



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
August 7, 2023, at 5:30PM**

MINUTES

I. Call to Order: Chair Millin called the meeting to order at 5:30 p.m.

Attendance: Members Present: Andy Millin - Chair, Bernie Sosnowski, Peter Hanse, Richard Guilifoil, Jack Ephofen, and Craig Warren

Members Absent: Dennis Bennett, Jason Apol – Vice Chair.

Others Present – Jon VanDuinen, P.E., Prein & Newhof Engineering, Doug Kadzban.

II. Approval of minutes from June 2023 meeting (July 2023 meeting was canceled).
Motion by Craig, Supported by Peter to approve the minutes of the June 2023 meeting.
Passed unanimously.

III. Old Business:

a. None.

IV. New Business:

- a. Airport Layout Plan (ALP) – Presentation by consultant. Revised ALP is due to MDOT for their review prior to cone removals on turf runway. Area in front of terminal building could potentially be sold in order to finance future, larger maintenance items, such as fuel tank replacement. AWOS relocated to easterly end of airport, need to maintain specified distance from obstructions for accuracy. Relocate future tee hangars from far east end to in front of existing tee hangars.
- b. Update Airport Capital Improvement Plan (ACIP). – presentation by consultant. Discussion of maintenance of old hangars. Cannot use ACIP funds for painting building or door repairs, but replacements may be funded. Added crack seal and striping for 2026 and partial fence construction project for 2028 to ACIP. ACIP will be updated and submitted on 8/8/2023 to MDOT, as required. ***Motion by Peter, Supported by Andy*** supporting revised ACIP.

V. Airport Manager Comments:

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 231 Trowbridge Street, Allegan, Michigan 49010. (269) 673-5511

- a. Next meeting scheduled for Monday October 2, 2023. **SEPTEMBER MEETING CANCELLED due to Labor Day Holiday.**
- b. Hangar leases – Full occupancy as of 08/01/23.
- c. Hillsdale “Patriots Day” Fly-in September 10, 2023 at Hillsdale Airport.
- d. MAP transfer of \$104,000 left over from FY2019. Transferred from 35D to Coleman A. Young Airport (DET). We could not spend the funds due to provisional license.

VI. Advisory Board Comments:

- a. Windsock condition has deteriorated recently.
- b. Light out, possible fixture missing, too.
- c. Windsock frame may need lubricating.
- d. Mentioned options to replace turf runway. Watervliet has an area for landing on turf that is not specified as a runway.

VII. Adjournment: **Motion by Craig, Supported by Jack** to adjourn at 6:01 p.m.