

Allegan City
City Council Cookies
Meeting Minutes
Allegan, MI 49010
January 9, 2020

1. CALL TO ORDER

Mayor Perrigo called the City Council Cookies with Council Meeting to order at 6:00PM

2. PUBLIC COMMENT

Mayor Perrigo noted the community members were able to visit one on one with Council members in this public meeting. Let the record show public comment was received. Each Council member was visited by members of the Community. Discussion topics included; the Allegan City Dam, events being held, Downtown Parking, Downtown Streetscape Designs and goals and objectives of the new calendar year.

3. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 8:00PM.

Minutes respectfully submitted by,
Christopher Tapper, City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
January 11, 2020

1. CALL TO ORDER

Mayor Perrigo called the Strategic Planning – Goal Session, Allegan City Council Meeting to order at 8:55PM.

2. ROLL CALL

Present: Mayor Perrigo, Mayor Pro-Tem Andrus, Councilmembers Hanse, Bird, Galloway, Redding and McKenzie.

Absent:

Others Present: City Manager Joel Dye, Finance Director/Treasurer, Tracy Stull

3. HOUSEKEEPING

Mayor Perrigo noted the meeting was called to order after the Councilmembers and Staff finished fellowship/breakfast which started at 8:30 AM. Mayor Perrigo thanked all Councilmembers for attending the Strategic Planning – Goal Session.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Let the record show no public comment was received.

5. 2019 IN REVIEW

Dye and Stull provided a presentation to the Council of the 2019 year in review Capital Improvement Projects. Examples discussed included; City Hall, Splash Pad, Airport Terminal and Neighborhood Street Projects.

A general discussion ensued from the Council regarding the 2020 year City Council Goals. Examples discussed included; Study and Development Plan for Regional Assets, Create and Recreational Asset Plan, Improve Government Efficiencies. Final Goals included; Water Utilities (rates, smell, lead and cooper) Downtown Streetscape, Programming for the Griswold, Define Neighborhoods, Recreation Planning and Continued Development (housing, downtown, City Dam and Riverfront)

6. REVIEW CITY ORGANIZATION

Dye and Stull provided a presentation to the Council of the fiscal year 2020 budget, fee schedule, and organizational chart, staffing statistics and performance metrics. Discussion included topics with average age of DPW staff, average age of Water Utilities staff along with topics from the Police Department.

7. REVIEW CITY COUNCIL ORGANIZATION

Mayor Perrigo opened the discussion of the Council topics regarding meeting schedules for 2020 along with agenda's, meeting minutes, Open Meetings Act policies and producers. Council discussion regarding the past meeting held with the Michigan Municipal League, which included Council training and continued education through the MML. Dye noted of the MML Capital Conference which was schedule for March 24-25, 2020 and encourages Council members to review the opportunity to attend the Conference. A general discussion ensued regarding the City Council Organization topics.

McKenzie offered a motion with support from Galloway to amend the City Council agenda format to remove item number four (4) Meeting Prayer from the City Council agenda's. McKenzie, Galloway, Redding, Mayor Perrigo voting yes, Mayor Pro-Tem Andrus, Hanse, Bird voting no. **Motion Passed 4-3.**

McKenzie offered a motion with support from Bird to change the name of the Pre-Session Meeting's to be named Study Session Meeting's. **Motion Passed 7-0.**

8. BREAK FOR LUNCH

Mayor Perrigo offered a short recess for lunch at 12:00 PM

Mayor Perrigo reconvened the meeting at 12:30 PM

9. CITY COUNCIL 2020 GOALS AND BEYOND VISIONS

Council discussion ensued regarding the priorities list for final goals for 2020. The consensus of the Council was to list the following goals for the new year;

- 1) Water Utilities (Rates, Odor Study, Lead and Copper Rule)
- 2) Downtown Streetscape Plan
- 3) Programming Griswold
- 4) Define Neighborhoods
- 5) Recreation Planning
- 6) Continue Development (housing, downtown apartments, City Dam and Riverfront)

10. CLOSED SESSION

10A.1 – Request to go into Close Session per Open Meetings Act 15.268; Section 8 Article A

Mayor Pro-Tem Andrus offered a motion with support from Redding to Close the Regular Meeting at 2:54 PM and enter into Closed Session allowed by the Open Meetings Act 15.268; Section 8 Article A. Roll Call vote; Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding and McKenzie all voting yes. **Motion Passed 7-0.**

11. REGULAR SESSION

11A.1 – Request to enter back into Regular Session Meeting

McKenzie offered a motion with support from Hanse to adjourn the Closed Session Meeting and reconvene the Regular Meeting at 3:49 PM. Roll Call vote; Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding and McKenzie all voting yes. **Motion Passed 7-0.**

12. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 3:52PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper, City Clerk

DRAFT

Allegan City
City Council Pre Session
Meeting Minutes
Allegan, MI 49010
January 13, 2020

1. CALL TO ORDER

Mayor Perrigo called the City Council Pre Session Meeting to order at 6:00PM

2. PUBLIC COMMENT

George Mohr was in attendance and addressed the Council regarding the City Dam. Mohr asked several questions regarding the Regular Meeting Agenda Item, Resolution 20.03.

3. Riverfront Restroom Discussion

City Manager Dye provided to the Council a proposed design of possible Riverfront Restrooms. Dye noted all the events and activities being held at the Allegan Riverfront campus the importance of having permanent public restrooms available to the community.

A general discussion ensued regarding the proposed design. Council comments included; concerns with additional cost and budget, location, needing to be assessable to the public and wanting of long term solution as opposed to a temporary location.

4. Abonmarche Engineering Discussion

Dye provided to the Council a proposed draft agreement between the City of Allegan and Abonmarche Consultants. Dye commented Abonmarche has been providing consultant engineering services for some time, without a formal agreement. Dye noted he believed it was time to make such agreement due to all of the development happening in the City. Dye provided examples of several projects Abonmarche has worked on in the past.

A general discussion ensued regarding the proposal. Council comments included; seems like a win; win for both parties, concerns regarding the Street Scape Proposal and designs from Abonmarche and confidants moving forward with the relationship.

5. Review of Regular Meeting Agenda of Monday, January 13, 2020

City Manager Dye noted the agenda of the regular meeting and thanked Councilmembers for their feedback. Council discussion ensued regarding Resolution 20.03.

6. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 6:53PM.

Minutes respectfully submitted by,
Christopher Tapper, City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
January 13, 2020

1. CALL TO ORDER

Mayor Perrigo called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Mayor Perrigo, Mayor Pro-Tem Andrus, Councilmembers Hanse, Bird, Galloway, Redding and McKenzie.

Absent:

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper, Promotions Coordinator Parker Johnson and Director of Water Utilities, Doug Sweeris.

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF AGENDA

5A.1 – Approval of the Council Meeting Agenda for January 13, 2020.

Bird offered a motion, with support by Redding, to approve the Council Agenda for January 13, 2019. Motion **Passed 7-0**.

6. APPROVAL OF MINUTES

6A.1 – Approval of the City Council Pre-Session Meeting Minutes of December 23, 2019.

Andrus offered a motion, with support by Galloway, to approve the City Council Pre-Session Minutes for December 23, 2020. **Motion Passed 6-0. Bird abstained.**

6A.2 – Approval of the City Council Meeting Minutes of December 23, 2019.

Hanse offered a motion, with support by Redding, to approve the City Council Meeting Minutes for December 23, 2019. **Motion Passed 6-0. Bird abstained.**

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Kathy Nealand thanked the Council for the opportunity to share Cookies with Council on January 9, 2020. Joan Simmons was in attendance to asked questions regarding Resolution 20.03.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HAERING & SECOND READING ORDINANCES

11. UNFINISHED BUSINESS & TABLED ITEMS

12. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

13. REPORTS FROM BOARDS, COMMISSION & CITY OFFICES

13A. City Boards, Commissions and Area Agencies

13A.1 - Accept a Report on the Downtown Development Authority Meeting. Perrigo reported.

13A.2 - Accept a Report on the Historical District Meeting. Redding reported.

13A.3 – Accept a Report on the Public Space Commission Meeting. Perrigo reported.

13B. Finance Department

13B.1 -Request to Approve Accounts Payable and Payroll

Andrus offered a motion with support by Galloway to approve Accounts Payable and Payroll in the amount of \$781,665.62. **Motion Passed 7-0.**

13D. Water Utilities

13D.1 -Request that City Council approve the contract extension from Biotech Agronomics, Inc. for the Bio solids disposal rates as stated in the three year contract extension.

McKenzie offered a motion with support from Bird to approve the contract extension from Biotech Agronomic, Inc. for the Bio solids disposal rates as stated in the three year contract extension. **Motion Passed 7-0.**

13D.2 – Request that City Council approve the Purchase Order for Peerless Midwest Inc. for the cleaning of well #5 in the amount of \$10,680.00

Redding offered a motion with support from Hanse to approve the Purchase Order for Peerless Midwest Inc. for the cleaning of well #5 in the amount of \$10,680.00. **Motion Passed 7-0.**

13D.3 – Request that City Council approve the Purchase Order from DuBois-Cooper, in the amount of \$28,600.00 for one (1) Hidrostral pump for the Eastern Ave Lift Station.

McKenzie offered a motion with support by Bird to approve the Purchase Order from DuBois-Cooper, in the amount of \$28,600.00 for one (1) Hidrostral pump for the Easter Ave Lift Station. **Motion Passed 7-0.**

13D.4 – Request that City Council approve the Purchase Order from Kennedy Industries in the amount of \$47,102.00 for two (2) Flygt EP rated mix pumps.

Redding offered a motion with support from Andrus to approve the Purchase Order from Kennedy Industries in the amount of \$47,102.00 for two (2) Flygt EP rated mix pumps. **Motion Passed 7-0.**

13E. Public Works

13F. City Manager & City Clerk

13F.1 – Request that City Council approve the agreement with Abonmarche Consultants and the City of Allegan for Abonmarche to be the Engineer of record and authorizing the City Clerk to execute the agreement on behalf of the City starting 2020.

McKenzie offered a motion with support from Andrus to approve the agreement with Abonmarche Consultants and the City of Allegan for Abonmarche to be the Engineer of record and authorizing the City Clerk to execute the agreement on behalf of the City starting 2020. **Motion Passed 6-1**

13F.2 – Request that City Council approve Tantrick Brewing Company the following local licenses as Micro brewing and Small Winemaker at 134 Water and authorizing the City Clerk to execute the licenses, noted as Resolution 20.01.

Galloway offered a motion with support by Bird to approve Tantrick Brewing Company the following local licenses as Micro brewing and Small Winemaker at 134 Water and authorizing the City Clerk to execute the licenses, noted as Resolution 20.01. **Motion Passed 7-0.**

13F.3 – Request that City Council approve Tantrick Brewing Company the following local licenses as Micro brewing and Small Winemaker at 243 Hubbard Street and authorizing the City Clerk to execute the licenses, noted as Resolution 20.02.

McKenzie offered a motion with support from Galloway to approve Tantrick Brewing Company the following local licenses as Micro brewing and Small Winemaker at 243 Hubbard Street and authorizing the City Clerk to execute the licenses, noted as Resolution 20.02. **Motion Passed 7-0.**

13F.4 – Request that City Council adopt Resolution 20.03 Allegan City Dam Removal.

McKenzie offered a motion with support from Galloway to adopt Resolution 20.03 Allegan City Dam Removal. **Motion Passed 6-1.**

13F.5 – Request that City Council approve the Riverfront Committee Selection Process.

McKenzie offered a motion with support from Galloway to approve the Riverfront Committee Selection Process. **Motion Passed 7-0.**

13F.6 – Request that City Council set a public hearing for Monday, January 27, 2020 to take comments on the establishment of an IDD District.

Bird offered a motion with support from McKenzie to schedule a public hearing from Monday, January 27, 2020 to take comments on the establishment of a IDD District. **Motion Passed 7-0**

14. BOARD APPOINTMENTS

15. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

McKenzie – nothing

Redding – encourage the Community to continue to be involved with Riverfront Selection Committee.

Galloway – encourage the Community to mark their calendar for the next Cookies with Council opportunity. This is a wonderful opportunity to meet with Council members one on one.

Andrus – thanked the DPW for their continued effort throughout the City.

Hanse – nothing

Bird – nothing

Dye – thanked the volunteers who assisted with the New Year's Eve Event.

Perrigo – also thanked the volunteers who assisted with the New Year's Eve Event

16. CLOSED SESSION

17. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 8:07PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper, City Clerk

Allegan City
City Council Study Session
Meeting Minutes
Allegan, MI 49010
January 13, 2020

1. CALL TO ORDER

Mayor Perrigo called the City Council Study Session Meeting to order at 6:00PM

2. PUBLIC COMMENT

John Watts was in attendance to discuss the 223 Hubbard Street proposal. Jan Morgan was in attendance to discuss the City of Allegan, Blight Ordinance. Morgan thanked Clerk Tapper for his assistances with several concerns and properties.

3. Presentation of Third-Party Administrator for City's Retirement Plan

Finance Director, Stull presented to the Council an overview of the Third-Party Administrator Retirement Plan information received from Chemical Bank. A general discussion proceeded regarding the proposals.

4. Community Events Calendar Discussion

City Manager Dye presented to the Council discussion topics regarding the possibilities of adding a City Community Events Calendar. Dye noted this was a discussion requested from Councilmembers Redding and Bird. A general discussion proceeded regarding the Community Events Calendar.

5. Upcoming Public Meetings

A general discussion proceeded regarding the following upcoming public meetings. Those events included Griswold Planning Discussion Meeting and a Community Meeting regarding the March 10, 2020 Ballet Information.

6. Review of Regular Meeting Agenda of Monday, January 27, 2020

City Manager Dye noted the agenda of the regular meeting and thanked Councilmembers for their feedback.

6. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 6:44PM.

Minutes respectfully submitted by,
Christopher Tapper, City Clerk

Allegan City
Council Minutes
Allegan, MI
49010
January 27, 2020

1. CALL TO ORDER

Mayor Perrigo called the regular Allegan City Council Meeting to order at 7:00PM.

2. ROLL CALL

Present: Mayor Perrigo, Mayor Pro-Tem Andrus, Councilmembers Hanse, Galloway, Bird, Redding and McKenzie.

Absent: None

Others Present: City Manager Joel Dye, City Clerk, Christopher Tapper, Promotions Coordinator Parker Johnson.

3. PLEDGE OF ALLEGIANCE

The audience joined the City Council in the Pledge of the Allegiance.

4. MEETING PRAYER

Kathy Nealand of 1st Presbyterian Church

5. APPROVAL OF AGENDA

5A.1 – Approval of the Council Meeting Agenda for January 27, 2020.

Andrus offered a motion, with support by Bird, to approve the amended Council Agenda for January 27, 2020 **Passed 7-0.**

6. APPROVAL OF MINUTES

6A.1 – Approval of the Cookies with Council Meeting Minutes of January 9, 2020.

McKenzie offered a motion, with support by Hanse, to approve the Cookies Council Minutes for January 9, 2020. **Motion Passed 7-0.**

6A.2 – Approval of the Strategic Planning Session Meeting Minutes of January 11, 2020.

Galloway offered a motion, with support by Andrus, to approve the Strategic Planning Session Meeting Minutes of January 11, 2020. **Motion Passed 7-0.**

6A.3 – Approval of the Pre-Session Meeting for January 13, 2020.

McKenzie offered a motion, with support from Hanse to approve Pre-Session Meeting for January 13, 2020. **Motion Passed 7-0.**

6A.4 – Approval of the Regular Meeting Minutes for January 13, 2020.

Bird offered a motion, with support from McKenzie to approve the corrected Regular Meeting Minutes for January 13, 2020. **Motion Passed 7-0.**

6A.5 – Approval of the Closed Session Meeting Minutes of January 11, 2020.

Andrus offered a motion, with support from McKenzie to approve the Closed Session Meeting Minutes of January 11, 2020. **Motion Passed 7-0.**

7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Let the record show no public comment was received.

8. FIRST READING OF ORDINANCE

9. SPECIAL PRESENTATIONS AND RECOGNITIONS BY THE MAYOR OR COUNCIL

10. PUBLIC HEARINGS & SECOND READING OF ORDINANCES

10A.1 – Request that the City Council enter a Public Hearing to consider establishing an Industrial Development District for Tantrick Brewing Company, at 134 Water Street, Allegan, MI 49010. Resolution 20.04

Mayor Perrigo opened the Public Hearing at 7:07 PM.

Let the record show, no public comment was received

Mayor Perrigo closed the Public Hearing at 7:08 PM.

Bird offered a motion, with support from McKenzie to adopt Resolution 20.04 establishing an Industrial Development District for Tantrick Brewing Company, 134 Water Street, Allegan, MI 49010. **Motion Passed 7-0.**

12 WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

12A.1 – Request the City Council approve to continue the Living History Tour in Oakwood Cemetery of the 8th year and use the chapel to set up morning displays and other historical remembrance artifacts.

Andrus offered a motion with support from Bird to approve the request to continue the Living History Tour in Oakwood Cemetery of the 8th year and use the chapel to set up morning displays and other historical remembrance artifacts. **Motion Passed 7-0**

13. City Boards, Commissions and Area Agencies

13A.1 - Accept a Report on the Planning Commission Meeting. Bird reported.

13B. Finance Department

13B.1 -Request to Approve Accounts Payable and Payroll

Andrus offered a motion with support by McKenzie to approve Accounts Payable and Payroll in the amount of \$623,461.60. **Motion Passed 7-0.**

13B.2 – Accept the FY2020 1st Quarter Budget Adjustments as listed in Resolution 20.05

McKenzie offered a motion with support from Galloway to approve Resolution 20.05, FY 2020 1st Quarter Budget Adjustments. **Motion Passed 7-0.**

13B.3 – Accept that the City Council approve Third Party Retirement Plan Administrator.

Redding offered a motion, with support from McKenzie to approve the recommendation from staff and approve the Third-Party Retirement Plan Administrator, Watkins Ross. **Motion Passed 7-0.**

13D. Water Utilities

13E. Public Works

13E.1 – Request to approve Crack Sealing and Pavement Marking Contract Amendment.

Andrus offered a motion with support from Galloway to approve the Crack Sealing and Pavement Marking Contract Amendments. **Motion Passed 7-0.**

13F. City Manager & City Clerk

13F.1 – Request that City Council approve the amended City Council Rules & Procedures.

McKenzie offered a motion with support from Galloway approve the amended City Council Rules and Procedures as listed in the agenda packet. **Motion Passed 7-0**

13F.2 – Request that City Council approve the composition of the Riverfront Committee.

Bird offered a motion with support from Andrus to approve the composition of the Riverfront Committee as outlined in the agenda packet. **Motion Passed 7-0.**

13F.3 – Request that City Council approve new City of Allegan Technology for Email and Office Programs

Galloway offered a motion with support from Redding to approve new City of Allegan Technology of Email and Office Programs as outlined in the agenda packet. **Motion Passed 7-0.**

11. BOARD APPOINTMENTS

12. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

15A.1 – Comments from City Manager, Council and Mayor.

Mayor Perrigo – thanked Clerk Tapper for his assistances regarding weddings this past week

Council Member Redding – thanked Bill Morgan for applying to Riverfront Committee

Mayor Pro Tem Andrus – thanked DPW staff

Council Member Bird – thanked DPW staff

Council Member Hanse – nothing this evening.

Council Member McKenzie – nothing this evening

Council Member Galloway – nothing this evening.

13. CLOSED SESSION

14. ADJOURNMENT

Mayor Perrigo adjourned the meeting at 7:51PM.

Minutes respectfully submitted by,

Christopher Tapper

Christopher Tapper, City Clerk

City of Allegan

City Council Study Session Minutes

Monday, February 10, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

Let the record show no public comment was received

III. Riverfront Restrooms Discussion

City Manager, Dye, provided a PowerPoint presentation to the Council regarding the purchase and construction of Riverfront Restrooms at the lower level of 223 Hubbard Street. Dye noted this project has been a topic of discussion of the previous Council. Dye outlined the goals and objectives the City was hoping to gain with the conceptual layouts.

A general discussion ensued regarding the presentation. Council comments included other possible options with different cost analysis, review of the quote for trailer system restrooms, discussion of needs versus wants, the City is in a strong financial position to make this project a reality, timeline of completions due to the new years activities and events be scheduled for 2020, possibility of proceeding with the project in two stages.

IV. Newsletter Discussion

City Manager, Dye, reviewed the options again for communications, wanting to make sure the Council was agreeable with the newsletter information to be included on the City Water & Sewer Utility Bills.

V. Email Conversion Setup/Updates

City Manager, Dye, thanked the Council for their empathy while the email conversion and setup were being implemented. Dye noted, Carl Canles for A-Tech Computer Solution was in attendance this evening and would be available for members who needed assistances during the transition.

VI. Adjournment

Mayor Perrigo adjourned the meeting at 6:34

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, February 10, 2020 at 7:00 P.M.
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:00 P.M.

II. Roll Call

Clerk Tapper, provided roll call, the following attendance was presented; Council members, Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance.

Also in attendance; City Manager, Joel Dye, Finance Director & Treasurer, Tracy Stull and City Clerk, Christopher Tapper.

III. Approval of Agenda

Mayor Pro-Tem Andrus, offered a motion with support from Galloway, to approve the agenda for Monday, February 10, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

Mayor Pro-Tem Andrus, offered a motion with support from Galloway, to approve the corrected, Study-Session Meeting Minutes for January 27, 2020. **Motion Passed 7-0.**

Bird, offered a motion with support from Galloway, to approve the Regular Meeting minutes for January 27, 2020. **Motion Passed 7-0.**

V. Public Comments for items not included in the agenda

Matt Adams, was in attendance to discuss the Allegan City Ballot Proposals. Adams was concerned with the information being mailed to residents regarding the Ballot Proposal. Adams indicated he appreciated the City holding public forums, which was providing facts regarding the Ballot Proposal.

VI. Reports from Boards, Commissions & City Offices

Redding reported on HDC Meeting held on February 3, 2020. Dye reported on the EDC/BRA Meeting held on February 5, 2020. Both reports were included in the

Council meeting packet dated, February 10, 2020.

Mayor Pro-Tem Andrus, offered a motion with support from Galloway to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$357,144.57. Hanse inquired of staff regarding an item in the Accounts Payable memo dated February 10, 2020. Staff thanked Hanse for the inquiry and would follow up with further information regarding Frontier Communications. **Motion Passed 7-0.**

McKenzie, offered a motion with support from Redding to approve agenda item 11B.2 Resolution 20.07, 2nd Quarter Budget Adjustment. **Motion Passed 7-0.**

Redding, offered a motion with support from Bird to approve agenda item 11B.3 Resolution 20.08 MERS DPW Close out Division. **Motion Passed 7-0.**

Bird, offered a motion with support from Redding to approve agenda item 11F.1 to authorize, the City Manager to sign all documents necessary to acquire 223 Hubbard Street, from One Enterprise and enter into a contract with Kugelard Construction to construct public restrooms and an associated respite room, and a storage room on the riverfront side at 223 Hubbard Street at a total project cost not to exceed \$220,000 and that the funding source would be provided by the General Fund. Let the record show, public comment was received regarding this motion. **Motion Passed 5-2.**

Redding, offered a motion with support from Mayor Pro-Tem Andrus, to approve agenda item 11F.2 Resolution 20.09 amending the March 2020 Board of Review dates. Let the record show, no public comments were offered. **Motion Passed 7-0.**

McKenzie, offered a motion with support from Galloway, to approve agenda item 11F.3 Positively Allegan Events schedule for 2020. Let the record show, no public comments were offered. **Motion Passed 7-0.**

VII. Board Appointments

McKenzie, offered a motion with support by Bird to approve agenda item 12A.1, DDA appointment of Michelle Liggett and Mark Heather for a three (3)-year term. **Motion Passed 7-0.**

Mayor Pro-Tem Andrus, offered a motion with support from Redding to approve agenda item 12A.1, appointment of Melissa O'Sickey to the Positive Allegan Board for a three (3)-year term. **Motion Passed 7-0.**

Galloway, offered a motion with support from Bird to approve agenda item 12A.1, appointment of Korree Johnson to the Public Spaces Commission for a three (3)-year term. **Motion Passed 7-0.**

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie to approve agenda item 12A1, appointment of Tim Catherine to the Airport Advisory Board for a for a three (3)-year term. **Motion Passed 7-0.**

Bird, offered a motion with support from Mayor Pro-Tem Andrus to approve agenda item 12A1, appointment of Kurt Hatfield & Michelle Evans to the Board of Review for a three (3)-year term. **Motion Passed 7-0.**

VIII. Communication from City Manager, Council & Mayor

Dye, noted the open house schedule for the Griswold Auditorium, Tuesday, February 11, 2020. Bird, nothing new, Hanse, nothing new, Mayor Pro-Tem Andrus, thanked staff for hold the public forum regarding the Ballot Proposals, Galloway, nothing new, Redding, reminded the community about flushable to the Sanitary Sewer System and to beware about what was being disposed of in the sewer system, McKenzie, nothing new.

IX. Adjournment

Mayor Perrigo adjourned the meeting at 7:41

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan
City Council Study Session Minutes

Monday, February 24, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

Charles Tripp was in attendance to discuss the Riverfront Bathroom project. Tripp noted he had concerns regarding the costs of the project and provided the Council and staff several inquiries regarding the approval process. It should be noted staff researched Tripp concerns and found no issues with the approval process.

III. Public Murals/Painting

City Manager, Dye, provided a PowerPoint presentation to the Council regarding the Public Spaces Commission topic of public Mural/Painting. The PSC has been discussing how to better regulate and promote the placement of murals throughout the City. The PSC believes murals in other communities add value to the building environment. Dye noted it was the recommendation of the PSC to ask the Council for direction and feedback regarding the idea of permitting & regulating the placement of Murals throughout the City.

A general discussion ensued regarding the presentation. Council comments included loving the ideas of having murals throughout the City, not the Council's place to regulate freedom of expression, appreciation of the PSC to promote placement, Council not wanting to stand in the way of public art, not on board with the City regulating the application process.

IV. Cemetery Rule

City Manager, Dye, provided a PowerPoint presentation to the Council regarding Cemetery Rules for Oakwood Cemetery. The Public Spaces Commission has been discussing updates to the rules governing the Cemetery. Part of the PSC discussions, the Commission engaged a group of members of the public to make several recommended changes to Chapter 8 of the Code of Ordinance. Dye noted the proposed amendments were provided in the Study Session Agenda Packet for Council review.

A general discussion ensued regarding the presentation. Council comments included hours of when the Cemetery is open to the public, topic of pets in the Cemetery, appreciation the PSC is looking at updating the Ordinance to accommodate a variety people on how they grieve, and honor loved one. The consensus of the Council was to discuss the topic on a future Study Session Agenda.

V. Safe Routs to School projects Update

City Manager, Dye, provided a PowerPoint presentation to the Council regarding Safe Routes to School Update. Dye noted the contractors awarded the bid of the project are, Milbocker & Son. The City was planning on having 26 lights installed along the sidewalks of Grant Street. The Council will have the opportunity to review the purchase order for the lights before Consumers Energy installs them.

VI. Adjournment

Mayor Perrigo adjourned the meeting at 6:57

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, February 24, 2020 at 7:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:05 P.M.

II. Roll Call

Clerk Tapper, provided roll call, the following attendance was presented; Council members, Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance.

Also in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, City Attorney, Nick Curcio, Aaron Haskins, DPW Director and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Hanse offered a motion with support from Galloway, to approve the agenda for Monday, February 24, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

Bird, offered a motion with support from Galloway, to approve the, Study-Session Meeting Minutes for February 10, 2020. **Motion Passed 7-0.**

Redding, offered a motion with support from Mayor Pro Tem, Andrus, to approve the Regular Meeting minutes for February 10, 2020. **Motion Passed 7-0.**

Mayor Pro Tem Andrus, offered a motion with support from McKenzie, to approve the Special Meeting Minutes for February 17, 2020. **Motion Passed 7-0**

V. Special Presentations & Recognitions by Mayor or Council.

Jen Richardson candidate for Congress, Michigan District 6 provided a presentation of her candidacy. Richardson noted this district is currently filled by Congressman, Fred Upton. Richardson spoke of issues she believes need to be addressed and wanting to help make a meaningful change in lives of working- and middle-class families.

VI. First Reading of Ordinances

Dye, provided staff reports along with recommendations from the Planning Commission regarding proposed Ordinance 484, City of Allegan Marihuana Zoning. Over the past two months, the Planning Commission has been working on several amendments to the ordinance that would regulate the placement and function of marijuana establishment in the City of Allegan.

McKenzie, offered a motion with support from Bird to schedule a public hearing on Monday, March 9, 2020 to receive public comments on proposed Ordinance 484, City of Allegan Marihuana Zoning Ordinance. **Motion passed 7-0.**

Dye, provided staff reports along with recommendations from the Planning Commission regarding proposed Ordinance 485, City of Allegan Marihuana Regulatory License. Dye noted this proposed ordinance will focus on the Regulatory and License process of the City of Allegan regarding Marihuana establishments.

Mayor Pro Tem Andrus, offered a motion with support from McKenzie to schedule a public hearing on Monday, March 9, 2020 to receive public comments on proposed Ordinance 485, City of Allegan Marihuana Regulatory License Ordinance. **Motion passed 7-0.**

VII. Public Comments for Items not included in the Agenda

Paul Haas, Joan Townland, Joan Simmons and Andrew Leach spoke regarding the proposed Ordinance's 484 & 485, City of Allegan Marihuana Zoning and Marihuana Regulatory & License proposals.

VIII. Reports from Boards, Commissions & City Offices

Johnson reported on DDA Meeting held on February 12, 2020. Reports were included in the Council meeting packet dated, February 24, 2020.

Galloway reported on the Public Space Commission Meeting held on February 12, 2020. Reports were included in the Council meeting packet dated, February 24, 2020.

Tapper reported on the Election Commission Meeting held on February 9, 2020. Reports were included in the Council meeting packet dated, February 24, 2020.

Bird reported on the Planning Commission Meeting held on February 17, 2020. Reports were included in the Council meeting packet dated, February 24, 2020.

Mayor Pro-Tem Andrus, offered a motion with support from Galloway to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$1,019,123.39.

Motion Passed 7-0.

Redding, offered a motion with support from Bird to approve agenda item 11E.1 2019 Neighborhood Construction Change Order #3 for the Russell/Robinson & Wolcott/Highland Neighborhood reconstruction project. **Motion Passed 7-0.**

Galloway, offered a motion with support from McKenzie to approve agenda item 11E.2 to approve the 2019 River Street Contract Modification. **Motion Passed 7-0**

IX. Communication from City Manager, Council & Mayor

Bird, thanked residents for their continued feedback regarding topics throughout the City of Allegan, Hanse, nothing new, Mayor Pro-Tem Andrus, nothing new, Galloway, echo the statement of Bird, Redding, commented on the Friends of Mahan Park meeting he attended, McKenzie, thanked staff for the discussion regarding Murals.

X. Closed Session

Mayor Pro Tem Andrus offered a motion with support from McKenzie to enter into a Closed Session Meeting at 7:59 P.M, for strategy & negotiation session connected with the negotiation of a collective bargaining agreement & also to discuss an attorney's written legal memorandum, (OMA is 1976 PA 267, MCL 15.261 – 15.275(Closed Session, Section 2 & 6, page 10)) Roll Call vote; Bird yes, Hanse yes, Mayor Pro Tem Andrus yes, Mayor Perrigo yes, Galloway yes, Redding yes, McKenzie yes. **Motion Passed 7-0.**

McKenzie offered a motion with support from Bird to reconvene back into the Regular Meeting Session at 8:56 P.M. Roll Call vote; Bird yes, Hanse yes, Mayor Pro Tem Andrus yes, Mayor Perrigo yes, Galloway yes, Redding yes, McKenzie yes. **Motion Passed 7-0.**

XI. Adjournment

Mayor Perrigo adjourned the meeting at 8:58

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan
City Council Study Session Minutes

Monday, March 9, 2020 at 5:30 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 5:30 P.M.

II. Water & Sewer Rate Study

Doug Sweeris, Director, Water Utilities along with Jim Greis, Shawn Hauch and Joe Wilson from the Water Utilities were in attendance to provide Council with a review of the Allegan Water Utilities Capital Improvement Asset Management and Rate Structure presentation. The presentation also included an update of the Allegan Lead Service Line Replacement schedule.

Sweeris presentation discussed the following topics: Overview of Water Utilities, Definitions, Current Budget and Rate Structure, Education on the Capital Improvement Plan, Education on the Asset Management Plan, Upcoming Capital Projects, Review of Proposed Rate Structure and what the Direction from Council will be.

Council thanked staff for the detailed presentation and will continue to review the information. City Manager, Joel Dye, indicated staff will be available for further questions.

III. Public Comment

Let the record show, not public comment was received.

IV. Review of Regular Meeting Agenda for Monday, March 9, 2020

No updates or changes.

V. Adjournment

Mayor Perrigo adjourned the meeting at 6:55

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, March 9, 2020 at 7:00 P.M.
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:00 P.M.

II. Roll Call

Clerk Tapper, provided roll call, the following attendance was presented; Council members, Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance.

Also in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Water Utilities, Director, Doug Sweeris, Finance Director, Tracy Stull and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Mayor Pro Tem Andrus offered a motion with support from Galloway, to approve the agenda for Monday, March 9, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

Galloway, offered a motion with support from Bird, to approve the corrected, Study-Session Meeting Minutes for February 24, 2020. **Motion Passed 7-0.**

Bird, offered a motion with support from Galloway, to approve the corrected Regular Meeting minutes for February 24, 2020. **Motion Passed 7-0.**

Hanse, offered a motion with support from Mayor Pro Tem, Andrus, to approve the Closed Meeting Minutes for February 24, 2020. **Motion Passed 7-0.**

V. First Reading of Ordinance.

Bird, offered a motion with support from Redding to approve the scheduling of a public hearing, for Monday, March 23, 2020 (1) one Obsolete Property Rehabilitation Exemption Certificate Application, for 243 Hubbard Street, Allegan, MI 49010. **Motion Passed 7-0.**

VI. Public Hearing and Adoption of Ordinance

Mayor Perrigo opened the public hearing for Ordinance 484, City of Allegan Marihuana Zoning Ordinance at 7:17 P.M.

Several members of the audience were in attendance to voice concerns of the proposed Ordinance 484. Concerns listed; once the City allows the businesses to start there will no way for the City to stop the spread of use, this proposal is only a money grab of municipalities, only a small number of City residents voted for the legalization and wanting to issue the businesses will not be close to the public and or private schools in the community.

Mayor Perrigo closed the public hearing for Ordinance 484, City of Allegan Marihuana Zoning Ordinance at 7:26 P.M.

Mayor Pro Tem, Andrus, offered a motion with support from McKenzie to approve and adopt Ordinance 484, City of Allegan Marihuana Zoning Ordinance. Mayor Perrigo asked for a Roll Call vote; Bird (yes), Hanse (no) Mayor Pro Tem, Andrus (yes), Mayor Perrigo (yes), Galloway (no), Redding (yes) and McKenzie (yes) **Motion passed 5-2.**

Mayor Perrigo opened the public hearing for Ordinance 485, City of Allegan Marihuana Zoning Licensing Ordinance at 7:46 P.M.

Several members of the audience were in attendance to voice concerns of the proposed Ordinance 484. Concerns listed; once the City allows the businesses to start there will no way for the City to stop the spread of use, this proposal is only a money grab of municipalities, only a small number of City residents voted for the legalization and wanting to issue the businesses will not be close to the public and or private schools in the community.

Mayor Perrigo closed the public hearing for Ordinance 485, City of Allegan Marihuana Zoning Licensing Ordinance at 7:47 P.M.

McKenzie, offered a motion with support from Mayor Pro Tem, Andrus to approve and adopt Ordinance 485, City of Allegan Marihuana Licensing Zoning Ordinance. Mayor Perrigo asked for a Roll Call vote; Bird (yes), Hanse (no) Mayor Pro Tem, Andrus (yes), Mayor Perrigo (yes), Galloway (no), Redding (yes) and McKenzie (yes) **Motion passed 5-2.**

VII. Public Comments for Items not included in the Agenda

Comments received by the public included, asking Council to revisit Ordinance 447, discussion regarding March 10, 2020 Primary Election, Ordinance 484 & 485.

VIII. Reports from Boards, Commissions & City Offices

Mayor Pro Tem, Andrus reported on Airport held on March 2, 2020. Reports were included in the Council meeting packet dated, March 9, 2020.

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$2,642,513.32.

Motion Passed 7-0.

Redding, offered a motion with support from Bird to approve agenda item 11D.1 to approve Purchase Order from Midwest Municipal Instrumentation, 4391 Bonnymede Ct., Jackson, MI 49201 in the amount not to exceed \$12,730.00 for (4) four flow meter for the Water resource Recovery Facility. **Motion Passed 7-0.**

Hanse, offered a motion with support from Redding to approve agenda item 11D.2 to approve Purchase Order from Trojan UV, 3020 Gore Rd. London Ontario, Canada N5V in the amount not to exceed \$20,139.40 for rebuild parts for the UV disinfection system. **Motion Passed 7-0.**

Bird, offered a motion with support from Redding to approve agenda item 11F.1 to approve Purchase Order 20-0562 from Lock Master Security LLC at a cost not to exceed \$8,905.00 for new network video recording surveillance camera system at the Riverfront Boardwalk & Restroom Facility. **Motion Passed 7-0.**

Galloway, offered a motion with support from Mayor Pro Tem, Andrus to approve agenda item 11F.2 approve Purchase Order 20-0566 GovtHR to conduct a Classification and Compensation Study for all City Employees at a cost not to exceed \$17,950.00. **Motion Passed 7-0.**

McKenzie, offered a motion with support from Redding to approve agenda item 11F.3 and direct staff to accept the Griswold admiration gift and send an acknowledgement of appreciation to the Pickle Ball Group of Allegan. **Motion Passed 7-0.**

IX. Board Appointments

Bird, offered a motion with support from McKenzie to approve recommendation from the Mayor and appoint Trisha Winter, to the Positively Allegan Board, for a (3) three-year term. **Motion Passed 7-0.**

Mayor Pro Tem, Andrus offered a motion with support from Redding to approve recommendation from the Mayor and appoint Ben Schaendorf, to the DDA Board, for a (3) three-year term. **Motion Passed 7-0.**

Galloway, offered a motion with support from McKenzie to approve recommendation from the Mayor and appoint Phil Siegler to the DDA Board, for a (3) three-year term. **Motion Passed 7-0.**

Mayor Pro Tem, Andrus, offered a motion with support from Bird to approve recommendation from the Mayor and appoint William Morgan, Board of Review, for a (3) three-year term. **Motion Passed 7-0.**

Bird, offered a motion with support from Mayor Pro Tem, Andrus to approve recommendation from the Mayor and appoint James Ludema, Airport Advisory Board, for a (3) three-year term. **Motion Passed 7-0.**

McKenzie, offered a motion with support from Bird to approve recommendation from the Mayor and appoint Judi McCall, Public Spaces Commission (2) two year term expired – reappointment for (3) three-year term **Motion Passed 7-0.**

Mayor Pro Tem, Andrus, offered a motion with support from Redding to approve recommendation from the Mayor and appoint Peter Savage, Public Spaces Commission (1) one year term expired – reappointment for (3) three-year term **Motion Passed 7-0.**

Bird, offered a motion with support from McKenzie to approve recommendation from the Mayor and appoint Tracy Clawson, DDA Board (3) three year term expired – reappointment for (3) three-year term **Motion Passed 7-0.**

X. Communication from City Manager, Council & Mayor

McKenzie, nothing new, Hanse, noted of the discussion on next agenda regarding Ordinance 447, Mayor Pro-Tem Andrus, thanked Sgt McFadden at Allegan City PD, Galloway, thanked the public for comments but reminded the public the Council may not always agree with each other on every vote but we are a Council of one and we are working together for the best of the community, Redding, commented on the HDC

meeting, Bird, thanked the public for comments regarding the March Elections but to please try and keep the comments positive and productive, Mayor Perrigo, echoed the comments of Bird.

XI. Adjournment

Mayor Perrigo adjourned the meeting at 8:25 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

DRAFT

City of Allegan

City Council Regular Meeting Minutes

Monday, March 23, 2020 at 6:00 P.M.
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M. (Mayor Perrigo noted tonight's meeting was "live streaming" on Facebook).

II. Roll Call

City Manager Dye, provided roll call, the following attendance was presented; Council members, Bird (excused), Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie (excused) were in attendance.

Also in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper (excused), and Parker Johnson, Promotions Coordinator.

Galloway offered a motion with support Redding to excuse Council members Bird and McKenzie from tonight's meeting. **Motion Passed 5-0.**

III. Approval of Agenda

Redding offered a motion with support from Mayor Pro Tem Andrus, to approve the agenda for Monday, March 23, 2020. **Motion Passed 5-0.**

IV. Approval of Minutes

Mayor Pro Tem Andrus, offered a motion with support from Galloway, to approve the, Study-Session Meeting Minutes for March 9, 2020. **Motion Passed 5-0.**

Redding, offered a motion with support from Galloway, to approve the corrected Regular Meeting minutes for March 9, 2020. **Motion Passed 5-0.**

V. Public Hearing – 243 Hubbard Street (OPRA Application)

Mayor Perrigo opened the public hearing at 6:06 P.M.

Let the record show no public comment was received.

Mayor Perrigo closed the public hearing at 6:07 P.M.

Mayor Pro Tem Andrus, offered a motion with support from Redding to approve the (1) one Obsolete Property Rehabilitation Exemption Certificate Application, for 243 Hubbard Street, Allegan, MI 49010 and adopt Resolution 20.10 which was included in the Council packet marked agenda item 8A.1 **Motion Passed 5-0.**

VI. Public Comments for Items not included in the Agenda

Let the record show not public comment was offered.

VII. Reports from Boards, Commissions & City Offices

Mayor Pro-Tem Andrus, offered a motion with support from Galloway to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$504,697.84. **Motion Passed 5-0.**

Mayor Pro-Tem Andrus, offered a motion with support from Redding to approve agenda item 11F.1 to adopt Resolution 20.11 Initial Receipt Period for Marihuana Licensing. **Motion Passed 4-1.**

Redding, offered a motion with support from Mayor Pro-Tem Andrus to approve agenda item 11F.2 to adopt Resolution 20.13 Annual fee for Marihuana Licensing. **Motion Passed 4-1.**

Redding, offered a motion with support from Galloway to approve agenda item 11F.3 to adopt Resolution 20.12 Absent Voter Counting Board. **Motion Passed 5-0.**

Mayor Pro-Tem Andrus, offered a motion with support from Galloway to approve agenda item 11F.4 to adopt Resolution 20.14 Cutler Street Parking Lot Grant Application. **Motion Passed 5-0.**

Galloway, offered a motion with support from Redding to approve agenda item 11F.5 to adopt Resolution 20.15 Downtown Streetscape Grant Application. **Motion Passed 5-0.**

Hanse, offered a motion with support from Redding to approve agenda item 11F.6 to adopt Resolution 20.16 Authorization to Cancel Public Meetings. **Motion Passed 5-0.**

VIII. Communication from City Manager, Council & Mayor

Dye, noted City Staff will be open and operation under a skeleton crew to comply with Governor, Gretchen Whiter, Executive Order 2020-21, “Stay Home, Stay Safe”. Redding noted of the Allegan County Food Pantry needing donations, Galloway thanked staff for the efforts during this difficult time, Hanse noted to all to check on the senior citizens in the community because it will be difficult for them to get supplies, Mayor Pro Tem Andrus, thanked staff for the efforts during this difficult time, Mayor Perrigo echo all Council member comments and asked for the community to “Stay Home, Stay Safe”.

IX. Adjournment

Mayor Perrigo adjourned the meeting at 6:44 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan City Council Regular Meeting Minutes

Monday, April 20, 2020 at 6:00 P.M
Notice of Public Meeting via Video Conference
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M. (Mayor Perrigo noted tonight's meeting was "live streaming" on Cisco WebEx meeting link and Facebook). In accordance with State of Michigan Executive Order 2020-48. All Council action will be approved with a Roll Call vote.

II. Roll Call

City Clerk Tapper, provided roll call, the following attendance was presented; Council members, Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance on Cisco WebEx meeting link .

Also in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Parker Johnson, Promotions Coordinator, Finance Director, Tracy Stull, DPW Director, Aaron Haskins, Chief of Police, Jay Gibson and Water Utilities Director, Doug Sweeris.

III. Approval of Agenda

Mayor Pro Tem Andrus, offered a motion with support from Redding, to approve the agenda for Monday April 20, 2020. Roll Call vote Motion **Passed 7-0.**

IV. Approval of Minutes

Redding, offered a motion with support from Galloway, to approve the, Regular Meeting Minutes for March 23, 2020. Roll Call vote **Motion Passed 7-0.**

V. Public Comments for Items not included in the Agenda

Clerk Tapper read public comments submit to the Clerk's office. Public comments received from Charles Tripp. It should be noted, four members of the public were asked for public comment via telephone conference, with no public comment received.

VI. Reports from Boards, Commissions & City Offices

Mayor Pro-Tem Andrus, offered a motion with support from Redding to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$265,997.99. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from McKenzie to approve agenda item 11B.2 to approve Huntington Bank to serve as the City of Allegan Financial Service provider. Roll Call vote **Motion Passed 7-0.**

Bird, offered a motion with support from Redding to approve agenda item 11E.1 to adopt Resolution 20.18 amend the Street Lighting Contract with Consumers Energy to install a new streetlight at 515 Eastern Avenue. Roll call vote **Motion Passed 7-0.**

Mayor Pro-Tem Andrus, offered a motion with support from Redding to approve agenda item 11E.2 to approve the Purchase Order for \$30,000.00 to purchase Road Salt for the 2020/2021 Winter Season. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from Bird to approve agenda item 11F.1 to schedule a Public Hearing on the Fiscal Year 2021 City of Allegan Budget for May 11, 2020 with final approval to occur on May 25, 2020. Roll Call vote **Motion Passed 7-0.**

Bird, offered a motion with support from Mayor Perrigo to approve agenda item 11F.2 to approve the extension of the agreement set to expire on June 30, 2020 with CL Real Estate to develop 101 Brady Street. Roll Call vote **Motion Passed 7-0.**

VII. Communication from City Manager, Council & Mayor

Dye, noted City Staff will be open and operation under a skeleton crew to comply with Governor, Gretchen Whiter, Executive Order 2020-21, "Stay Home, Stay Safe". Bird, thanked staff for all the hard work putting together the budget proposal, Galloway echo Birds comments and also thanked staff for the additional support, Redding echo the comments along with adding comments of the HDC committee needing more members, McKenzie, nothing to add, Hanse, nothing to add and Mayor Pro Tem Andrus echo the comments thanking staff for the budget presentation, Mayor Perrigo echo the same comments as Council members.

VIII. Adjournment

Mayor Perrigo adjourned the meeting at 8:55 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

DRAFT

City of Allegan

City Council Regular Meeting Minutes

Monday, May 11, 2020 at 6:00 P.M
Notice of Public Meeting via Video Conference
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M. (Mayor Perrigo noted tonight's meeting was "live streaming" on Cisco WebEx meeting link and Facebook). In accordance with State of Michigan Executive Order 2020-48. All Council action will be approved with a Roll Call vote.

II. Roll Call

City Clerk Tapper, provided roll call, the following attendance was presented; Council members, Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance on Cisco WebEx meeting link .

Also in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Parker Johnson, Promotions Coordinator, Finance Director, Tracy Stull, DPW Director, Aaron Haskins, Chief of Police, Jay Gibson and Water Utilities Director, Doug Sweeris.

III. Approval of Agenda

Bird offered a motion with support from Mayor Pro Tem Andrus, to approve the agenda for Monday May 11, 2020. Roll Call vote Motion **Passed 7-0.**

IV. Approval of Minutes

Mayor Pro Tem Andrus, offered a motion with support from Galloway, to approve the Regular Meeting Minutes for April 20, 2020. Roll Call vote **Motion Passed 7-0.**

V. Public Hearing and Adoption of Ordinance

Mayor Perrigo opened the public hearing on the Fiscal year 2021 City of Allegan Annual Budget at 6:05 p.m. It should be noted six (6) persons were available and present via telephone for public comment during the hearing, with no comments received from callers. Council member Hanse provided public comment he had received via email, from Joanie Townsend. Comments received from Townsend

included, concerns regarding routine park maintenance and the list of priorities for capital improvements. Mayor Perrigo asked Council and staff if any other public comments had been received via email or any other written form, regarding the public hearing on the Fiscal year 2021 City of Allegan Annual Budget, it should be noted no other comments were received regarding the public hearing topic. Mayor Perrigo closed the public hearing at 6:10 p.m.

VI. Public Comments for Items not included in the Agenda

Clerk Tapper read public comments submit to the Clerk's office. Public received via email to the Clerk's office included from Joan Simmons, Kathy Nealand, Matt Adams, Al Edwards, and Joanie Townsend. It should be noted, six (6) persons were available and present via telephone for public comment with no public comment received.

VII. Reports from Boards, Commissions & City Offices

Mayor Pro-Tem Andrus, offered a motion with support from Galloway, to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$152,723.16. Roll Call vote **Motion Passed 7-0.**

A general discussion ensued with the Council regarding agenda item 11B.2 Review and Discuss City Fees for Fiscal Year 2021. Council requested staff to review several questions regarding the fees schedule and to bring the item back on the next meeting agenda for review and discussion again. It should be noted Council was acceptable, with having the Fee Schedule included in the Fiscal Year 2021 Budget Proposal.

Galloway, offered a motion with support from McKenzie, to approve agenda item 11C.1 to direct the City Manager to send letters of gratitude to the list of business and persons who have donated to the Police Department during the COVID-19 state shutdown. Roll call vote **Motion Passed 7-0.**

A general discussion ensued with the Council regarding agenda item 11D.1 Review and Discuss City Council 2020-2021 Strategic Goal #1 regarding Water Utilities Department. After discussion it was the direction of the Council to have the topic brought back on a future agenda with the recommendation of forming a subcommittee, of three (3) members of Council and three (3) members of staff to further detail City Council 2020-2021 Strategic Goal #1 regarding Water Utilities Department. It should be noted, McKenzie, Galloway, Mayor Pro Tem Andrus and Hanse all expressed interest with being a part of the subcommittee.

McKenzie offered a motion with support from Redding, to approve agenda item 11E.1 to adopt Resolution 20.19 to approve and accept funding from MDOT to pay for design and engineering for Taxiway and Hanger Lane Rehabilitation at the Padgham Field Airport. Roll Call vote Motion **Passed 7-0.**

Redding, offered a motion with support from Bird to approve agenda item 11E.2 to approve a Purchase Order for \$19,000 to pay Prien & Newhof for professional design and engineering service for Taxiway and Hanger Lane Rehabilitation at the Padgham Field Airport. Roll Call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Galloway, to approve agenda item 11E.3 to declare various Department of Public Works items surplus. Roll Call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Redding to approve agenda item 11F.1 to approve the lease terms with the Allegan Area Chamber of Commerce to lease the small portion lease space at 231 Trowbridge Street from the City of Allegan. Roll Call vote **Motion Passed 7-0.**

A general discussion ensued with the Council regarding agenda item 11F.2 Review and Discuss the future of the Welcome Center located on Brady Street in Downtown Allegan. It should be noted Council wanted a positive return and outcome regarding the building, the importance to have usable space and not a vacant build.

VIII. Communication from City Manager, Council & Mayor

Dye, noted the Memorial Day parade will be cancelled due to COVID-19 state shutdown. Bird, nothing to add, Galloway nothing to add, Redding nothing to add, McKenzie, encourage businesses to decorate windows in the downtown to support Senior's who graduated High School this year, Hanse, nothing to add and Mayor Pro Tem Andrus nothing to add, Mayor Perrigo reminded everyone to stay safe during these difficult times.

IX. Adjournment

Mayor Perrigo adjourned the meeting at 8:55 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Tuesday, May 26, 2020 at 6:00 P.M
Notice of Public Meeting via Video Conference
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M. (Mayor Perrigo noted tonight's meeting was "live streaming" on Zoom meeting link and Facebook). In accordance with State of Michigan Executive Order 2020-75. All Council action will be approved with a Roll Call vote.

II. Roll Call

City Clerk Tapper, provided roll call, the following attendance was presented; Council members, Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance on Zoom meeting link .

Also in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Parker Johnson, Promotions Coordinator, Finance Director, Tracy Stull, DPW Director, Aaron Haskins, Chief of Police, Jay Gibson and Water Utilities Director, Doug Sweeris.

III. Approval of Agenda

Redding offered a motion with support from Hanse, to approve the agenda for Tuesday May 26, 2020. Roll Call vote **Motion Passed 7-0.**

IV. Approval of Minutes

Galloway, offered a motion with support from Bird, to approve the Regular Meeting Minutes for May 11, 2020. Roll Call vote **Motion Passed 7-0.**

V. Public Comments for Items not included in the Agenda

Clerk Tapper read public comments submit to the Clerk's office. It should be noted no public comments were submitted to the Clerk's office.

VI. Reports from Boards, Commissions & City Offices

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie, to approve

agenda item 11B.1 Accounts Payable and Payroll in the amount of \$435,458.29. Bird noted of a question with regards to the Payroll amount in the report and asked staff to review the report. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from Bird, to approve agenda item 11B.2 to approve the 2020 L-4029 Allegan County Millage request along with setting the City of Allegan millage rate at 16.4884, authorizing the Mayor and Clerk to execute the form Roll call vote Motion **Passed 7-0.**

Mayor Pro-Tem Andrus, offered a motion with support from Redding, to approve agenda item 11D.1 to approve purchase order from RAPA Electric Inc, in the amount not to exceed \$7,250.00 for the removal, repair and installation of the #4 Aeration blower motor. Roll Call vote Motion **Passed 7-0.**

Galloway, offered a motion with support from Mayor Pro-Tem Andrus, to approve agenda item 11D.2 to approve a Purchase Order from Tim Rogers Plumbing in the amount not to exceed \$4,300.00 for the repair, replacement and installation of sewer drains for the WRRF lab sinks, upstairs bathroom. Roll Call vote **Motion Passed 7-0.**

Bird, offered a motion with support from Redding, to approve agenda item 11D.3 to appoint Councilmembers McKenzie, Galloway and Andrus to a City Council subcommittee to meet regularly with staff to review the Water Utilities Department. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from Mayor Pro-Tem Andrus, to approve agenda item 11F.1 to approve recommendation from the Zoning Administrator to combine lots 51-380-020-00 & 21-00. Roll Call vote **Motion Passed 7-0.**

Bird, offered a motion with support from McKenzie, to approve agenda item 11F.2 to approve recommendation from the Zoning Administrator to combine lots 51-380-020-00 & 084-00. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from McKenzie, to approve agenda item 11F.3 to approve recommendation from the Zoning Administrator to the Plat Amendment Property Transfer of approx. .037 acres of land from 51-180-003-00 to 006-01. Roll Call vote **Motion Passed 7-0.**

Bird, offered a motion with support from Galloway, to approve agenda item 11F.4 adopting Resolution 20.17 approving the 2020-2021 City of Allegan fiscal year budget. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from McKenzie, to approve agenda item 11F.5 adopting Resolution 20.20 approving the Finance Contract with the Allegan Fire District, authorizing the Mayor and Clerk to execute the agreement. Roll Call vote **Motion Passed 7-0.**

Hanse, offered a motion with support from Bird to approve agenda item 11F.6 adopting Resolution 20.21 approving the Grant Application to MDOT to assist with the 2nd Street Bridge Project, Hanse noting the motion to include State Street in the Resolution 20.21. Roll Call vote **Motion Passed 7-0.**

VII. Communication from City Manager, Council & Mayor

Redding, Galloway, and Bird with no additional comments. McKenzie again reminded the community to support the graduating class of 2020 and celebrate the senior's achievements. Hanes noted of future discussion still needed regarding Ordinance 447 and noted of the historic astronaut launch schedule to take place later in the week. Mayor Pro-Tem Andrus spoke of the possible fundraise opportunities for Mahan Park.

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie to amend the approval of agenda item 11B.1 Accounts Payable and Payroll to the amount of \$404,328.52 as a correction was noted in the report. Roll Call vote **Motion Passed 7-0.**

VIII. Adjournment

Mayor Perrigo adjourned the meeting at 7:09 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Study Session Minutes

Monday, June 8, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

John Hanse provided comments to the Council regarding the 2nd Street Bridge topic along with 101 Brady Street. Hanse commented he was not in favor of the changes to 2nd Street Bridge and was not in favor of the 101 Brady Street, hotel option

III. Discussion regarding the sale of 101 Brady Street

City Manager, Dye, provided a PowerPoint presentation to the Council regarding the sale of 101 Brady Street. Dye noted CL Real Estate Group out of Peru, IL still is desiring the opportunity to develop the 101 Brady site as a hotel. It is CL Real Estate Groups intention to proceed with Option C, which staff has developed a purchase agreement to sell 101 Brady Street to CL Real Estate Group. The agreement is only a draft and Dye noted he was looking for Council feedback, suggestions, and comments regarding the draft.

A general discussion ensued regarding the presentation. Council comments included Hanse not in favor of the 2nd Street Bride designs and concerned with CL Real Estate ability to develop, construct Option C when this option was not available before the March election. Council comments continued, Bird, Redding, McKenzie, Galloway, Perrigo, and Andrus echoing favoring comments and thanking Dye for continuing to operate under the City Council's 2020-2021 Strategic Goal of Community & Economic Development Plan.

IV. Discussion regarding City of Allegan Purchasing Regulations

City Manager, Dye, provided a PowerPoint presentation to the Council regarding the City of Allegan Purchasing Regulations. The City of Allegan's Purchasing Regulation can be found in the Code of Ordinance's Section 2-321 through 2-331, this is typically referred to Ordinance 447. Dye, noted he was looking for direction and feedback regarding City Council's hire a design-build professional for construction work.

A general discussion ensued regarding the presentation. Council comments included possibility of amendment to the Ordinance to allow for multiply bids needing to be received and approved by Council. Other Council comments included, ok with the current ordinance language, wanting to make sure staff is encouraging competition with receiving bids.

V. Public Comment Notes

Clerk Tapper noted, the Clerks Office received three emails regarding public comments, it was noted by Mayor Perrigo the Clerk would read those public comments submitted to the Clerks Office at the Regular, City Council meeting at 7:00 P.M.

VI. Adjournment

Mayor Perrigo adjourned the meeting at 7:00

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, June 8, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:06 P.M.

II. Roll Call

City Clerk Tapper, provided roll call, the following attendance was presented; Council members, Bird, Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance.

Also in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Parker Johnson, Promotions Coordinator, Finance Director, Tracy Stull, and Water Utilities Director, Doug Sweeris.

III. Approval of Agenda

Hanse offered a motion with support from McKenzie, to approve the agenda for Monday June 8, 2020. Roll Call vote Motion **Passed 7-0.**

IV. Approval of Minutes

Hanse, offered a motion with support from Mayor Pro Tem Andrus, to approve the corrected Regular Meeting Minutes for May 26, 2020. Roll Call vote **Motion Passed 7-0.**

V. Public Comments for Items not included in the Agenda

Clerk Tapper read public comments submit to the Clerk's office. It should be noted comments were emailed via, George Mohr, Joan Simmons, and Joanie Townsend. Clerk Tapper translated all email comments

VI. Reports from Boards, Commissions & City Offices

Mayor Pro-Tem Andrus, offered a motion with support from Galloway, to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$148,730.95. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from Bird, to approve agenda item 11B.2 to approve the Assessing Solutions agreement for professional contractor services, authorizing the Mayor and Clerk to execute the form Roll call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Galloway, to approve agenda item 11B.3 to adopt Resolution 20.22 3rd Quarter Budget Amendments. Roll Call vote **Motion Passed 7-0.**

Mayor Pro-Tem Andrus, offered a motion with support from Galloway, to approve agenda item 11D.1 to approve the lead service line replacement capital improvement plan to be submitted to EGLE for review and approval. Roll Call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Redding, to approve agenda item 11E.1 to approve authorization of transfer and receiving of airport funding with the Frankfort City-County Airport Authority. Roll Call vote **Motion Passed 7-0.**

Bird, offered a motion with support from Mayor Perrigo, to approve agenda item 11E.2 to adopt Resolution 20.21 and approve the installation of 26 decorative pedestrian streetlights along Grant Street, between Delano Street and Western Ave in the amount of Purchase Order 21-0570 not to exceed \$39,873.50. Roll Call vote **Motion Passed 7-0.**

Mayor Pro-Tem Andrus, offered a motion with support from Bird, to approve agenda item 11F.1 to approve placement of signage from the Allegan County Historical Society. Roll Call vote **Motion Passed 7-0.**

Hanse, offered a motion with support from McKenzie, to approve agenda item 11F.2 to approve the placement of commercial signs around the City of Allegan promoting Scoopt Ice Cream. Roll Call vote **Motion Passed 7-0.**

VII. Communication from City Manager, Council & Mayor

Redding, Galloway, and Hanse with no additional comments. McKenzie again reminded the community to support the graduating class of 2020 and celebrate the senior's achievements. Bird noted of the peaceful demonstration from the prior weekend and thanked all law enforcement for participating. Bird also noted of several public comments he had read in social media regarding City Manager, Dye and asked for peaceful and positive comments. Bird commented, negative comments are not

productive to the community. Mayor Pro-Tem Andrus and Mayor Perrigo echoed comments from Bird.

VIII. Adjournment

Mayor Perrigo adjourned the meeting at 7:59 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

DRAFT

City of Allegan
City Council Study Session Minutes

Monday, June 22, 2020 at 6:00 P.M.
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M. Mayor Perrigo noted this meeting was also available via Zoom Meeting link. It should be noted Council member Hanse was present via telephone conference link.

II. Public Comments

Let the record show, no public comment was offered.

III. Police Department Review and Discussion

City Manager, Dye, and Chief of Police, Jay Gibson provide an overview of the Allegan City, Police Department operations. Gibson discussed the department policy and procedure manual. Gibson provided staffing levels along with operations schedule for the department. A general discussion ensued regarding the presentation. Council comments included the following; several positive comments of the departments operations, would like to see the department policy and procedure manual posted to the City website, possibility of a citizen review board or a subcommittee to met and review the department operations monthly.

IV. Review of Regular Meeting Agenda for Monday, June 22, 2020

City Manager, Dye, noted of the amended agenda for the Regular Meeting of June 22, 2020. The Council indicated they had all received and reviewed the amended agenda.

V. Adjournment

Mayor Perrigo adjourned the meeting at 6:53

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

Redding, offered a motion with support from Galloway, to approve agenda item 11F.3 to adopt Resolution 20.26 approving FY 2021 Non-Union, Full Time & Part Time wage increases. Roll Call vote **Motion Passed 7-0.**

VII. Communication from City Manager, Council & Mayor

Hanse, Galloway, Mayor Pro Tem Andrus, Mayor Perrigo and McKenzie with no additional comments. Redding asked Council members, public members and staff who are attending the public meetings in person, please remember to be kind to one another and respect those who are attending public meetings to please wear masks. Redding noted, every person's journey is different during CONVID19 and we should all do our part during these difficult periods and wear mask to stop the spread of CONVID19.

VIII. Adjournment

Mayor Perrigo adjourned the meeting at 8:19 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan ***City Council Regular Meeting Minutes***

Monday, June 8, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:00 P.M.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance. It should be noted Council member Hanse was in attendance via Zoom Meeting link, via telephone conference call.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Parker Johnson, Promotions Coordinator, and Water Utilities Director, Doug Sweeris.

III. Approval of Agenda

Bird offered a motion with support from Mayor Pro Tem Andrus, to approve the agenda for Monday June 22, 2020. Roll Call vote Motion **Passed 7-0.**

IV. Approval of Minutes

McKenzie, offered a motion with support from Mayor Pro Tem Andrus, to approve the Study Session Meeting Minutes for June 8, 2020. Roll Call vote **Motion Passed 7-0.**

Galloway, offered a motion with support from Mayor Pro Tem Andrus, to approve the Regular Session Meeting Minutes for June 8, 2020. Roll Call vote **Motion Passed 7-0**

V. Public Comments for Items not included in the Agenda

Clerk Tapper noted no public comments received from the Zoom Meeting link. It should also be noted, no public comments received from the audience.

VI. Reports from Boards, Commissions & City Offices

Dye, provided a report from the Wednesday, June 10, 2020 DDA meeting.

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie, to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$157,162.03. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from Bird, to approve agenda item 11B.2 to adopt Resolution 20.24 Authorizing the Finance Director to make the 4th Quarter Budget Amendment. Roll call vote Motion **Passed 7-0.**

Hanse, offered a motion with support from Mayor Pro Tem Andrus, to approve agenda item 11D.1 to approve Purchase Order 21-0576 from Fence & Garden in the amount not to exceed \$4,489.00. Roll Call vote Motion **Passed 7-0.**

Mayor Pro-Tem Andrus, offered a motion with support from Bird, to approve agenda item 11E.1 to adopt Resolution 20.23 the assignment of an existing Ground Lease to JML Real Estate, LLC and authorize the Clerk and or Mayor to execute the agreement. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from McKenzie, to approve agenda item 11E.2 to approve Purchase Order 21-0577 from Milbocker & Sons, Inc in an amount not to exceed \$15,200.00 for the relocation of Nine Fire Hydrants. Roll Call vote **Motion Passed 7-0.**

Dye, asked Council to review and discuss the Sale of 101 Brady Street, outlined in the agenda memo, agenda item 11F.1 Dye noted the agreement to work solely with CL Real Estate ends on June 30, 2020. A general discussion ensued regarding the agenda memo item 11F.1 Council comments included; growing frustrations with the delays of CL Real Estate and development time, council members wanting to see a development which will coordinate with other economic development growth in the downtown, current relationship with CL Real Estate has gone stagnant. It was the consensus of the Council to direct stay to develop a "First Right of First Refusal" Agreement with CL Real Estate, this would allow staff to proceed with other possible real estate groups and possible developers to offers proposals to the City regarding potential other developments to happen at 101 Brady Street, but also allowing CL Real Estate to have the opportunity to match any type of potential development.

Mayor Pro-Tem Andrus, offered a motion with support from Bird, to approve agenda item 11F.2 to adopt Resolution 20.25 Grant Application for the Downtown Streetscape Project EDC. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from Galloway, to approve agenda item 11F.3 to adopt Resolution 20.26 approving FY 2021 Non-Union, Full Time & Part Time wage increases. Roll Call vote **Motion Passed 7-0.**

VII. Communication from City Manager, Council & Mayor

Hanse, Galloway, Mayor Pro Tem Andrus, Mayor Perrigo and McKenzie with no additional comments. Redding asked Council members, public members and staff who are attending the public meetings in person, please remember to be kind to one another and respect those who are attending public meetings to please wear masks. Redding noted, every person's journey is different during CONVID19 and we should all do our part during these difficult periods and wear mask to stop the spread of CONVID19.

VIII. Adjournment

Mayor Perrigo adjourned the meeting at 8:19 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, July 13, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:05 P.M.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, Hanse Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Parker Johnson, Promotions Coordinator, and Water Utilities Director, Doug Sweeris.

III. Approval of Agenda

Mayor Pro Tem Andrus offered a motion with support from Galloway, to approve the agenda for Monday July 13, 2020. Roll Call vote Motion **Passed 7-0.**

IV. Approval of Minutes

Mayor Pro Tem Andrus, offered a motion with support from Galloway, to approve the Study Session Meeting Minutes for June 22, 2020. Roll Call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Bird, to approve the Regular Session Meeting Minutes for June 22, 2020. Roll Call vote **Motion Passed 7-0**

V. Public Comments for Items not included in the Agenda

Clerk Tapper noted no public comments. It should also be noted, no public comments received from the audience.

VI. Reports from Boards, Commissions & City Offices

Hanse, provided a report from the July 1, 2020 EDC meeting.

Mayor Pro Tem Andrus, provided a report from the July 6, 2020 Airport Advisory Bd.

Mayor Perrigo, provided a report from the July 8, 2020 DDA meeting.

Mayor Pro-Tem Andrus, offered a motion with support from Galloway, to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$629,628.08. Roll Call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Redding, to approve agenda item 11B.2 to approve amendments to the City of Allegan FY 2020 Fee Schedule, section Department of Public Works, Parks. Roll call vote **Motion Passed 7-0.**

Redding, offered a motion with support from Bird, to approve agenda item 11D.1 to approve Purchase Order 20-0559 for Peerless Midwest Inc for cleaning and repair of well #5 in an amount not to exceed \$15,512.58. Roll Call vote **Motion Passed 7-0.**

Redding, offered a motion with support from Hanse, to approve agenda item 11D.2 to approve Purchase Order 21-0578 for Kennedy Industries, 4925 Holtz Dr, Wixom, MI 48393 in an amount not to exceed \$25,260.00 for a Flygt lift pump for the Eastern Ave lift station. Roll Call vote **Motion Passed 7-0.**

McKenzie, offered a motion with support from Galloway, to approve agenda item 11F.1 to adopt Resolution 20.27 Amending Fire Truck Acquisition and authorizing the Mayor and City Clerk to execute the Financing Contract. Roll Call vote **Motion Passed 7-0.**

VII. Communication from City Manager, Council & Mayor

Dye updated the Council regarding Department of Public Works, Director Aaron Haskins. Dye noted, Haskins has submitted his resignation and will be retiring after many years with the City. Dye commented to the Council, Haskin will be missed, and staff wishes him well in his future endeavors. Bird, Hanse, Galloway, Redding, Mayor Pro Tem Andrus, Mayor Perrigo and McKenzie with no additional comments.

VIII. Request to Close the Regular Meeting and enter into, Closed Session, for Strategy and Negotiation Session connected with the negotiation of a collective bargaining agreement.

Mayor Pro Tem Andrus offered a motion with support from Redding to close the Regular Meeting at 7:36 PM, and excuse the Clerk, to enter into Closed Session to discuss, negotiation of a collective bargaining agreement. Roll Call vote **Motion Passed 7-0.**

IX. Request to enter back into, Regular Session

Mayor Pro Tem Andrus offered a motion with support from Redding reopen regular Session at 8:46 PM, Roll Call vote **Motion Passed 7-0.**

X. Adjournment

Mayor Perrigo adjourned the meeting at 8:47 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Special Meeting Minutes

Thursday, July 16, 2020 at 5:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 5:01 P.M.

II. Roll Call

City Manager Joel Dye provided roll call, Bird, Hanse, Mayor Perrigo, Galloway and McKenzie.

McKenzie offered a motion with support from Bird to excuse Council member Redding and Mayor Pro Tem Andrus. Roll Call vote **Passed 5-0**

III. Approval of Agenda

Hanse offered a motion with support from McKenzie, to approve the agenda for Thursday July 16, 2020. Roll Call vote Motion **Passed 5-0**.

Mayor Pro Tem Andrus, joined the meeting at 5:03

IV. Public Comments for Items not included in the Agenda

Mayor Perrigo noted, no public comments received from the audience.

V. Reports from Boards, Commissions & City Offices

McKenzie, offered a motion with support from Mayor Pro Tem Andrus, to approve agenda item 11F.1 to approve the Real Estate and Marketing Proposal for 134 Brady Street from Ben Otis, Weichert Realtors Platinum Group authorizing the City Manager to work on the City Council behalf to advance the sale of 134 Brady Street Roll Call vote **Motion Passed 6-0**.

VI. Communication from City Manager, Council & Mayor

No additional comments received from Council or staff

VII. Adjournment

Mayor Perrigo adjourned the meeting at 5:08 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

DRAFT

City of Allegan City Council Special Meeting Minutes

Thursday, July 22, 2020 at 5:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 5:01 P.M.

II. Roll Call

City Manager Joel Dye provided roll call, Bird, Hanse, Mayor Pro Tem Andrus, Mayor Perrigo, Redding, and McKenzie.

McKenzie offered a motion with support from Bird to excuse Council member Galloway. Roll Call vote **Passed 6-0**

III. Approval of Agenda

Bird offered a motion with support from McKenzie, to approve the agenda for Thursday July 22, 2020. Roll Call vote Motion **Passed 6-0**.

IV. Public Comments for Items not included in the Agenda

Mayor Perrigo noted, no public comments received from the audience.

V. Closed Session

Mayor Pro Tem Andrus, offered a motion with support from McKenzie to close the regular meeting at 5:03 pm and enter into a Closed Session Meeting to consider a periodic personal evaluation of the City Manager per Section 15.268 (a) of the Open Meeting Act. Roll Call vote Motion **Passed 6-0**.

Mayor Pro Tem Andrus, offered a motion with support from Hanse to enter back into the Regular Meeting Session at 6:49 pm. Roll Call vote Motion **Passed 6-0**

VI. Communication from City Manager, Council & Mayor

No additional comments received from Council or staff

VII. Adjournment

Mayor Perrigo adjourned the meeting at 6:50 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

DRAFT

City of Allegan
City Council Study Session Minutes

Monday, July 27, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

Let the record show, no public comment was offered.

III. Discussion regarding Cutler Street Parking Lot

City Manager, Dye, provided to the Council information regarding the Cutler Street Parking Lot. Agenda memo was discussed. Tony McGee, VP with Abonmarche was in attendance to provide timeline of project. A general discussion ensued regarding the agenda memo.

IV. Review of Regular Meeting Agenda for Monday, July 27, 2020

No edits or discussion provided.

V. Adjournment

Mayor Perrigo adjourned the meeting at 6:48

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan ***City Council Regular Meeting Minutes***

Monday, July 27, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:00 P.M.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, Hanse Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding, and McKenzie were in attendance.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, and Water Utilities Director, Doug Sweeris.

III. Approval of Agenda

Bird offered a motion with support from Mayor Pro Tem Andrus, to approve the agenda for Monday July 27, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

McKenzie, offered a motion with support from Hanse, to approve the Study Session Meeting Minutes for July 13, 2020. **Motion Passed 7-0.**

Mayor Pro Tem, Andrus offered a motion with support from McKenzie to approve the Regular Meeting Minutes for July 13, 2020. **Motion Passed 7-0**

Redding offered a motion with support from Hanse, to approve the Closed Session Minutes for July 13, 2020. **Motion Passed 7-0.**

Mayor Pro Tem, Andrus offered a motion with support from Galloway to approve the Special Meeting Minutes for July 16, 2020. **Motion Passed 7-0.**

McKenzie offered a motion with support from Bird to approve the Special Meeting Minutes for July 22, 2020. **Motion Passed 6-0, Galloway abstaining**

McKenzie, offered a motion with support from Mayor Pro Tem Andrus, to approve the Closed Session Meeting Minutes for July 22 22, 2020. **Motion Passed 6-0 Galloway abstaining**

V. Public Comments for Items not included in the Agenda

Clerk Tapper noted no public comments. It should also be noted, no public comments received from the audience.

VI. First Reading of Ordinance

Motion by Hanse, with support from Galloway, to schedule a second reading and public hearing for Monday, August 10, 2020 for the adoption of an amendment to the Planned Unit Development Zoning Ordinance for the Ropes Course PUD to specifically regulate signage. **Motion Passed 7-0.**

VII. Reports from Boards, Commissions & City Offices

Mayor Perrigo, provided a report from the July 20, 2020 Planning Commission meeting.

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie, to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$427,446.63. **Motion Passed 7-0.**

McKenzie, offered a motion with support from Mayor Pro Tem Andrus, to approve agenda item 11D.1 to approve Purchase Order 20-0580 with Compton Inc, in the amount not to exceed \$11,279.00 to remove and dispose of debris from the iron filter backwash pond. **Motion Passed 7-0.**

McKenzie, offered a motion with support from Bird, to approve agenda item 11D.2 to approve and enter into a three year agreement with Sumner Plumbing to perform plumbing work inside the structures during lead service replacement. **Motion Passed 7-0.**

Hanse, offered a motion with support from Bird, to approve agenda item 11D.3 to approve the rejection of all submitted bids from Wednesday, July 22, 2020 which would have provided installation of water service material for lead service replacement. **Motion Passed 7-0.**

Bird, offered a motion with support from McKenzie, to approve agenda item 11F.1 to approve Purchase Order 20-0579 with Abonmarche in the amount not to exceed 52,500 for the engineering and construction management services for the reconstruction of the Cutler Street Parking Lot. **Motion Passed 7-0.**

VIII. Communication from City Manager, Council & Mayor

Staff and Council echoed positive remarks regarding Ryan Lewis, Allegan County News.

IX. Adjournment

Mayor Perrigo adjourned the meeting at 7:31 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan
City Council Study Session Minutes

Monday, August 10, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

Let the record show, no public comment was offered.

III. Review of MERS Actuarial Report

Michael Overlay of MERS was in attendance to present, to the Council a review of the 2019 MERS Annual Actuarial Valuation Report for the Police Department. Each year this report allows the City of Allegan, to know where the Police Department stands as it relates to funding commitments, for our current and retired employees who participates in the MERS Retirement Program. Reporting currently indicates funding level for the program has dropped from 73% funded in 2018 to 68% funded in 2019. A general discussion ensued regarding Overlay's presentation.

IV. Review of Regular Meeting Agenda for Monday, August 10, 2020

No edits or discussion provided.

V. Adjournment

Mayor Perrigo adjourned the meeting at 6:50

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, August 10, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:01 P.M.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, Hanse Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, and McKenzie were in attendance. Redding absent.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Finance Director, Tracy Stull, Chief of Police, Jay Gibson and Water Utilities Director, Doug Sweeris.

Mayor Pro Tem Andrus, offered a motion with support from McKenzie to excuse Council member Redding from tonight's meeting. **Motion Passed 6-0**

III. Approval of Agenda

Bird offered a motion with support from Mayor Pro Tem Andrus, to approve the agenda for Monday August 10, 2020. **Motion Passed 6-0.**

IV. Approval of Minutes

Galloway, offered a motion with support from Bird, to approve the Study Session Meeting Minutes for July 27, 2020. **Motion Passed 6-0.**

McKenzie offered a motion with support from Mayor Pro Tem Andrus to approve the corrected Regular Meeting Minutes for July 27, 2020. **Motion Passed 6-0.**

V. Special Presentation & Recognitions by Mayor or Council

6A.1 – Recognition of Doug Sweeris, Water Utility Director for the City of Allegan receiving the American Water Works Association, Michigan Section Professional Excellence Individual Award.

VI. Public Hearing and Adoption of Ordinance

8A.1 – Hold a public hearing and second reading for an adoption of an amendment to the Planned Unit Development Zoning Ordinance for the Ropes Course, PUD to specifically regulate signage.

Mayor Perrigo opened the public hearing at 7:10 P.M

Cindy Thiele along with Joan Simmons both residents from River St spoke in opposition to the amendments. Alex Wilkening from the Planning Commission spoke to the Council in favor of the amendments and provided a summary from the Planning Commission and why the Planning Commission was recommending the approval.

Mayor Perrigo closed the public hearing at 7:17 P.M.

Hanse offered an amendment to the text language, supported by Mayor Pro Tem Andrus, free standing signs constructed on the property of Ropes Course PUD, cannot be illuminated. **Motion Passed 6-0.**

Hanse offered a motion with support by Mayor Pro Tem Andrus, to adopt amendments to the Planned Unit Development Zoning Ordinance for the Ropes Course, PUD to specifically regulate signage. **Motion Passed 6-0.**

8A.2 – Hold a public hearing and request adoption of Resolution 20.28 authorizing the sale of 101 Brady Street to CL Real Estate.

Mayor Perrigo opened the public hearing at 7:33 P.M.

Cindy Thiele along with Joan Simmons both residents from River St spoke in opposition to Resolution 20.28. Mike Kiella, Chairman of the City of Allegan, Economic Development Corporation & Brownfield Redevelopment Authority spoke in favor of the Resolution, along with Matt Adams, spoke in favor of adopting Resolution 20.28.

Mayor Perrigo closed the public hearing at 7:43 P.M.

McKenzie offered a motion with support from Bird to adopt Resolution 20.28 authorizing the sale of 101 Brady Street to CL Real Estate. Roll Call vote requested; McKenzie, Bird, Mayor Pro Tem Andrus, Mayor Perrigo, Galloway voting yes,

Hanse voting no, **Motion Passed 5-1**

VII. Public Comments for Items not included in the Agenda

Mike Kiella commented regarding the Allegan District Library schedule and reminded the public, the Library was open and available to the public.

VIII. Reports from Boards, Commissions & City Offices

Mayor Pro Tem Andrus, provided a report from the August 3, 2020 Airport Advisory Board meeting.

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie, to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$152,284.46.

Motion Passed 6-0.

Mayor Pro-Tem Andrus, offered a motion with support from Bird, to approve agenda item 11F.1, a minor plat amendment, transferring .53 acres from property 03-51-300-067-10 to 03-51-300-068-00 as recommended by the Zoning Administrator. **Motion Passed 6-0**

IX. Communication from City Manager, Council & Mayor

Dye inquired of the Council the possible interest with having an ATM located at the Riverfront Restrooms. Allegan Community Credit Union is currently looking to move the current ATM at the Perrigo Outlet Store and has inquiry of the staff if the City Council would be interested. Council members will provide further information to staff after consideration. Council comments were all positive remarks regarding Doug Sweeris award.

X. Closed Session

Mayor Pro Tem Andrus offered a motion with support from McKenzie to close the regular meeting at 8:12 P.M and excuse the Clerk, to proceed into Close Session, to discuss strategy and negotiations connected with the negotiation of a collective bargaining agreement per MCL 15.26(c). Roll Call vote, **Motion Passed 6-0**

Bird offered a motion with support from Hanse to enter back into regular session at 9:23 P.M. Roll Call vote, **Motion Passed 6-0.**

XI. Adjournment

Mayor Perrigo adjourned the meeting at 9:24 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

DRAFT

City of Allegan

City Council Study Session Minutes

Monday, August 24, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

Jason Watts, 516 Trowbridge Street, Allegan was in attendance to notify the Council of his intent of petition the City regarding the sale of 101 Brady Street.

III. GOVHR Classification and Compensation Study Discussion

Representatives from GOVHR were present via ZOOM meeting link to provide the Council an overview of the Classification and Compensation Study for the City of Allegan. GOVHR reviewed data from 9 comparable communities, along with each employee who filled out a job analysis questionnaire, then interviewed dozens of City of Allegan employees. The information collected was used to create a Classification and Compensation Study. The document was provided to the Council in the Study Session agenda.

IV. Economic Development Plan Review Discussion

Mike Kiella from the City of Allegan Economic Development Corporation along with City Manager, Dye provided the Council with the City of Allegan Economic Development Plan. The past year a subcommittee has been working on creating an Economic Development Plan that identifies various strategic goals the City of Allegan and larger Allegan Community should take to ensure a strong economic climate. The plan focuses on the following strategic goals; growth, maintenance and emphasis of Biotech Industries, expansion of manufacturing capacity, improvement of a strong Downtown Service Industry, leverage of recreation tourism features, augmentation of a strong workforce through education and creation of housing diversity.

V. Review of Regular Meeting Agenda for Monday, August 24, 2020

No edits or discussion provided.

VI. Adjournment

Mayor Perrigo adjourned the meeting at 6:50

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, August 24, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:00 P.M.

II. Roll Call

City Manager Dye provided roll call, the following attendance was presented; Council members, Bird, Hanse Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding and McKenzie were in attendance.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper excused, Finance Director, Tracy Stull, Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Bird offered a motion with support from Hanse, to approve the agenda for Monday August 24, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

Mayor Pro Tem Andrus, offered a motion with support from Galloway, to approve the Study Session Meeting Minutes for August 10, 2020. **Motion Passed 7-0.**

McKenzie offered a motion with support from Bird to approve the Regular Meeting Minutes for August 10, 2020. **Motion Passed 7-0.**

Hanse offered a motion with support from Galloway to approve the Closed Session Meeting of August 10, 2020. **Motion Passed 7-0**

V. Special Presentation & Recognitions by Mayor or Council

6A.1 – Circuit Court Jude Bakker, and Allegan County Friend of Court Jenn Brink, provided a presentation regarding the Legal Assistance Center.

6A.2 – Arbor Day Proclamation was ready by Mayor Perrigo

VI. First Reading of Ordinance

Bird offered a motion with support from McKenzie, to approve the first reading on Ordinance 487 amending the size of a lot that is eligible for a Planned Unit Development Zoning District and schedule a second reading and Public Hearing for September 14, 2020. **Motion Passed 7-0.**

VII. Public Hearing and Adoption of Ordinance

McKenzie offered a motion with support from Mayor Pro Tem Andrus, to adopt emergency Ordinance 488 amending Section 31-3 of the Allegan City Code to clarify the application processes when a conditionally authorized application for a Marijuana Business expires or is withdrawn. **Motion Passed 7-0.**

VIII. Public Comments for Items not included in the Agenda

Matt Adam provided positive remarks regarding the support of the EDC plan presented at the Study Session Meeting.

IX. Reports from Boards, Commissions & City Offices

Bird provided a report from the August 17, 2020 Planning Commission meeting.

Redding offered a motion with support from Galloway to approve agenda item 11A.2 the recommendation from the Planning Commission approving a Special Use Permit to expand existing light manufacturing capacity at 125 and 127 Locust Street. **Motion Passed 7-0**

Mayor Perrigo provided a report from the August 12, 2020 Downtown Development Authority meeting.

Mayor Pro-Tem Andrus, offered a motion with support from Galloway to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of . **Motion Passed 7-0.**

McKenzie offered a motion with support from Bird to approve agenda item 11F.1 approve Employee Retirement Payout Program. **Motion Passed 7-0**

McKenzie offered a motion with support from Mayor Pro Tem Andrus to approve agenda item 11F.2 approve the proposal for professional services from Abonmarche, for the engineering and construction management services for the Second Street Bridge and Second Street Reconstruction at a price not to exceed \$141,100.

Motion Passed 7-0.

Johnson provided a presentation to the Council regarding various improvements to the Griswold Auditorium. Council was positive regarding all the various improvements Johnson discussed.

Bird offered a motion with support from McKenzie to approve agenda item 11F.4 approve the Purchase and Development agreement between the City of Allegan and CL Real Estate for 101 Brady Street. **Motion Passed 7-0.**

X. Board Appointments

Hanse offered a motion with support from Mayor Pro Tem Andrus, to approve agenda item 12A.1 appointment of Katelynn James to a two-year term to the Historical District Commission. **Motion Passed 7-0**

Hanse offered a motion with support from Mayor Pro Tem Andrus, to approve agenda item 12A.1 appointment of Richard Soke to a two-year term to the Historical District Commission. **Motion Passed 7-0**

Hanse offered a motion with support from Mayor Pro Tem Andrus, to approve agenda item 12.A.1 appointment of Katelynn James to a two-year term to the Public Space Committee. **Motion Passed 7-0.**

Mayor Perrigo noted to stuff, please update the appointment application to reflect changes.

XI. Communication from City Manager, Council & Mayor

Dye noted of discussion regarding updates of Master Plan and updating City of Allegan Zoning Ordinance. Dye noted staff has been working to codify the current code. This would allow the combination of the Zoning Code and Code of Ordinances. Galloway mentioned the Public Spaces Commission met.

XII. Adjournment

Mayor Perrigo adjourned the meeting at 9:24 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

DRAFT

City of Allegan

City Council Study Session Minutes

Monday, September 14, 2020 at 6:00 P.M.
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

Bill Morgan, 201 Spruce Street, Allegan was in attendance to discuss, painting of Historical Buildings and paint colors, and parking in the downtown district.

III. Employee Personnel Policy Handbook Discussion

City Manager Dye provided a copy of the updated/draft of the City of Allegan Employee Personnel Policy Handbook. A general discussion ensued regarding the draft handbook. Topics included sections, 2.5, 3.0, 4.5, 5.1, 8.1 and 11.5. A general discussion ensued regarding the policy. Dye thanked the Council members for feedback and would research suggestions

IV. Cemetery Property Sale Discussion

City Manager Dye, provided an updated to the Council regarding the purchase of cemetery property along with road improvement agreement, with the Blessed Sacrament Parish of the Kalamazoo Diocese. Dye noted, the Parish is planning on paying for the survey and creation of the lots, the design of the roadways and estimated cost to develop the roadways. The City will bid the actual work to construct the roadways per the City purchasing policy. The Parish will pay the City the cost of the construction plus 20% administrative fee to compensate the City for the legal fees and administrative fees for overseeing the construction project.

V. Demolition of Properties Discussion

City Manager Dye, along with Clerk Tapper provided a presentation regarding a course of action with regards to addressing dangerous structures, Commercial and Residential properties in the City. Dye centered the discussion with 152 Mill District. Dye noted the City has a court order to demolish the building, but due to the cost estimates, staff

has not proceeded. Tapper provided concerns regarding residential structures. A general discussion ensued regarding the presentation.

VI. Review of Regular Meeting Agenda for Monday, August 24, 2020

No edits or discussion provided.

VII. Adjournment

Mayor Perrigo adjourned the meeting at 7:00

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, September 14, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:12 P.M.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, Hanse Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding and McKenzie were in attendance.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Water Utilities Director, Doug Sweeris and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Galloway offered a motion with support from Redding, to approve the agenda for Monday September 14, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

Mayor Pro Tem Andrus, offered a motion with support from Bird, to approve the Study Session Meeting Minutes for August 24, 2020. **Motion Passed 7-0.**

Redding offered a motion with support from McKenzie to approve the Regular Meeting Minutes for August 24, 2020. **Motion Passed 7-0.**

V. Public Hearing and Adoption of Ordinance

Mayor Perrigo opened the public hearing at 7:16 P.M.

No public comment was received

Mayor Perrigo closed the public hearing at 7:17 P.M.

Bird offered a motion with support from Mayor Pro Tem Andrus, to adopt Ordinance 487 amending the size of a lot that is eligible for a Planned Unit Development Zoning District. **Motion Passed 7-0.**

VI. Public Comments for Items not included in the Agenda

Let the record show no public comment was offered

Reports from Boards, Commissions & City Offices

Mayor Perrigo provided a report from the September 9, 2020 Downtown Development Authority meeting.

Redding provided a report from the August 31, 2020 Historical District Commission

Galloway provided a report from the September 9, 2020 Public Space Commission.

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of 2,060,227.40.

Motion Passed 7-0.

Mayor Pro-Tem Andrus, offered a motion with support from Redding to approve agenda item 11D.1 approval of purchase order 21-0584 in the amount of \$9,485.00 to purchase security cameras for the Water Resource Recovery Facility.

Motion Passed 7-0

McKenzie, offered a motion with support from Galloway to approve agenda item 11E.1 approval of purchase order 21-0587, Chloride Solution LLC, 672 N M-52, Webberville, MI 48892 at a cost not to exceed \$8,400.00 for Geomelt, winter maintenance supplies.

Motion Passed 7-0

Mayor Pro-Tem Andrus, offered a motion with support Bird to approve agenda item 11F.1 approval of the Employee Early Retirement Plan. **Motion Passed 7-0.**

Hanse offered a motion with support from Bird to approve agenda item 11F.2 approval of an encroachment license agreement between the City of Allegan and JML Real Estate LLC, with the added conditional language of added lighting to the site plan approval.

Motion Passed 7-0.

Mayor Pro-Tem Andrus, offered a motion with support from Redding to approve agenda item 11F.3 approval of the Labor Agreement between the City of Allegan and the Command Officers Association of Michigan. **Motion Passed 7-0.**

Redding offered a motion with support from Mayor Pro-Tem Andrus to approve agenda item 11F.4 approval of the Labor Agreement between the City of Allegan and the Patrol Officers Association of Michigan. **Motion Passed 7-0.**

Bird offered a motion with support from Hanse to approve agenda item 11F.5 adoption of the City of Allegan Economic Development Plan. **Motion Passed 7-0.**

Hanse offered a motion with support from Mayor Pro-Tem Andrus, to table agenda item 11F.6 City of Allegan Personnel Policies and Procedures Manuel. **Motion Passed 7-0.**

VII. Adjournment

Mayor Perrigo adjourned the meeting at 8:05 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan
City Council Study Session Minutes

Monday, September 28, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

Let the record show no public comment was offered

III. Introduction of new DPW, Director, Doug Kalzban

City Manager Dye introduced, new acting DPW Director, Doug Kalzban. Kalzban started this past week. A general discussion ensued with questions and answers for Kalzban.

IV. Personnel Policies and Procedures Manual Discussion

City Manager Dye, provided an updated to the Council regarding the updated draft of the new City of Allegan Personnel Policies and Procedures Manual. Dye noted the comments and suggestions have been made.

V. Other

City Manager Dye, noted of the discussion regarding the topic of Social Districts. Dye commented, members of the DDA have been in communication regarding the possibility of the City of Allegan establishing Social Districts, in the Downtown. A general discussion ensued regarding the topic. Council requested staff to continue to review and bring the topic back to Council on a later Study Session agenda for review.

VI. Review of Regular Meeting Agenda for Monday, August 24, 2020

No edits or discussion provided.

VII. Adjournment

Mayor Perrigo adjourned the meeting at 6:54

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, September 28, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:00 P.M.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, Hanse Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding and McKenzie were in attendance.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, DPW Director, Doug Kalzban and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Hanse offered a motion with support from McKenzie, to approve the agenda for Monday September 28, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

Galloway, offered a motion with support from Mayor Pro Tem, Andrus to approve the Study Session Meeting Minutes for September 14, 2020. **Motion Passed 7-0.**

Redding offered a motion with support from Hanse to approve the Regular Meeting Minutes for September 14, 2020. **Motion Passed 7-0.**

V. Public Hearing and Adoption of Ordinance

Mayor Perrigo opened the public hearing at 7:04 P.M

No public comment was received

Mayor Perrigo closed the public hearing at 7:05 P.M.

McKenzie offered a motion with support from Bird, to approval the sale of .30 Acres of the Oakwood Cemetery to Blessed Sacrament Parish of the Kalamazoo Diocese, and authorize the Mayor and Clerk to execute the development agree on behalf of the City of Allegan. **Motion Passed 7-0.**

VI. Public Comments for Items not included in the Agenda

Let the record show no public comment was offered

Reports from Boards, Commissions & City Offices

Mayor Perrigo along with Bird provided a report from the September 21, 2020 Planning Commission meeting.

Mayor Pro-Tem Andrus, offered a motion with support from Galloway to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of 256,334.29.

Motion Passed 7-0.

Bird offered a motion with support from Galloway to approve agenda item 11C.1 approval of purchase order 21-0590 in the amount to exceed \$14,032.00 to Watch Guard, Inc to purchase eight (8) Body Cameras for the Allegan Police Department.

Motion Passed 7-0

McKenzie offered a motion with support from Mayor Pro-Tem, Andrus to approve and adopt agenda item 11F.1 the City of Allegan Personnel Policies and Procedures Manual.

Motion Passed 7-0

McKenzie offered a motion with support from Bird to approve agenda item 11F.2 the Plat amendment – combination of lots, 0351-170-047-00 and 0351-170-048-00 address 418 Robinson Street (formerly 430 Robinson Street). **Motion Passed 7-0.**

Redding offered a motion with support from Mayor Pro-Tem, Andrus to approve agenda item 11F.3 approval of Electric Vehicle Charging Station Agreement with Hage Automotive LLC. **Motion Passed 7-0.**

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie to approve agenda item 11F.4 approval of the donation of the New Year's Eve Ball and operator housing unit from RCI Adventure Products to the City Allegan. **Motion Passed 7-0.**

VII. Adjournment

Mayor Perrigo adjourned the meeting at 7:32 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

DRAFT

City of Allegan
City Council Study Session Minutes

Monday, October 12, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M.

II. Public Comments

Let the record show no public comment was offered

III. Social District Discussion

City Manager Dye introduced, proposal of Social Districts within the downtown of the City of Allegan. City staff has begun researching and developing a Downtown Social District Plan to allow for alcohol consumption within designated boundaries of the downtown. The City of Allegan has developed this Social District Plan and supplemental Social District Plan Maps to establish the Downtown Allegan Social District, the Commons Area, and provide for the administration of these areas. The Plan and associated Maps define the Downtown Social District, Commons Area, and hours of operation as well as plans for signage, security, and sanitation, and other considerations.

A general discussion ensued regarding the proposals. Council asked staff to allow City Attorney to review the proposal and also wanted feedback from the Allegan City Police Department.

IV. Review of Regular Meeting Agenda for Monday, October 12, 2020

No edits or discussion provided.

V. Adjournment

Mayor Perrigo adjourned the meeting at 6:43

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, October 12, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:00 P.M.

II. Roll Call

City Manager Dye provided roll call, the following attendance was presented; Council members, Bird, Hanse Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding and McKenzie were in attendance.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper excused, DPW Director, Doug Kalzban and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Mayor Pro Tem Andrus offered a motion with support from Galloway, to approve the agenda for Monday October 12, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

Bird, offered a motion with support from McKenzie to approve the Study Session Meeting Minutes for September 28, 2020. **Motion Passed 7-0.**

McKenzie offered a motion with support from Galloway to approve the Regular Meeting Minutes for September 28, 2020. **Motion Passed 7-0.**

V. First Reading of Ordinance and Scheduling of Public Hearings

McKenzie offered a motion with support from Mayor Pro Tem Andrus to hold a first reading of Ordinance 489, an amendment to Section 18-21 of the City Code of Ordinances to allow for legal consumption of alcohol, liquor, beer, wine and spirits in a Commons Area of a Social District and to set a public hearing and second reading of Ordinance 489 for Monday, October 26, 2020. **Motion Passed 7-0.**

Hanse offered a motion with support from Bird to set a public hearing on Monday, October 26, 2020 for the vacating of a public alley way North of Stern Street, East of Cypress Street, West of River Street. **Motion Passed 7-0.**

VI. Public Comments for Items not included in the Agenda

Let the record show no public comment was offered

Reports from Boards, Commissions & City Offices

Mayor Pro Tem Andrus provided a report from the October 5, 2020 Airport Advisory Board meeting

Redding provided a report from the October 5, 2020 Historic District Commission.

Mayor Pro-Tem Andrus, offered a motion with support from McKenzie to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of 255,553.99.

Motion Passed 7-0.

Bird offered a motion with support from Hanse to approve agenda item 11C.1 approval of placement of signage for a “No Trucks” sign at both ends of Ely Street.

Motion Passed 7-0

Redding offered a motion with support from Mayor Pro-Tem, Andrus to approve the Paramedic Ambulance Service Agreement, between Allegan Township, Cheshire Township, Trowbridge Township, Valley Township, the City of Allegan and Life EMS, Inc. **Motion Passed 7-0**

Mayor Pro Tem Andrus offered a motion with support from Bird to approve agenda item 11F.1 adoption of the City of Allegan Downtown Plan **Motion Passed 7-0.**

Hanse offered a motion with support from Bird to approve agenda item 11F.2 approval report from the City Clerk, regarding the November 3, 2020 General Election, Hanes noting of the closure of City Hall general operations for November 3, 2020 to allow all City Hall staff to assist with the November 3, 2020 Election. **Motion Passed 7-0.**

Hanse, offered a motion with support from Bird to approve agenda item 11F.3 approval of the Zoning Administrator recommendation of the combination of City owned parcels. **Motion Passed 7-0.**

Mayor Pro Tem Andrus offered a motion with support from Galloway to close the regular meeting at 7:33 PM and enter Closed Session to consider a personnel evaluation of the

City Manager per Section 15.268 (a) of the State of Michigan Open Meetings Act. Roll Call vote **Motion Passed 7-0.**

Mayor Pro Tem Andrus offered a motion with support from Hanse to exit the Closed Session at 9:26 PM and enter back into the Regular Meeting. Roll Call vote **Motion Passed 7-0.**

VII. Adjournment

Mayor Perrigo adjourned the meeting at 9:26 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan
City Council Study Session Minutes

Monday, October 26, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 6:00 P.M. It should be note Council member Bird was in attendance remotely. (Approved via Public Act 228)

II. Public Comments

Let the record show no public comment was offered

III. Griswold Auditorium Discussion

Parker Johnson, Promotions Coordinator presented to the Council an overview of the Griswold Auditorium Facilities Assessment. Johnson noted the Council identified this project as one of the top priorities, directing staff to develop a plan to increase programming and optimize the management of the Griswold Auditorium. Johnson commented staff will be requesting Council approval of a purchase order in the amount not to exceed \$17,000 to approve Abonmarche to conduct a Facilities Assessment of the Griswold Auditorium during the regular meeting session.

A general discussion ensued regarding the proposals. Council thanked Johnson and staff for the review and information.

IV. Cutler Street Parking Lot Design Discussion

Joel Dye, City Manager presented to the Council an overview of the Cutler Street Parking Lot proposal. The planning to reconstruct the Cutler Street Parking lot in the spring of 2021 is the goal of City Staff. Staff has been working with Abonmarche to come up with several plans that will create a better layout minimizing a reduction of the parking spaces.

A general discussion ensued regarding the proposals. Council thanked Dye and staff for the review and information

V. Review of Regular Meeting Agenda for Monday, October 26, 2020

No edits or discussion provided.

VI. Adjournment

Mayor Perrigo adjourned the meeting at 6:58

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, October 26, 2020 at 7:00 P.M
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Perrigo called the meeting to order at 7:05 P.M.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird in attendance via Zoom meeting link (approved via public act 228), Hanse, Mayor Pro-Tem Andrus, Mayor Perrigo, Galloway, Redding and McKenzie were in attendance.

Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, DPW Director, Doug Kalzban and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Mayor Pro Tem Andrus offered a motion with support from Galloway, to approve the agenda for Monday October 26, 2020. **Motion Passed 7-0.**

IV. Approval of Minutes

Hanse, offered a motion with support from McKenzie to approve the Study Session Meeting Minutes for October 12, 2020. **Motion Passed 7-0.**

McKenzie offered a motion with support from Mayor Pro Tem Andrus to approve the Regular Meeting Minutes for October 12, 2020. **Motion Passed 7-0.**

Hanse, offered a motion with support from McKenzie to approve the Closed Session meeting minutes for October 12, 2020. **Motion Passed 6-0, Bird abstaining.**

V. First Reading of Ordinance and Scheduling of Public Hearings

Ordinance 489

Mayor Perrigo opened the public hearing at 7:10pm.

Katy Leland, asked questions regarding how the ordinance would effect Mahan Park.

Mayor Perrigo closed the public hearing at 7:12pm.

McKenzie offered a motion with support from Mayor Pro Tem Andrus, to adopt Ordinance 489 an amendment to Section 18-21 of the City Code of Ordinance to allow for legal consumption of alcohol, liquor, beer, wine or spirits in a Commons Area of a Social District. Roll Call; Bird, Mayor Pro Tem Andrus, Mayor Perrigo, Galloway, Redding, McKenzie voting yes, Hanse no, **Motion Passed 6-1**

Vacating public alley way North of Stern, East of Cypress Street, West of River Street

Mayor Perrigo opened the public hearing at 7:20pm

Let the record show no public comment was received.

Mayor Perrigo closed the public hearing at 7:21pm

Galloway offered a motion with support from Hanse to approve the vacating of a public alley way North of Stern Street, East of Cypress Street, West of River Street. **Motion Passed 7-0.**

VI. Public Comments for Items not included in the Agenda

Let the record show no public comment was offered

Reports from Boards, Commissions & City Offices

Mayor Perrigo provided a report from the October 14, 2020 Downtown Development Authority meeting.

Galloway provided a report from the October 14, 2020 Public Spaces Commission.

Mayor Pro-Tem Andrus, offered a motion with support from Galloway to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of 131,716.38.

Motion Passed 7-0.

McKenzie offered a motion with support from Redding to approve agenda item 11B.2 approval of MERS Addendum for all Divisions.

Motion Passed 7-0.

Redding offered a motion with support from McKenzie to approve agenda item 11F.1 adoption of Resolution 20.29 the creation of the Downtown Allegan Social Districts.

Motion Passed 6-1.

McKenzie offered a motion with support from Galloway to approve agenda item 11F.2 approval of purchase order 21-095 in the amount not to exceed \$17,000 to Abonmarche to conduct a facilities assessment at the Griswold Auditorium. **Motion Passed 7-0.**

Hanse offered a motion with support from Mayor Pro Tem Andrus to approve agenda item 11F.3 a Remote Meeting Policy. **Motion Passed 7-0.**

McKenzie, offered a motion with support from Mayor Pro Tem Andrus to approve agenda item 11F.4 amendment to the City Manager employee Contract. **Motion Passed 7-0.**

VII. Adjournment

Mayor Perrigo adjourned the meeting at 7:47 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

Christopher Tapper

City of Allegan
City Council Study Session Minutes

Monday, November 9, 2020 at 6:00 P.M.
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Pro Tem Andrus called the meeting to order at 6:00 P.M. It should be note City Manager, Joel Dye was in attendance remotely. (Approved via Public Act 228)

II. Public Comments

Let the record show no public comment was offered

III. Presentation Auditor's report FY 2020 Financial Statement

Dan Veldhuizen, CPA with Siegfried Crandall PC was in attendance to present the City of Allegan FY 2020 audited financial statements. Discussion ensued regarding the management discussion and analysis section. Veldhuizen reviewed the financial highlights, overview of the financial statements, fund financial statements, and the financial analysis of the City as a whole. Veldhuizen also discussed the long-term obligation regarding the City pension plan.

A general discussion ensued regarding Veldhuizen presentation.

IV. Discussion regarding the recent general election process at City Hall

Christopher Tapper, City Clerk oversaw the general election at City Hall this past Tuesday, November 3, 2020. Tapper again thanked the Council for closing City Hall to regular business that day, to solely focus on administering a fair and assessable election process. Tapper asked the Council for feedback from the Council of the operations of the day.

A general discussion ensued regarding the operations. Council comments included many positive remarks. Discussion continued regarding the sizes of Precinct One versus Precinct Two, Council would like to see the possibility of amending the City Precinct lines.

V. Review of Regular Meeting Agenda for Monday, November 9, 2020

Mayor Pro Tem Andrus noted of the amendment to agenda item 12A.1 to include the approval of John Cook to the ZBA for a three-year term.

VI. Adjournment

Mayor Pro Tem Andrus adjourned the meeting at 6:40

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, November 23, 2020 at 7:00 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Andrus called the meeting to order at 7:01 P.M. It should be noted the meeting was being held via Zoom Meeting Link in accordance with PA 228 of 2020. All motions will be roll call votes, Councilmembers will also note of their locations.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, (Allegan, MI) Hanse, (Allegan, MI) Mayor Andrus, (Allegan, MI) Perrigo, (Allegan, MI), Mayor Pro Tem Galloway, (Allegan, MI), Redding, (Allegan, MI) and McKenzie, (Allegan, MI) were in attendance. Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Redding offered a motion with support from McKenzie, to approve the amended agenda for Monday November 23, 2020. Amended items included meeting minutes edits, Tantrick Brewing Co, LLC request. **Roll Call Vote, Motion Passed 7-0.**

IV. Approval of Minutes

McKenzie, offered a motion with support from Redding to approve the Study Session Meeting Minutes for November 9, 2020. **Roll Call Vote, Motion Passed 7-0.**

Hanse offered a motion with support from Mayor Pro Tem Galloway to approve the corrected, Regular Meeting Minutes for November 9, 2020. **Roll Call Vote, Motion Passed 7-0.**

V. First Reading of Ordinance and Scheduling of Public Hearings

Bird offered a motion with support from McKenzie to approve agenda item 7A, recommendation on a first reading of ordinance to rezone 302 Cutler Street. **Roll Call Vote, Motion Fails 0-7.**

VI. Public Comments for Items not included in the Agenda

Let the record show no public comment was offered.

Reports from Boards, Commissions & City Offices

- VII.** Bird provided a report from November 16, 2020 Planning Commission. Items discussed included; 302 Cutler Street rezoning request failed at the Planning Commission.

Dye and Johnson provided a report from the November 18, 2020 Public Spaces Commission. Items discussed included; cemetery discussion, trees discussion, downtown flora, downtown holiday décor.

Perrigo offered a motion with support from McKenzie to approve the recommendation from the Planning Commission and approve agenda item 11A.3 Special Use Permit for DNVK 1, LLC to open a Marijuana Retailer at 919 Marshall Street, Allegan, MI 49010. **Roll Call Vote, Motion Passed 7-0.**

Mayor Andrus provided a report from the November 18, 2020 Downtown Development Authority meeting. Items discussed included budget report provided by City Manager Dye, Tantrick Brewing Co, LLC Façade grant application, review from Positively Allegan and Visual Merchandiser along with Advertising Support information.

Mayor Pro-Tem Galloway, offered a motion with support from McKenzie to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$168,180.73. **Roll Call Vote, Motion Passed 7-0.**

McKenzie offered a motion with support from Mayor Pro-Tem Galloway to approve agenda item 11F.1 approving the Allegan County Resolution PA 660 of 2018 Designated Assessor and Interlocal Agreement and Designated Assessor contract. **Roll Call Vote, Motion Passed 7-0.**

Hanse offered a motion with support from Bird to approve agenda item 11F.2 recognizing Chet and Sharon Oisten for their monetary gift to help in the purchase of a storage server for the Police Department's new camera system and new vest carriers for body armor. **Roll Call Vote, Motion Passed 7-0**

Perrigo offered a motion with support from Bird to approve agenda item 11F.3 approving the Local Government Unit approval for Social District Permit for Tantrick Brewing CO, LLC. **Roll Call Vote, Motion Passed 6-1.**

Redding offered a motion with support from Hanse to approve agenda item 12A City Council appointment of City Councilmembers to various Boards and Commission. The following appointments list was offered

Mayor Delora Andrus – Downtown Development Authority and Planning Commission

Mayor Pro Tem Teresa Galloway – The Public Spaces Commission

Councilmember Rachel McKenzie – The Historic District Commission

Councilmember Dave Redding – Economic Development Corporation/Brownfield Redevelopment Authority and Wellhead Protection Committee

Councilmember Roger Bird – Planning Commission

Councilmember Peter Hanse – Airport Advisory Board

Roll Call Vote, Motion Passed 7-0.

VIII. Adjournment

Mayor Andrus adjourned the meeting at 7:45 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Friday, November 27, 2020 at 5:04 P.M.
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Andrus called the special meeting to order at 5:04 P.M. It should be noted the meeting was being held via Zoom Meeting Link in accordance with PA 228 of 2020. All motions will be roll call votes, Councilmembers will also note of their locations.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, (Allegan, MI) Hanse, (Allegan, MI) Mayor Andrus, (Allegan, MI) Perrigo absent, (Allegan, MI), Mayor Pro Tem Galloway, (Allegan, MI), Redding, (Allegan, MI) and McKenzie, (Allegan, MI) were in attendance. Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper.

McKenzie offered a motion with support from Mayor Pro Tem Galloway to excuse Council member Perrigo. **Roll Call Vote, Motion Passed 6-0.**

III. Approval of Agenda

Bird offered a motion with support from McKenzie, to approve the agenda for Friday November 27, 2020. **Roll Call Vote, Motion Passed 5-1.**

IV. Public Comments

Let the record show no public comment was offered or received.

V. Reports from Boards, Commissions & City Offices

McKenzie offered a motion with support from Mayor Pro Tem Galloway to approve a Social District Permit for Schaendorf Brewing Company. Hanse offered a discussion of the agenda item not being present at the November 23, 2020 meeting. A general discussion ensued regarding the timing of the application being received. It was noted staff received the application request after the November 23, 2020 meeting. Staff reached out to Council about setting the special meeting. Staff followed the guidelines

allowed under the Open Meeting Act to hold the meeting. **Roll Call Vote, Motion Passed 5-1.**

Adjournment

Mayor Andrus adjourned the meeting at 5:17 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

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City of Allegan

City Council Regular Meeting Minutes

Monday, December 14, 2020 at 7:00 P.M
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Andrus called the meeting to order at 7:00 P.M. It should be noted the meeting was being held via Zoom Meeting Link <https://zoom.us/j/91616363760> via accordance with PA 228 of 2020. All motions will be roll call votes, Councilmembers will also note of their locations.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, (Allegan, MI) Hanse, (Allegan, MI) Mayor Andrus, (Allegan, MI) Perrigo, (Allegan, MI), Mayor Pro Tem Galloway, (Allegan, MI), Redding, (Allegan, MI) and McKenzie, (Allegan, MI) were in attendance. Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Doug Sweeris, Water Utilities Director, Doug Kadzban, Director of Public Works and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Mayor Andrus offered a motion with support from McKenzie, to approve the amended agenda for Monday December 14, 2020. Amended items included meeting minutes edits, Resolution 20.32 Revoking OPRA and sale of City owned property. **Roll Call Vote, Motion Passed 7-0.**

IV. Approval of Minutes

Bird offered a motion with support from Mayor Pro Tem Galloway to approve the corrected, Regular Meeting Minutes for November 23, 2020. **Roll Call Vote, Motion Passed 7-0.**

Mayor Pro Tem Galloway offered a motion with support from Redding to approve the Special Meeting Minutes for November 27, 2020. **Roll Call Vote, Motion Passed 7-0.**

V. First Reading of Ordinance and Scheduling of Public Hearings

Mayor Pro Tem Galloway offered a motion with support from Bird to approve agenda item 7A, to schedule a public hearing Monday, December 28, 2020 to receive public comment regarding an IFT application from Tantrick Brewing Company, LLC at 134 Water Street. **Roll Call Vote, Motion Passed 7-0.**

VI. Public Comments for Items not included in the Agenda

Matt Adams commented on the Study Session presentation regarding the final design of 101 Brady Street. Adams thanked the Council for the moving forward with the project.

Reports from Boards, Commissions & City Offices

VII. McKenzie provided a report from December 7, 2020 Historic District Commission.

Dye provided a report from the December 2, 2020 Riverfront Committee meeting.

Mayor Pro-Tem Galloway, offered a motion with support from Bird to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$337,241.81.

Roll Call Vote, Motion Passed 7-0.

McKenzie offered a motion with support from Redding to approve agenda item 11D.1 approving the payment to Northwest Ken Mechanical invoice #43403. **Roll Call Vote, Motion Passed 7-0.**

Perrigo offered a motion with support from McKenzie to approve agenda item 11E.1 Tree and stump removal bid from CHOP Tree Service of \$17,195.00. **Roll Call Vote, Motion Passed 7-0**

Perrigo offered a motion with support from McKenzie to approve agenda item 11F.1 approving the City of Allegan Public Meeting calendar for 2021. **Roll Call Vote, Motion Passed 7-0.**

Bird offered a motion with support from Redding to approve agenda item 11F.2 approving Resolution 20.31 transferring OPRA Certificate of 109 Locust Street. **Roll Call Vote, Motion Passed 7-0.**

McKenzie offered a motion with support from Bird to approve agenda item 11F.3 approving the final construction design presented for 101 Brady Street – Hotel submitted by CL Real Estate, Suburban Inns and Lakewood Construction. **Roll Call Vote, Motion Passed 7-0.**

Bird offered a motion with support from Mayor Pro Tem Galloway to approve agenda item 11F.4 to schedule a public hearing Monday, January 11, 2020 to receive public comments on the sale of City owned property. **Roll Call Vote, Motion Passed 7-0.**

Perrigo offered a motion with support from Redding to approve agenda item 11F.5 approving Resolution 20.32 Revoking OPRA Certificate at 155 Brady Street per property owner. **Roll Call Vote, Motion Passed 7-0.**

VIII. Adjournment

Mayor Andrus adjourned the meeting at 8:00 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan
City Council Study Session Minutes

Monday, December 28, 2020 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Andrus called the meeting to order at 6:00 P.M. It should be noted the meeting was being held via Zoom Meeting link <https://zoom.us/j/99024526498> via Public Act 228

II. Public Comments

Let the record show no public comment was offered

III. 2nd Street Bridge – Brady Street – Hotel Discussion

A presentation from Tony McGee from Abonmarche was provided to Council and public regarding the proposed 2nd Street Bridge, Brady Street and Locust Street survey and engineering reconstruction. City Manager Dye and McGee discussed the downtown streetscape plan and the timetable regarding the proposed project. McGee received several comments and questions regarding the proposal.

A general discussion ensued regarding the proposals. Council thanked McGee for the proposal.

IV. Review of Regular Meeting Agenda for Monday, December 28, 2020

Mayor Andrus noted of amendments to the regular session meeting and thanked staff for providing those amendment to Council.

V. Adjournment

Mayor Andrus adjourned the meeting at 7:10

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan

City of Allegan

City Council Regular Meeting Minutes

Monday, December 28, 2020 at 7:00 P.M
231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Andrus called the meeting to order at 7:12 P.M. It should be noted the meeting was being held via Zoom Meeting Link <https://zoom.us/j/99024526498> via accordance with PA 228 of 2020. All motions will be roll call votes, Councilmembers will also note of their locations.

II. Roll Call

City Clerk Tapper provided roll call, the following attendance was presented; Council members, Bird, (Allegan, MI) Hanse, (Allegan, MI) Mayor Andrus, (Punta Gorda, FL) Perrigo, (Allegan, MI), Mayor Pro Tem Galloway, (Allegan, MI), Redding, (Allegan, MI) and McKenzie, (Allegan, MI) were in attendance. Also, in attendance; City Manager, Joel Dye, City Clerk, Christopher Tapper, Tracy Stull, Finance Director, Doug Kadzban, Director of Public Works and Parker Johnson, Promotions Coordinator.

III. Approval of Agenda

Mayor Andrus offered a motion with support from Perrigo, to approve the amended agenda for Monday December 28, 2020. Amended items included meeting minutes edits, removal of 13 Oak Ct Plat Amendment. **Roll Call Vote, Motion Passed 7-0.**

IV. Approval of Minutes

Mayor Pro Tem Galloway offered a motion with support from McKenzie to approve the corrected, Study Session Minutes for December 14, 2020. **Roll Call Vote, Motion Passed 7-0.**

Bird offered a motion with support from Redding to approve the corrected Regular Meeting Minutes for December 14, 2020. **Roll Call Vote, Motion Passed 7-0.**

V. Public Hearing – IFT 134 Water Street, Tantrick Brewing Co LLC

Mayor Andrus opened the public hearing at 7:18 P.M.

Let the record show no public comment was received.

Mayor Andrus closed the public hearing at 7:19 P.M.

Perrigo offered a motion with support from McKenzie to approve agenda item 8A adopt Resolution 20.34 and approve the IFT application from Tantrick Brewing Company, LLC at 134 Water Street. **Roll Call Vote, Motion Passed 7-0.**

VI. Public Comments for Items not included in the Agenda

Let the record show no public comment was received.

Reports from Boards, Commissions & City Offices

VII. Bird provided a report from December 7, 2020 Planning Commission.

Mayor Pro-Tem Galloway, offered a motion with support from Bird to approve agenda item 11B.1 Accounts Payable and Payroll in the amount of \$484,180.23.

Roll Call Vote, Motion Passed 7-0.

Mayor Pro Tem Galloway offered a motion with support from McKenzie to approve agenda item 11B.2 adopting Resolution 20.35 1st Qtr. Budget Adjustments. **Roll Call Vote, Motion Passed 7-0.**

Perrigo offered a motion with support from Bird to approve agenda item 11F.1 Gibson MERS, Defined Benefit Plan Agreement. **Roll Call Vote, Motion Passed 7-0**

Redding offered a motion with support from Perrigo to approve agenda item 11F.2 approving the City of Allegan 2020 Classification and Compensation Study conducted by GovHR. **Roll Call Vote, Motion Passed 7-0.**

Redding offered a motion with support from Mayor Pro Tem Galloway to approve agenda item 11F.3 approving the 2021 Allegan Fire Department contribution of \$201,468.00. **Roll Call Vote, Motion Passed 7-0.**

Perrigo offered a motion with support from Hanse to approve agenda item 11F.4 approving the transfer of OPRA certificate along with adopting Resolution 20.33 for

114/116 Locust Street. **Roll Call Vote, Motion Passed 7-0.**

Bird offered a motion with support from Redding to approve agenda item 11F.5 to approve purchase order 21-0597 for professional services Abonmarche, Brady & Locust Street Topographic Survey and Basement Investigation. **Roll Call Vote, Motion Passed 7-0.**

VIII. Adjournment

Mayor Andrus adjourned the meeting at 7:57 P.M.

Minutes submitted by: Christopher Tapper, City Clerk, City of Allegan