

Allegan City
Council Minutes
Allegan, MI
49010
January 14, 2019

1. CALL TO ORDER

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Perrigo, Morgan, Tripp, Ingalsbee, Andrus, Mayor McKenzie

Absent: Manning

Motion by Ingalsbee, supported by Morgan to excuse Council Member Manning from the Regular City Council Meeting. Motion Passed 6-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Public Works Director Aaron Haskin, Director of Public Utilities Doug Sweeris

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for December 10, 2018.

Motion by Perrigo, supported by Andrus, to approve the Regular Council Meeting Minutes for December 10, 2018 with the following amendments; 13A.2 Airport Minutes and 13F.3 Andrus. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for January 14, 2019.

Motion by Andrus, supported by Perrigo, to approve the Regular Council Agenda for January 14 2019. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Kurtis Moran – Potential developer for The Girl Scout Property.

Marsha Behm – Asked with the development was? City Manager Dye explained Kurtis approached the City about purchasing the property for a development.

County Clerk Bob Genetski gave an update on the Annual Report and that they now offered Passport Services.

8. FIRST READING OF ORDINANCE

8A.1 – First Reading of Ordinance 475: To Prohibit Marihuana Establishments and to Direct the Planning Commission to Study future options and to schedule a Public Hearing for January 28, 2019.

City Manager Dye explained that Council had discussed at December 10, 2018 meeting, that the City would have to “Opt Out” or the City would be automatically “Opted In”. This ordinance was offered to ban and direct the Planning Commission to study and come back before December 2019 with a plan. This is a two-step process. Tonight is the 1st Reading of the Ordinance 475 and to schedule a Public Hearing for January 28, 2019 for Public Comment.

The State of Michigan’s Licensing and Regulatory Affairs “LARA” is working on the process.

Council Member Andrus stated she had a report from the State of Colorado on Statistics since Marihuana was legalized there.

Public Comment:

Deandre Thrash – Spoke against the City “opting out”

Libby - Spoke against the City “opting out”

Josh Reed - Spoke against the City “opting out”

Maryanne Dykstra - Spoke against the City “opting out”

Matt Adams –

Cory Kline – Agrees with the City “Opting-In Out”

Eddie Quinones-Walker – Spoke against the City “opting out”

Benjamin Hammon - Spoke against the City “opting out”

City Manager Dye explained the December date was chosen because that is when the State has to have their information complete. The Planning Commission may come back in three months with a recommendation.

Mayor McKenzie encourages residents to attend the Planning Commission meetings which held the 3rd Monday of each month.

Motion by Ingalsbee, supported by Morgan to schedule a Public Hearing for January 28, 2019 for Ordinance 475: To Prohibit Marihuana Establishments and to Direct the Planning Commission to Study future options. Motion Passed 6-0

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and recommendation to adopt Resolution 19.01 for the Parks and Rec Master Plan.

Ben Baker is the Landscape Architect from Wightman & Associates who is working on the project with the City. The State of Michigan requires the Parks and Master Plan to be updated every 5 years to receive Grant Money.

Mayor McKenzie opened the Public Hearing at 7:53PM and closed the Public Hearing with no Public Comment.

Motion by Perrigo, supported by Morgan to adopt Resolution 19.01 for the Parks and Rec Master Plan. Motion Passed 6-0.

10A.2 - Public Hearings and recommendation to adopt Resolution 19.02 for the application of an Obsolete Property Rehabilitation Exemption Certificate for 109 Locust Street.

City Manager Dye went over the application, the owner is Lumberman Lofts. The plan is for two – 2 Bedroom apartments. The application is a two-step process, City Council needs to approve and the State of Michigan also needs to approve the application too.

Mayor McKenzie opened the Public Hearing at 7:55PM and closed the Public Hearing with no Public Comment.

Motion by Andrus, supported by Perrigo to adopt Resolution 19.02 for the application of an Obsolete Property Rehabilitation Exemption Certificate for 109 Locust Street. Motion Passed 6-0.

10A.3 - Public Hearings and recommendation to adopt Resolution 19.03 for the application of an Obsolete Property Rehabilitation Exemption Certificate for 114/116 Locust Street.

City Manager Dye went over the application, the owner is Lumberman Lofts. The plan is for four – 2 Bedroom apartments. The application is a two-step process, City Council needs to approve and the State of Michigan also needs to approve the application too.

Mayor McKenzie opened the Public Hearing at 7:57PM and closed the Public Hearing with no Public Comment.

Motion by Morgan, supported by Andrus to adopt Resolution 19.03 for the application of an Obsolete Property Rehabilitation Exemption Certificate for 114/116 Locust Street. Motion Passed 6-0.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

- 13A.1 – Accept the Minutes for the Public Space Commission Meeting on December 12, 2018.

Council Member Andrus gave an update for the Public Space Commission Meeting.

13B. Finance Department

- 13B.1 – Request to Approve Accounts Payable and Payroll for the Week Ending December 9 & 24, 2018 and January 8, 2019.

Motion by Tripp, supported by Ingalsbee, to approve Accounts Payable and Payroll. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

- 13D.1 – Request for Services from Cummins Bridgeway, LLC. of Grand Rapids, MI in the amount of \$4,295.48 for 2019 Annual Service of the Standby Generators.

Public Utilities Director Doug Sweeris explained this is an annual service agreement for the Standby Generators at both Plants and the lift stations.

Motion by Ingalsbee, supported by Morgan to approve the request for services from Cummins Bridgeway, LLC. of Grand Rapids, MI in the amount of \$4,295.48 for 2019 Annual Service of the Standby Generators. Motion Passed 6-0.

- 13D.2 – Request for Equipment from Kennedy Industries of Wixom, MI in the amount of \$47,102.00 for two Replacement Waste Sludge Mixing Pumps.

Public Utilities Director Doug Sweeris went over the issues the pumps were having and the need to purchase two replacements.

Motion by Ingalsbee, supported by Tripp to approve the request for equipment from Kennedy Industries of Wixom, MI in the amount of \$47,102.00 for two Replacement Waste Sludge Mixing Pumps, with a budget adjustment. Motion Passed 6-0.

13E. Public Works

13E.1 – Request for Payment to K&R Truck Sales, Inc. of Holland, MI in the amount of \$18,623.88 for Repair to the Salt Truck.

Director of Public Works Aaron Haskin is requesting payment for the emergency repairs on the Salt Truck after breaking down.

Motion by Ingalsbee, supported by Tripp to approve the payment to K&R Truck Sales, Inc. of Holland, MI in the amount of \$18,623.88 for Repair to the Salt Truck, with a partial budget adjustment. Motion Passed 6-0.

13F. City Manager & City Clerk

13F.1 – Agreement with Allegan County to allow access to the Griswold Auditorium in case of emergency situations.

City Manager Dye historically there has been an unwritten rule that if the Court House needed to be evacuated, they could gain access to the Griswold. This is an agreement to be on file with contact information.

Motion by Tripp, supported by Morgan to approve the agreement with Allegan County to allow access to the Griswold Auditorium in case of emergency situations. Motion Passed 6-0.

13F.2 – Per Section 20.17 of the City of Allegan Ordinances schedule a Public Hearing for removal of Caitlin Wendt for non-attendance of meetings on January 28, 2019.

City Manager Dye per City Ordinance any Planning Member who have consecutive unexcused absences need to be removed by the City Council with a scheduled Public Hearing.

Motion by Andrus, supported by Ingalsbee to schedule a Public Hearing for January 28, 2018 Per Section 20.17 of the City of Allegan Ordinances. Motion Passed 6-0.

14. BOARD APPOINTMENTS

14A.1 – Appointment of Roger Bird to the Downtown Development Authority for a three (3) year term to expire February 1, 2022.

Motion by Ingalsbee, supported by Tripp to appoint Roger Bird to the Downtown Development Authority for a three (3) year term to expire February 1, 2022. Motion Passed 6-0.

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Public Utilities Director Sweeris - Nothing

Community Development Coordinator Meagher – Nothing

Officer McFanin - Nothing

Promotions Coordinator Johnson – Nothing

Public Works Director - nothing

City Clerk Bird – Tracy, Candi and I have been working on the basement and had 70 boxes removed for shredding.

Council Member Andrus – It was nice to see so many people here tonight.

Council Member Ingalsbee – Nothing

Council Member Perrigo – Thanked the Positively Allegan Volunteers and Staff for their work in the New Year's Eve event.

Council Member Morgan – Nothing

Mayor Pro tem Tripp – New Year's Eve was a success. The library was full of families playing games and snacking on food.

Mayor McKenzie – MML Conference information is out.

City Manager Dye – Nothing

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:15PM.


Minutes respectfully submitted by,



Danielle Bird
City Clerk

MINUTES DECLARED: ADOPTED

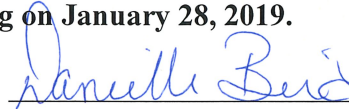
I hereby certify that the foregoing constitutes a true and complete copy of the minutes adopted by the City Council of the City of Allegan, County of Allegan Michigan at a regular meeting held on January 28, 2019.



Danielle Bird, City Clerk

CERTIFICATION

I, Danielle Bird, the duly appointed City Clerk of the City of Allegan, Allegan County, Michigan, certify that this is a true and complete copy of the minutes adopted by the City Council of the City of Allegan at a meeting on January 28, 2019.



Danielle Bird, City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
January 28, 2019

1. CALL TO ORDER

Mayor Pro tem McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Morgan, Manning, Tripp, Ingalsbee, Andrus, Perrigo, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Public Works Director Aaron Haskin, Director of Public Utilities Doug Sweeris, Officer McFanin

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Alan Carson of Merson Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for January 14, 2019.

Motion by Morgan, supported by Perrigo, to approve the Regular Council Meeting Minutes for January 14, 2019 with the following amendments; Public Comment – Cory Kline agrees with the new ordinance. Motion Passed 6-0, with Manning abstaining.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Agenda for January 28, 2019.

Motion by Andrus, supported by Ingalsbee, to approve the Regular Council Agenda for January 14, 2019. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Michael Acton – Inquired about the new Development proposed at the Girl Scout Property.

David Garvin – Concerned about the traffic if a new development went in at the Girl Scout Property.

Chris Hodge – Wanting more information about the Girl Scout Property.

City Manager Dye explained that a developer reached out to the City about the 14 Acres at the Girl Scout Property. From research the Highbanks Condo's are very sought after. The City has been looking to develop this property since 2000. The Goal from City Council is to sell City Property. The Planning Commission has a vision to build more homes. There will be a neighborhood meeting to discuss this. If there is an application to the Planning Commission everyone within 300' of the property will receive a notice.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and recommendation to adopt Ordinance 475: To Prohibit Marihuana Establishments and to Direct the Planning Commission to Study future options.

City Manager Dye - This is the second reading of the proposed ordinance. The City Council needs to decide what the process will be. There are 7 different establishments for types of business. If this passes tonight, staff will take the issue to the Planning Commission and have them review and report back to City Council by December 1, 2019.

Mayor McKenzie opened the Public Hearing at 7:09PM for Public Comment.

Joan Townsend – Agrees with the City “opting out”

Pastor Paul Hays - Agrees with the City “opting out”

Cory Kline - Agrees with the City “opting out”

Austin Kruetz - Agrees with the City “opting out”

Margaret Brown - Agrees with the City “opting out”

Mayor McKenzie closed the Public Hearing at 7:26PM.

Motion by Ingalsbee, supported by Morgan to adopt Ordinance 475: To Prohibit Marihuana Establishments and to Direct the Planning Commission to Study future options. Motion passed 7-0.

10A.2 - Public Hearing for removal of Caitlin Wendt from the Planning Commission for non-attendance of meetings.

Mayor McKenzie opened the Public Hearing at 7:28PM and closed the Public Hearing with no Public comment.

Motion by Morgan, supported by Tripp to approve the removal of Caitlin Wendt from the Planning Commission for non-attendance of meetings. Motion Passed 7-0.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

- 13A.1 – Accept the Minutes for Economic Development Corporation/Brownfield Redevelopment Authority on January 16, 2019.

Council Member Manning gave an update for the Economic Development Corporation/Brownfield Redevelopment Authority Meeting.

- 13A.2 - Accept the Minutes for the Planning Commission Meeting on January 21, 2019.

Council Member Ingalsbee gave an update for the Planning Commission Meeting.

13B. Finance Department

- 13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending and January 20, 2019.

Motion by Tripp, supported by Manning to approve Accounts Payable and Payroll for the Week Ending and January 20, 2019. Motion Passed 7-0.

- 13B.2 – Recommendation to Adopt Resolution 19.04 to authorize 2nd Quarter Budget Adjustments.

Motion by Ingalsbee, supported by Morgan to adopt Resolution 19.04 to authorize 2nd Quarter Budget Adjustments. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

- 13D.1 – Request for Payment to Jack Doheny Companies, Inc. of Northville, MI in the amount of \$32,593.44 for Repairs to the Vactor Truck.

Public Utilities Director Doug Sweeris explained in December the motor was not running and the boom arm will not extend. While the truck was in for these major repairs, they also had basic repairs done at the same time.

Motion by Morgan, supported by Manning to approve the request for payment to Jack Doheny Companies, Inc. of Northville, MI in the amount of \$32,593.44 for Repairs to the Vactor Truck. This will require a budget adjustment. Motion Passed 7-0.

Council Member Morgan asked how much for a new one? Doug stated it would be \$350,000 for a new one and \$150,000 for a used one.

13E. Public Works

- 13E.1 – Recommendation to adopt Resolution 19.05 to authorize the submission of an application to the Small Urban Program for 2nd Street from M-89 to Brady Street, including the refurbishing of the 2nd Street Bridge.

Public Works Director Aaron Haskin explained the need to repair the 2nd Street Bridge as well as the street from 2nd Street from M-89 to Brady Street. This will be a priority for 2021 and the application is for Federal Aid Funding.

Motion by Ingalsbee, supported by Tripp to adopt Resolution 19.05 to authorize the submission of an application to the Small Urban Program for 2nd Street from M-89 to Brady Street, including the refurbishing of the 2nd Street Bridge. Motion Passed 7-0.

Mayor McKenzie this is preparing the City to spend money on repairs in the future.

Council Member Manning – asked if this is for the walking or driving deck? Aaron stated on the driving deck there would be laminated wood with a strip of asphalt over the top. The wood deck will last a while. The majority of the corrosion is from the salt.

- 13E.2 – Recommendation to declare various DPW items as surplus property.

Public Works Director Aaron Haskin stated they are clearing up the yard at the DPW building and have items that can be sold and if they are not sold they will be disposed of.

Motion by Ingalsbee, supported by Morgan to approve various DPW items as surplus property. Motion Passed 7-0.

- 13E.3 – Request for Services from R.W. Mercer Company of Jackson, MI in the amount of \$8,944.00 for the purchase and installation of a new Fuel Tank Monitor to be located at the Padgham Airport.

Public Works Director Aaron Haskin explained that the current monitor is having issues and can no longer be serviced. It is required by LARA to have a working monitor.

Motion by Ingalsbee, supported by Perrigo to approve the request for Services from R.W. Mercer Company of Jackson, MI in the amount of \$8,944.00 for the purchase and installation of a new Fuel Tank Monitor to be located at the Padgham Airport.

13F. City Manager & City Clerk

13F.1 – Presentation of the Fiscal Year 2019/2020 Budget Schedule.

Thursday - Cookies with Council where residents can meet individually with Council Members.

Friday – Department Heads will present their Budgets

Saturday – Council Members Goal Setting Session.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Public Utilities Director Doug Sweeris – They are receiving several calls about pipes freezing. The City lines are not in jeopardy of freezing at this point. Some residents have had their pipes freeze. They have explained if services are freezing on the City Side, they will notify the resident to run water. If the service is freezing on the homeowner side, that is responsibility of the resident/homeowner.

Finance Director/Treasurer Tracy Stull – Nothing

Promotions Coordinator Parker Johnson – They launched an Allegan City Snowman Contest for the Mayor to pick a winner.

Community Development Coordinator Meagher – Nothing

City Clerk Bird – Nothing

Public Works Director Aaron Haskin – Plows will be back in at 4:00AM. They have been out for 11 Hour days.

City Manager Dye – On the City website and Facebook page there is a list of area Churches that have opened up for warming centers. The Allegan Animal Shelter will take pets to keep them warm and the Pet Motel will be offering reduced rates for pets as well.

Mayor McKenzie – Encouraged everyone to check on their neighbors.

Council Member Andrus – Thanked the City and Plow drivers for their hard work.

Council Member Ingalsbee – If she could make a motion to end the cold weather she would.

Council Member Perrigo – It is supposed to be 41 degrees on Sunday.

Council Member Morgan - Nothing

Council Member Manning – Congratuated Chief Hoyer on his retirement and his long career of service for the City.

Mayor Pro tem Tripp – Thanked everyone for coming out.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:15PM.

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
February 11, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Morgan, Tripp, Ingalsbee, Andrus, Perrigo, Mayor McKenzie

Absent: Manning

Motion by Ingalsbee, supported by Morgan to excuse Manning from the Regular Council Meeting on February 11, 2019. Motion Passed 6-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Officer McFanin

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for January 28, 2019.

Motion by Andrus, supported by Morgan, to approve the Regular Council Meeting Minutes for January 28, 2019. Motion Passed 6-0.

5A.2 – Approval of the Special Council Meeting Minutes for February 1, 2019.

Motion by Ingalsbee, supported by Morgan to approve the Special Council Meeting Minutes for February 1, 2019 with the following amendment; under call to Order – Change to Mayor McKenzie. Motion Passed 6-0.

5A.3 – Approval of the Special Council Meeting Minutes for February 2, 2019.

Motion by Tripp, supported by Morgan to approve the Special Council Meeting Minutes for February 1, 2019 with the following amendment; under call to Order – Change to Mayor McKenzie. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for February 11, 2019.

Motion by Morgan, supported by Andrus, to approve the Regular Council Agenda for February 11, 2019. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Peter Hanse, 215 Marshall – Concerned about City Hall Project being so expensive.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - A request received from Allegan County Fair for various approval associated with their events throughout the summer and for the Fair in the fall.

Saree Miller reviewed the request for the Fair. The Parade is scheduled for September 9, 2019. They are requesting to put out signs for the fair and six summer concerts if needed. The FMCA RV Rally is June 1 – 10th.

Motion by Ingalsbee, supported by Morgan to approve the request for Allegan County Fair for various approvals associated with their events throughout the summer and for the Fair in the fall. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 - Accept the Minutes for Allegan Fire District Meeting January 31, 2019

Council Member Morgan gave an update for the Allegan Fire District Meeting on January 31, 2019.

13A.2 – Accept the Minutes for the Planning Commission Special Meeting on February 4, 2019.

Council Member Ingalsbee gave an update for the Planning Commission Meeting on February 4, 2019.

13A.3 – Accept the Minutes for the Historic District Commission Meeting on February 4, 2019.

Council Member Perrigo gave an update for the Historic District Commission Meeting on February 4, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending and February 3, 2019.

Motion by Tripp, supported by Andrus to approve Accounts Payable and Payroll for the Week Ending and February 3, 2019. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Recommendation to approve an Electric Facilities Easement to Consumers Energy for underground wires.

Motion by Ingalsbee, supported by Andrus to approve an Electric Facilities Easement to Consumers Energy for underground wires only, no overhead wires. Motion Passed 6-0.

13F. City Manager & City Clerk

13F.1 – Michigan Municipal League, Capital Conference March 19 & 20, 2019 Lansing, MI.

City Manager Dye went over the conference and to notify the City Clerk if anyone would like to attend.

13F.2 – Recommendation for Special Use Permit from the Planning Commission for 125 Locust Street.

Motion by Morgan, supported by Andrus to approve a special use permit for 125 Locust Street from 8am to 8pm, only operating during retail hours seven days a week and to allow the amount of people working per fire code. Motion Passed 6-0.

13F.3 - Recommendation for Special Use Permit from the Planning Commission for 110 Locust Street.

Motion by Ingalsbee, supported by Morgan to approve a special use permit for 110 Locust Street from 8am to 8pm, only operating during retail hours seven days a week and to allow the amount of people working per fire code. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – The 2nd bids will be tomorrow at 2pm. They will take a few days to review. He is requesting Council to Schedule a Special Meeting on February 15, 2019 at 5:00pm.

Motion by Andrus, supported by Morgan to schedule a Special Meeting on February 15, 2019 at 5:00pm. Motion Carries 6-0.

Community Development Coordinator Meagher – Nothing

Promotions Coordinator Parker Johnson – The Regent is now showing Oscar Nominee “Green Book” and starting Friday “Can You Ever Forgive Me.”

City Clerk Danielle Bird – Nothing

Council Member Perrigo – Nothing

Council Member Morgan – Nothing

Mayor Pro tem Tripp – Nothing

Council Member Andrus – Nothing

Council Member Ingalsbee – Good job to Virginia and the Paper for winning a lot of awards.

Mayor McKenzie – Thanked Parker for the Pictures.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 7:40PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Special Council Minutes
Allegan, MI
49010
February 15, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 5:05PM.

2. ROLL CALL

Present: Manning, Tripp, Ingalsbee, Andrus, Morgan, Mayor McKenzie

Absent: Perrigo

Motion by Ingalsbee, supported by Morgan to excuse Perrigo from the Special Council Meeting on February 15, 2019. Motion Passed 6-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Finance Director Tracy Stull, Promotions Coordinator Parker Johnson

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

None

5. APPROVAL OF AGENDA

6A.1 – Approval of the Special Council Meeting Agenda for February 15, 2019.

Motion by Morgan, supported by Andrus to approve the Special Council Meeting Agenda for February 15, 2019. Motion Passed 6-0.

6. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

7. DISCUSSION

7A.1 - Distribution of Bids for City Hall

City Manager Dye went over the details of the new bids and where the fund balance is estimated to be. He also discussed the potential revenue for space that can be leased out. The Bond payment will be \$145,000.00 over the next 20 years. There will be video surveillance and key card access for employees.

Council Member Manning asked what kind of lease space? City Manager Dye explained it will be office space.

Council Member Ingalsbee is concerned about the cost of furniture and the current City Council table should be used in the New City Hall.

Council Member Morgan this is hindsight now with all architects, but is there anything in their contract that we can go back on. The furniture is a small cost.

Mayor Pro tem Tripp the furniture is just a small percentage. With new construction furniture has to fit. We need to look at the fees, for the sale with a realtor of 112 Locust.

Council Member Ingalsbee wants to see every invoice for the project before they are paid.

Mayor McKenzie when the Building Authority was created and approved, they approve all invoices.

Council Member Morgan would like to see any overages.

Mayor Pro tem Tripp would like everyone to think about the potential rental income over the next 10 to 20 years.

Motion by Ingalsbee, supported by McKenzie to schedule a special council meeting on Monday, February 18, 2019 at 8:00PM. Motion passed 6-0.

7A.2 – Other Business

Request to advertise yearly in Revue Magazine for \$8,550.00.

Motion by Ingalsbee, supported by Andrus to approve the request to advertise yearly in Revue Magazine for \$8,550.00. Motion Passed 6-0.

8. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Council Member Morgan will be in Florida during the February 25, 2019 meeting.

Council Member Manning thought tonight's meeting went well.

Mayor Pro tem Tripp – Nothing

Council Member Ingalsbee – Nothing

Council Member Andrus happy with how tonight went.

Mayor McKenzie - Nothing

City Manager Dye – Nothing

Finance Director/Treasurer Stull if we put in the Stairs and LULA now it will save money.

9. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 6:30PM.

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City
Special Council Minutes
Allegan, MI
49010
February 18, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 8:00PM.

2. ROLL CALL

Present: Perrigo, Manning, Tripp, Ingalsbee, Morgan, Mayor McKenzie

Absent: Andrus

Motion by Ingalsbee, supported by Morgan to excuse Andrus from the Special Council Meeting on February 18, 2019. Motion Passed 6-0.

Others Present: City Manager Joel Dye, Promotions Coordinator Parker Johnson

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

None

5. APPROVAL OF AGENDA

6A.1 – Approval of the Special Council Meeting Agenda for February 18, 2019.

Motion by Ingalsbee, supported by Morgan to approve the Special Council Meeting Agenda for February 18, 2019. Motion Passed 6-0.

6. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

7. DISCUSSION

7A.1 – New City Hall Discussion and Approval.

City Council discussed the New City Hall. Putting Flags on Trowbridge & Chestnut when possible. Also look into fabric cubicles, instead of ½ walls.

Public Comment:

Peter Hanse – Inquired about the design scheme.

Jason Watts – Inquired about the Sale of 112 Locust and Lease Space of 231 Trowbridge.

Motion by Ingalsbee, supported by Tripp to approve the bids for the New City Hall. Motion passed 6-0.

8. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Council Member Morgan – Informed Council that Butch Meyers passed away.

9. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:52PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
February 25, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:07PM.

2. ROLL CALL

Present: Tripp, Ingalsbee, Andrus, Perrigo, Manning, Mayor McKenzie

Absent: Morgan

Motion by Ingalsbee, supported by Andrus, to excuse Morgan from the Regular Council Meeting on February 25, 2019. Motion Passed 6-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Officer McFanin, Public Works Director Aaron Haskin

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for February 11, 2019.

Motion by Andrus, supported by Tripp, to approve the Regular Council Meeting Minutes for February 11, 2019. Motion Passed 6-0.

5A.2 – Approval of the Special Council Meeting Minutes for February 15, 2019.

Motion by Andrus, supported by Ingalsbee, to approve the Special Council Meeting Minutes for February 15, 2019, with Perrigo abstaining due to absence. Motion Passed 5-0.

5A.3 – Approval of the Special Council Meeting Minutes for February 18, 2019.

Motion by Ingalsbee, supported by Tripp, to approve the Special Council Meeting Minutes for February 18, 2019, with Andrus abstaining due to absence. Motion Passed 5-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for February 25, 2019.

Motion by Ingalsbee, supported by Perrigo, to approve the Regular Council Agenda for February 25, 2019. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - A request received from Lori Antkoviak, Safe Harbor Advocacy Center to plant “Pinwheels” throughout Downtown Allegan Area on Wednesday, April 10, 2019 to raise awareness to Prevention of Child Abuse.

Motion by Ingalsbee, supported by Manning to approve the request for Safe Harbor Advocacy Center to plant “Pinwheels” throughout Downtown Allegan Area on Wednesday, April 10, 2019 to raise awareness to Prevention of Child Abuse. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 - Accept the Minutes for Airport Advisory Board February 4, 2019.

Council Member Andrus gave an update on the Airport Advisory Board Meeting.

13A.2 – Accept the Minutes for the Downtown Development Authority on February 13, 2019 and the Special Meeting on February 15, 2019.

Mayor McKenzie gave an update for the Downtown Development Authority Meeting.

13A.3 – Accept the Minutes for the Public Space Commission Meeting on February 13, 2019.

Council Member Andrus gave an update on the Public Space Commission Meeting.

13A.4 – Accept the Minutes for the Planning Commission Meeting on February 18, 2019. Council Member Ingalsbee gave an update on the Planning Commission Meeting.

13A.5 – Accept the Minutes for the Allegan Building Authority on February 19, 2019.

City Manager Dye gave an update on the Allegan Building Authority Meeting.

13A.6 – Accept the Minutes for the Economic Development Corporation/Brownfield Redevelopment Authority on February 20, 2019.

Council Member Manning gave an update on the Economic Development Corporation/Brownfield Redevelopment Authority Meeting.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending and February 17, 2019.

Motion by Tripp, supported by Andrus to approve Accounts Payable and Payroll for the Week Ending and February 17, 2019. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request for Services from Axman Enterprises, Inc. of Saugatuck, MI for Tree Work in the amount of \$34,600.00.

Director of Public Works Aaron Haskin explained this is prep work for Safe Routes to School and the River Street Project.

Motion by Andrus, supported by Ingalsbee, to approve the request for services from Axman Enterprises, Inc. of Saugatuck, MI for Tree Work in the amount of \$34,600.00. Motion passed 6-0.

13F. City Manager & City Clerk

13F.1 – Schedule Public Hearings for an Obsolete Property Rehabilitation Exemption Certificate for 209 Hubbard Street on March 11, 2019.

Motion by Ingalsbee, supported by Tripp, to schedule a public hearing for an Obsolete Property Rehabilitation Exemption Certificate for 209 Hubbard Street on March 11, 2019. Motion Passed 6-0.

13F.2 – Request for Approval from the Economic Development Corporation/Brownfield Redevelopment Authority for an Allegan Area Profile Brochure.

Motion by Ingalsbee, supported by Manning to approve the request from the Economic Development Corporation/Brownfield Redevelopment Authority for an Allegan Area Profile Brochure. Motion Passed 6-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – The 2nd Street Bridge is open now. The Salt Barn roof at the DPW Garage collapsed from the heavy snow and a City Plow Truck was hit by a vehicle and is in for repairs.

Officer McFanin – Nothing

Promotions Director Park Johnson – Nothing

Community Development Coordinator Jordan Meagher - Nothing

City Clerk Danielle Bird – Nothing

Director of Public Works Aaron Haskin - Nothing

Council Member Perrigo – Nothing

Council Member Manning – Thanked everyone for coming out and their input on the topics discussed.

Mayor Pro tem Tripp – Nothing

Council Member Andrus – Was excited to see the City of Allegan's Ad in the Revue Magazine.

Council Member Ingalsbee – Requested the snow to be stopped.

Mayor McKenzie – There is less clanking on the Bridge driving across now. The sun is out and the days are getting longer.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 7:36PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
March 11, 2019

1. CALL TO ORDER

Mayor Pro-Tem Tripp called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Tripp, Ingalsbee, Andrus, Perrigo, Manning

Absent: Morgan, Mayor McKenzie

Motion by Ingalsbee, supported by Andrus, to excuse Council Member Morgan from the Regular Council Meeting on March 11, 2019. Motion Passed 5-0.

Motion by Andrus, supported by Manning to excuse Mayor McKenzie from the Regular Council Meeting on March 11, 2019. Motion Passed 5-0.

Others Present: City Manager Joel Dye, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Public Utilities Director Doug Sweeris

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for February 25, 2019.

Motion by Andrus, supported by Perrigo, to approve the Regular Council Meeting Minutes for February 25, 2019. Motion Passed 5-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for March 11, 2019.

Motion by Perrigo, supported by Ingalsbee, to approve the Regular Council Agenda for March 11, 2019. Motion Passed 5-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Resident Matt Seiff of 158 Park Avenue addressed the Council with concerns regarding the Allegan City Police Department.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and recommendation to adopt Resolution 19.06 for an application of an Obsolete Property Rehabilitation Exemption Certificate for 209 Hubbard Street.

City Manager Joel Dye introduced the proposal, which would freeze property taxes at the site for 12 years. A tax exemption is being sought to help incentivize the rehabilitation of the property, which will yield two restored single family apartments.

Mayor Pro-Tem Tripp opened the public hearing.

No comments were heard.

Mayor Pro- Tem Tripp closed the public hearing.

Motion by Ingalsbee, supported by Perrigo, to adopt Resolution 19.06 for an application of an Obsolete Property Rehabilitation Exemption Certificate for 209 Hubbard Street.
Motion Passed 5-0.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 - A request received from the Allegan County Historical Society for a Living History Tour to take place at the Oakwood Cemetery.

Motion by Ingalsbee, supported by Manning to approve the request for the Allegan County Historical Society for a Living Tour to take place at the Oakwood Cemetery.
Motion Passed 5-0.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 - Accept the Minutes for the Historic District Commission Meeting on March 7, 2019.

Council Member Perrigo provided an update on the meeting.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending March 3, 2019.

Motion by Manning, supported by Ingalsbee to approve Accounts Payable and Payroll for the Week Ending March 3, 2019. Motion Passed 5-0.

13C. Police Department

13D. Public Utilities

- 13D.1 – Request for Equipment from M Tech Company of Bedford, OH for a New/Replacement Push Sewer Camera in the amount of \$10,000.00.

Public Utilities Director Doug Sweeris presented the request to purchase a new push camera for viewing the insides of sanitary sewer mains, laterals, and services to assess blockages.

Motion by Perrigo, supported by Ingalsbee, to approve the request for equipment from M Tech Company of Bedford, OH for a New/Replacement Push Sewer Camera in the amount of \$10,000.00. Motion passed 5-0.

- 13D.2 – Request for Equipment from M Tech Company of Bedford, OH for a new service locator and transmitter in the amount of \$3278.81.

Public Utilities Director Doug Sweeris presented the request to purchase a new service locator and transmitter, which would be used to locate water and sewer service lines located in the public right-of-way.

Motion by Ingalsbee, supported by Manning, to approve the request for equipment from M Tech Company of Bedford, OH for a new service locator and transmitter in the amount of \$3,278.81. Motion passed 5-0.

13E. Public Works

13F. City Manager & City Clerk

- 13F.1 – Agreement with CL Real Estate for 101 Brady Street Development.

City Manager Joel Dye presented the agreement to Council, explaining that a due diligence agreement had been reached with CL Real Estate, LLC, a development company out of Peru, Illinois, who will begin working with the City to create a plan for developing the 101 Brady Street lot with a design that meets both CL Real Estate and the City's goals.

Motion by Andrus, supported by Perrigo, to approve the due diligence development agreement between CL Real Estate, LLC and the City of Allegan for the development of the 101 Brady Street Lot. Motion passed 4-1, with Ingalsbee dissenting.

- 13F.2 – Discussion of Services for a Realtor to lease Office Space at 231 Trowbridge.

City Manager Joel Dye explained that the new City Hall office located at 231 Trowbridge Street would have office space that could be leased out to a third party. Staff is requesting that City seek out a realtor that specializes in commercial real estate to provide real estate services for leasing this space.

Motion by Ingalsbee, supported by Manning, to approve that staff move forward with requesting proposals for real estate services for leasing space at 231 Trowbridge Street. Motion passed 5-0.

13F.3 – Discussion of Services for a Realtor to sell 112 Locust Street (Current City Hall).

City Manager Joel Dye explained that since 231 Trowbridge will become the new future location of City Hall, it would be in the best interest of the City to begin looking to sell 112 Locust Street, which currently serves as Allegan City Hall. Dye is requesting that Council allow staff to begin requesting proposals for real estate services for the sale of 112 Locust Street.

Ingalsbee, supported by Andrus, made a motion to approve that staff begin requesting proposals for real estate services for the sale of 112 Locust Street. Motion passed 5-0.

13F.4 – License Agreement for Balcony Overhangs on City Owned Property adjacent to 311 Hubbard Street.

City Manager Joel Dye explained that the owners of 311 would like to build a deck that extends over city property. In the past, other building owners that have asked to take on similar projects have applied for a license from the City to allow these balcony overhangs to cross onto city property.

Ingalsbee, supported by Perrigo, made a motion to approve the license agreement between the City and 311 Hubbard Street to allow the proposed balcony overhang to cross onto city property. Motion passed 5-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

16. CLOSED SESSION

Ingalsbee, supported by Andrus, made a motion to enter into closed session. Motion passed 5-0.

Manning, supported by Ingalsbee, made a motion to exit the closed session. Motion passed 5-0.

17. ADJOURNMENT

Mayor Pro-Tem Tripp adjourned the meeting at 8:22PM.

Minutes respectfully submitted by,

Jordan Meagher
Community Development Coordinator

Allegan City
Council Minutes
Allegan, MI
49010
March 25, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:05PM.

2. ROLL CALL

Present: Ingalsbee, Andrus, Perrigo, Morgan, Manning, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Tammy Gorby Assistant Promotions Coordinator, Finance Director/Treasurer Tracy Stull, Public Works Director Aaron Haskin, Director of Public Utilities Doug Sweeris, City of Allegan Police Department.

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Alan Carson of Merson Corners

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for March 11, 2019.

Motion by Perrigo, supported by Andrus, to approve the Regular Council Meeting Minutes for March 11, 2019 with the following amendment. Under Roll Call – Motion by Andrus, supported by Manning to excuse Mayor McKenzie from the Regular Council Meeting. Motion Passed 5-0, with Morgan and Mayor McKenzie abstaining due to absence.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for March 25, 2019.

Motion by Morgan, supported by Tripp, to approve the Regular Council Agenda for March 25, 2019 with the following amendment. Add 13F.3 - Assessing Contract and Add 16A.1 – Closed Session per 15.28, Sec (a) for a personal evaluation. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Matt Seiff of 158 Park Avenue addressed the Council with concerns regarding the Allegan City Police Department.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Recommendation to appoint Jay Gibson as the new Police Chief.

City Manager Dye recommends that Jay Gibson be appointed as the new Police Chief.

Motion by Ingalsbee, supported by Manning to appoint Jay Gibson as the new Police Chief. Motion Passed 7-0.

9A.2 – Recognition of City Clerk, Danielle Bird for attaining the rank of Certified Michigan Municipal Clerk.

City Manager Dye recognized and congratulated City Clerk, Danielle Bird for attaining Certified Michigan Municipal Clerk.

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 - Accept the Minutes for the Airport Advisory Board Meeting on March 4, 2019.

Council Member Andrus gave an update on the Airport Advisory Board Meeting.

13A.2 – Accept the Minutes for the Downtown Development Authority Meeting on March 13, 2019.

City Manager Dye gave an update for the Downtown Development Authority Meeting.

13A.3 – Accept the Minutes for the Public Space Commission Meeting on March 13, 2019.

Council Member Manning gave an update on the Public Space Commission Meeting.

13A.4 – Accept the Minutes for the Planning Commission Meeting on March 18, 2019.

Council Member Ingalsbee gave an update on the Planning Commission Meeting.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending March 17, 2019.

Motion by Tripp, supported by Morgan to approve Accounts Payable and Payroll for the Week Ending and March 17, 2019. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for Equipment from Trojan UV of Chicago, IL in the amount of \$5,795.58 for new UV Bulbs.

Motion by Tripp, supported by Perrigo to approve the request for equipment from Trojan UV of Chicago, IL in the amount of \$5,795.58 for new UV Bulbs. This is a budgeted line item. Motion Passed 7-0.

13E. Public Works

13E.1 – Leaf and Brush Pick Up Procedure.

Director of Public Works Aaron Haskin explained the leaf and brush procedure.

Council discussed the concern for specific dates and agreed that April 15 – May 31st would be a better time frame.

13F. City Manager & City Clerk

13F.1 – Request for Professional Services from Kugelard Construction of Allegan, MI in the amount of \$37,840.00 for work at the Regent Theatre.

City Manager Dye went over the proposed upgrades at the Regent Theatre.

Council discussed the need for kids to have a safe environment to go.

Motion by Morgan, supported by Ingalsbee to approve the request for professional services from Kugelard Construction of Allegan, MI in the amount of \$37,840.00 for work at the Regent Theatre. Motion Passed 7-0.

13F.2 – Request to Approve Administrative Services Agreement with Municipal Employees' Retirement System.

Motion by Andrus, supported by Morgan to approve the request for an Administrative Services Agreement with Municipal Employees' Retirement System. Motion Passed 7-0.

13F.3 – Request to Approve an Assessing Service Agreement with CSZ Services, LLC in the amount of \$122,400.00 for a three year contract.

City Manager Dye recommends the City Contract with CSZ Services, LLC in the amount of \$122,400.00 for a three year contract for assessing.

Motion by Ingalsbee, supported by Perrigo to approve the assessing agreement with CSZ Services, LLC in the amount of \$122,400.00 for a three year contract for assessing. Motion passed 7-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Cabaret was amazing. Dean Michaels and the performers did a great job. The April Series start on April 4th with the doors opening at 7:00 pm and the concert at 8:00 pm. Allegan Community Players will be serving beverages. Advanced tickets are \$10.00 and can be purchased at City Hall or Online. Please let staff know if anyone notices properties that need to be picked up and staff can notify them about the Spring Clean-up.

Promotions Coordinator Parker Johnson – Ladies Night Out is the last Friday of April. Sixteen Candles will be playing at the Regent that night as well. Thanked Council for approving the upgrades for the backroom at the Regent Theatre.

Director of Public Works Aaron Haskin – There are a lot of projects coming up with Safe Routes to School and River Street.

Director of Public Utilities Doug Sweeris – Bio-Solids are being hauled and if the weather holds should be completed by Friday. Locust Street will be closed tomorrow and possibly Wednesday for the new water service at 118 Locust Street. Staff has notified businesses of the closure.

Finance Director/Treasurer Tracy Stull – Thanked Chief Hoyer for his years of service. She also thanked Ravyn too.

City Clerk Danielle Bird – Thanked Joel and Council for the recognition tonight.

Council Member Andrus – The MML Conference was great and very informational.

Council Member Ingalsbee – Congrats to Danielle. She is sad to lose Rick and congratulated Jay on his promotion.

Council Member Perrigo – Has purchased tickets for three of the four April Series Concerts.

Council Member Morgan – Nothing

Council Member Manning – He recommends members to go the MML Conference. Congratulated Rick, Jay and Danielle.

Council Member Tripp – Nothing

Mayor McKenzie – Congratulated Jay on his appointment of Chief of Police. She also congratulated Danielle as this shows the level of commitment she has to the City.

16. CLOSED SESSION

16A.1 - A Motion to enter into Closed Session per 15.28, Sec.8 (a) of the Open Meetings Act.

Motion by Andrus, supported by Ingalsbee to enter into a closed session at 8:15 pm.
Motion Passed 7-0 on a Roll call vote.

Motion by Morgan, supported by Perrigo to reconvene to regular session. Motion Passed 7-0 on a Roll Call vote.

Motion by Morgan, supported by Ingalsbee that we as a Council are happy with the direction City Manager Dye is taking the City of Allegan. Motion Passed 7-0.

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 9:45PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
April 8, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Andrus, Perrigo, Morgan, Manning, Tripp, Ingalsbee, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Tammy Gorby Assistant Promotions Coordinator, Public Works Director Aaron Haskin

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand, First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for March 25, 2019.

Motion by Tripp, supported by Andrus, to approve the Regular Council Meeting Minutes from March 25, 2019. Motion Passed 7-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for April 8, 2019.

Motion by Perrigo, supported by Morgan, to approve the Regular Council Agenda for April 8, 2019. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Tessa Pierce Thomas requested that a 21 Gun Salute be allowed during the Blessing of the Bikes on May 11, 2019 and that Vendors be allowed to use the vacant lot on the SE corner lot where the Red Cross Building was.

Motion by Andrus, supported by Perrigo to approve the 21 gun salute on May 11, 2019 and for Vendors to park on the vacant lot where the Red Cross Building was. Motion Passed 7-0.

Judge Kengis spoke highly of Chief Hoyer for his years of service to the community.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Child Abuse Prevention Month.

Mayor McKenzie read the Proclamation and presented it to Lori Antkoviak.

Lori Antkoviak thanked Chief Hoyer for the great relationship he has established with Safe Harbor Children's Advocacy Center.

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – Request for 4th Annual Allegan City Wide Garage Sale for July 26-28, 2019 from Brad Burke.

Motion by Manning, supported by Morgan to approve the 4th Annual Allegan City Wide Garage Sale for July 26-28, 2019 and to waive the permit. Motion Passed 7-0.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Economic Development Corporation/Brownfield Redevelopment Meeting on April 3, 2019.

Council Member Manning gave an update for the Economic Development Corporation/Brownfield Redevelopment Meeting on April 3, 2019.

13A.2 – Accept the Minutes for the Downtown Development Authority Meeting on April 4, 2019.

City Manager Dye gave an update for the Downtown Development Authority Meeting on April 4, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending March 31, 2019.

Motion by Tripp, supported by Manning to approve Accounts Payable and Payroll for the Week Ending and March 31, 2019. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request for Materials from Compass Minerals of Atlanta, GA in the amount of \$33,000.00 for Fiscal Year 2020 for Winter Salt.

Motion by Perrigo, supported by Morgan to approve the request for materials from Compass Minerals of Atlanta, GA in the amount of \$33,000.00 for Fiscal Year 2020 for Winter Salt. Motion Passed 7-0.

13E.2 – Request for services from K&R Truck Sales, Inc. of Holland, MI in the amount of \$6,515.72 for repairs to the International Salt Truck.

Motion by Andrus, supported by Tripp to approve the request for services from K&R Truck Sales, Inc. of Holland, MI in the amount of \$6,515.72 for repairs to the International Salt Truck. Motion Passed 7-0.

13E.3 – Request for services from Outdoor Environments, Inc. of Allegan, MI in the amount of \$22,900.00 for Grounds Maintenance at the Oakwood Cemetery.

Motion by Morgan, supported by Perrigo to approve the request for services from Outdoor Environments, Inc. of Allegan, MI in the amount of \$22,900.00 for Grounds Maintenance at the Oakwood Cemetery per year for three years. Motion Passed 7-0.

13F. City Manager & City Clerk

13F.1 – Request from the Planning Commission to approve a Special Use Permit to 805 Marshall Street as a Used Car Lot.

Motion by Ingalsbee, supported by Tripp to approve the Special Use Permit for 805 Marshall Street as a Used Car Lot with a maximum of 15 cars, no junk or inoperable vehicles and they can only be parked on an improved driveway. Motion Passed 7-0.

13F.2 – Request from Tantrick Brewing Signage to install a “Pure Michigan” directional sign on Eastern Ave to direct people to Tantrick Brewing.

Motion by Perrigo, supported by Ingalsbee to approve the request from Tantrick Brewing install a “Pure Michigan” directional sign on Eastern Ave to direct people to Tantrick Brewing. Motion Passed 7-0.

14. BOARD APPOINTMENTS

14A.1 – Planning Commission Appointments

Mayor McKenzie appointed the following people to the Planning Commission.

- Jason Watts – Three year term to expire April 1, 2022.
- Peter Hanse – Three year term to expire April 1, 2022.
- Tanya Schafer – Three year term to expire April 1, 2022.

14A.2 – Downtown Development Authority Appointment

Motion by Ingalsbee, supported by Morgan to appoint Carl Canales to the Downtown development Authority to a four year term to expire April 1, 2023. Motion Passed 7-0.

14A.3 - Zoning Board of Appeals Appointment

Motion by Andrus, supported by Perrigo to appointment Kurt Hatfield to the Zoning Board of Appeals to a three year term to expire April 1, 2022. Motion Passed 7-0.

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Chief Hoyer’s open house is April 10th from 3-6pm in the lower level of the Griswold Auditorium. On April 15th is the Ribbon Cutting/Open house at 2:30pm for Lumberman Lofts at 118 Locust Street.

City Clerk Danielle Bird – Nothing

Community Development Coordinator Meagher - Nothing

Promotions Coordinator Parker Johnson – Regent Theatre back room is moving along. Drywall, electrical and plumbing is finished and paint colors are being picked out.

Chief Hoyer – He reflected on the comments tonight. You don’t make it this long in an organization without help. Staff and Council have been great to work with. He likes the direction the City is going. Be good, be respectful, relationships are needed. Organizations rot from the inside out. Employees are the best investment.

Council Member Perrigo – Thank you for pushing back the leaf pick up.

Council Member Morgan – Thanked Chief Hoyer for his years of service, without him I wouldn’t be on Council. He is excited about 101 Brady and that the developers have a passion for small town history. There are a lot of good things happening.

Council Member Manning – There will be a transitions between Chiefs. He wants to know the status on backfilling positions, sergeant, patrol etc.

City Manager Dye stated the position will not be back filled right now and it will be discussed at the budget meeting.

Director of Public Works Aaron Haskin – There are a lot of projects coming up with Safe Routes to School and River Street.

Mayor Pro tem Tripp – Thanked Chief Hoyer for his years of service. They go back 30 years and he has been much respected.

Council Member Andrus – Thanked Chief Hoyer. The library grand opening was fantastic and the Children’s area is wonderful.

Council Member Ingalsbee – The library is fabulous. Thanked Chief and looks forward to working with Chief Gibson because he was trained correctly.

Mayor McKenzie – Thanked Chief Hoyer. She hopes he enjoys his next 40 years out of life and he has at the City. Not because she is being lazy, but is wearing this sweatshirt from the April Series Concert of Luke Wilsow King. There were about 90 people who attended and beer was on tap from Tantrick. The next concert is Lazer Lloyd with advanced tickets for \$10 and tickets are \$15 at the door.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 7:43pm.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Special Council Minutes
Allegan, MI
49010
April 17, 2019

1. CALL TO ORDER

Mayor McKenzie called the ~~regular~~ Special Allegan City Council Meeting to order at 5:06PM.

2. ROLL CALL

Present: Andrus, Perrigo, Manning, Tripp, Ingalsbee, Morgan – arrived at 7:00pm, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, Finance Director/Treasurer Tracy Stull

4. REVIEW OF THE FY 20 PROPOSED CITY BUDGET

Council and Staff discussed the following items.

4A.1 – Overview and Introduction of the City Budget

4A.2 – Review of City Manager's Office Budget

Includes City Clerk, Promotions, Community Development and City Facility Maintenance

4A.3 – Finance Department

Includes Utility Billing, Human Resources, Payroll, Assessing

4A.4 – Police Department

4A.5 - Public Works Department

Includes Airport, Cemetery, Local and Major Streets, Building/Grounds, Parks and Motor Vehicle Pool

4A.6 – Public Utilities Department

Includes Water Treatment Plant, Waste Water Treatment Plant, Water and Sewer Distribution

5. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 9:08PM.

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
April 22, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Andrus, Perrigo, Morgan, Tripp, Ingalsbee, Mayor McKenzie

Absent: Manning

Council Member Ingalsbee, supported Andrus excused Manning from the Regular Council Meeting on April 22, 2019. Motion Passed 6-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Finance Director/Treasurer Tracy Stull, Public Works Director Aaron Haskin

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand, First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for April 8, 2019.

Motion by Morgan, supported by Tripp, to approve the Regular Council Meeting Minutes from April 8, 2019. Motion Passed 6-0.

5A.2 – Approval of the Special Council Meeting Minutes for April 17, 2019.

Motion Perrigo, supported by Morgan to approve the Special Council Meeting Minutes with the following amendment; 1. Call to Order change add special and remove regular. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for April 22, 2019.

Motion by Tripp, supported by Morgan, to approve the Regular Council Agenda for April 22, 2019. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Resident Matt Seif addressed the Council with concerns regarding the Allegan City Police Department.

Leah Ward from Village Market is requesting to work with the City of Allegan for Festive Friday's for the Community Concert that Village Market is sponsoring. Council informed Leah, to work with Positively Allegan on this request.

Anna McDonald of Allegan Bible Church is requesting that Signs be placed in the City Right-of-Way's for their block party on May 18, 2019.0

Motion by Ingalsbee, supported by Morgan to approve the placement of 6 signs to be placed in the City Right-of-Ways from May 12 – May 18, 2019. Motion Passed 6-0.

Mrs. Johnson speaking for Church of God in Christ St. Johns of 716 Academy about the water problem the church is having. They are having issues with freezing pipes and were originally told the City would cover the cost due to the new lead/copper ruling and now the City will not cover the cost.

Mayor McKenzie stated that the lead/copper rule has nothing to do with freezing pipes. The City is not paying for it, the tax payers are paying for it. Council said they will not raise rates at this time.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Arbor Day Proclamation.

Mayor McKenzie read the Arbor Day Proclamation.

9A.2 – Announcement of Arbor Day Celebration.

Department of Public Works Director, Aaron Haskin announced the Arbor Day Celebration at Hansen Park on May 3rd at 10am.

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – Authorizing the Allegan Lion's Club to Administer the Allegan Community Garden for 2019 Season.

Council discussed the purpose of the Community Garden.

Motion by Perrigo, supported by Morgan, to authorize the Allegan Lion's Club to Administer the Allegan Community Garden for the 2019S season. Motion Passed 6-0.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Public Space Commission Meeting on April 10, 2019.

Council Member Andrus gave an update for the Public Space Commission meeting on April 10, 2019.

13A.2 – 13A.2 – Accept the Minutes for the Planning Commission Meeting on April 15, 2019.

Council Member Ingalsbee gave an update for the Planning Commission Meeting on April 15, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending April 14, 2019.

Motion by Tripp, supported by Andrus to approve Accounts Payable and Payroll for the Week Ending April 14, 2019. Motion Passed 6-0.

13B.2 – Schedule a Public Hearing for the 2019/20 Fiscal Budget for May 13, 2019.

Motion by Andrus, supported by Tripp, to schedule a Public Hearing for the Fiscal Year 2020 Annual Budget for May 13, 2019 with Council Adoption on May 28, 2019. Motion Passed 6-0.

13B.3 – Request to adopt Resolution 19.07 to authorize 3rd Quarter Budget Adjustments.

Motion by Morgan, supported by Tripp to adopt Resolution 19.07 to authorize 3rd Quarter Budget Adjustments. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.1 – Request for Services from Four Aces Painting of Allegan, MI in the amount of \$8,500.00 to paint the Main Hangar.

Motion by Morgan, supported by Perrigo to approve the request Four Aces Painting of Allegan, MI in the amount of \$8,500.00 to paint the Main Hangar. Motion Passed 6-0.

13E.2 – Request for Services from Clear Heights Construction, LLC of Byron Center, MI in the amount of \$61,853.00 for a new Salt Storage Facility.

Motion by Ingalsbee, supported by Morgan to approve the request for services from Clear Heights Construction, LLC of Byron Center, MI in the amount of \$61,853.00 for a new Salt Storage Facility. Motion Passed 6-0.

13E.3 – Announcement of Spring Clean Up.

Director of Public Works, Aaron Haskin announced that the Spring Clean-up will start on April 27 and run through May 3, 2019. The gates will be open for drop off by City residents from 8:00am to 5:00pm, with no dropping off on Sunday's.

Caydence an Allegan High School student spoke about his concern for Public Safety and not back filling the officer position that Mr. Manning spoke about while substitute teaching his class. The cost of the Salt Barn could cover the cost of a new officer.

Mayor McKenzie stated that the expense of the Salt Barn was been covered by an insurance claim.

13F. City Manager & City Clerk

13F.1 – Donation of Ten Fire Pits from Ropes Courses Incorporated.

City Manager Dye explained that the fire pits are the ones used at the New Year's Eve event. The goal is to bring more people downtown. This event is a good example of that.

Motion by Perrigo, supported by Andrus to accept the donation of ten fire pits from Ropes Courses Incorporated. Motion Passed 6-0.

13F.2 – Request for a Change Order from Kugelard Construction in the amount of \$6,955.20 for a two sided concrete ramp by the Game Room entrance.

City Manager Dye explained that during the construction that the exterior brick wall was not connected to the structure. The plan moving forward is to install an alley wide two sided concrete ramp that will reach from the eastern wall of the Regent Theatre to the western wall of Morgan's Appliance.

Council discussed the concrete ramp.

Motion by Morgan, supported by Ingalsbee approved the changed order from Kugelard Construction in the amount of \$6,955.20. Motion passed 6-0.

13F.3 – Acceptance of 2016, 2017 and 2018 Police Department Complaint Summary Reports.

City Manager Dye presented the reports for the Police Department Complaint Summary reports.

Council Member Morgan appreciates that Dye looked at other communities to compare data.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Finance Director/Treasurer Tracy Stull – Hired a new employee, Carol Canales and she will start in the middle of May.

Council Member Perrigo – Nothing

Council Member Morgan – Nothing

Mayor Pro tem Tripp – Nothing

Council Member Andrus – Nothing

Council Member Ingalsbee – Nothing

Director of Public Works Aaron Haskin – The fountains will be in this week.

City Clerk Danielle Bird – Nothing

City Manager Dye – They will be testing the pumps at the splash pad tomorrow and the ribbon cutting will be in May.

Promotions Coordinator Parker Johnson – Last April Series is Thursday. Discussed the following upcoming events; Ladies Night, Avengers Movie, Kalamazoo Folk at 1st Congregational Church, Post Prom at the Regent, Antique Market.

Mayor McKenzie – Enjoying this gorgeous weather.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:07PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
May 13, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Perrigo, Morgan, Manning, Tripp, Ingalsbee, Andrus Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Public Utilities Director Doug Sweeris, Sergeant Dame

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand, First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for April 22, 2019.

Motion by Perrigo, supported by Morgan, to approve the Regular Council Meeting Minutes from April 22, 2019. Motion Passed 6-0, with Council Member Manning abstaining, due to absence.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for May 13, 2019.

Motion by Andrus, supported by Tripp, to approve the Regular Council Agenda for May 13, 2019. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Tessa Pierce Thomas presented Council with a Certificate of Appreciation

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing for the Proposed Fiscal Year 2020 Budget and setting the Property Tax Millage Rate.

Mayor McKenzie opened the Public Hearing at 7:06PM

Lou Thierwechter of 202 Cherry spoke about his concerns with the budget and the 1.5% increase to water and sewer rates.

Mayor McKenzie closed the Public Hearing at 7:14PM

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – Request from Kalamazoo Folk Life Organization for live music at the Allegan Farmer's Market.

John West spoke on behalf of the Kalamazoo Folk Life Organization. They are a non-profit and raise money for charity groups. They would like to play live music at the Farmer's Market again this year.

Council held a lengthy discussion on this topic.

Motion by Ingalsbee, supported by Tripp to approve the contract with Kalamazoo Folk Life Organization to provide music at the Farmer's Market and they will get artist to play at the Market. This will require a budget adjustment. Motion Passed 5-2 with a not vote from Perrigo and Morgan.

12A.2 – Request from Mayor McKenzie that City Council Members donate one meeting's paycheck to sponsor a 2019 Free Summer Matinee at the Regent Theatre.

Council discussed this topic.

Motion by McKenzie, supported by Tripp to remove this item from the Agenda. Motion Passed 7-0.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Airport Advisory Committee Meeting on May 6, 2019.

Council Member Andrus gave an update for the Airport Advisory Committee Meeting on May 6, 2019.

13A.2 – Accept the Minutes for the Historic District Commission Meeting on May 6, 2019.

Council Member Perrigo gave an update for the Historic District Commission Meeting on May 6, 2019.

13A.3 – Accept the Minutes for the Downtown Development Authority Meeting on May 8, 2019.

Mayor McKenzie gave an update for the Downtown Development Authority Meeting on May 8, 2019.

13A.4 – Accept the Minutes for the Public Space Commission Meeting on May 8, 2019.

Council Member Morgan gave an update for the Public Space Commission Meeting on May 8, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending April 28, 2019.

Motion by Tripp, supported by Manning to approve Accounts Payable and Payroll for the Week Ending April 28, 2019. Motion Passed 7-0.

13C. Police Department

13C.1 – A request to declare the 2011 Chevy Silverado as surplus property to sell.

Motion by Ingalsbee, supported by Morgan to declare the 2011 Chevy Silverado as surplus property to sell. Motion Passed 7-0.

13D. Public Utilities

13D.1 – Request for Equipment from Penn Valley Pump Co, Inc. of Warrington, PA in the amount of \$ 11,511.00 for a Sludge Transfer Pump Kit.

Motion by Andrus, supported by Perrigo to approve the request for equipment from Penn Valley Pump Co, Inc. of Warrington, PA in the amount of \$ 11,511.00 for a Sludge Transfer Pump Kit. This is a budgeted line item. Motion passed 7-0.

13D.2 – Request for Equipment from Kennedy Industries, Inc. of Wixom, MI in the amount of \$ 3,072.00 for Plug Valves for Sludge Decanting.

Motion by Morgan, supported by Perrigo to approve the request for equipment from Kennedy Industries, Inc. of Wixom, MI in the amount of \$ 3,072.00 for Plug Valves for Sludge Decanting. This is a budgeted line item. Motion passed 7-0.

13D.3 – Request for Equipment from JWC Environmental LLC of Los Angeles, CA in the amount of \$ 11,767.04 for a Grinder Cutter Head for the Vernon Street Lift Station.

Motion by Manning, supported by Tripp to approve the request for equipment from JWC Environmental LLC of Los Angeles, CA in the amount of \$ 11,767.04 for a Grinder Cutter Head for the Vernon Street Lift Station. This is a budgeted line item. Motion Passed 7-0.

- 13D.4 – Request for Equipment from Bell Equipment Co of Chicago, IL in the amount of \$ 14,400.00 for a Jetscan Sewer Camera.

Motion by Ingalsbee, supported by Andrus to approve the request form equipment to Bell Equipment Co. of Chicago, IL in the amount of \$ 14,400.00 for a Jetscan Sewer Camera. This will require a budget adjustment. Motion Passed 7-0.

13E. Public Works

- 13E.1 – Request to approve Resolution 19.08 to Authorize Public Works Director, Aaron Haskin to sign all documents on behalf of the City of Allegan for MDOT on Contract No. 19-5210.

Motion by Manning, supported by Ingalsbee to approve Resolution 19.08 to Authorize Public Works Director, Aaron Haskin to sign all documents on behalf of the City of Allegan for MDOT on Contract No. 19-5210. Motion Passed 7-0.

- 13E.2 – Request to approve Resolution 19.09 to Authorize City Clerk, Danielle bird to sign all documents on behalf of the City of Allegan for Consumers Energy on Contract No. 103021978350.

Motion by Ingalsbee, supported by Morgan to approve Resolution 19.09 to Authorize City Clerk, Danielle bird to sign all documents on behalf of the City of Allegan for Consumers Energy on Contract No. 103021978350. Motion Passed 7-0.

- 13E.3 - Request to approve Resolution 19.10 to Authorize City Clerk, Danielle bird to sign all documents on behalf of the City of Allegan for Consumers Energy on Contract No. 100000363117.

Motion by Manning, supported by Morgan to approve Resolution 19.10 to Authorize City Clerk, Danielle bird to sign all documents on behalf of the City of Allegan for Consumers Energy on Contract No. 100000363117. Motion Passed 7-0.

13F. City Manager & City Clerk

- 13F.1 – Donation of bridge at the Allegan Mountain Bike Trail from Bridge City Builders.

Motion by Morgan, supported by Andrus to accept the donation of the bridge at the Allegan Mountain Bike Trail from Bridge City Builders. Motion Passed 7-0.

- 13F.2 – Donation of sunscreen dispenser for the splash pad from Kugelard Construction.

Motion by Perrigo, supported by Manning to accept the donation of a sunscreen dispenser for the splash pad from Kugelard Construction. Motion passed 7-0.

- 13F.3 – Request to hire Ben Otis of Weichert Realtors for Realtor Services.

Motion by Ingalsbee, supported by Morgan to hire Ben Otis of Weichert Realtors for Realtor Services. Motion Passed 7-0.

13F.4 – Approval of Amended Restrictive Covenant for the old Rockwell site.

Motion by Morgan, supported by Perrigo to approve the Amended Restrictive Covenant for the old Rockwell site. Motion Passed 7-0.

13F.5 – Approval of Contract with Small Town Amusement to provide gaming service to the Regent Theatre.

Motion by Manning, supported by Morgan to approve the Contract with Small Town Amusement to provide gaming service to the Regent Theatre. Motion Passed 7-0.

13F.6 – Request to schedule a close out public hearing for May 28, 2019 for the Michigan Community Development Block Grant Funding for the Lumberman Lofts.

Motion by Andrus, supported by Ingalsbee to schedule a close out public hearing for May 28, 2019 for the Michigan Community Development Block Grant Funding for the Lumberman Lofts. Motion Passed 7-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Clerk Danielle Bird – Nothing

Community Development Coordinator Jordan Meagher - Nothing

Promotions Coordinator Parker Johnson – Positively Allegan hosted Ladies Night and there was over \$12,500 spent with 200 ladies participating in the event. Bridgefest is June 8th with Rollin on the River starting the Friday, June 7th.

Public Utilities Director Doug Sweeris – Invited Council to come and take a tour of the Plants.

Council Member Andrus – Allegan is becoming very exciting with Lumberman Lofts, The Manor and the Arcade.

Council Member Ingalsbee – The Arcade is fabulous

Finance Director/Treasurer Tracy Stull – Nothing

Council Member Morgan – Thanked those who have donated to the City. Joel is doing a great job at giving them recognition.

Council Member Manning – Nothing

Mayor Pro tem Tripp – Thanked those who have donated to the City and stepping up to the plate.

City Manager Dye – Next Thursday is the Ribbon Cutting for the Arcade at 5:30pm. The Splash Pad will be in the next week or two.

Mayor McKenzie – The next Council Meeting is on Tuesday, May 28th due to Memorial Day. The Grocery Outlet is having their ground breaking on Friday, May 17th at 9:00am.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:33PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
May 28, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Perrigo, Morgan, Manning, Tripp, Ingalsbee, Andrus Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Finance Director/Treasurer Tracy Stull

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for May 13, 2019.

Motion by Andrus, supported by Morgan, to approve the Regular Council Meeting Minutes from May 13, 2019. Motion Passed 7-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for May 28, 2019.

Motion by Perrigo, supported by Tripp, to approve the Regular Council Agenda for May 28, 2019. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public hearing to close out the Michigan Community Development Block Grant Funding for the Lumberman Lofts.

Mayor McKenzie opened the Public Hearing at 7:04PM, and closed the Public Hearing at 7:04PM hearing no public comment.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Planning Commission Meeting on May 20, 2019

Council Member ~~Andrus~~ Ingalsbee gave an update for the Planning Commission Meeting on May 20, 2019.

13A.2 – Accept the Minutes for the Positively Allegan Meeting on May 22, 2019.

Promotions Coordinator Parker Johnson gave an update for the Positively Allegan Meeting on May 22, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending May 12, 2019.

Motion by Tripp, supported by Morgan to approve Accounts Payable and Payroll for the Week Ending May 12, 2019. Motion Passed 7-0.

13B.2 – Request to adopt Resolution 19.11 to approve Fiscal Year Budget 2020.

City Manager Dye and Finance Director/Treasurer Stull went over the budget.

Lou Thierwechter of 202 Cherry St spoke on the budget and water/sewer rate increase.

Motion by Morgan, supported by Perrigo to adopt Resolution 19.11 to approve the Fiscal Year Budget 2020. Motion Passed 6-1. With Manning voting No.

Council Member Morgan wanted to clarify that the funds from the water/sewer rates stayed in that budget and didn't go into the general fund.

Finance Director/Treasurer Stull stated he was correct on his understanding.

13C. Police Department

13D. Public Utilities

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Request to adopt several policies in accordance with the closeout of the Michigan Community Development Block Grant Funding for the Lumberman Lofts.

Motion by Andrus, supported by Ingalsbee to approve the Section 3 Policy. Motion Passed 7-0.

Motion by Morgan, supported by Manning to approve the Fair Housing Policy. Motion Passed 7-0.

Motion by Perrigo, supported by Morgan to approve the Excessive Force Policy. Motion Passed 7-0.

Motion by Manning, supported by Tripp to approve the Non-Discrimination of Basis of Handicap Policy. Motion Passed 7-0.

Motion by Morgan, supported by Perrigo to approve the Anti-Displacement and Relocation Policy. Motion Passed 7-0.

Motion by Ingalsbee, supported by Andrus to approve the Public Participation Plan Policy. Motion Passed 7-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – The Splash Pad is running. We are still working on adjusting the sprays. The Arcade opened and the turnout was great. The City is hosting a community listening session at the Sports Complex on June 12th at 6pm.

City Clerk Danielle Bird – Nothing

Finance Director/Treasurer Tracy Stull – Nothing

Community Development Coordinator Jordan Meagher – Nothing

City Intern Sarah Perrigo – Working towards a sports management degree and a Masters in Urban Planning.

Council Member Perrigo – The Living History Tour is sold out for Friday and tickets are still available for Saturday.

Council Member Morgan – Nothing

Council Member Manning – The Regent Arcade Ribbon Cutting was over the top. It is a great addition to the community.

Mayor Pro tem Tripp – Allegan is becoming an exciting place to come and families have things to do. After serving a combined 32 years for committees and council he will be retiring and will not seek re-election.

Council Member Andrus – The Airport Terminal Ribbon cutting is Thursday.

Council Member Ingalsbee – The Memorial Day parade was great going right by her house.

Mayor McKenzie – Wanted to remind everyone that volunteers are needed for all the events that the City and Positively Allegan are hosting.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 7:33PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
June 10, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:05PM.

2. ROLL CALL

Present: Manning, Tripp, Andrus, Perrigo, Mayor McKenzie

Absent: Ingalsbee, Morgan (arrived at 7:57 p.m.)

Motion by Tripp, supported by McKenzie to excuse Council Member Morgan from the June 10, 2019 Council Meeting. Motion Passed 5-0

Motion by Manning, supported by Andrus to excuse Council Member Ingalsbee from the June 10, 2019 Council Meeting. Motion Passed 5-0.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Finance Director/Treasurer Tracy Stull, Sargent Dame, Director of Public Works Aaron Haskin, Public Utilities Director Doug Sweeris

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Kathy Nealand of First Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for May 28, 2019.

Motion by Andrus, supported by Perrigo, to approve the Regular Council Meeting Minutes from May 28, 2019 with the following amendment in section 13.1 adding Council Member Ingalsbee. Motion Passed 5-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for June 10, 2019.

Motion by Andrus, supported by Perrigo, to approve the Regular Council Agenda for June 10, 2019 with correction on 8A.1 Ordinance #476 instead of 468 and 8A.2 Ordinance #477 instead of 469. Motion Passed 5-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Nevin Cooper-Keal spoke on the building for public restrooms and his proposal.

Matt Adams of Small Town Amusement stated the Regent Arcade had a great opening weekend. On Father's Day there will be a free tournament.

8. FIRST READING OF ORDINANCE

8A.1 – First Reading and Scheduling of Public Hearing for June 24, 2019 for Ordinance 476 regarding the regulation of small wireless communication facilities located in public right of ways.

Staff and City Council discussed the new state law for wireless in the Public right of ways.

Motion by Manning, supported by Tripp to schedule a Public Hearing for June 24, 2019 for Ordinance 476 regarding the regulation of small wireless communication facilities located in public right of ways. Motion Passed 5-0.

8A.2 – First Reading and Scheduling of Public Hearing for June 24, 2019 for Ordinance 477 regarding the regulation of discharging consumer fireworks with the city limit of the City of Allegan.

Staff discussed with City Council the new state law changes to fireworks. The City Ordinance cannot be more restrictive than the State.

Motion by Andrus, supported by Manning to schedule a Public Hearing for June 24, 2019 for Ordinance 477 regarding the regulation of discharging consumer fireworks with the city limit of the City of Allegan. Motion Passed 5-0.

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Historic District Commission on June 3, 2019.

Council Member Perrigo gave an update for the Historic District Commission on June 3, 2019.

13A.2 – Accept the Minutes for the Economic Development Corporation/Brownfield Redevelopment Authority on June 5, 2019.

Council Member Manning gave an update for the Economic Development Corporation/Brownfield Redevelopment Authority on June 5, 2019.

13B. Finance Department

- 13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending May 26, 2019.

Motion by Tripp, supported by Andrus to approve Accounts Payable and Payroll for the Week Ending May 26, 2019. Motion Passed 5-0.

- 13B.2 – Request to Adopt Resolution 19.12 to approve a wage increase for non-union full time and regular part-time employees.

City Staff and Council discussed this increase.

Motion by Andrus, supported by Perrigo to adopt Resolution 19.12 to approve a wage increase for non-union full time and regular part-time employees. Motion Passed 5-0.

- 13B.3 – Request to Adopt Resolution 19.13 to approve an Interfund Transfer from the Major Streets Fund to the Local Streets Fund.

City Staff discussed with Council which streets are major and local and the differences between them.

Motion by Manning, supported by McKenzie to adopt Resolution 19.13 to approve an Interfund Transfer from the Major Streets Fund to the Local Streets Fund. Motion Passed 5-0.

- 13B.4 – Request to Adopt Resolution 19.14 to approve General Obligation Limited Tax Bonds to Finance up to \$2,000,000 in Capital Improvements in the City of Allegan for 2019.

City Staff discussed that this is financing for the neighborhood projects.

Motion by Andrus, supported by Perrigo to adopt Resolution 19.14 to approve General Obligation Limited Tax Bonds to Finance up to \$2,000,000 in Capital Improvements in the City of Allegan for 2019. Motion Passed 5-0.

- 13B.5 – Request to Adopt Resolution 19.15 to approve Michigan Transportation Fund Bonds to finance up to \$1,245,000 in street improvement projects.

City Staff discussed that this bond covers financing for the streets where water/sewer is not being upgraded.

Motion by Tripp, supported by Manning to adopt Resolution 19.15 to approve Michigan Transportation Fund Bonds to finance up to \$1,245,000 in street improvement projects. Motion Passed 5-0.

13B.6 – Request for Services from Siegfried Crandall PC, in the amount of \$19,750.00 for Fiscal Year 2018/19 Audit.

City Staff stated to council this is the same price as last year and if a single audit is required for federal funds that will be an additional \$2500.

Motion by Perrigo, supported by Andrus to approve the request for services from Siegfried Crandall PC, in the amount of \$19,750.00 for Fiscal Year 2018/19 Audit. Motion Passed 4-1, with Tripp voting no.

13C. Police Department

13D. Public Utilities

13E. Public Works

13E.3 – Request for Services from Michigan Paving & Materials Co of Kalamazoo, MI in the amount of \$511,723.75 for the Reconstruction of River Street from Babylon Road to 118th Ave.

Motion by Andrus, supported by Tripp to approve the services from Michigan Paving & Materials Co of Kalamazoo, MI in the amount of \$511,723.75 for the Reconstruction of River Street from Babylon Road to 118th Ave. Motion Passed 5-0.

13E.4 – Request for Services from Milbocker & Sons Inc. of Allegan, MI in the amount of \$2,726,426.57 for the 2019 Neighborhood Roads, Water & Sewer Project in the Russell/Robinson and Wolcott/Highland Neighborhoods.

To get permitted for this project, it is required to replace services up to the meter that have lead present. There will be 56 services in the Russell/Robinson neighborhood and 17 services in the Wolcott/Highland Neighborhood. This will cover the 5% required by the State for 2021.

Motion by Perrigo, supported by Manning to approve the services from Milbocker & Sons Inc. of Allegan, MI in the amount of \$2,726,426.57 for the 2019 Neighborhood Roads, Water & Sewer Project in the Russell/Robinson and Wolcott/Highland Neighborhoods. Motion Passed 6-0.

13E.5 – Request to Adopt Resolution 19.16 approving the Crack Sealing and Pavement Marking Improvements at the Padgham Field Airport and to authorize Aaron Haskin to sign all documents on behalf of the City of Allegan.

Staff and council discussed the MDOT contract.

Motion by Manning, supported by Morgan to adopt Resolution 19.16 approving the Crack Sealing and Pavement Marking Improvements at the Padgham Field Airport and to authorize Aaron Haskin to sign all documents on behalf of the City of Allegan. Motion Passed 6-0.

13F. City Manager & City Clerk

13F.1 – Request to appoint Tracy Stull, Finance Director/Treasurer as Acting City Manager in case the City Manager is unable to perform their duties.

City Staff and council discussed how the person appointed to acting City Manager has to be an officer as stated in the City Charter.

Motion by Andrus, supported by Perrigo to appoint Tracy Stull, Finance Director/Treasurer as Acting City Manager in case the City Manager is unable to perform their duties. Motion Passed 5-1, with Manning voting no.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – Thanked all volunteers who helped with Bridge fest. Staff puts in a lot of time. For the June 24th Pre-Session there will be only 1 item on the agenda. There will be Reps from the DNR, EGLE and the EPA about the Kalamazoo River.

Finance Director/Treasurer Tracy Stull – The debt in the budget was only a summary and goes out 3 years. She will get council the information. There is a lot of stuff coming up that was presented in the budget. Now staff is being asked, why weren't these questions asked before the budget was adopted. The \$19,000 for the restroom design was not money wasted; the City still has the plan for a future area. The recommendation was from staff and not just Joel. Establishing good relationships with people that we work reflects on the City. Joel does a great job working on these relationships.

City Clerk Danielle Bird – Nothing

Public Utilities Director Doug – Nothing

Public Works Director Aaron Haskin – The 2nd Canoe Launch at JC Park has been installed.

City Intern Sarah Perrigo – Nothing

Community Development Coordinator Jordan Meagher – Nothing

Council Member Perrigo – Thanked Tracy for her comments. The proposal from Cooper-Keel does not sit well with her. It goes against her ethics. On Wednesday is the community discussion at the sports complex to get input for the future of the Complex. This and the Airport were discussed at the February Strategic Planning Session.

Council Member Morgan – Echo's Tracy's thoughts on the bathrooms. We need to step back and not rush. His kids love the splash pad. He was very surprised on how many kids were down there.

Council Member Manning – Agrees with Patrick about the splash pad. He took his grandson down there and all the kids were enjoying themselves. The Public Space Commission will meet at the Sports Complex on the 12th for the Public's input.

Mayor Pro tem Tripp – He agreed with Perrigo on the Airport/Sports Complex. Look at what happened with the Library. He feels both these areas can be so much more. The Rollin' on the River was excellent. The Splash Pad was full and the best decision Council has made.

Council Member Andrus – Everyone took her comments. Thanked everyone for coming out.

Mayor McKenzie – She had a fun time at Bridgefest. The amount of children using the splash pad is surprising. She does see an issue with needing restrooms closer.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:30PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
June 24, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:11PM.

2. ROLL CALL

Present: Manning, Tripp, Ingalsbee, Andrus, Perrigo, Morgan, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Promotions Coordinator Parker Johnson, Community Development Coordinator Jordan Meagher, Sargent Dame, Director of Public Works Aaron Haskin, Public Utilities Director Doug Sweeris

3. PLEDGE OF ALLEGIANCE

4. MEETING PRAYER

Pastor Alan Carson of Merson Corners

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for June 10, 2019.

Motion by Andrus, supported by Perrigo, to approve the Regular Council Meeting Minutes from June 10, 2019. Motion Passed 6-1, with Ingalsbee abstaining.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for June 24, 2019.

Motion by Morgan, supported by Andrus, to approve the Regular Council Agenda for June 24, 2019 with the addition of 13F.1 – Discussion of Closing the Alley between Hubbard and Trowbridge Streets behind the buildings located west of Locust Street and 13F.2 – Schedule a Public Hearing for July 8, 2019 for the potential sale of City owned property located south of 239 Hubbard Street. Motion Passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

- 10A.1 – Public Hearing and second reading on Ordinance 476 regarding the regulation of small wireless communication facilities located in public right of ways.

Mayor McKenzie opened the Public Hearing at 7:17 p.m. and closed the public hearing with no public comments.

Staff and Council discussed.

Motion by Andrus, supported by Tripp to adopt Ordinance 476 regarding the regulation of small wireless communication facilities located in public right of ways. Motion passed 7-0.

- 10A.2 – Public Hearing and second reading on Ordinance 477 regarding the regulation of discharging consumer fireworks with the city limit of the City of Allegan.

Mayor McKenzie opened the Public Hearing at 7:24 p.m.

Resident Cindy Thiel asked how it would work if the Holiday fell on a different day. She also asked about the fireworks on Bridgefest. City Manager Dye explained this is for residents and not the municipality.

Mayor McKenzie closed the public hearing at 7:27 p.m.

Motion by Perrigo, supported by Morgan to adopt Ordinance 477 regarding the regulation of discharging consumer fireworks with the city limit of the City of Allegan. Motion passed 6-1, with Manning voting no.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

- 12A.1 – Request from Joanie Townsend regarding odors generated from the Water Resource Recovery Facility.

The following residents spoke about the concerns at the Water Resource Recovery Facility; Joan Townsend, Joan Simmons and Nancy Stamm.

Public Utilities Director Doug Sweeris, Staff and Council discussed their concerns and decided that holding a neighborhood meeting in the near future.

- 12A.2 - Request from Allegan County Cruise In to be approved as a non-profit organization operating in the community for the purposes of obtaining charitable gaming licenses.

Motion by Morgan, supported by Ingalsbee to approve the charitable gaming license for the Allegan County Cruise In. Motion passed 7-0.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

- 13A.1 – Accept the Minutes for the Downtown Development Authority on June 5, 2019.

City Manager Dye gave an update for the Downtown Development Authority on June 5, 2019.

13A.2 – Accept the Minutes for the Planning Commission on June 5, 2019.

City Manager Dye gave an update for the Planning Commission on June 5, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending June 21, 2019

Motion by Tripp, supported by Morgan to approve Accounts Payable and Payroll for the Week Ending June 21, 2019. Motion Passed 7-0.

13B.2 – Request to Adopt Resolution 19.17 to authorize 4th Quarter Budget Adjustments for Fiscal Year 2018/19.

Motion by Perrigo, supported by Andrus to adopt Resolution 19.17 to authorize 4th Quarter Budget Adjustments for Fiscal Year 2018/19. Motion passed 6-1, with Manning voting no.

13B.3 - A request for services received from Bartz Rumery Agency, Inc. Allegan, MI for the 2019/20 City of Allegan Insurance Counseling Service Agreement in the amount of \$4,500.00.

Motion by Ingalsbee, supported by Morgan to approve the services received from Bartz Rumery Agency, Inc. Allegan, MI for the 2019/20 City of Allegan Insurance Counseling Service Agreement in the amount of \$4,500.00. Motion passed 7-0.

13B.4 – A request for services received from Berends Hendricks Stuit Insurance, Grandville, MI for the 2019/20 City of Allegan Municipal Liability Coverage in the amount of \$125,379.00.

Motion by Morgan, supported by Ingalsbee to approve the request for services received from Berends Hendricks Stuit Insurance, Grandville, MI for the 2019/20 City of Allegan Municipal Liability Coverage in the amount of \$125,379.00. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Discussion of Closing the Alley between Hubbard and Trowbridge Streets behind the buildings located west of Locust Street.

City Staff and Council discussed the reasons for closing the Alley.

Motion by Manning, supported by Morgan to approve closing the Alley between Hubbard and Trowbridge Streets behind the buildings located west of Locust Street. Motion Passed 7-0.

13F.2 – Schedule a Public Hearing for July 8, 2019 for the potential sale of City owned property located south of 239 Hubbard Street.

Motion by Manning, supported by Morgan to schedule a Public Hearing for July 8, 2019 for the potential sale of City owned property located south of 239 Hubbard Street. Motion Passed 7-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye – He sent out an email to Council to tour the New City Hall from 4:30 – 6:00 p.m. The 1st meeting in August will be at the New City Hall.

City Clerk Danielle Bird – Attended the MAMC conference in Kalamazoo last week.

Public Utilities Director Doug Sweeris – The project in the Russel/Robinson neighborhood has begun. Roads have been pulverized and the new sewer lines will be installed. Shaun has notified all residents about potential new water lines.

Community Development Coordinator Jordan Meagher – Nothing

Promotions Coordinator Parker Johnson – Attendance for Rollin' on the River is up. Next week is July 3 and Good Times at the Gazebo start next week as well.

Council Member Perrigo – Nothing

Council Member Andrus – There was a wonderful turn out at Rollin' on the River.

Council Member Ingalsbee – Nothing, she is still on California time.

Council Member Morgan – He can't attend the events due to work, but driving through town there is a lot of traffic.

Council Member Manning – Nothing

Mayor Pro tem Tripp – If you can, come on down for Rollin' on the River. He has been able to attend them all. The Splash Pad is a huge success.

Mayor McKenzie – Thanked everyone for coming out and looks forward to the next meeting.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:46PM.

Minutes respectfully submitted by,

A handwritten signature in blue ink that reads "Danielle Bird". The signature is written in a cursive, flowing style.

Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
July 8, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:14PM.

2. ROLL CALL

Present: Tripp, Ingalsbee, Andrus, Perrigo, Manning, Mayor McKenzie

Absent: Morgan

Motion by Andrus, supported by Ingalsbee to excuse Council Member Morgan from the regular City Council meeting on July 8, 2019.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Public Utilities Director Doug Sweeris

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Regular Council Meeting Minutes for June 24, 2019.

Motion by Andrus, supported by Perrigo, to approve the Regular Council Meeting Minutes from June 24, 2019. Motion Passed 6-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for July 8, 2019.

Motion by Tripp, supported by Manning, to approve the Regular Council Agenda for July 8, 2019. Motion Passed 6-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chris Gordon of Great Lakes Real estate Agency spoke on the proposed Marijuana Ordinance.

Alex Wilkening spoke on the proposed Marijuana Ordinance.

Joan Simmons spoke on the proposed Marijuana Ordinance.

Joanie Townsend spoke on the proposed Marijuana Ordinance.

Zeth Hennan spoke on the proposed Marijuana Ordinance.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and adoption of Resolution 19.18 for the sale City Owned property located south of 239 Hubbard Street.

Mayor McKenzie opened the Public Hearing at 7:31 p.m.

Joan Simmons asked how much the property was being sold for. Mayor McKenzie stated it is being sold for \$1.00.

Jason Watts – How many of these micro parcels are we looking at.

Joe Leverence – Is looking to do the same thing, not the same spot. This owner may look at developing in the future and not have access to their building.

Roger Bird – This makes sense. The property has been maintained and used as their yard.

Alex Wilkening – Owns a business in GR and looking to own one in Allegan. He thinks this is appropriate to sell the land.

Mayor McKenzie closed the public hearing at 7:38 p.m.

City Staff and Council discussed the sale.

Motion by Ingalsbee, supported by Manning to adopt Resolution 19.18 for the Sale City Owned property located south of 239 Hubbard Street. Motion passed 6-0.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Positively Allegan Corporation Meeting on June 26, 2019.

Mayor McKenzie gave an update for the Positively Allegan Corporation Meeting on June 26, 2019.

13A.2 – Accept the Minutes for the Historic District Commission Meeting on July 1, 2019.

Council Member Perrigo gave an update for the Historic District Commission Meeting on July 1, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending June 23, 2019.

Motion by Tripp, supported by Manning to approve Accounts Payable and Payroll for the Week Ending June 23, 2019. Motion Passed 6-0.

13C. Police Department

13D. Public Utilities

13D.1 – Discussion on Odor Study and Potential Costs.

City Staff and Council discussed.

The following audience member spoke on the topic:

Joe Leverage, Josh Reed, Mike Murray, Theresa Galloway, Joan Simmons.

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Discussion of Closing City Hall on July 25 & 26, 2019 for the move to the new City Hall Location of 231 Trowbridge St.

Motion by Ingalsbee, supported by Tripp to approve the Closing City Hall on July 25 & 26, 2019 for the move to the new City Hall Location of 231 Trowbridge St. Motion passed 6-0.

13F.2 – Recommendation to adopt Resolution 19.19 to endorse the Lower Kalamazoo River Greenway Plan.

Motion by Andrus, supported by Perrigo to adopt Resolution 19.19 to endorse the Lower Kalamazoo River Greenway Plan. Motion passed 6-0.

13F.3 – Discussion on the future of the City Owned Dam and Power House along the Kalamazoo River.

City Staff and Council Discussed

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

City Manager Dye –

City Clerk Danielle Bird –

Public Utilities Director Doug Sweeris –

Community Development Coordinator Jordan Meagher –

Council Member Perrigo –

Council Member Andrus –

Council Member Ingalsbee –

Council Member Morgan –

Council Member Manning –

Mayor Pro tem Tripp –

Mayor McKenzie –

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:46PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
City Council Pre Session
Meeting Minutes
Allegan, MI 49010
July 22, 2019

1. CALL TO ORDER

Mayor McKenzie called the City Council Pre Session Meeting to order at 6:00PM.

2. PUBLIC COMMENT

~~Jason~~ John Watts – Commented on the Odor Study.

3. REVIEW OF THE REGULAR CITY COUNCIL MEETING AGENDA

Council and staff discussed the regular city council meeting agenda.

4. YEAR TO DATE REVENUE AND EXPENDITURE BUDGET SUMMARY THROUGH JUNE 2019.

Council and staff discussed the report.

5. DISCUSSION ON FOOD TRUCK ORDINANCE.

Intern Sara Perrigo went over the proposed ordinance. Council and Staff discussed.

6. DISCUSSION ON NEW CITY HALL OPEN HOUSE.

Council and staff discussed August 5th as the date for the open house with a potential time of 5-7PM with the ribbon cutting at 7:30PM.

7. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 6:39PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
July 22, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Ingalsbee, Andrus, Perrigo, Morgan, Manning, Tripp, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Public Utilities Director Doug Sweeris

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the City Council and Planning Commission Joint Meeting Minutes for July 8, 2019.

Motion by Andrus, supported by Perrigo, to approve the City Council and Planning Commission Joint Meeting Minutes for July 8, 2019. Motion Passed 6-0, with Morgan abstaining due to absence.

5A.2 - Approval of the Regular Council Meeting Minutes for July 8, 2019.

Motion by Ingalsbee, supported by Tripp, to approve the Regular Council Meeting Minutes for July 8, 2019. Motion Passed 6-0, with Morgan abstaining due to absence.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for July 22, 2019.

Motion by Morgan, supported by Andrus, to approve the Regular Council Agenda for July 22, 2019, with the amendment to 13F.1 to create a list of surplus property and adding 13F.3 – Accepting a donation of \$35 from the Allegan Class of 1979. Motion passed 7-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Jason Watts spoke.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – Request from Allegan Ugly Sweater 5K to place a banner on the Iron Bridge for Advertising starting November 7, 2019.

Motion by Morgan, supported by Ingalsbee to approve the request from Allegan Ugly Sweater 5k to place a banner on the Iron Bridge for the Advertising starting November 7, 2019. Motion Passed 6-0, with Andrus abstaining as she is on the Ugly Sweater committee.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Downtown Development Authority Meeting on July 10, 2019

Mayor McKenzie and City Manager Dye gave an update for the Downtown Development Authority Meeting on July 10, 2019

13A.2 – Accept the Minutes for the Planning Commission Meeting on July 15, 2019.

Council Member Ingalsbee gave an update for the Planning Commission Meeting on July 15, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending July 8, 2019.

Motion by Tripp, supported by Morgan to approve Accounts Payable and Payroll for the Week Ending July 8, 2019. Motion Passed 7-0.

13C. Police Department

13D. Public Utilities

13D.1 – Request for Services from Jones and Henry engineering firm to provide an odor study on the WRRF and the surrounding neighborhood.

City Staff and Council discussed the request from Jones and Henry Engineering.

Motion by Ingalsbee, supported by Morgan to approve the request.

Motion to Amend by Ingalsbee, supported by Morgan to approve the request for services from Jones and Henry engineering firm to provide and odor study and proposal on the WRRF and the surrounding neighborhood. This will require a budget adjustment. Motion passed 7-0.

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Request to declare ~~various~~ items and create a list of items from 112 Locust Street as surplus property.

Motion by ~~Andrus~~ Morgan, supported by Ingalsbee to approve the request to create a list of items to declare as surplus property from 112 Locust Street. Motion Passed 7-0.

13F.2 – Request to Cancel the September 9, 2019 City Council Meeting, for Council to participate in the 167th Allegan County Fair Parade.

Motion by Tripp, supported by Ingalsbee to cancel the September 9, 2019 Council Meeting, for Council to participate in the 167th Allegan County Fair Parade, unless an emergency comes up. Motion Passed 7-0.

13F.3 – Request to accept a \$35.00 donation from the Allegan Class of 1979.

City Manager Dye gave a tour on the trolley to the Allegan Class of 1979 around the City. They stopped at the Robinson Manor the old Elks Lodge and Jim Ludema was there and gave them a tour of the renovated building.

Motion by Morgan, supported by Ingalsbee to accept the donation of \$35.00 to the Motor Vehicle Pool from the Allegan Class of 1979. Motion Passed 7-0.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Promotions Coordinator Parker Johnson – Rolling on the River is being very well attended. The Allegan Community Players will be taking out licenses to sell the beer for the month of ~~August~~ July. Good Times at the Gazebo is on Saturday, if they have to cancel it is unsure if it will be rescheduled.

Public Utilities Director Doug Sweeris – Bio solids will be here next week to empty “big blue” hopefully this will help with the smell

City Clerk Bird – Petitions are due tomorrow by 4:00pm for Council Members and Constable.

City Manager Dye - Nothing

Council Member Perrigo – Thanked Jason for his comments The Class of 1979 helped at the Cemetery. There will be a dedication on August 3rd for Private Thomas Mitchell Sr.

Council Member Andrus – Nothing

Council Member Ingalsbee – Nothing

Council Member Manning – The presentation on the sewer study swayed his vote. The residents are asking for this.

Mayor Pro tem Tripp – Rollin on the River has been a fun time. He has been able to attend them all. Good Times at the Gazebo was good too. There are seven people up here and we don't always agree.

Community Development Coordinator Jordan Meagher – Nothing

Mayor McKenzie – Thanked everyone for coming out tonight.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 7:45PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
August 12, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Andrus, Ingalsbee, Tripp, Manning, Mayor McKenzie

Absent: Morgan, Perrigo

Motion by Andrus, supported by Ingalsbee to excuse Council Member Perrigo from the Regular City Council Meeting on August 12, 2019. Motion Passed 5-0.

Motion by Andrus, supported by Ingalsbee to excuse Morgan from the Regular City Council Meeting on August 12, 2019. Motion Passed 4-1 with Manning voting No.

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Assistant Promotions Coordinator Tammy Gorby, Public Works Director Aaron Haskin, Chief Gibson, Officer Gorby, City Intern Sara Perrigo

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Pre-session City Council Meeting Minutes for July 22, 2019.

Motion by Andrus, supported by Perrigo, to approve the Pre-Session City Council Minutes for July 22, 2019 with the following amendment under Public Comment that Jason Watts spoke and not John Watts. Motion Passed 5-0.

5A.2 - Approval of the Regular Council Meeting Minutes for July 22, 2019.

Motion by Andrus, supported by Tripp, to approve the Regular Council Meeting Minutes for July 8, 2019 with the following amendments under 13F.1 motion made by Council Member Morgan and under 15A.1 Staff Comments ACP took out the liquor licenses for July. Motion Passed 5-0.

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for August 12, 2019.

Motion by Ingalsbee, supported by Andrus, to approve the Regular Council Agenda for July 22, 2019, with the amendment to 14A.1 to remove Thomas Morton from the Mayoral Appointment to the Planning Commission. Motion Passed 5-0.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

8. FIRST READING OF ORDINANCE

8A.1 - First Reading and Scheduling of Public Hearing for August 26, 2019 for Ordinance 478 regarding Mobile Food Vehicles in the City of Allegan.

Sara Perrigo, City Intern presented the Ordinance 478 regarding Mobile food vehicles in the City of Allegan.

Motion by Andrus, supported by Ingalsbee to Scheduling of Public Hearing for August 26, 2019 for Ordinance 478 regarding Mobile Food Vehicles in the City of Allegan. Motion passed 5-0.

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Commendation for Allegan City Police Officer Tyler Gorby.

Chief Gibson recognized Officer Gorby and Deputy Kacos for their lifesaving decision on August 5, 2019.

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes for the Airport Advisory Board Meeting on August 5, 2019.

Council Member Andrus gave an update for the Airport Advisory Board Meeting on August 5, 2019.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending August 4, 2019.

Motion by Tripp, supported by Ingalsbee to approve Accounts Payable and Payroll for the Week Ending August 4, 2019. Motion Passed 5-0.

13C. Police Department

13C.1 – Request to Approve Purchase of Four In-Car Cameras, with a five year warranty and installation charges for the Allegan Police Department in the amount of \$24,896.

Chief Gibson explained the purchase and that it will require a partial budget adjustment of \$7100.00 and the remaining amount will come from the forfeiture fund.

Motion by Manning, supported by Ingalsbee to approve the purchase of the four in-care cameras, with a five year warranty and installation charges for the Allegan Police Department in the amount of \$24,896.00. This will require a partial budget adjustment of \$7100.00 and the remaining amount will come from the forfeiture fund. Motion Passed 5-0.

13D. Public Utilities

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Update and Recommendation on Next Steps Regarding the Allegan City Dam

City Manager Dye explained how he would like to have another Community Meeting on August 28th to discuss the pros/cons on the different options.

Mayor McKenzie inquired why so far out with the meeting. Dye explained with other meetings, this was the first option.

Motion by Ingalsbee, supported by Tripp with a Roll Call Vote that the issue of removal, partial removal, or non-removal of the dam be put on the March 2020 primary Ballot for the people to decide that we also as the 1st of several meetings to fully discuss the pros and cons of this important issue set for the 28th as amended.

Roll Call: Andrus – No; Ingalsbee – Yes; Tripp – Yes; McKenzie – No; Manning – Yes. Councilmember's Perrigo and Morgan were absent.

City Manager Dye stated he would call the City's Attorney to discuss this motion.

13F.2 – Schedule a Public Hearing for August 26, 2019 for the Sale of Real Property 112 Locust Street.

Motion by Manning, supported by Tripp to schedule a Public Hearing for August 26, 2019 for the Sale of Real Property 112 Locust Street. Motion Passed 5-0.

13F.3 – Request to declare several items from 112 Locust Street as surplus items and to direct City Staff to donate and sell the items.

Motion by Ingalsbee, supported by Andrus to declare several items listed in the Council packet from 112 Locust Street as surplus items and to direct City Staff to donate and sell the items. Motion Passed 5-0.

13F.4 – Request to Approve a Budget Amendment and Purchase Order for Demolition and Abatement Services for 200 Fourth Street and 413 Russell Street

Motion by Ingalsbee, supported by Tripp to approve the budget amendment and purchase order for demolition and abatement services for 200 Fourth St. and 413 Russell St. Motion Passed 5-0.

13F.5 – Request to Approve a 15 Minute Parking Limitation on the Seven Parking Spaces directly in front of 221 and 231 Trowbridge Street.

Motion by Tripp, supported by Andrus to approve a 15 Minute Parking Limitation on the Seven Parking Spaces directly in front of 221 and 231 Trowbridge and to prohibit parking in front of the Garage on Chestnut. Motion Passed 5-0

14. BOARD APPOINTMENTS

14.A.1 – Mayoral Appointments of Brad Burke and ~~Thomas Morton~~ to the Planning Commission to a three year term set to expire on August 1, 2022.

Mayor McKenzie appointed Brad Burke to the Planning Commission to a three year term to expire on August 1, 2022.

14.A.2 – Mayoral Request to appoint Brad Burke to the Historic District Commission and the Zoning Board of Appeals for a three year term set to expire on August 1, 2022.

Motion by Tripp, supported by Manning to appoint Brad Burke to the Historic District Commission and the Zoning Board of Appeals for a three year term to expire on August 1, 2022. Motion Passed 5-0.

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Promotions Coordinator Parker Johnson – Nothing

Community Development Coordinator Jordan Meagher – Nothing

City Clerk Bird – Nothing

City Manager Dye – Nothing

Council Member Manning – Happy to see the cameras approved for the Police Department it protects the Officers. The Public parking out front is a no brainer.

Mayor Pro tem Tripp – Rollin on the River has been very successful.

Council Member Ingalsbee – Echo what Mike said on giving the Police Department what they need.

Council Member Andrus – It has been a year since she has been appointed. We have achieved a lot. We all have different opinions and have major things to discuss.

Mayor McKenzie – Nothing

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 7:48PM.

Minutes respectfully submitted by,



Danielle Bird
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
August 26, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:06PM.

2. ROLL CALL

Present: Andrus, Ingalsbee, Tripp, Manning, Morgan, Perrigo, Mayor McKenzie

Absent: None

Others Present: City Manager Joel Dye, City Clerk Danielle Bird, Community Development Coordinator Jordan Meagher, Promotions Coordinator Parker Johnson, Water Utilities, Director, Doug Sweeris, Municipal Accounting Clerk, Christopher Tapper.

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Pre-session City Council Meeting Minutes for August 12, 2019.

Motion by Andrus, supported by Manning, to approve the Pre-Session City Council Minutes for August 12, 2019. Perrigo and Morgan, abstaining. **Motion Passed 5-0.**

5A.2 - Approval of the Regular Council Meeting Minutes for August 12, 2019.

Motion by Ingalsbee, supported by Manning, to approve the Regular Council Meeting Minutes for August 12, 2019. Perrigo and Morgan, abstaining. **Motion Passed 5-0.**

6. APPROVAL OF AGENDA

6A.1 – Approval of the Regular Council Meeting Agenda for August 26, 2019.

Motion by Morgan, supported by Andrus, to approve the Regular Council Agenda for August 26, 2019. Motion **Passed 7-0.**

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Lynn, from the Christ Community Church noted she would like to discuss with staff the opportunity to hang a banner regarding a community event. Dye noted to the Council of his schedule this week and welcomed the opportunity to meet with Lynn.

8. FIRST READING OF ORDINANCE

8A.1 - First Reading and Scheduling of Public Hearing for September 23, 2019 on Zoning Ordinance 479 of Section 1707.33 Regarding Medical & Adult Marihuana Facilities.

Dye discussed the proposed draft of Ordinance 479. Presentation was provided at the pre-session meeting earlier this evening. Dye welcomed comments from Council and the public regarding the recommendations from the Planning Commission.

Public comment was received regarding the discussion of the proposed draft Ordinance 479. Public comment included; questions regarding where facilities would be allowed to be located, several residents concerned with the possible locations of the facilities. Several members of the public voiced their displeasure of the voter approved legislation of Medical & Recreational Marihuana.

Motion by Ingalsbee with support from Andrus to set a public hearing date of October 14, 2019 for proposed drafted Ordinance 479 of Section 1707.33 Regarding Medical & Adult Marihuana Facilities. **Motion passed 7-0.**

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

State of Michigan, Representative, Mary Whiteford was in attendance to discuss with the Council an update from the House of Representatives. Items discussed included; budget updates, governor topics for the year, House goals and objectives, meeting schedule with voters and sponsored legislation being worked on.

8. FIRST READING OF ORDINANCE

8A.2 – First Reading and Scheduling of Public Hearing for September 23, 2019 on Ordinance 480 of Chapter 31, Regarding the Regulation of Marihuana Businesses.

Dye discussed the proposed draft of Ordinance 480. Presentation was provided at the pre-session meeting earlier this evening. Dye welcomed comments from Council and the public regarding the recommendations from the Planning Commission. Dye noted this Ordinance will be addressing the Business Application processes with regards to opening and operating a Marihuana Businesses.

Public Comment was received regarding the discussion of proposed draft Ordinance 480. Public comment included; concerns of whom and how each application would be approved, several members of the public voiced their displeasure of the voter approved legislation of Medical & Recreational Marihuana.

Motion by Andrus with support from Manning to set a public hearing date of October 14, 2019 for proposed drafted Ordinance 480 of Chapter 31 Regarding the Regulation of Marihuana Businesses. **Motion passed 7-0.**

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & ADOPTION OF ORDINANCES

10A.1 – Public Hearing and Adoption on Ordinance 478 regarding Mobile Food Vehicles in the City of Allegan.

Major McKenzie opened the public hearing at 8:01 p.m.

Public comment was received. Comments included positive feedback residents thanking staff for developing the Ordinance.

Major McKenzie closed the public hearing at 8:04 p.m.

Motion by Morgan with support from Tripp to approve adoption of Ordinance 478 Mobile Food Vehicles in the City of Allegan. **Motion passed 7-0**

10A.2 – Public Hearing on the Sale of 112 Locust Street to the Allegan County Community Foundation.

Major McKenzie opened the public hearing at 8:06 p.m.

Let the record show no public comment was received.

Major McKenzie closed the public hearing at 8:08 p.m.

Motions by Ingalsbee with support from Morgan to approve the sale of City Property located at 112 Locust Street to the Allegan Community Foundation and allow the City Manager to execute the seller's agreement on behalf of the Council City for the City of Allegan. Roll Call vote; Andrus, Ingalsbee, Tripp, Manning, Morgan, Perrigo, Mayor McKenzie all voting yes. **Motion passed 7-0**

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes from the Economic Development Corporation/Brownfield Redevelopment Authority Meeting on August 7, 2019. Dye provided a report of the meeting.

13A.2 – Accept the Minutes from the Historic District Commission Meeting on August 8, 2019. Perrigo provided a report of the meeting.

13A.3 – Accept the Minutes from the Downtown Development Authority Meeting on August 14, 2019. Mayor McKenzie provided a report of the meeting.

13A.4 – Accept the Minutes from the Public Space Commission Meeting on August 14, 2019. Andrus provided a report of the meeting.

13A.5 – Accept the Minutes from the Planning Commission Meeting on August 19, 2019. Ingalsbee provided a report of the meeting.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending August 18, 2019.

Motion by Tripp, supported by Andrus to approve Accounts Payable and Payroll for the Week Ending August 18, 2019. **Motion Passed 7-0.**

13C. Police Department

13D. Public Utilities

13D.1 – Request to approve a purchase order from Kennedy Industries in the amount of \$14,875.00 for 17 – 4G Modems

Motion by Perrigo with support from Morgan to approve the purchase order from Kennedy Industries in a price not to exceed \$14,875.00 for 17 – 4G Modems. **Motion passed 7-0**

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Discussion regarding Mayor’s request to hold a Workshop to discuss the Allegan City Dam topic.

Motion by Andrus with support Ingalsbee to hold a City Council Workshop Session, Wednesday, September 4, 2019 at 7:00 at City Hall 231 Trowbridge Street to continue discussion regarding the Allegan City Dam. **Motion passed 7-0**

13F.2 – Discussion regarding Review of City Council Ethics Ordinance.

Andrus presented to the Council a discussion topic regarding the City Council Ethics Ordinance. Andrus expressed some concerns she had regarding the topic. A general Council member discussion ensued regarding Andrus’s topic of the Ethics Ordinance.

13F.3 – Request to Appoint Chris Tapper as City Clerk for the City of Allegan.

Motion by Morgan with support from Manning to approve and appoint Chris Tapper as the new acting City Clerk for the City of Allegan. **Motion Passed 7-0.**

14. BOARD APPOINTMENTS

14.A.1 – Mayoral Appointments of Thomas Morton to the Planning Commission to a three year term set to expire on September 1, 2022.

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Promotions Coordinator Parker Johnson – Nothing

Community Development Coordinator Jordan Meagher – accepted a new job opportunity with the City of Wyoming. Last day with the City of Allegan is schedule Friday, September 13, 2019.

City Clerk Tapper – Thank you Council and Dye for the opportunity to serve City as Clerk. Tapper noted he was excited to also be working Deputy Clerk Bird with various assignments and tasks.

City Manager Dye – Nothing

Deputy Clerk Bird – excited to be working with Clerk Tapper on various assignments.

Council Member Perrigo – Looking forward to continued discussion regarding the Allegan City Dam.

Council Member Manning – Looking forward to this election year, it is going to be exciting.

Mayor Pro tem Tripp – Rollin on the River and Good Times at the Gazebo has been very successful.

Council Member Ingalsbee – voice positive comments regarding Clerk Tapper and Deputy Clerk Bird.

Council Member Andrus – Looking forward to continued discussion regarding this evenings topics that were discussed.

Mayor McKenzie – Allegan County Fair is fast approaching and looked forward to another successful Fair.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 9:01PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
September 23, 2019

1. CALL TO ORDER

Councilmember Ingalsbee called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Andrus, Ingalsbee, Manning, Morgan, Perrigo.

Absent: Mayor McKenzie and Mayor Pro Tem Tripp

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper, Promotions Coordinator Parker Johnson, Water Utilities, Director, Doug Sweeris,

Motion by Morgan with support from Andrus to excuse Mayor McKenzie and Mayor Pro Tem Tripp. **Motion Passed 5-0**

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF MINUTES

5A.1 – Approval of the Pre-session City Council Meeting Minutes for August 26, 2019.

Motion by Perrigo, supported by Morgan, to approve the Pre-Session City Council Minutes for August 26, 2019. **Motion Passed 5-0.**

5A.2 - Approval of the Regular Council Meeting Minutes for August 26, 2019.

Motion by Andrus, supported by Morgan, to approve the Regular Council Meeting Minutes for August 26, 2019. . **Motion Passed 5-0.**

5A.3 – Approval of the Workshop Meeting Minutes for September 4, 2019

Motion by Perrigo, supported by Morgan, to approve the Workshop Meeting Minutes for September 4, 2019. Manning abstaining. **Motion Passed 4-0.**

5A.4 – Approval for the Special Meeting Minutes from September 16, 2019.

Motion by Morgan with support by Perrigo, to approve the Special Meeting Minutes from September 16, 2019. Manning abstaining. **Motion Passed 4-0.**

5A.5 – Approval of the Closed Meeting Minutes from September 16, 2019.

Motion by Morgan with support by Andrus to approve the Closed Meeting Minutes from September 16, 2019. Manning abstaining. **Motion Passed 4-0**

6. APPROVAL OF AGENDA

6A.1 – Approval of the Amended Council Meeting Agenda for September 23, 2019.

Motion by Morgan, supported by Andrus, to approve the Amended Council Agenda for September 23, 2019. Motion **Passed 5-0.**

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Sandy Savage commented on this evening's agenda. Savage also inquired about the City Dam discussions and the Fall Leaf & Brush pick up schedules.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes from the Economic Development Corporation/Brownfield Redevelopment Authority Meeting on September 4, 2019. Dye provided a report.

13A.3 – Accept the Minutes from the Allegan Area Fire District Meeting September 4, 2019. Morgan provided a report.

13B. Finance Department

13B.1 - Request to Approve Accounts Payable and Payroll for the Week Ending September 15, 2019

Motion by Andrus, supported by Morgan to approve Accounts Payable and Payroll for the Week Ending September 15, 2019. **Motion Passed 5-0.**

13E. Public Works

13E.1 - Request to Approve Change Order #2 for the Neighborhood Streets Reconstruction Project in the amount of \$72,154.

Motion by Morgan with support by Perrigo to approve the Change Order # 2 regarding the Neighborhood Streets Reconstruction Project in the amount of \$72,154.00. **Motion Passed 5-0.**

13E.2 – Announcement of the Fall Cleanup and Fall Leaf Pickup Dates.

Dye provided the updated schedule from the Department of Public Works.

13E.3 – Request to Approve the Purchase Order in the amount of \$6,500 for tree removal on Herkimer Street, near Division Street.

Motion by Morgan with support by Andrus to approve the Purchase Order request in the amount not to exceed \$6,500 for the removal of trees on Herkimer Street, near Division Street. **Motion Passed 5-0.**

13F. City Manager & City Clerk

13F.1 - Discussion regarding Review of City Council Ethics Ordinance.

Dye updated the Council on the topic. Dye asked to table discussion until after November 5, 2019.

13F.2 – Request to Approve Purchase Order in the amount of \$8,850 to install walls and construction around the City's Storage Room in the City Hall Basement.

Motion by Perrigo with support by Andrus to approve the Purchase Order request for construction in the basement of City Hall and to accept the bid from Kugeland Construction for a price not to exceed \$8,850. **Motion Passed 4-1, Manning voting no.**

13F.3 – Request to declare City owned Trimble GPS Unit as surplus and direct staff to sell items at market value.

Motion by Morgan with support by Manning to approve the request and direct staff to sell surplus items; Trimble GPS Unit at market value. **Motion Passed 5-0**

13F.4 – Request to adopt Resolution 19.19 Recognizing the Partnership between the City of Allegan and Allegan Township.

Motion by Morgan with support from Manning to approve Resolution 19.19 Recognizing the Partnership between the City of Allegan and Allegan Township **Motion Passed 5-0.**

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Promotions Coordinator Parker Johnson – commented on the successful weekend of the Festival of Beers. The event was well attended.

City Clerk Tapper – Nothing

City Manager Dye – Nothing

Water Utilities, Director Doug Sweeris – noted of the reports of new odors/smells around town. Sweeris researched and it was determined the odors were due to a local farmer spraying pesticides.

Council Member Perrigo – echo the same comments from Johnson regarding Festival of Beers, the event was well attended.

Council Member Morgan – echo the same comments from Johnson regarding Festival of Beers, the event was well attended.

Council Member Manning – Thanked all the students for attending this evening’s Council meeting.

Council Member Ingalsbee – thanked Dye for the updated regarding the Fall Clean up schedule.

Council Member Andrus – echo positive comments regarding all the events Positivity Allegan was scheduling. Andrus also thanked Dye for reaching out to Allegan Township regarding Resolution 19.19.

16. CLOSED SESSION

17. ADJOURNMENT

Councilmember Ingalsbee adjourned the meeting at 7:43PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
October 14, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Andrus, Ingalsbee, Mayor McKenzie and Mayor Pro Tem Tripp Manning, Morgan, Perrigo.

Absent:

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper and Promotions Coordinator Parker Johnson

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF AGENDA

6A.1 – Approval of the Council Meeting Agenda for October 14, 2019.

Motion by Morgan, with supported by Andrus, to approve the Council Agenda for October 14, 2019. Motion **Passed 7-0.**

6. APPROVAL OF MINUTES

5A.1 – Approval of the City Council Meeting Minutes of September 23, 2019.

Motion by Andrus, with supported by Morgan, to approve the corrected City Council Minutes for September 23, 2019. **Motion Passed 7-0.**

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Let the record show no public comment was received.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & SECOND READING ORDINANCES

10A.1 – Public Hearing and Second Reading of Ordinance 479 – An Ordinance to regulate the locations and operation of Medical & Adult Marihuana Facilities.

Mayor McKenzie opened the public hearing at 7:26

Several members of the audience spoke to the Council regarding Ordinance 479. Comments included; concerns with the 500ft buffer between school zones, concerns with the negative impact to children in the City of Allegan, concerns with regulation of signage, concerned with local enforcement of the ordinance. Comments also included; support of the Planning Commission for the work with development of the ordinance, support of new local business opportunities and support for the proportion of voters in the City of Allegan who voted in favor of the legislation which pass with a vote of the people in the State of Michigan.

Mayor McKenzie closed the public hearing 8:15

Motion by Perrigo with support by Mayor McKenzie to approve and accept Ordinance 479 – An Ordinance to regulate the locations and operation of Medical & Adult Marihuana Facilities. Roll call vote; Andrus – no, Ingalsbee – no, Mayor Pro-Tem Tripp – no, Mayor McKenzie – no, Manning – no, Morgan – no and Perrigo – no, Motion **Failed**.

10A.2 – Public Hearing and Second Reading of Ordinance 480 – An Ordinance to regulate the issuance of licenses to Marihuana Businesses.

Mayor McKenzie opened the public hearing at 8:30.

Several members of the audience spoke to the Council regarding Ordinance 480. Comments included; questions about the application process, who would be the staff members reviewing the applications, will the applications come to the City Council for approval, Council already defeated the Ordinance 479 why would the Council consider this ordinance.

Mayor McKenzie closed the public hearing at 8:33.

Motion by Morgan with support from Mayor Pro-Tem Tripp to approve and accept Ordinance 480 – An Ordinance to regulate the issuance of licenses of Marihuana Businesses. Roll Call vote; Andrus – no, Ingalsbee – no, Mayor Pro-Tem Tripp – no, Mayor McKenzie – no, Manning – no, Morgan – no and Perrigo – no, Motion **Failed**.

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes from the Economic Development Corporation/Brownfield Redevelopment Authority Meeting on October 2, 2019. Manning provided a report.

13B. Finance Department

13B.1 -Request to Approve Accounts Payable and Payroll for the Week Ending October 2, 2019

Motion by Tripp, supported by Morgan to approve Accounts Payable and Payroll for the Week Ending October 13, 2019. **Motion Passed 7-0.**

13E. Public Works

- 13E.1 –Request to Adopt Resolution 19.20 which is accept the Terms of the Maintenance Agreement from the Michigan Department of Transportation for Maintenance of the State Trunk Lines through the City of Allegan and to authorize the Mayor and City Clerk to sign the agreement.

Motion by Perrigo with support by Andrus to approve, accept and adopt Resolution 19.20 which is accept the Terms of the Maintenance Agreement from the Michigan Department of Transportation for Maintenance of the State Trunk Lines through the City of Allegan and to authorize the Mayor and City Clerk to sign the agreement. **Motion Passed 7-0**

- 13E.2 –Request to Adopt Resolution 19.21 which is accepting the Terms of the Agreement from the Michigan Department of Transportation for concrete installation along Federal – Aid Routes as part of the Safe Routes to School Program and to authorize the Mayor and the City Clerk to sign the agreement.

Motion by Morgan with support by Andrus to approve, accept and adopt Resolution 19.21 which is accepting the Terms of the Agreement from the Michigan Department of Transportation for concrete installation along Federal – Aid Routes as part of the Safe Routes to School Program and to authorize the Mayor and the City Clerk to sign the agreement. **Motion Passed 7-0**

- 13E.3 – Request to accept a maintenance easement from the Allegan District Library to maintain a public sidewalk along the eastern portion of their property at 331 Hubbard Street and to authorize the Mayor and the City Clerk to sign the easement.

Motion by Ingalsbee with support by Manning to approve, a maintenance easement from the Allegan District Library to maintain a public sidewalk along the eastern portion of their property at 331 Hubbard Street and to authorize the Mayor and the City Clerk to sign the easement. **Motion Passed 7-0.**

13F. City Manager & City Clerk

- 13F.1 – Request to approve the application from Schaendorf Brewing Company to grant the following new licenses, new brew pub, three bars, outdoor services and catering services to be located at 404-420 Water.

Motion by Ingalsbee with support from Morgan to approve the application from Schaendorf Brewing Company to grant the following new licenses, new brew pub, three bars, outdoor services and catering services to be located at 404-420 Water. **Motion Passed 7-0.**

- 13F.2 – Request to appoint Danielle Bird and Carol Canales to serve on the City of Allegan Election Commission per Section 4.4 of the Allegan City Charter.

Motion by Andrus with support from Perrigo to appoint Danielle Bird and Carol Canales to serve on the City of Allegan Election Commission per Section 4.4 of the Allegan City Charter. **Motion Passed 7-0.**

13F.3 – Request to declare various office furniture from the Griswold Auditorium as Surplus Property.

Motion Ingalsbee with support from Manning to declare various office furniture from the Griswold Auditorium as Surplus Property, not including Council table. Council would like staff to review expenses related to Council table and report back to Council regarding Council table before declaring surplus. **Motion Passed 7-0**

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Promotions Coordinator Parker Johnson – commented on the successful weekend events and continued efforts from the Positively Allegan Campaign

City Clerk Tapper – Nothing

City Manager Dye – commented on the Focus Group meetings with regards to the Retail Market Study. This group will be meeting through the end of November. Dye also reminded Council members and audience members who are seeking election in this upcoming November election of the City of Allegan sign ordinance. Signs are not to be placed in the road right of way. Signs found in the right of way will be relocated.

Council Member Perrigo – nothing at this time

Council Member Morgan – nothing at this time

Council Member Manning – Thanked all the students for attending this evening's Council meeting.

Council Member Ingalsbee – nothing at this time

Council Member Andrus – would like a future discussion of the topic of the homelessness population of students in the City of Allegan area. Andrus was concerned to hear the numbers of students leaving in the area who did not have homes.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 8:57PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
October 28, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Andrus, Ingalsbee, Mayor McKenzie and Mayor Pro Tem Tripp, Morgan, Perrigo.

Absent: Manning

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper, DPW Director, Aaron Haskins, Water Utilities Director, Douglas Sweeris and Promotions Coordinator Parker Johnson.

Ingalsbee offered a motion, with support from Tripp to excuse Council Member Manning from tonight's meeting. Motion **Passed 6-0**

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF AGENDA

5A.1 – Approval of the Council Meeting Agenda for October 28, 2019.

Andrus offered a motion, with supported by Perrigo, to approve the Council Agenda for October 28, 2019. Motion **Passed 6-0**.

6. APPROVAL OF MINUTES

6A.1 – Approval of the City Council Pre-Session Meeting Minutes of October 14, 2019.

Morgan offered a motion, with supported by Tripp, to approve the City Council Pre-Session Minutes for October 14, 2019. **Motion Passed 6-0**.

6A.2 – Approval of the City Council Meeting Minutes of October 14, 2019.

Ingalsbee offered a motion, with support by Morgan, to approve the City Council Meeting Minutes for October 14, 2019. **Motion Passed 6-0**

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Let the record show no public comment was received.

8. FIRST READING OF ORDINANCE

8A.1 – First Reading and Scheduling of Public Hearing for November 12, 2019 on Zoning Ordinance 481 – Chapter 28 Motor Vehicles and Traffic – Parking, Stopping and Standing.

Andrus offered by motion with support from Perrigo to schedule a public hearing Monday, November 12, 2019 on Zoning Ordinance 481 – Chapter 28 Motor Vehicles and Traffic Parking, Stopping and Standing. **Motion Passed 6-0.**

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Proclamation for Mayor Pro – Tem Charlies Tripp

9A.2 – Proclamation for Council Member Patrick Morgan

10. PUBLIC HEARING & SECOND READING ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes from the Public Space Commission Meeting on October 16, 2019. Dye provided a report.

13A.2 – Accept the Minutes of Historic District Commission Meeting on October 11, 2019. Perrigo provided a report.

13B. Finance Department

13B.1 -Request to Approve Accounts Payable and Payroll for the Week Ending October 27, 2019

Tripp offered a motion with, supported by Andrus to approve Accounts Payable and Payroll for the Week Ending October 27, 2019. **Motion Passed 6-0.**

13D. Water Utilities

13D.1 – Request for repairs of VFD for the Water Plant & Resource Recovery Facilities

Morgan offered a motion with support from Ingalsbee to approve the request for repairs of the VFD for the Water Plant & Resource Recovery Facilities. **Motion Passed 6-0**

13E. Public Works

13E.1 –Request to approve a 3 year contract for Downtown Snowing Plowing from CL Services.

Ingalsbee offered a motion with support from Perrigo to approve the request to grant a 3 year contract for Downtown Snowing Plowing Service from CL Service.
Motion Passed 6-0

13E.2 –Request to approve Purchase Order 20-0550 for Geomelt 2019-2020

Andrus offered a motion with support from Morgan to approve purchase order 20-0550 for Geomelt 2019-2020 winter. **Motion Passed 6-0**

13F. City Manager & City Clerk

13F.1 – Request to declare City Council Table from the Griswold Auditorium surplus.

Tripp offered a motion with support from Andrus to approve the request of staff to declare City Council Table from the Griswold Auditorium surplus, if the surplus item is not able to be sold then offered to a Charitable Organization within the City of Allegan. **Motion Passed 6-0.**

13F.2 – Request to approve the Metro Act Right of Way Extension request from Frontier

Morgan offered a motion with support from Tripp to approve the Metro Act Right of Way Extension request from Frontier Communications. **Motion Passed 6-0.**

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Promotions Coordinator Parker Johnson – noting

City Clerk Tapper – Nothing

City Manager Dye – Nothing

Mayor McKenzie - Thank you to Morgan and Tripp for their services.

Council Member Perrigo – Thank you to Morgan and Tripp for their services.

Council Member Andrus - Thank you to Morgan and Tripp for their services.

Council Member Morgan – Thank you to the residents of the City of Allegan of the opportunity to serve the community.

Mayor Pro Tem Tripp – Thank you to his wife for allowing him the time to serve the residents of the City of Allegan.

Council Member Ingalsbee – Thank you to Morgan and Tripp for their services.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 7:44PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
November 12, 2019

1. CALL TO ORDER

Mayor McKenzie called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Andrus, Bird, Galloway, Mayor McKenzie, Hanse, Redding, Perrigo.

Absent:

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper, Promotions Coordinator Parker Johnson.

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF AGENDA

5A.1 – Approval of the Council Meeting Agenda for November 12, 2019.

Andrus offered a motion, with supported by Perrigo, to approve the Council Agenda for November 12, 2019. Motion **Passed 7-0**.

6. APPROVAL OF MINUTES

6A.1 – Approval of the City Council Pre-Session Meeting Minutes of October 28, 2019.

Andrus offered a motion, with supported by Perrigo, to approve the City Council Pre-Session Minutes for October 28, 2019. **Motion Passed 7-0**.

6A.2 – Approval of the City Council Meeting Minutes of October 28, 2019.

Andrus offered a motion, with support by Perrigo, to approve the corrected City Council Meeting Minutes for October 28, 2019. **Motion Passed 7-0**

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Jason Watts congratulated the new Council Members and thanked them for running for Council.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Recognition of the 2019 Allegan High School Boys Tennis State Champions

Dye and the Council presented the Allegan High School Boys Tennis State Champions with a special recognition on behalf of the City of Allegan congratulating the team on achieving the Division Four State Championship in Men's tennis.

10. PUBLIC HEARING & SECOND READING ORDINANCES

10A.1 – Second Reading and Public Hearing on Zoning Ordinance 481 – Chapter 28 Motor Vehicles and Traffic – Parking, Stopping and Standing.

Mayor McKenzie opened the public hearing at 7:15 p.m. to receive public comments.

Let the record show no public comment was received.

Mayor McKenzie closed the public hearing at 7:16 p.m. to reconvene into regular session.

Andrus offered a motion with support from Bird to approve and accept Ordinance 481 – Chapter 28 Motor Vehicles and Traffic – Parking, Stopping, and Standing.

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Accept the Minutes from the Historic District Commission Meeting on November 4, 2019. Perrigo provided a report.

13B. Finance Department

13B.1 -Request to Approve Accounts Payable and Payroll

Andrus offered a motion with, supported by Perrigo to approve Accounts Payable and Payroll. **Motion Passed 7-0.**

13D. Water Utilities

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Nominations for Mayor and Mayor Pro-Tem

McKenzie offered a nomination for Council Member Perrigo to be Mayor for a one year term. With no opposition to the nomination, Perrigo will accept the nomination of Mayor for a one year term.

Perrigo offered a nomination for Council Member Andrus to be Mayor Pro-Tem for a one year term. With no opposition to the nomination, Andrus will accept the nomination of Mayor Pro-Tem for a one year term.

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Promotions Coordinator Parker Johnson – noting

City Clerk Tapper – Nothing

City Manager Dye – Nothing

Mayor Perrigo - Thank you to the Council for the opportunity to serve as Mayor.

Council Member Redding – Thank you to the residents of the City of Allegan for the opportunity to serve.

Mayor Pro Tem Andrus - Thank you to DPW department of the efforts on snow removal.

Council Member Bird – Thank you to the residents of the City of Allegan of the opportunity to serve the community.

Council Member Hanse – Grateful to the residents of the City of Allegan of the opportunity to serve the community.

Council Member McKenzie – Looking forward to the Planning Workshop on November 18

Council Member Galloway – Thank you to the residents of the City of Allegan of the opportunity to serve the community.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor McKenzie adjourned the meeting at 7:27PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
November 25, 2019

1. CALL TO ORDER

Mayor Perrigo called the regular Allegan City Council Meeting to order at 7:04PM.

2. ROLL CALL

Present: Mayor Perrigo, Mayor Pro-Tem Andrus, Councilmembers Hanse, Galloway, Bird, Redding and McKenzie.

Absent: None

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper, Promotions Coordinator Parker Johnson and DPW Director, Haskins.

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF AGENDA

5A.1 – Approval of the Council Meeting Agenda for November 25, 2019.

Bird offered a motion, with supported by McKenzie, to approve the Council Agenda for November 25, 2019. Motion **Passed 7-0**.

6. APPROVAL OF MINUTES

6A.1 – Approval of the City Council Pre-Session Meeting Minutes of November 12, 2019.

McKenzie offered a motion, with supported by Andrus, to approve the City Council Pre-Session Minutes for November 12, 2019. **Motion Passed 7-0**.

6A.2 – Approval of the City Council Meeting Minutes of November 12, 2019.

McKenzie offered a motion, with support by Galloway, to approve the corrected City Council Meeting Minutes for November 12, 2019. **Motion Passed 7-0**.

6A.3 – Approval of the Workshop Session Meeting for November 18, 2019.

Andrus offered a motion, with support from McKenzie to approve the Workshop Session Meeting Minutes for November 18, 2019. **Motion Passed 7-0**.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Let the record show no public comment was received.

8. FIRST READING OF ORDINANCE

8A.1 – First reading on Ordinance 482, an ordinance to amend the composition of the Planning Commission and to schedule a public hearing for December 9, 2019

Redding offered a motion with support from McKenzie to schedule a public hearing on Ordinance 482 amending composition of the Planning Commission for December 9, 2019. **Motion Passed 7-0.**

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARING & SECOND READING ORDINANCES

10A.1 – Public Hearing regarding Potential Sale of City Property from Oakwood Cemetery to Blessed Sacrament Cemetery.

Mayor Perrigo opened the public hearing at 7:27 PM. No public comments were received. Mayor Perrigo closed the public hearing at 7:28 PM.

Galloway offered a motion with support from Bird to direct staff to work with the City Attorney to draft ballot proposal language to be submitted to the Allegan County Clerk's Office by 4:00 PM Tuesday, December 17, 2019 for a vote of the citizens of the City of Allegan on the Potential Sale of City Property. Roll Call Vote; Mayor Perrigo yes, Mayor Pro-Tem Andrus yes, Councilmember Bird yes, Hanse yes, Galloway yes, Redding yes, and McKenzie yes. **Motion Passed 7-0.**

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 – Review of Allegan Fire District Overview

Jon Cook from the Allegan Fire District Board along with Fire Chief, Nick Brink in attendance to provide updates regarding the Allegan Fire District Board. Cook provided updates from the prior meetings along with updated budget information for the Council. Chief Brink discussed the day to day operations of the Department along with a review of the last 10 years of calls for service. Chief Brink also discussed the equipment needs for the department along with several mutual aid agreements the Department has contracts with. Chief Brink addressed the shortage of man power with the Department along with the aging of several important pieces of vehicles.

Bird offered a motion with support from Galloway to approve the Allegan Fire District Board request for funding for the calendar year 2020-2021. Dye noted

the request was approved in the City Council Budget for FY 2019-2020. **Motion Passed 7-0.**

13B. Finance Department

13B.1 -Request to Approve Accounts Payable and Payroll

Andrus offered a motion with, supported by Bird to approve Accounts Payable and Payroll in the amount of \$309,466.37. **Motion Passed 7-0.**

13D. Water Utilities

13E. Public Works

13E.1 – A Request to approve PO 20-0552 and to purchase a 2019 John Deere 3039R Compact Utility Tractor.

McKenzie offered a motion with support from Andrus to approve the request from Public Works Department and approve the purchase of a 2019 John Deere 3039R Compact Utility Tractor. **Motion Passed 7-0.**

13E.2 – A Request to approve the Sale of 2004 John Deere Tractor and 2008 Ford Victoria as Surplus.

Andrus offered a motion with support from McKenzie to approve the request from Public Work Department and approve the sale of a 2004 John Deere Tractor and a 2008 Ford Victoria as surplus. **Motion Passed 7-0.**

13E.3 – A Request to amend the composition of the Public Spaces Commission by removing one City Council Member. Resolution 18.13 was offered.

McKenzie offered a motion with support by Hanse to approve Resolution 18.13 an amendment to the composition of the Public Space Commission by removing one City Council Member. **Motion Passed 7-0.**

13F. City Manager & City Clerk

13F.1 – A request to schedule a public hearing for December 9, 2019 regarding a \$690,000 Community Development Block Grant to renovate ten (10) second story apartments in Downtown Allegan.

Hanse offered a motion with support from McKenzie to approve the request to schedule a public hearing for December 9, 2019 regarding a \$690,000 Community Development Block Grant to renovate ten (10) second story apartments in Downtown Allegan. **Motion Passed 7-0.**

14. BOARD APPOINTMENTS

14A.1 – Mayor Appointment of Alex Wilkening to Planning Commission.

This is an information piece for Council. Mayor Perrigo approved the appointment.

14B.1 – Accept recommendation from Mayor Perrigo to approve Committee Appointments.

Bird offered a motion with support from Hanse to accept the recommendation from Mayor Perrigo to appoint the follow to serve Committee Appointments on an annual schedule;

Mayor Pro – Tem Andrus to serve on the Airport Advisory Board.

Councilmember Hanes to serve on the Economic Development/Brownfield Committee.

Councilmember Redding to serve on the Historical District Committee.

Councilmember Bird to the serve on the Planning Commission.

Councilmember Galloway to serve on the Public Spaces Committee.

Councilmember McKenzie to serve on the Well Head Protect Committee. **Motion Passed 7-0.**

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Promotions Coordinator Parker Johnson – Nothing new

City Clerk Tapper – Nothing new

City Manager Dye – thanked the Council for the feedback regarding the 101 Brady presentations. Dye noted more information to follow.

Mayor Perrigo – Nothing new.

Council Member Redding – Ask Manager Dye for additional information on the City Dam removal discussions.

Mayor Pro Tem Andrus - Thanked all departments who have been working on getting the Christmas lights out and about the City.

Council Member Bird – Nothing new.

Council Member Hanse – Nothing new.

Council Member McKenzie – Asked staff some additional questions regarding the new John Deere Compact Tractor being purchased.

Council Member Galloway – Nothing new.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 8:51PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper, City Clerk

Allegan City
City Council Pre Session
Meeting Minutes
Allegan, MI 49010
November 26, 2019

1. CALL TO ORDER

Mayor Perrigo called the City Council Pre Session Meeting to order at 5:11 PM

2. Attendance

Mayor Perrigo, Mayor Pro-Tem Andrus, Councilmembers Hanse, Bird, Galloway, Redding and McKenzie. Also in attendance; City Manager Dye, Clerk, Tapper, Chief of Police Gibson, Finance Director Stull and Water Utilities Director Sweeris.

3. PUBLIC COMMENT

Let the record show no public comment was received

4. Presentation William Mathewson, Michigan Municipal League

Mathewson, from the Michigan Municipal League was in attendance to provide an educational training session to the Council. Mathewson presentation included; open meetings act background, freedom of information, ethical ordinance and history or local governance. A general discussion ensued regarding Mathewson presentation throughout the even with questions and comments from Council.

5. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 8:08PM.

Minutes respectfully submitted by,

Christopher Tapper
City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
December 9, 2019

1. CALL TO ORDER

Mayor Perrigo called the regular Allegan City Council Meeting to order at 7:04PM.

2. ROLL CALL

Present: Mayor Perrigo, Mayor Pro-Tem Andrus, Councilmembers Hanse, Galloway, Bird, Redding and McKenzie.

Absent: None

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper, Promotions Coordinator Parker Johnson, Tracy Stull, Finance Director, Nick Curcio, City Attorney and Doug Sweeris, Director of Water/Waste Water Utilities.

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF AGENDA

5A.1 – Approval of the Council Meeting Agenda for December 9, 2019.

McKenzie offered a motion, with support by Bird, to approve the Council Agenda for December 9, 2019. Motion **Passed 7-0**.

6. APPROVAL OF MINUTES

6A.1 – Approval of the City Council Pre-Session Meeting Minutes of November 25, 2019.

Andrus offered a motion, with support by McKenzie, to approve the corrected City Council Pre-Session Minutes for November 25, 2019. **Motion Passed 7-0**.

6A.2 – Approval of the City Council Meeting Minutes of November 25, 2019.

McKenzie offered a motion, with support by Galloway, to approve the corrected City Council Meeting Minutes for November 25, 2019. **Motion Passed 7-0**.

6A.3 – Approval of the Workshop Session Meeting for November 26, 2019.

Bird offered a motion, with support from Galloway to approve corrected the Workshop Session Meeting Minutes for November 26, 2019. **Motion Passed 7-0**.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Public Comments received regarding the agenda item regarding Mahan Park and also received regarding the Odor Study from the Pre-Session meeting.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

9A.1 – Presentation and Acceptance of Fiscal Year 2019 City of Allegan Audit Report from Siegfried Crandall, PC

Hanse offered a motion with support from Redding to accept the Fiscal Year 2019 Audit Report from Siegfried Crandall, PC. **Motion Passed 7-0**

10. PUBLIC HAERING & SECOND READING ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 - Accept a Report on the Historical District Commission Meeting. Redding reported.

13A.2 - Accept a Report on the Economic Development Committee Meeting. Hanse reported.

13A.3 – Accept a Report on the Airport Advisory Board Meeting. Andrus reported.

13B. Finance Department

13B.1 -Request to Approve Accounts Payable and Payroll

Andrus offered a motion with support by Bird to approve Accounts Payable and Payroll in the amount of \$309,466.37. **Motion Passed 7-0.**

13B.2 – Accept the FY2019 4th Quarter Budget Adjustments as listed in Resolution 19.24

McKenzie offered a motion with support from Andrus to approve Resolution 19.24, FY 2019 4th Quarter Budget Adjustments. **Motion Passed 7-0.**

13D. Water Utilities

13E. Public Works

13F. City Manager & City Clerk

- 13F.1 – Adopt Resolution 19.22 approving Ballot Language on the Sale of City Owned Property located at the Oakwood Cemetery.
- McKenzie offered a motion with support from Bird to adopt Resolution 19.22 approving the Ballot Language on the Sale of City Owned Property located at Oakwood Cemetery. **Motion Passed 7-0**
- 13F.2 – Adopt Resolution 19.23 approving Ballot Language on the Sale of Part of City Owned Property located at 115, 125 and 131 Brady Street, known as Mahan Park.
- McKenzie offered a motion with support from Hanse to adopt Resolution 19.23 approving Ballot Language on the Sale of Part of City Owned Property located at 115, 125 and 131 Brady Street, known as Mahan Park. **Motion Passed 7-0.**
- 13F.3 – Accept the contract extension with CL Real Estate Group regarding the development at 101 Brady Street.
- Andrus offered a motion with support from McKenzie to approve the contract extension with CL Real Estate Group. **Motion Passed 7-0.**
- 13F.4 – Accept First Reading an amendment to Chapter 2, Article II of the Code of Ordinances to Provide a Council Ethics Code and Sanctions for Violations and schedule a Public Hearing and hold a Second Reading on December 23, 2019.
- McKenzie offered a motion with support from Andrus to accept the first reading of the amendment to Chapter 2, Article II Provide a Council Ethics Code and Sanctions and to schedule a Public Hearing for December 23, 2019 for additional public comments. **Motion Passed 7-0.**
- 13F.5 – Accept the request to Reschedule Public Hearing Ordinance 482 regarding Planning Commission Composition to December 23, 2019.
- McKenzie offered a motion with support from Bird to accept the request and reschedule the Public Hearing on Ordinance 482 Planning Commission Composition to December 23, 2019. **Motion Passed 7-0.**
- 13F.6 – Accept the request to Reschedule Public Hearing regarding the Community Development Block Grant Downtown Rental Rehab Program to December 23, 2019.
- Galloway offered a motion with support from Andrus to accept the request to reschedule the Public Hearing regarding the Community Development Block Brant Downtown Rental Rehab Program to December 23, 2019. **Motion Passed 7-0.**
- 13F.7 – Accept the request to approve the City Council Meetings along with Boards and Commission schedule for 2020.
- Andrus offered a motion with support from Galloway to approve the requested City Council Meetings along with Boards and Commission schedule for 2020. **Motion Passed 7-0.**

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Mayor Perrigo – asked questions of staff about leaf pick up.

Council Member Redding – Ask Manager Dye for additional information on the City Dam removal discussions and also commented on the Christmas Parade.

Mayor Pro Tem Andrus - Thanked Tracy Stull and staff for their work with the audit report, thanked the DPW for their continued efforts with leaf pick up.

Council Member Bird – commented on the positive activities of the Christmas Parade along with the Employee Christmas Party.

Council Member Hanse – Thanked Doug Sweeris for the opportunity to tour the Waste Water Utility Plant.

Council Member McKenzie – commented on the positive activities of the Christmas Parade along with the upcoming Art Hop.

Council Member Galloway – commented on the positive activities of the Christmas Parade along with thanking Dye for taking the extra time this past week to meet one on one.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 8:20PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper, City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
December 23, 2019

1. CALL TO ORDER

Mayor Perrigo called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Mayor Perrigo, Mayor Pro-Tem Andrus, Councilmembers Hanse, Galloway, Redding and McKenzie.

Absent: Bird

Andrus offered a motion with support from Galloway to excused Councilmember Bird, all councilmember's present voting yes, motion carried.

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper, Promotions Coordinator Parker Johnson.

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF AGENDA

5A.1 – Approval of the Council Meeting Agenda for December 23, 2019.

McKenzie offered a motion, with support by Hanse, to approve the Council Agenda for December 9, 2019. Motion **Passed 6-0**.

6. APPROVAL OF MINUTES

6A.1 – Approval of the City Council Pre-Session Meeting Minutes of December 9, 2019.

Andrus offered a motion, with support by Redding, to approve the City Council Pre-Session Minutes for December 9, 2019. **Motion Passed 6-0**.

6A.2 – Approval of the City Council Meeting Minutes of December 9, 2019.

Redding offered a motion, with support by Galloway, to approve the City Council Meeting Minutes for December 9, 2019. **Motion Passed 6-0**.

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Let the record show no public comment was received.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HAERING & SECOND READING ORDINANCES

10A.1 –Public Hearing and Second Reading regarding amendments to Chapter 2, Article II of the Code of Ordinances Council Ethic Code and Sanction’s for Violations.

Mayor Perrigo opened the public hearing at 7:05PM.

No public comments were received.

Mayor Perrigo closed the public hearing at 7:06PM.

Hanse offered a motion with support from McKenzie to approve amendments to Chapter 2, Article II of the Code of Ordinances Council Ethic Code and Sanction’s for Violations, and Listed as Ordinance 483. **Motion Passed 6-0.**

10A.2 – Public Hearing and Second Reading regarding amendments to Ordinance 482 regarding the Planning Commission Composition.

Mayor Perrigo opened the public hearing at 7:07PM.

No public comments were received.

Mayor Perrigo closed the public hearing at 7:08PM.

Hanse offered a motion with support from Galloway to approve amendments to Ordinance 482 regarding the Planning Commission Composition. **Motion Passed 6-0.**

10A.3 - Public Hearing and Adoption of Resolution 19.26 regarding the Community Development Block Grant for the Downtown Rental Rehab Program.

Mayor Perrigo opened the public hearing at 7:10PM.

No public comments were received.

Mayor Perrigo closed the public hearing at 7:11PM.

Andrus offered a motion with support from McKenzie to approve and adopt Resolution 19.26 regarding the Community Development Block Grant for the Downtown Rental Rehab Program. **Motion Passed 6-0**

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 - Accept a Report on the Downtown Development Authority Meeting. Perrigo reported.

13A.2 - Accept a Report on the Public Space Commission Meeting. Galloway reported.

13A.3 – Accept a Report on the Planning Commission Meeting. Perrigo reported.

13B. Finance Department

13B.1 -Request to Approve Accounts Payable and Payroll

Andrus offered a motion with support by McKenzie to approve Accounts Payable and Payroll in the amount of \$461,588.26. **Motion Passed 6-0.**

13D. Water Utilities

13E. Public Works

13E.1 - Request to approve Prein & Newoff as the City's Engineering Consultant for Allegan's Padgham Field Airport.

McKenzie offered a motion with support from Galloway to approve and adopted Resolution 19.25 approving Prein & Newoff as the City's Engineering Consultant for Allegan's Padgham Field Airport. **Motion Passed 6-0.**

13E.2 - Request to approve Top Gun Tree Care to remove several dozen dying or dead trees on public property.

McKenzie offered a motion with support from Andrus to approve Purchase Requisition 20-0553 Preferred Vendor Top Gun Tree Care Services to remove several dozen dying or dead trees on public property. **Motion Passed 6-0.**

13E.3 - Request to approve the purchase of a used Leaf Vacuum from Tod Neldon.

Redding offered a motion with support from Andrus to approve Purchase Requisition 20-0554 Tod Neldon to purchase a used Leaf Vacuum. **Motion Passed 6-0**

13F. City Manager & City Clerk

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

All Council comments, wishing everyone a Happy & Safe Holiday Season.

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 7:30PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper, City Clerk