



**CITY OF ALLEGAN
CITY COUNCIL REGULAR MEETING MINUTES
Monday April 24, 2023, at 7:00 PM
City Council Chamber – 231 Trowbridge Street
Allegan, Michigan**

1. Call to Order

Mayor Galloway called the meeting to order at 7:05 PM.

2. Roll Call

Present: Andrus, Bird, Galloway, Hanse, Redding, Zeter

Absent: Morgan

Motion by Bird with support from Redding to excuse Councilmember Morgan. **Motion passed 6-0.**

Also Present: City Manager Joel Dye, Downtown Manager Parker Johnson, City Clerk Michaela Kleehammer, and Water Utilities Director Doug Sweeris.

3. Pledge of Allegiance

4. Approval of Agenda

4A – Approval of the Regular Council Meeting Agenda for April 24, 2023.

Motion by Andrus with support from Bird to approve the Regular Council Meeting Agenda for April 24, 2023. **Motion passed 6-0.**

5. Approval of Minutes

5A – Approval of the Study Session Minutes from April 10, 2023, Council Meeting.

Motion by Hanse with support from Bird to approve the study session minutes from April 10, 2023. **Motion passed 6-0.**

5B – Approval of the Regular Meeting Minutes from April 10, 2023, Council Meeting.

Motion by Andrus with support from Bird to approve the regular meeting minutes from April 10, 2023. **Motion passed 6-0.**

The minutes of this meeting will be available at City Hall, 231 Trowbridge Street Allegan, MI 49010 269.673.5511
The City of Allegan is an equal opportunity provider and employer.

5C – Approval of the Budget Meeting Minutes from April 12, 2023, Council Meeting.

Motion by Andrus with support from Hanse to approve the budget meeting minutes from April 12, 2023. **Motion passed 5-0 (Zeter abstaining).**

5D – Approval of the Budget Meeting Minutes from April 20, 2023, Council Meeting.

Motion by Zeter with support from Hanse to approve the budget meeting minutes from April 20, 2023. **Motion passed 5-0 (Redding abstaining).**

6. Special Presentations & Recognition by Mayor or Council

6A – Drinking Water Week Proclamation from Mayor Galloway

7. First Reading of Ordinances and Scheduling of Public Hearings

8. Public Hearings and Adoption of Ordinance

8A – Public hearing, second reading, and adoption of Ordinance 509 to amend Article XV – Overlay Districts, of the City of Allegan Zoning Ordinance.

Public Hearing (7:12 – 7:12) – Let the record show that no public comment was given.

Motion by Andrus with support from Bird to adopt Ordinance 509. **Motion passed 6-0.**

9. Public Comment

(7:13 – 7:15) Michael Kiella discussed his recent positive interaction with the Water Utilities Department.

10. Written Petitions & Reports from Special Committees

11. Reports from Boards, Commissions & City Offices

11A. City Boards, Commissions, and Area Agencies

11A.1 – Downtown Development Authority April 12th Meeting – Teresa Galloway

11A.2 – Public Spaces Commission April 12th Meeting – Bill Morgan

11B. Finance Department

11B.1 – Request to approve Accounts Payable and Payroll.

Motion by Bird with support from Andrus to approve accounts payable and payroll. **Motion passed 6-0.**

11B.2 – Request to schedule a public hearing for the FY2024 budget for the May 8, 2023, Council meeting.

Motion by Hanse with support from Bird to schedule a public hearing for the FY2024 budget for May 8, 2023. **Motion passed 6-0.**

11C. Police Department

11D. Water Utilities

11D.1 – Request to authorize a purchase order for American Leak Detection to perform a leak detection survey in the amount of \$10,000.00.

Motion by Redding with support from Hanse to authorize the purchase order for American Leak Detection. **Motion passed 6-0.**

11D.2 – Request to authorize a change order to Purchase Order 23-0688 for the purchase of additional water main replacement material from EJ.

Motion by Hanse with support from Bird to authorize the change order to Purchase Order 23-0688. **Motion passed 6-0.**

11D.3 – Request to authorize a purchase order for Dixon Engineering for engineering administration of the painting of the Western Avenue water tower in the amount of \$28,500.00.

Motion by Andrus with support from Hanse to authorize the purchase order for Dixon Engineering. **Motion passed 6-0.**

11D.4 – Request to approve a logo for source water protection.

Motion by Bird with support from Andrus to approve the logo for source water protection. **Motion passed 6-0.**

11D.5 – Request to approve a purchase plan for educational and promotional items to promote source water protection education.

Motion by Hanse with support from Redding to approve the purchase plan. **Motion passed 6-0.**

11E. Public Works

11F. City Manager & City Clerk

11F.1 – Request to approve the draft Master Plan for the City of Allegan and begin the 42-day Public Commenting Period.

Motion by Bird with support from Andrus to approve the draft Master Plan and begin the

42-day public commenting period. **Motion passed 6-0.**

11F.2 – Request to approve the reappointment of three current Positively Allegan board members.

Motion from Andrus with support from Bird to reappoint Rachel McKenzie, Coulter Purdum, and Trish Winter to the Positively Allegan board. **Motion passed 6-0.**

11F.3 – Request to authorize a purchase order for ACP Entertainment for Bridgefest rides in the amount of \$12,000.00.

Motion by Bird with support from Hanse to authorize the purchase order for ACP Entertainment. **Motion passed 6-0.**

12. Board Appointments

13. Communications from City Manager, Council & Mayor

Clerk Kleehammer informed Council about an upcoming tour of the Hundred Leafs marijuana grow facility located at 845 Industrial Dr, and asked anyone who is interested in going on the tour to email her.

Downtown Manager Johnson reminded Council that the 2024 Arbor Day event is scheduled for April 28th at 10:00 AM.

Councilmember Andrus asked Johnson about the turnout of April Showers.

City Manager Dye asked for confirmation from Council that they are comfortable with the city offering more flexible work schedules for city employees.

Councilmember Redding mentioned that the Allegan Labyrinth Board will be holding their annual spring cleanup of the Rossman Park labyrinth the first weekend in May.

Councilmember Andrus thanked those that attended the ribbon cutting and open house for the new OnPoint building and mentioned that a friends and family open house is scheduled for Wednesday April 26 from 5 - 7 PM.

Councilmember Hanse shared information about the production of Escanaba in da Moonlight, which will be coming to the Griswold Auditorium and be sponsored by the Allegan Lions Club.

Mayor Pro-Tem Bird shared his family's positive interaction with Sargent Chad Dame on Easter after his son locked his keys in his car.

Mayor Galloway commented on the new downtown signs, which were installed near the beginning of the year and hoped that the signs would be permanent.

Council discussed whether they should have a tent during Bridgefest like they did last year.

14. Closed Session

15. Adjournment

Mayor Galloway adjourned the meeting at 8:07 PM.

Respectfully submitted,

Michaela Kleehammer, City Clerk