



**CITY OF ALLEGAN
CITY COUNCIL REGULAR MEETING MINUTES
Monday June 12, 2023, at 7:00 PM
City Council Chamber – 231 Trowbridge Street
Allegan, Michigan**

1. Call to Order

Mayor Galloway called the meeting to order at 7:00 PM.

2. Roll Call

Present: Andrus, Galloway, Hanse, Morgan, Redding, Zeter

Absent: Bird

Motion by Andrus with support from Hanse to excuse Mayor Pro-Tem Bird. **Motion passed 6-0.**

Also Present: City Manager Joel Dye, Downtown Manager Parker Johnson, Department of Public Works Director Doug Kadzban, City Clerk Michaela Kleehammer, and Water Utilities Director Doug Sweeris.

3. Pledge of Allegiance

4. Approval of Agenda

4A – Approval of the Regular Council Meeting Agenda for June 12, 2023.

Motion by Morgan with support from Hanse to approve the Regular Council Meeting Agenda for June 12, 2023. **Motion passed 6-0.**

5. Approval of Minutes

5A – Approval of the Study Session Minutes from May 22, 2023, Council Meeting.

Motion by Hanse with support from Morgan to approve the study session minutes from May 22, 2023. **Motion passed 5-0 (Andrus abstaining).**

5B – Approval of the Regular Meeting Minutes from May 22, 2023, Council Meeting.

Motion by Hanse with support from Redding to approve the regular meeting minutes from

The minutes of this meeting will be available at City Hall, 231 Trowbridge Street Allegan, MI 49010 269.673.5511
The City of Allegan is an equal opportunity provider and employer.

May 22, 2023. **Motion passed 5-0 (Andrus abstaining).**

6. Special Presentations & Recognition by Mayor or Council

7. First Reading of Ordinances and Scheduling of Public Hearings

8. Public Hearings and Adoption of Ordinance

9. Public Comment

- Kim and Zeb Flora (130 & 136 Park Ave)

10. Written Petitions & Reports from Special Committees

10A – Request from Allegan Area Arts Council.

Motion by Andrus with support from Redding to approve the request from Allegan Area Arts Council. **Motion passed 6-0.**

11. Reports from Boards, Commissions & City Offices

11A. City Boards, Commissions, and Area Agencies

11A.1 – Airport Advisory Board June Meeting – Peter Hanse

11A.2 – Historic District Commission June Meeting – Mike Zeter

11B. Finance Department

11B.1 – Request to approve Accounts Payable and Payroll.

Motion by Andrus with support from Hanse to approve accounts payable and payroll. **Motion passed 6-0.**

11B.2 – Request to adopt Resolution 23.20 authorizing FY2023 4th quarter budget adjustments.

Motion by Hanse with support from Andrus to adopt Resolution 23.20. **Motion passed 6-0.**

11B.3 – Request to adopt Resolution 23.21 approving a wage increase for non-union full-time and part-time employees.

Motion by Morgan with support from Hanse to adopt Resolution 23.21. **Motion passed 6-0.**

11C. Police Department

11D. Water Utilities

11D.1 – Request to approve a purchase order for Wade Trim for engineering services for the Eastern Ave lift station rehab in the amount of \$45,000.00.

Motion by Redding with support from Zeter to approve the purchase order for Wade Trim. **Motion passed 6-0.**

11E. Public Works

11E.1 – Request to approve abandoning the turf runway at Padgham Field Airport.

Motion by Andrus with support from Morgan to abandon the turf runway. **Motion passed 6-0.**

11E.2 – Request to approve Prein & Newhof for engineering services related to abandoning the Padgham Field turf runway and authorize a budget amendment in the amount of \$7,000.00 for these services.

Motion by Morgan with support from Hanse to approve Prein & Newhof for engineering services related to abandoning the turf runway and authorizing the requested budget amendment.

11E.3 – Request to approve an easement with Michigan Gas Utilities for the Riverfront Park.

Motion by Hanse with support from Andrus to approve the easement with Michigan Gas Utilities. **Motion passed 6-0.**

11E.4 – Request to adopt Resolution 23.22 approving a grant application to the Michigan Department of Natural Resources for the SPARK Program.

Motion by Hanse with support from Redding to adopt Resolution 23.22. **Motion passed 6-0.**

11E.5 – Request to adopt Resolution 23.23 approving a grant application to the Michigan Department of Transportation.

Motion by Hanse with support from Redding to adopt Resolution 23.23. **Motion passed 6-0.**

11F. City Manager & City Clerk

11F.1 – Request to approve the City of Allegan Code Enforcement Manual.

Motion by Andrus with support from Hanse to approve the City of Allegan Code Enforcement Manual with the correction to the long grass notice compliance timeline on page 4. **Motion passed 6-0.**

11F.2 – Request to accept the MEDC Ready Redevelopment Communities Technical Assistance Grant in the amount of \$27,750.00 to help fund a Wayfinding Assessment and Schematic Plan.

Motion by Redding with support from Morgan to accept the MEDC Ready Redevelopment Communities Technical Assistance Grant. **Motion passed 6-0.**

11F.3 – Request to approve a purchase order in the amount of \$37,000.00 for Guide Studio, Inc. to develop a Wayfinding Assessment and Schematic Plan for the City of Allegan.

Motion by Hanse with support from Andrus to approve the purchase order for Guide Studio, Inc. **Motion passed 6-0.**

12. Board Appointments

12A – Appointment of Carolyn Blass to the Historic District Commission with a term set to expire on December 31, 2025.

Motion by Hanse with support from Redding to appoint Carolyn Blass to the Historic District Commission. **Motion passed 6-0.**

12B – Appointment of Rosie Hunter to the Historic District Commission with a term set to expire on December 31, 2026.

Motion by Andrus with support from Hanse to appoint Rosie Hunter to the Historic District Commission. **Motion passed 6-0.**

12C – Appointment of Jason Watts to the Zoning Board of Appeals/Construction Board of Appeals with a term set to expire on December 31, 2025.

Motion by Hanse with support from Morgan to appoint Jason Watts to the Zoning Board of Appeals/Construction Board of Appeals. **Motion passed 6-0.**

12D – Appointment of Rachel McKenzie to the Zoning Board of Appeals/Construction Board of Appeals with a term set to expire on December 31, 2026.

Motion by Andrus with support from Hanse to appoint Rachel McKenzie to the Zoning Board of Appeals/Construction Board of Appeals. **Motion passed 6-0.**

13. Communications from City Manager, Council & Mayor

City Clerk Kleehammer provided an update on the redistricting of election precincts and reminded Council that there will not be a study session meeting on June 26th.

Department of Public Works Director Kadzban informed Council that the city will be receiving bids for repairs to the Riverfront Boardwalk in addition to downtown winter

maintenance next week.

Downtown Manager Johnson noted that Bridgefest and the first Rollin' on the River of the season occurred last weekend. Johnson also remarked that the Fork in the Road food truck rally began tonight.

Councilmember Morgan thanked the Water Utilities department for their hard work on Friday.

Councilmember Redding provided a report from the most recent meeting of the Allegan County Solid Waste committee and asked for an update regarding the Ordinance Review subcommittee's progress.

Councilmember Andrus noted that she will be meeting with a resident soon to discuss recycling.

14. Closed Session

15. Adjournment

Mayor Galloway adjourned the meeting at 8:00 PM.

Respectfully submitted,

Michaela Kleehammer, City Clerk