

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
February 8, 2022 – 11:00 a.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, February 8, 2022, at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Russ Rhynard
Trustee Norm Poli

Absent: None

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 11:00 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to approve the agenda as presented with the following amendments: correct the year of the January 24th minutes to 2022 and move closed session to follow Old Business. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

Gale VanWagner commented on the name change for the Chip & Dale Easement.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

MINUTES
January 24, 2022 (Regular) and January 3, 2022 (Special)

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Federal Energy Regulatory Commission – Thunder Bay Hydroelectric Project, State of Michigan – Notice of Hearing DTE Gas Company and Donald Spaeth Letter. Moved by Trustee Russ Rhynard and supported by Clerk Michele Palevich to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

ADOPTION OF ORDINANCE NO. 149 (Floodplain Management Ordinance)

Attorney Tim Gulden informed the Township Board that the Federal Emergency Management Agency (FEMA) had completed the new Flood Insurance Rate Maps (FIRMs) for Alpena County that are scheduled to go into effect June 1, 2022. As a member of the National Flood Insurance Program (NFIP), the Township must have an ordinance that properly adopts the new FIRMs effective prior to June 1, 2022. Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adopt Ordinance No. 149 (Floodplain Management Ordinance). Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

CLOSED SESSION

Attorney/Client Privilege – Pending Tax Tribunal Litigation Discussion

Moved by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers that the Township Board enter into closed session for attorney/client privilege for the purpose of discussing pending tax tribunal litigation. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

The Board entered closed session at 11:11 a.m.

The Board left closed session at 11:22 a.m.

TAX TRIBUNAL CASE – MEIJER INC.

Moved by Clerk Michele Palevich and supported by Trustee Russ Rhynard to authorize settling the tax tribunal case of Meijer, Inc. vs. the Charter Township of Alpena by reducing the 2021 assessed and taxable value of their property to the sum of \$3,400,000.00 for assessed and taxable value with the company agreeing not to dispute the 2022 values set by the Township. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

RESOLUTION SETTING PUBLIC HEARING – ALPENA RETAIL NORTH

Mac McClelland, Executive Director of the Alpena Township Brownfield Redevelopment Authority, presented the Township Board with a resolution to establish a public hearing for the Alpena Retail North Brownfield Plan. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to approve the Resolution Setting Public Hearing for Brownfield Plan for the Alpena Retail North Redevelopment on February 28, 2022, at 6:00 p.m. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

MDOT – PERFORMANCE RESOLUTION FOR MUNICIPALITIES

Supervisor Nathan Skibbe read the Performance Resolution for Municipalities that is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an “Individual Permit for Use of State Highway Right of Way”, and/or an “Annual Application and Permit for Miscellaneous Operations within the State Highway Right of Way”. Moved by Clerk Michele Palevich and supported by Trustee Steve Lappan to adopt the resolution as presented with the following positions authorized to apply for the necessary permit: Nathan Skibbe, Township Supervisor, and from F & V Operations, Catherine Winn, Operator in Charge, and Mark Bratschi, Construction Manager. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

NAMING OF ROAD

Assessor Kris Lewis presented the Township Board a request from a property owner to name the Chip & Dale Easement as a road. The Township discussed 2 names suggested by property owners: Bronco Trail and Chip & Dale Road. Moved by Trustee Cash Kroll and supported by Trustee Russ Rhynard to name the easement Chip & Dale Road. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

BUDGET ADJUSTMENTS

The Township Board was presented with budget adjustments prepared by Clerk Michele Palevich and Supervisor Nathan Skibbe. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Steve Lappan to approve the budget adjustments as presented with the addition of GL# 101-257-803.000, Legal, increase \$1,000.00 and GL #101-257-801.000, Professional and Contractual Services, decrease \$1,000.00. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

PLANNING COMMISSION APPOINTMENTS

Supervisor Nathan Skibbe recommended the reappointments of Tom Hilberg and Larry Dehring to the Planning Commission. Moved by Clerk Michele Palevich and supported by Trustee Russ Rhynard to reappoint Tom Hilberg and Larry Dehring to the Planning Commission for a 1-year term. Roll call vote was taken. Voice Vote. Motion carried by unanimous voice vote.

DPW – 2006 GMC SIERRA

Catherine Winn of F & V Operations presented the Township Board with recommended repairs to the 2006 GMC Sierra and informed that the vehicle was used for pulling the sewer jetter and the winch. Moved by Clerk Michele Palevich and supported by Trustee Steve Lappan to table the 2006 GMC Sierra repairs and explore different options. Voice Vote. Motion carried by unanimous voice vote.

DIXON ENGINEERING & INSPECTION SERVICE AGREEMENT

Catherine Winn informed the Township Board of a leak that was repaired on the M-32 water tower and that a drained inspection of the water tower was needed. Ms. Winn presented a proposal from Dixon Engineering & Inspection Services. Moved by Trustee Norm Poli and supported by Trustee Cash Kroll to approve the proposal from Dixon Engineering & Inspection Services for a drained inspection of the M-32 water tower at a cost not to exceed \$5,000.00 to be paid from GL #592-537-801.000, Professional and Contractual Services. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

FIRE DEPARTMENT – FULL-TIME HIRE

Chief Mark Hansen recommended the hire of Scott Waterson, who is currently a Paid-on-Call, as a full-time fire fighter/MFR. Moved by Clerk Michele Palevich and supported by Trustee Cash Kroll to hire Scott Waterson as a full-time fire fighter/MFR contingent on a physical. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: Trustee Russ Rhynard and Trustee Norm Poli. Absent: None. Motion carried.

R & R FIRE TRUCK REPAIR INVOICE – ANNUAL EQUIPMENT MAINTENANCE

Chief Mark Hansen presented an invoice from R & R Fire Truck Repair, Inc. for the annual equipment maintenance of the oxygen filling station. Moved by Trustee Cash Kroll and supported by Treasurer Laura Ellery-Somers to pay the invoice from R & R Fire Truck Repair, Inc. in the amount of \$675.58 from GL #205-336-974.000, Equipment. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

R & R FIRE TRUCK REPAIR INVOICE – 2013 SPARTAN REPAIR

Chief Mark Hansen presented the Township Board with an invoice from R & R Fire Truck Repair, Inc. for repairs on the 2013 Spartan Smeal Engine. Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to pay R & R Fire Truck Repair Inc. \$2,836.21 for repairs to the 2013 Spartan Smeal Engine to be paid from GL #205-336-938.000, Vehicle Maintenance. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

1010 TECHNOLOGY CENTER INC. INVOICE

Chief Mark Hansen informed the Township Board that Supervisor Skibbe suggested that 2 computers, not currently in use, be reprogrammed by 1010 Technology Center, Inc. and set up at the southside fire station. Chief Mark Hansen recommended paying the invoice from GL #205-336-921.000, IT/Internet, and a budget adjustment. Moved by Trustee Cash Kroll and supported by Clerk Michele Palevich to pay the 1010 Technology Center, Inc. invoice in the amount of \$729.10 from GL #205-336-921.000, IT/Internet, and approve the following budget adjustment: GL# 205-336-921.000, IT/Internet, increase \$500.00 and GL #205-336-724.000, Uniforms, decrease \$500.00. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: Treasurer Laura Ellery-Somers. Motion carried.

DEPARTMENT REPORTS

Clerk: Clerk Michele Palevich presented a written report for January, 2022.

Treasurer: Treasurer Laura Ellery-Somers presented a written report for January, 2022.

Supervisor: Supervisor Nathan Skibbe presented a written report.

Building: Reports for permits issued in January, 2020, and January, 2021, were presented to the Township Board.

Assessing: No Report.

Trustees/Committee Chair: Trustee Norm Poli informed that the Planning Commission would be meeting Monday, February 14, 2022, at 7:00 p.m. regarding marihuana.

Fire: Chief Mark Hansen presented a written report for January, 2022.

Water: F & V Operations provided the operating report for January, 2022.

PUBLIC COMMENT

None.

DISCUSSION

None.

ADJOURNMENT

Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 12:38 p.m.

Clerk Michele P. Palevich

Supervisor Nathan Skibbe