



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

June 14, 2023

1. Call to Order

Meeting was called to order at 8:02am.

2. Attendance

Present: Chair Mark Heather, Mayor Teresa Galloway, Carleigh Ackerman, Nicole Heslip, Kelly McLean, Phil Siegler, Steve Tibbitts

Absent: Vice Chair Michelle Liggett, Carl Canales

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from May 10, 2023 by Heslip, supported by Galloway.
Motion carried 6-0. Heather abstained.

4. Public Comment

None

5. Discussion Items

a. Downtown Improvement Project Update

Johnson gave an update regarding the Downtown Improvement Project. The update included the weekly updates from the contractor. General discussion was had.

1. Lighting

Johnson shared an update on the new street lighting source.

2. Street Furniture

Johnson shared details on the city staff visit to Landscape Forms on June 9 that reaffirmed the DDA and Public Spaces Commission's selection of benches, chairs, trash receptacles, and more.

Motion to recommend City Council authorize city staff to spend up to, but not exceeding, \$200,000 on street furniture for Downtown Allegan by McLean, supported by Tibbitts. Motion carried 7-0.

3. Bike Racks

Johnson shared the 3D-printed models of the bike racks conceptualized and designed by Allegan Tech Center students. The board was enthusiastic about the designs and wanted to ensure credit to the designers would be acknowledged on the fixtures. Board members also advocated for more future locations, even outside of the DDA boundaries.

b. Downtown Refuse Program

Johnson gave an update regarding the proposed downtown refuse program including placement and construction of enclosures.

c. Wayfinding Signage

Johnson gave an update regarding the wayfinding signage project, including the news of city staff securing a grant from the State of Michigan to pay for 75% of the total cost of the project. Heslip was selected as a representative of the DDA to serve on the Wayfinding Signage Steering Committee.

6. Comments from City Staff & Board Members

7. Adjournment

The meeting was adjourned at 9:07am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**