



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

August 9, 2023

1. Call to Order

Meeting was called to order at 8:00am.

2. Attendance

Present: Vice Chair Michelle Liggett, Mayor Teresa Galloway, Carl Canales, Carleigh Ackerman, Nicole Heslip, Kelly McLean (8:06am), Phil Siegler, Steve Tibbitts

Absent: Chair Mark Heather

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from July 10, 2023 by Canales, supported by Heslip.
Motion carried 6-0.

4. Public Comment

None

5. Discussion Items

a. Downtown Improvement Project Update

Johnson gave an update regarding the Downtown Improvement Project. The update included the weekly updates from the contractor. General discussion was had.

b. Wayfinding Signage Update

Johnson, with the help of Mayor Galloway and Heslip who participate in the steering committee, gave an update regarding the wayfinding signage project progress including the July 26 and 27 site visit by Guide Studio.

c. Match on Main- Heronmark Update

Johnson provided an update on the status of the Match on Main grant from the MEDC and facilitated by the City of Allegan on behalf of Heronmark. All final documents were successfully submitted and payment and reimbursement are expected to be completed by the next DDA meeting.

6. Comments from City Staff & Board Members

- a. The DDA wants to explore options for public restrooms in the core downtown area in addition to the Riverfront Restrooms citing increased attendance at events and shopping and gathering areas.
- b. Johnson and Dye answered questions regarding the planned dumpsters and the accompanying refuse program details for DDA board members.

7. Adjournment

The meeting was adjourned at 8:48am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**