



CITY OF ALLEGAN

Downtown Development Authority
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010
Wednesday, October 11, 2023 8:00am

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Approval of Previous Meeting Minutes**
- 4. Public Comment**
- 5. Discussion Items**
 - a) Downtown Improvement Project Update
 - b) November 25 Ribbon Cutting Event
 - c) Downtown Parking Lots
 - d) Mahan Park Improvement Grant
- 6. Comments from City Staff & Board Members**
- 7. Adjournment**



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

September 13, 2023

1. Call to Order

Meeting was called to order at 8:00am.

2. Attendance

Present: Chair Mark Heather, Vice Chair Michelle Liggett, Mayor Teresa Galloway, Carl Canales, Carleigh Ackerman, Nicole Heslip, Kelly McLean (8:02am), Steve Tibbitts

Absent: Phil Siegler

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from August 9, 2023 by Galloway, supported by Canales.
Motion carried 7-0.

4. Public Comment

None

5. Discussion Items

a. Downtown Improvement Project Update

Johnson gave an update regarding the Downtown Improvement Project. The update included the weekly updates from the contractor. General discussion was had.

b. Wayfinding Signage Update

Johnson, with the help of Mayor Galloway and Heslip who participate in the steering committee, gave an update regarding the wayfinding signage project progress including Wayfinding Assessment Presentation by Guide Studio.

Tibbitts pointed out several spelling errors that need to be addressed before finalization. Mayor Galloway shared the importance of signage for planned electric vehicle charging stations.

c. Downtown Parking Lots

Johnson and Dye acknowledged the need for formal naming of Downtown Allegan parking lots with the planned wayfinding signage program. Heather and Liggett agreed to spearhead this initiative for review at the next DDA meeting.

6. Comments from City Staff & Board Members

7. Adjournment

The meeting was adjourned at 9:03am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**