



CITY OF ALLEGAN
MINUTES OF THE HISTORIC DISTRICT COMMISSION
Held at Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010
On Monday August 7, 2023, 7:00pm

1. The meeting was Called to Order at 7:00 p.m. by Vice Chairperson Jason Ramaker

2. Attendance

Present: Jason Ramaker, Mike Zeter, Kristen Noecker, Carolyn Blass, Marjorie Cantwell, and Sara Ramaker
Absent: Rosie Hunter
Staff: Joel Dye, City Manager

3. Business Meeting

Election of Chair

Motion by Marjorie Cantwell, supported by Kristen Noecker to appoint Jason Ramaker as Chair for the remainder of the 2023 Calendar Year. Motion Carried 6-0.

Election of Vice Chair

Motion by Jason Ramaker, supported by Sara Ramaker to appoint Carolyn Blass as the Vice Chair for the remainder of the 2023 Calendar Year. Motion Carried 6-0.

4. Approval of Previous Meeting Minutes

Motion by Sara Ramaker, supported by Kristen Noecker to approve the minutes of the July 5, 2023, Historic District Commission. Motion carried 6-0.

5. Public Comment

6. Certificate of Appropriateness Applications

6A. 402 Trowbridge Street – New Windows and Gutters

Applicant Whitney Reeds reviewed her request to replace all the existing wood windows with vinyl windows and to replace and add, where missing, gutters on the structure at 402 Trowbridge. During her review Whitney Reeds mentioned that 402 Trowbridge, which was formerly the Safe Harbor Building, will now be home to Little Tigers Learning Center as a second location.

Motion by Sarah Ramaker, supported by Marjorie Cantwell, to approve this application based on the Department of Interior Standards 1, 3, 4, and 5. Motion Carried 6-0.

6B. 314 Trowbridge Street – New Sign

The Commission reviewed an application to replace an existing sign with painted wood sign for Orton Tooman, PC.

Motion by Carolyn Blass, supported by Sara Ramaker, to approve this application based on the Department of Interior Standards 2, 3, and 4. Motion Carried 6-0.

7. Historic District Commission Next Steps Review and Discussion

The commission held a discussion on their next steps and how they wanted to operate. During this discussion, Sara Ramaker asked audience member and city council member Dave Redding his thoughts on the HDC and Dave recommended that someone, and probably staff, should be writing down the ideas from the discussion the commission was having, since a lot of good ideas were being shared. The commission then discussed that a report on what the HDC should do was already prepared by the previous commission. Staff was then asked to send out the report that the previous commission sent to City Council in November of 2022 for their review and agreed to discuss this report at their September meeting.

8. Member and Staff Comments

Jason Ramaker requested, and the commission agreed that in addition to the Certificate of Appropriateness that each applicant receives that the staff should also type up a thank you letter and the commission should sign the thank you letter and send that letter to each person who applies for a certificate of appropriateness.

9. Adjournment

Chairman Jason Ramaker adjourned the meeting at 8:02 p.m.

Respectfully submitted by
Joel Dye, City Manager