



CITY OF ALLEGAN
MINUTES OF THE HISTORIC DISTRICT COMMISSION
Held at Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010
On Wednesday July 5, 2023, 7:00pm

1. The meeting was Called to Order at 7:00 p.m. by Chairperson Quinones-Walker

2. Attendance

Present: Jason Ramaker, Mike Zeter, Kristen Stein, Rosie Hunter and Eddie Quiñones-Walker
Absent: Stacy Todd and Carolyn Blass
Staff: Joel Dye, City Manager

3. Approval of Previous Meeting Minutes

Motion by Jason Ramaker, supported by Eddie Quinones-Walker to approve the minutes of the June 5, 2023, Historic District Commission. Motion carried 4-0.

4. Public Comment

Dave Redding wanted to clarify that he supported the original recommendation from the Historic District Commission.

Paula Mintek stated wanted to verify that the membership compensation of the Historic District Commission as well inform that Commission that she has been in contact with the State Historic Preservation Office and wanted to distribute to the Commission the information she has received from SHPO.

Kristen Stein joined the meeting at this time.

5. Certificate of Appropriateness Applications

5A. 448 Trowbridge Street – Pergola and Sign

The Commission reviewed an after the fact application from the City of Allegan for the installation of a pergola and sign which was installed at 448 Trowbridge Street.

The commission held a discussion regarding this application and felt the improvements did not take away from the historical character of the property.

Motion by Mike Zeter, supported by Eddie Quinones-Walker, to approve this application based on the Department of Interior Standards 1, 2, 4, and 7. Motion Carried 5-0.

5B. 249 Marshall Street – Vinyl Window Inserts

The Commission reviewed an application to remove wood window sashes and install vinyl inserts in the windows at 249 Marshall Street.

The commission held a discussion regarding this application and felt the improvements did not take away from the historical character of the property.

Motion by Jason Ramaker, supported by Rosie Hunter, to approve this application based on the Department of Interior Standards 1, 2, 4, and 5. Motion Carried 5-0.

5C. 109 Locust Street – Aluminum Clad Windows

The Commission reviewed an application to remove wood windows and install aluminum clad windows at 109 Locust Street.

The commission held a discussion regarding this application and felt the improvements did not take away from the historical character of the property.

Motion by Jason Ramaker, supported by Kristen Stein, to approve this application based on the Department of Interior Standards 1, 2, 4, and 5. Motion Carried 5-0.

5D. 218 Ely Street – New Detached Garage

The Commission reviewed an application to construct a 24 x 40 detached garage with vinyl siding and a metal roof with white corner boards at 218 Ely Street.

The commission held a discussion regarding this application and felt the improvements did not take away from the historical character of the property as long as the applicant installs an 8-inch frost board beneath the roof line.

Motion by Eddie Quinones-Walker, supported by Jason Ramaker, to approve this application based on the Department of Interior Standards 3, 9, and 14. Motion Carried 5-0.

6. Historic District Property Reviews

The Commission began looking at certain properties to see if they should still be designated properties as contributing to the Historic Districts. After looking at a couple properties the Commission felt that if they are going to go through this process that the City Council should appoint a study committee per the regulations of PA169.

Motion by Eddie Quinones-Walker, supported by Jason Ramaker to request that the City Council appoint a study committee to review the status of the Allegan Historic Districts. Motion Carried 5-0.

7. Member and Staff Comments

Jason Ramaker inquired into the letters that were sent out to the properties who have done work to their property but have not applied for a certificate of appropriateness yet. Joel Dye mentioned that he hasn't heard from any of them yet.

Motion by Eddie Quinones-Walker, supported by Jason Ramaker to send a civil infraction ticket

to the owner of 220 Pine Street for installing new windows without a permit. Motion Carried 5-0.

The Commission then held much discussion regarding the operations of the Historic District and what the next steps should be regarding the properties that have work done to them without first receiving approval. The Commission agreed to continue this discussion at their next meeting.

8. Adjournment

Chairman Quinones-Walker adjourned the meeting at 8:37 p.m.

Respectfully submitted by
Joel Dye, City Manager