



**City of Allegan  
Airport Advisory Board  
740 Grand Street  
Allegan MI 49010  
May 1, 2023 at 5:30PM**

**MINUTES**

- I. Call to Order: Chair Millin called the meeting to order at 5:31 p.m.
- II. Attendance:

Members Present: Andy Millin - Chair, Jack Ephofen, Dennis Bennett and Craig Warren  
Members Absent: Jason Apol – Vice Chair, Peter Hanse, Richard Guilifoil.  
Bernie Sosnowski.  
Others Present – Gerr Douth, Jon Van Duinen, P.E. of Prein & Newhof (PN)
- III. Approval of minutes from March 2023 meeting (April 2023 meeting was cancelled).  
***Motion by Andy, Supported by Dennis*** to approve the minutes of the March 2023 meeting. Passed unanimously.
- IV. Old Business:
  - a. Airport tree update – PN Drone results, impact on turf runway and ACIP projects. PN drone results indicate at least eight trees are too tall and are interfering with the approach. Seven trees are located on the Allegan Credit Union (ACU) parcel, and we have no easement to trim or remove the trees. Jon and Doug discussed rotating the turf runway but could not find a suitable location that was not interfered with by tall trees. Jon mentioned there is not enough airport owned land to shift the runway southerly to gain the needed length. Current airport license status (provisional) does not allow us to proceed with ACIP projects. Discussion centered around vacating the turf runway. Ger suggested that we notify the tenants of the impending closure, should we close the turf runway. Jon indicated we are still receiving state funding for the airport, but with the provisional license, we are limited to the number of years we can postpone projects before funding is impacted. After further discussion, it was ***moved by Andy and Supported by Craig*** to **notify the City council that the board advises to close the turf runway due to compliance issues**, and to begin the process. Supported by all present.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 231 Trowbridge Street, Allegan, Michigan 49010. (269) 673-5511

V. New Business:

- a. Allegan Credit Union block party Saturday May 13, 2023. 1p to 4. With setup in the morning. NOTAM to be called in.

VI. Airport Manager Comments:

- a. Next meeting scheduled for Monday June 5, 2023.
- b. Hangar leases – Full occupancy as of 04/03/23. Andy mentioned he has vacated his hangar, and it was leased to another party. Andy will remain on the board and finish his term. **Thank you for your years of service, Andy.**
- c. Kadzban mentioned a neighboring parcel (outside the city limits) inquired about obtaining a through the fence easement to access the airport property. City opinion is to deny, and to allow construction on the airport property once turf runway is formally abandoned. Jon will verify if the request can be denied. More information from the adjoining property owner is needed – single hangar, t-hangar, location.

VII. Advisory Board Comments:

Dennis – asked about deer situation. Kadzban received information from the DNR, suggestions in that information are to have the deer cull coincide with a regular deer season.

Dennis gave an update on his proposal to install a self-contained jet fuel tank. It is a work in progress.

Dennis asked about rolling the turf around the sky dive tent area, and to restore the turf damaged by snow plowing. DPW will schedule.

Ger asked Jon how many hangars will be in the new building, 6 or 8. Unsure at this point in time, due to construction costs associated with new hangar construction.

Pavement Condition Index – contractor for MDOT-AERO will be in this Sunday 05/07/2023 to rate the asphalt surfaces. PCI relates to expected life expectancy of the asphalt surfaces.

Andy suggested it is time to survey other airports for rental rates, possibly adjust ours following the survey. He performed the last survey a few years ago.

VIII. Adjournment: ***Motion by Craig, Supported by Andy*** to adjourn at 6:25 p.m.