



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

November 8, 2023

1. Call to Order

Meeting was called to order at 8:01 am.

2. Attendance

Present: Vice Chair Michelle Liggett, Mayor Teresa Galloway, Carl Canales, Carleigh Ackerman, Nicole Heslip (8:03), Kelly McLean (8:03), Phil Siegler, Steve Tibbitts

Absent: Chair Mark Heather

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from October 11, 2023 by Galloway, supported by Siegler. Motion carried 6-0.

4. Public Comment

None

5. Discussion Items

a. Downtown Improvement Project Update

Johnson gave an update regarding the Downtown Improvement Project. The update included the weekly updates from the contractor. General discussion was had.

b. November 25 Ribbon Cutting Event

Johnson reminded the board of the ribbon cutting event of the Downtown Allegan Improvement Project set for Saturday, November 25 to coincide with Small Business Saturday. The ceremony will take place at 11:00am, other activities are planned.

c. Wayfinding Signage

Johnson and Dye presented an overview of the final wayfinding signage material delivered by Guide Studio. Mayor Galloway and Heslip provided insight as members of the subcommittee.

d. Downtown Refuse & Recycling Program

Johnson reviewed the October 12 public meeting regarding the upcoming Downtown Allegan Refuse & Recycling Program slated for January 2024 implementation.

6. Comments from City Staff & Board Members

7. Adjournment

The meeting was adjourned at 9:01am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**