancel the December 26, 2018 Regular City Council Meeting. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Community Development Coordinator Meagher – Nothing

Finance Director Stull – Nothing

City Clerk Bird – Nothing

Council Member Perrigo – Nothing

Council Member Manning – Danielle is doing a great job.

Mayor Pro tem Tripp – The Parade was a success as well as the Fire Pit on the Riverfront.

Council Member Ingalsbee – Nice to see so many people out on such a cold night.

Council Member Andrus – Nothing

City Manager Dye – Nothing

Mayor McKenzie – Employee Christmas Lunch is on Friday.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:08PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk



**City Council
Griswold Auditorium
401 Hubbard Street, Allegan MI 49010
Wednesday, December 26, 2018
6:00pm and 7:00pm**

The meeting scheduled for Wednesday, December 28, 2018 at 6:00pm and 7:00pm has been cancelled. If anyone has immediate concerns that need to be addressed please contact Danielle Bird, City Clerk at (269) 673-5511 ext. 226. The next meeting is scheduled for January 14, 2019.