

**CHARTER TOWNSHIP OF ALPENA
BOARD OF TRUSTEES**

SPECIAL MEETING – February 13, 2024 3:00 p.m.

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ADOPTION OF AGENDA
PUBLIC COMMENT**

PURPOSE OF MEETING

CONSENT AGENDA

Payment of Bills

Minutes – January 22, 2024 (Regular)

Department Reports: Clerk, Treasurer, Supervisor, Building, Fire, Water

Correspondence: Federal Energy Regulatory Commission Letter

1. Metro Act Right of Way Permit Extension
2. Alpena Glass Company Quote
3. Budget Adjustment
4. Electrical Inspector Contract
5. F & V Operations – Michigan Lift Station Pump Replacement Quotes
6. 1010 Technology, Inc – 2 Factor Authentication Quote
7. Benjamin BUILDERS – Northside Fire Station Interior Ceiling Quote
8. Budget Workshops – March 6, 7 and 13, 2024 at 1:00 pm

**PUBLIC COMMENT
DISCUSSION
ADJOURNMENT**

Zoom Meeting:

1-646-558-8656

<https://us06web.zoom.us/j/83995661146?pwd=w2YviWL68bcbhLk7QjTzN3sO13mJrc.1>

Meeting ID: 839 9566 1146

Passcode: 021324

Recorded meetings will be available within 7 days of the meeting at: [Charter Township of Alpena - YouTube](#)

N. Skibbe
M. Palevich
L. Ellery-Somers
C. Kroll
S. Lappan
N. Poli
R. Rhynard

T. Gulden

Alpena News
Bay 108
WATZ
WBKB - TV

PUBLIC MEETING PARTICIPATION RULES

1. Please wait for the Supervisor to acknowledge you before you speak.
2. Begin by stating your name.
3. Give us your comments or opinions on the issue being discussed.
4. To ensure that everyone has time to speak and that we can address other items on the agenda, we may limit an individual's speaking time to 3 minutes. If time permits, we may allow you one additional time period to provide new information.
5. Please be respectful of the Board, speakers, and your neighbors.

Again, thank you for attending.

Nathan Skibbe
Supervisor

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
January 22, 2024 – 6:00 p.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, January 22, 2024 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Russ Rhynard
Trustee Norm Poli
Trustee Steve Lappan

Absent: None

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken. The following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Moved by Clerk Michele Palevich and supported by Treasurer Laura Ellery-Somers to approve the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

Marquam Johnson commented on Fire Department consulting services.

CONSENT AGENDA

Consent Agenda included: Payment of Bills, Minutes – December 27, 2023 (Regular), Department Reports and Correspondence: DTE Notice of Hearing, Planning Commission – Resolution Regarding the Adoption of the Alpena Area Joint Recreation Plan, Planning Commission Minutes – Public Hearing January 8, 2024, Alpena Power Company – Notice of Hearing and Alpena County Road Commission 2024 Match Letter. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Steve Lappan to approve payment of the bills, to approve the minutes and to receive and file department reports and correspondence as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee

Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

FIRE DEPARTMENT CONSULTS

Supervisor Nathan Skibbe presented the Township Board with proposals for consultants for the Fire Department and recommended hiring Stone Productions, LLC. Richard Marinucci, Consultant from Stone Productions, LLC, participated via Zoom and answered questions from the Board. Moved by Trustee Norm Poli and supported by Clerk Michele Palevich to hire Richard Marinucci for a comprehensive study of the Fire Department not to exceed \$10,000.00 to be paid from ARPA funds. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: Trustee Cash Kroll. Absent: None. Motion carried.

BUDGET ADJUSTMENTS

The Township Board was presented with budget adjustments prepared by Clerk Michele Palevich and Supervisor Nathan Skibbe. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the budget adjustments as presented with the addition of the following adjustment: 90¢ increase for GL# 101-000-995.040, TBJH Liaison Officer GF Contribution, and 90¢ decrease for GL # 101-215-801.000, Professional and Contractual Services. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

FEBRUARY 26, 2024, BOARD OF TRUSTEES MEETING RESCHEDULE

Supervisor Nathan Skibbe advised that it would be necessary to cancel and reschedule the February 26, 2024, Board of Trustees meeting due to the Presidential Primary. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to reschedule the February Board of Trustees meeting to Tuesday, February 13, 2024, at 3:00 pm. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

PROPOSED BUDGET MEETING DATES

Supervisor Nathan Skibbe discussed having budget sessions in the beginning of March and requested Board members email him any dates they are not available. The budget hearing will be scheduled for Monday, March 25, 2024.

RESOLUTION REGARDING ADOPTION OF ALPENA AREA JOINT RECREATION PLAN

The Charter Township of Alpena Planning Commission adopted the Alpena Area Joint Recreation Plan and recommended adoption by the Charter Township of Alpena Board of Trustees. Moved by Clerk Michele Palevich and supported by Trustee Steve Lappan to approve the Resolution Regarding Adoption of the Alpena Area Joint Recreation Plan as presented. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

RESOLUTION TO ADDRESS THE COLLECTION OF PAYMENTS OR REFUNDS ON TAXES UNDER/OVER \$5.00

Treasurer Laura Ellery-Somers presented the Township Board with an updated resolution regarding over and under payments. Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to approve the Resolution to Address the Collection of Payments or Refunds on Taxes Under/Over \$5.00 as presented with amending the last sentence to read: BE IT FURTHER RESOLVED, that overpayments of taxes totaling \$5.00 or less shall be handled by the Treasurer in accordance with *accepted past collection practices of the Charter Township of Alpena Treasurer*. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Trustee Russ Rhynard. NAYES: Trustee Norm Poli and Supervisor Nathan Skibbe. Absent: None. Motion carried.

FIRE DEPARTMENT – 2024 INFRASTRUCTURE VOLUNTEER FIRE CAPACITY PROJECT AGREEMENT

Chief Mark Hansen presented the Township Board with an agreement for a matching grant of up to \$4,000.00 for the purchase of a washer gear extractor. Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to approve the request for the 2024 Infrastructure Volunteer Fire Capacity program agreement not to exceed \$8,000.00. Roll call vote was taken. AYES: Clerk Michele Palevich Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

FIRE DEPARTMENT – LADDER TESTING AGREEMENT

Chief Mark Hansen advised the Township Board that scheduling for ladder testing for 2024 was needed. Moved by Clerk Michele Palevich and supported by Trustee Steve Lappan to approve scheduling of the 2024 ladder testing with National Hose Testing Specialist, Inc. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

CLOSED SESSION

Attorney/Client Privilege - Labor

Moved by Clerk Michele Palevich and supported by Trustee Cash Kroll to enter into closed session to discuss confidential written legal opinion. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

The Board entered closed session at 6:50 p.m.

The Board left closed session at 7:19 p.m.

PUBLIC COMMENT

Kevin Ginter commented on gear cleaning equipment and The Alpena News article regarding the Fire Department budget.

Marquam Johnson commented on the Fire Department.

DISCUSSION

Clerk Michele Palevich discussed hiring a full time fire fighter/MFR in the Fire Department.

ADJOURNMENT

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to adjourn. Voice Vote. Motion carried unanimously. The meeting was adjourned at 7:28 p.m.

Clerk Michele P. Palevich

Supervisor Nathan Skibbe

CLERK'S REPORT FOR JANUARY 2024

1 FOIA Requests

2 Personnel Committee meeting

Board of Trustees – regular – agenda and minutes

Elections: Quality Voter File (QVF) maintained

 Voter registrations

 Continued recruiting the additional Election Inspectors needed for 2024

 As of January 31, 2024,

 Mailed 2390 Absent Voter Applications

 Received 1286 Absent Voter Applications Returned

 Issued 1200 Absent Voter Ballots

 Public Accuracy Test completed 1-24-2024

 Hosted Alpena County Election Inspector Training for townships on 1-26-2024

Back up for Building Department Administrative Assistant

Employee Navigator Administration

Answer/direct fall through phone calls

Order Office Supplies

Forward Assessing Department Mail to Berg Assessing

Maintain Ordinance Book & Resolutions

Processed Bi-weekly and monthly Payrolls including payroll reports/payments

Year End Payroll reports including W-2's

Issued 1099's to Venders

Approved ACH water/sewer payments

Accounts payable (entering, journalizing, attaching invoices & printing warrants in BS & A)

Time Clock Manager oversight

Upload meetings to Youtube

Maintain website

Charter Township of Alpena Treasurer's Report January 2024

Board Meeting February 13, 2024

Tax collection
Bank Reconciliations
BS&A updates
PRE and Veterans Exemption changes
ACH water/sewer payments
SIGMA Payments
Point & Pay Payments
NMMMA-Recycling Meeting, serve as Secretary
Accounts Payable
Payroll approval
Disburse township Checks
PNC Credit Card Rewards
Board Meeting-monthly
Tax Distribution
MMTA Mentor
Deposit township revenues in
Timesheet/PTO approval
Collect delinquent personal property tax
Collect mobile home specific tax

*Financial reports were emailed to board members

- 1) Payment of the Bills
- 2) Revenue/Expenditure Report
- 3) Check Register
- 4) Cash Summary Report
- 5) Water/Sewer Write Off's

Supervisor's Report 2.13.2024

Working with F&V Engineering on USDA project scope
Working with City on contract language for electrical inspector agreement
Conducted numerous site plan reviews in both residential and commercial developments
Conducted numerous site visits on Ordinance violations
Submitted RFP for engineering for a dock on Thunder Bay Island
Working with MDOT and ACRC on processing the upcoming bi-path expansion on US23
Worked with Clerk to complete FD budget adjustments
Satisfied one of our MIOSHA complaints
Attended Planning Commission meeting
Procuring data for Rich Marinucci for his FD consulting
Working on a grant through the Great Lakes Sports Commission for the Ripley Blvd. bi-path
Working on MACC grant for potential murals along 23 South/ Township buildings
Attended the in-person portion of the Zoning Administration class (Mt. Pleasant)
Conducting a 5-year review with S&P on our rating
Attended the IGC meeting

Monthly Permit Comparison Report

	January 2023		January 2024	
Record Type	#	Revenue	#	Revenue
Building	8	\$ 10,779.00	8	\$ 2,257.00
Electrical	7	\$ 1,290.00	7	\$ 1,449.00
Mechanical	13	\$ 2,675.00	11	\$ 1,815.00
Plumbing	2	\$ 694.00	4	\$ 908.00
TOTALS	30	\$ 15,438.00	30	\$ 6,429.00

GAIN and/or LOSS			0	\$ (9,009.00)
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YTD Permit Comparison Report

	YTD 2023		YTD 2024	
Record Type	#	Revenue	#	Revenue
Building	8	\$ 10,779.00	8	\$ 2,257.00
Electrical	7	\$ 1,290.00	7	\$ 1,449.00
Mechanical	13	\$ 2,675.00	11	\$ 1,815.00
Plumbing	2	\$ 694.00	4	\$ 908.00
TOTALS	30	\$ 15,438.00	30	\$ 6,429.00

GAIN and/or LOSS			0	\$ (9,009.00)
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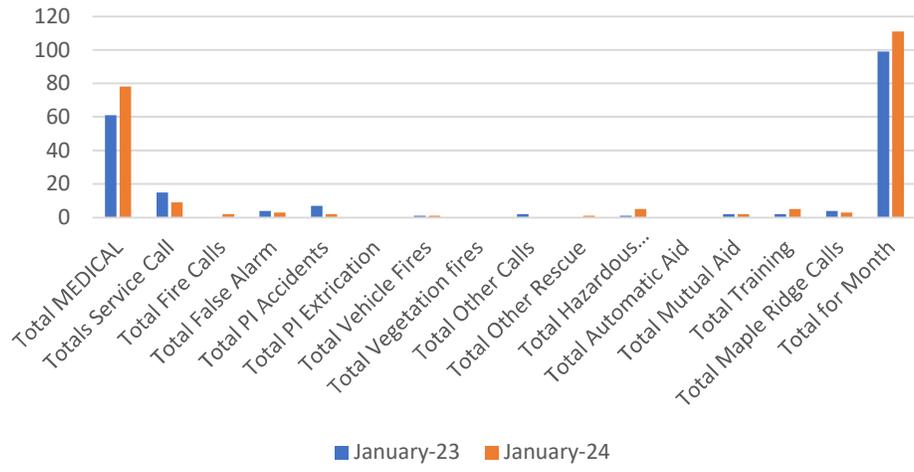
Charter Township of Alpena Fire Department

Run Totals

January 2024

Column1	January-23	YTD 2023	January-24	YTD 2024
Total MEDICAL	61	61	78	78
Totals Service Call	15	15	9	9
Total Fire Calls	0	0	2	2
Total False Alarm	4	4	3	3
Total PI Accidents	7	7	2	2
Total PI Extrication	0	0	0	0
Total Vehicle Fires	1	1	1	1
Total Vegetation fires	0	0	0	0
Total Other Calls	2	2	0	0
Total Other Rescue	0	0	1	1
Total Hazardous Conditions	1	1	5	5
Total Automatic Aid	0	0	0	0
Total Mutual Aid	2	2	2	2
Total Training	2	2	5	5
Total Maple Ridge Calls	4	4	3	3
Total for Month	99	99	111	111

January 2023-2024



Submitted to

Charter Township of



Operating Report for
January 2024



2960 Lucerne Dr., SE Grand Rapids, MI 49546



February 6, 2024

Mr. Nathan Skibbe
4385 US-23 North
Alpena, MI 49707

SUBJECT: Charter Township of Alpena Operations Report for January 2024

Dear Mr. Skibbe:

FVOP is pleased to submit a summary of our operations in the Charter Township of Alpena for January 2024. If you have any questions or comments regarding the information in this report, please feel free to contact us.

Sincerely,

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.

A handwritten signature in blue ink that reads "Catherine A. Winn".

Catherine A. Winn
Regional Manager | Associate

Enclosures:

- Operations & Maintenance Summary
- Work Order Totals
- Maintenance Cap Expenditures
- Distribution System Monitoring

2960 Lucerne Drive SE, Suite 100
Grand Rapids, MI 49546
P: 616.588.2900
F: 616.977.1005
www.fv-operations.com

EXECUTIVE SUMMARY

The January 2024 operation and maintenance summary report for the Alpena Township water and wastewater systems is provided for your review. All required monitoring was performed in the water system for this period. A copy of the distribution system Monthly Operating Report (MOR) is provided for the Board's review in [Attachment C](#).

Maintenance Allowance expenditures for the contract year September 2023 – August 2024 total \$39,792.21. A copy of the Maintenance Allowance report is included in [Attachment B](#).

A tabulation of all water and sewer Work Orders completed during through January 2024 is provided in [Attachment A](#).

OPERATIONAL HIGHLIGHTS

January 3 – FVOP staff installed pump #1 at Wyndham Gardens Lift Station #1 following repair by Alpena Electric Motor. After the pump was installed, it experienced a seal failure alarm. FVOP staff pulled the pump and returned it to Alpena Electric Motor for further inspection.

January 3 – FVOP staff found a sewer manhole lid had been struck by a plow in the Wyndham Gardens neighborhood. FVOP staff dug around the manhole and returned the lid and collar to the correct positions. FVOP staff then installed yellow driveway markers in front of the manhole to help prevent further issues.



Sewer manhole at the dead end of Birchington Court.

January 5 – FVOP staff performed a confined space entry at the French Road Lift Station. FVOP staff disassembled check valve #1, cleaned out debris and returned the check valve to service.

January 5 – FVOP staff received an automated call out from UIS SCADA for a low water level alarm at the Michigan Lift Station. FVOP staff found that pump #2 had not shut off at the setpoint, and continued pumping to the low level setpoint. FVOP staff took pump #2 out of service, and waited for the lift station to cycle normally before leaving the site.

January 8 – FVOP staff installed pump #1 at Wyndham Gardens Lift Station #1 following further inspection by Alpena Electric Motor.

January 8 - FVOP staff pulled pump #2 at the Michigan Lift Station and found that the pump was seized. FVOP staff took pictures and recorded information from the pump name plate in order to obtain quotes for replacement. Pumps #1 and #3 were replaced in the last few years, and pump #2 was the only remaining original pump.



Michigan Lift Station pump #2

January 10 – FVOP staff received an automated call from UIS SCADA for a power outage at the Lay Road Lift Station and the Hobbs Drive Lift Station. FVOP staff used the mobile generator to power the lift stations until Alpena Power restored power to the area.

January 12 – FVOP staff were called out to 101 Kelly Drive for a possible water leak. FVOP staff found the leak, and scheduled repairs for the next working day.

January 15 – FVOP staff worked with Bedrock Construction to replace a leaking water service line at 101 Kelly Drive.



Water leak at 101 Kelly Drive.

January 16 – FVOP staff were called out to 3279 US-23 South for an emergency turn off. The heat was off in the home and the water lines were frozen. FVOP staff found that the curb-box was bent over and inaccessible. Staff scheduled MacArthur Construction to replace the broken curb-box.

January 18 – FVOP staff worked with MacArthur Construction to replace the broken curb-box at 3279 US-23 South. Water was shut off to the home when the repair was completed.

January 19 – FVOP staff repaired an isolation valve box at the intersection of Fulton Avenue and Ferncliff Drive.

January 23 – FVOP staff thawed out the fire hydrant at the intersection of M-32 and Airport Road. The hydrant was found to be frozen by the Wilson Township Fire Department. After the fire hydrant was thawed, FVOP staff flushed and drained the fire hydrant.

January 25 – FVOP staff replaced a faulty low water level alarm float at the Lay Road Lift Station.

January 25 – FVOP staff worked with Bedrock Construction to replace a leaking water service line at 1195 Walter Street.

January 25 – FVOP staff found a water service line leak on Channel Road #1. Staff scheduled MacArthur Construction to replace the leaking service line the next day.

January 26 - FVOP staff worked with MacArthur Construction to replace a leaking water service line at 105 Channel Road #1.

January 29 – FVOP staff replaced a faulty contactor for pump #2 at the Michigan Lift Station.

Attachment A

Work Order Summary

Attachment B

Maintenance Allowance Update

ALPENA TOWNSHIP MAINTENANCE CAP SPENDING 2023-2024

Contract Year 2023-2024:	\$ 120,000.00
Remaining Fund from 2022-2023:	\$ -
Beginning Total:	\$ 120,000.00
Total Spent:	\$ 39,792.21
Remaining Fund:	\$ 80,207.79

September 2023			
F&V Operations	Restoration 2125 N. Partridge Point	\$	678.00
F&V Operations	Install unistrut for panel at Wyndham Gardens L/S #4	\$	678.00
Ferguson Enterprises	Seal pins (10)	\$	17.42
Fitzpatrick Hardware	Miss Dig flags	\$	31.14
Fitzpatrick Hardware	Tire gauge and air chuck for Township garage	\$	24.79
Alpena Supply Co.	Pipe fittings sprinkler head restoration 2125 N. Partridge Pt.	\$	32.98
Alpena Supply Co.	Fire hydrant paint, water meter touchpad wire	\$	190.26
Ferguson Enterprises	Water meter touchpad readers (2)	\$	2,552.19
F&V Operations	Water service at Cliff Anschuetz 9/14/2023	\$	1,299.50
F&V Operations	Water service at Cliff Anschuetz 9/15/2023	\$	565.00
F&V Operations	Install emergency light at Harbor Drive L/S	\$	452.00
The Home Depot	Rechargeable batteries for Township-owned tools	\$	143.58
Fitzpatrick Hardware	Partner saw belt	\$	43.40
Kendall Electric	Wyndham Garden lift station panel repair parts	\$	11.85
Harbor Freight	Brake lights for Township dump trailer	\$	18.91
Alpena Electric Motor	Start capacitor for lift station	\$	35.62
Builders FirstSource	Mini excavator rental 9/5/2023	\$	389.55
Builders FirstSource	Mini excavator rental (early return)	\$	(55.65)
Builders FirstSource	Mini excavator rental 9/14/2023	\$	333.90
Ferguson Enterprises	Water service repair supplies	\$	151.56
Fitzpatrick Hardware	Oil for DPW utility truck	\$	13.34
FEDEX	Meter sent out for testing	\$	22.84
Harbor Freight	Extensions for Township-owned impact drills	\$	27.78
Amazon Marketplace	Light fixtures for lift stations	\$	155.80
Tractor Supply	Wyndham Lift Station #4 bolts	\$	22.96
The Home Depot	Electrical supplies for Critten Court Lift Station	\$	164.38
Total September			\$ 8,001.10

October 2023			
F&V Operations	Repair 2 valve boxes, prep for 1,204 sq.ft. asphalt restoration	\$	791.00
F&V Operations	Install Emergency Light at Harbor Drive L/S	\$	452.00
F&V Operations	Install Emergency Light at Critten Ct. L/S	\$	452.00
Green Acres Feed Seed	Grass seed and straw for restoration	\$	165.82
Autozone	Battery for Township dump trailer	\$	90.92
Fitzpatrick Hardware	Gas feed line for Township backpack leaf blower	\$	1.40
The Home Depot	Pilot drill bits	\$	11.07
The Home Depot	Island Lift Station materials for safety lighting	\$	28.00
The Kendall Group	Wire tags and #14 gauge wire	\$	43.59
Ferguson Enterprises	1-1/2" and 2" meter pits	\$	7,294.53
Ferguson Enterprises	1-1/2" water meter	\$	715.58
Fitzpatrick Hardware	Bolts for pump install	\$	52.57
Fitzpatrick Hardware	Winch and 2-cycle oil	\$	40.05

ALPENA TOWNSHIP MAINTENANCE CAP SPENDING 2023-2024

Contract Year 2023-2024:	\$ 120,000.00
Remaining Fund from 2022-2023:	\$ -
Beginning Total:	\$ 120,000.00
Total Spent:	\$ 39,792.21
Remaining Fund:	\$ 80,207.79

October 2023 continued			
Kennedy Industries Inc.	Booster Station valve service	\$	4,593.75
M.E. Simpson Co.	Meter testing services	\$	290.47
The Home Depot	Safety light for Critten Court Lift Station	\$	37.52
The Kendall Group	Fuse block for Critten Court Lift Station	\$	36.98
Summit Companies	Fire Extinguisher Certs	\$	109.77
Total October			\$ 15,207.02

November 2023			
F&V Operations	M-32 & Bagley Pump station: Remove and install new pump and	\$	791.00
Harbor Freight	Replacement Arbor bit for a drill	\$	11.12
Northern Collision	Township Truck Oil Change	\$	109.40
Amazon Market Place	Wyndham Gardens Lift Station #1 transducer replacement	\$	35.39
Alpena Supply	Gaskets for M-32 & Bagley pump station	\$	39.51
Tractor Supply	Township dump trailer safety chains	\$	20.02
The Home Depot	Shop vac replacement for township blue truck	\$	165.70
Harbor Freight	Township's dump trailer replacement running lights	\$	7.78
Marathon Petro	Diesel for Township equipment	\$	23.97
Home Depot	Brass fittings for water meters	\$	41.87
Ferguson Enterprises	Water meter reader (1)	\$	1,276.10
Ferguson Enterprises	Thirty (30) water meters	\$	5,206.95
Ferguson Enterprises	Twelve (12) 3/4" brass compression nuts	\$	194.46
Fitzpatrick Hardware	Michigan Lift Station pipe fittings	\$	14.11
Fitzpatrick Hardware	Replacement cutting wheel	\$	5.89
Huron Engineering	Density testing 6-21 to 9-21-23	\$	1,313.55
Michigan Pipe and Valve	Water service repair parts	\$	261.87
Alcona Septic Service	Lift station cleaning	\$	643.13
Bisbee Infrared Services	Annual lift station infrared inspections	\$	577.50
UIS SCADA	Princeton Lift Station replacement modem	\$	537.60
Shell Oil	Diesel for Township Generator	\$	36.93
FEDEX	Meter sent out for testing	\$	13.53
Total November			\$ 11,327.38

December 2023			
Alpena Supply	Flex Flanges for M-32 Booster Station	\$	1,217.61
Tractor Supply	M-32 & Bagley Pump Station bolts for new pump	\$	6.87
The Home Depot	M-32 & Bagley Pump Station electrical supplies	\$	20.53
Ferguson Enterprises	Aldi's water meter	\$	1,210.01
Huron Engineering	Materials Testing	\$	233.10
Fitzpatrick's Hardware	Supplies credit	\$	(12.39)
O'Reilly Auto Supplies	Oil change supplies for Township's mini skid steer	\$	170.57
Fitzpatrick's Hardware	Battery Cleaner	\$	61.52
Fitzpatrick's Hardware	Lock fluid	\$	4.22

ALPENA TOWNSHIP MAINTENANCE CAP SPENDING 2023-2024

Contract Year 2023-2024:	\$	120,000.00
Remaining Fund from 2022-2023:	\$	-
Beginning Total:	\$	120,000.00
Total Spent:	\$	39,792.21
Remaining Fund:	\$	80,207.79

December 2023 continued			
Fitzpatrick's Hardware	Nuts and Bolts for check valves in the Harbor Drive Lift Station	\$	14.79
M.E. Simpson Co.	Meter Testing	\$	78.25
Oudbier Instrument Co.	Annual Meter Calibrations	\$	725.03
Alpena Electric Motor	Grinder Pump Repair	\$	891.58
The Home Depot	M32 & Bagley flush valve	\$	30.14
FEDEX	Meter sent out for testing	\$	13.62
Harbor Freight	Oil Pan	\$	17.80
	Total December	\$	4,683.25

January 2024			
M.E. Simpson	Meter Testing Services	\$	157.75
Builders First Source	Mini Excavator Rental	\$	333.90
Fitzpatrick Hardware	Eye bolts for pump #1 at Wyndham Gardens L/S #1	\$	5.09
Fitzpatrick Hardware	Wire Brush and scrub pads.	\$	8.33
Fitzpatrick Hardware	Propane cylinders for vehicles	\$	44.48
Fitzpatrick Hardware	Pull cord for Township's snowblower.	\$	15.02
Fitzpatrick Hardware	Pipe wrench for water meters	\$	8.89
	Total January	\$	573.46

Attachment C

Monitoring & Reporting

FEDERAL ENERGY REGULATORY COMMISSION
Office of Energy Projects
Division of Dam Safety and Inspections - Chicago Regional Office
230 South Dearborn Street, Suite 3130
Chicago, Illinois 60604
(312) 596-4430 Office

In reply refer to: P-2404

January 30, 2024

VIA Electronic Mail

Mr. William Myers, P.E.
Chief Dam Safety Engineer
Eagle Creek Renewable Energy, LLC
ECREDamSafety.CRO@eaglecreekre.com

Re: 2023 Emergency Action Plan (EAP) Update, Status Report, and Exemption Request
Thunder Bay Hydroelectric Project No. 2404

Dear Mr. Myers:

Your letters dated November 22, 2023, and December 14, 2023, submitted the 2023 annual EAP update and status report for the Thunder Bay Hydroelectric Project No. 2404. Your letter dated December 14, 2023, submitted the 2023 annual request for continued EAP exemption for the Upper South (05) and Hillman (06) Developments.

Your status report documents completion of all nine annual requirements for compliance with 18 CFR Section 12.24(d). Additionally, due to the spillway capacity deficiency at the Ninth Street Development, the FERC's November 4, 2019 letter required that you submit annual testing of notification of the two affected properties downstream of the dam. The report states that representatives from the two properties, Alpena Power Company and RS Scott, participated in the annual notification drill on August 7, 2023. As stated, both organizations fully understand the potential impacts, notification procedures, and their expected actions during flooding and during flooding and emergency condition. The memorandum of agreement (MOA) between Thunder Bay Power, Alpena Power, and RS Scott outlines the triggers established for closure and evacuation. This MOA was updated in 2021 and included in the EAP update. This notification testing is adequate and must be completed annually and included in the EAP status report.

The EAP update generally follows Chapter 6 of our Engineering Guidelines. However, the notification flowcharts should be updated to include the new FERC-CRO Branch Chief, Scott Airato (Office Number: 312-596-4431). Mr. Airato should be included in the next annual EAP update, due by **December 31, 2024**.

We have completed our review of your EAP exemption request for the Upper South (05) and Hillman (06) Developments and found your request satisfies the requirements of 18 CFR Section 12.21(c) EAP exemption for 2023. Per our Annual Reminder letter¹, we will not respond to future annual EAP exemption requests unless we have comments or find that the submittal does not satisfy the requirements of 18 CFR Section 12.21(c).

File your future Annual Exemption Certification and Emergency Contact List using the Commission's eFiling system at <https://www.ferc.gov/ferc-online/overview>. When eFiling, select Hydro: Dam Safety and Chicago Regional Office. The cover page of the filing must indicate that the material was eFiled. For assistance with eFiling, contact FERC Online Support at FERCOnlineSupport@ferc.gov, (866) 208-3676 (toll free), or (202) 502-8659 (TTY).

You may contact Mr. Chad Blackney, P.E. at 312.596.4445 (Chad.Blackney@ferc.gov) or me at (312) 596-4430 or if you have questions.

Sincerely,

KEVIN

GRIEBENOW

Kevin Griebenow, P.E.
Regional Engineer

Digitally signed by
KEVIN GRIEBENOW
Date: 2024.01.30
07:42:36 -06'00'

¹ August 28, 2023 Annual letter [Dam Safety and Inspections | Federal Energy Regulatory Commission \(ferc.gov\)](https://www.ferc.gov)



January 3rd 2024

Alpena Township
4385 US-23 North
Alpena, MI

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear Alpena Township:

At this time, KEPS Technologies, Inc. dba ACD.net would like to extend the existing METRO Act we have with your municipality. Our current agreement expires on 9/4/2024. We would like to extend that to 9/4/2029

If you are in agreement with this extension, please sign this agreement on the lines provided below and return within 30 days to KEPS Technologies, Inc. dba ACD.net at the address listed on the letterhead or emailed to osp@acd.net . ACD will countersign and return a copy for your files.

Additional information regarding this renewal request and other METRO Act information, may be found at <http://www.michigan.gov/mpsc/>.

If you have any questions, please contact the Permitting Department at 517-999-9999 or at OSP@acd.net.

Thank you for your time and cooperation in this matter that both benefits you and your constituents.

Agreed to on behalf of
Alpena Township

KEPS Technologies, Inc. dba ACD.net
acknowledges receipt of this Permit
Extension granted by

Name: _____

Name: _____

Signature: _____

Signature: _____

Its: _____

Its: _____

Date: _____

Date: _____

KEPS Technologies, Inc. d/b/a ACD.net
1800 N. Grand River Ave.
Lansing, MI 48906

517.999.9999

ALPENA GLASS COMPANY INC
105 GRANT ST
ALPENA MI 49707
(989)356-9091
Fax#: (989)354-4851
Tax Id 38-3077271

Quote: 14497
Date: 1/31/24

Customer:

ALPENA CHARTER TOWNSHIP
4385 US 23 NORTH
ALPENA MI 49707

(989)356-2851
C (989)464-0029 palevichm@alpenatownship.com

CSR	PO	Terms	Job #	Job Type
JB		NET 30		

Qty	Part/Description
1.00	INSULATED GLASS APPROX - 46" x 46" - CLEAR INSULATED GLASS REPLACED INTO EXISTING ALUMINUM WINDOW FRAME ON THE EAST SIDE OF THE BLDG FACING THE BALL FIELDS TOTAL INSTALLED = \$588.00

Cust Tax ID 38-6025441

Notes:

Nathan Skibbe 989-464-0029 Email: skibben@alpenatownship.com

PAYMENT TO BE MADE AS FOLLOWS: Payment in full after installation/receipt of items/work completed. Quote is valid for 30 days. Prices are subject to change due to supplier price increases & this proposal may be withdrawn by Alpena Glass Co Inc without notification. ACCEPTANCE OF PROPOSAL: The above prices, specifications & conditions are accepted & Alpena Glass Co Inc authorized is to do the work as specified. Payment will be made as outlined above. Return a signed copy to proceed.
Signature _____ date _____

THANK YOU FOR YOUR BUSINESS!

CONTRACT FOR ELECTRICAL INSPECTOR SERVICES

This contract is between the Charter Township of Alpena ("the Township"), a Michigan municipal corporation, with an address of 4385 US-23 North, Alpena, Michigan 49707, and _____ ("the Electrical Inspector"), with an address of _____, for electrical inspector services. The Electrical Inspector is retained by the Township pursuant to this contract as an independent contractor to perform the services described below, as follows.

ELECTRICAL INSPECTOR SERVICES

1. The Electrical Inspector will perform electrical inspector services for the Township as an independent contractor. The Electrical Inspector shall provide electrical inspector services to the Township pursuant to Township ordinances and all applicable state laws, rules, regulations, and requirements; will keep the Township Board informed of any relevant information required for the Township to stay in compliance with the same; and will assist the Township with the adoption of any required ordinances pertaining to electrical inspector services.
2. The Electrical Inspector shall be responsible for his own mileage, fuel expenses, inspector education fees, and registration fees.
3. The Township will be responsible for collecting all electrical inspection and permit fees, and the Township will set the appropriate fee schedule.
4. The Electrical Inspector will be paid 80% of all permit fees and plan review fees received upon finalization of the permit.
5. The Electrical Inspector shall arrange for vacation coverage with a licensed electrician; and payment for inspections and/or plan reviews during vacation coverage periods shall be arranged between the Electrical Inspector and the licensed electrician performing vacation coverage.

ADDITIONAL TERMS

The term of this contract will begin on _____.

The Electrical Inspector will be afforded coverage for wrongful acts or omissions under the insurance policy of the Township during the entire term of this contract, provided the Electrical Inspector is acting on behalf of, in the interest of, and within the scope of the Electrical Inspector's duties for the Township.

The Electrical Inspector will carry applicable insurance relative to any service that the Electrical Inspector performs for the Township, with limits of liability not less than \$1,000,000 per occurrence, with an aggregate limit of liability not less than \$2,000,000, during the entire term of this contract. It is further agreed and understood that the Electrical Inspector will name the Township as an additional insured. In addition, the Electrical Inspector will carry automobile liability insurance with limits of liability not less than \$1,000,000 per occurrence. In addition, where applicable, the Electrical Inspector will comply with the State of Michigan Worker's Compensation Act.

The Electrical Inspector shall indemnify and hold harmless the Township and the Township's board of trustees, employees, agents, and underwriters from any damages, claims, liabilities, and costs, including reasonable attorney's fees, and losses of any kind or nature whatsoever ("Loss"), which may in any way arise from the services

performed by the Electrical Inspector hereunder, the work of employees or agents of the Electrical Inspector while performing the services of the Electrical Inspector hereunder, or any breach or alleged breach by the Electrical Inspector of this contract, including but not limited to the warranties set forth herein. The Township shall retain control over the defense of, and any resolution or settlement relating to, such Loss. The Electrical Inspector will cooperate with the Township and provide reasonable assistance in defending any such Loss and any claims.

This contract may be terminated with forty five (45) days' written notice for any reason by either party. Further, this contract may be terminated by the Township immediately for just cause.

THE ELECTRICAL INSPECTOR

_____ Dated: _____

CHARTER TOWNSHIP OF ALPENA

_____ Dated: _____
Nathan Skibbe, Township Supervisor

_____ Dated: _____
Michele Palevich, Township Clerk



Charter Township of Alpena Treasurer

ATTN: Michele Palevich/Clerk
Alpena, 49707 Michigan

1010 Technology Center Inc.

1010 US 23 N
Alpena, Michigan 49707
Telephone 989-358-6060
Fax 989-356-3064

DLG 02/08/2024

Valid Until Date: 02-29-2024

Quote No QUO15001

Pos	Qty	Text	List Price	Sub Total	Discount	Net Price	Tax (%)	Tax (USD)	Total
1	18.00	SOFTWARE Two Factor Authentication for Staff Domain, VPN and Remote Desktop accounts. Billed Monthly.	3.00	54.00	0.00	54.00	0.00	0.00	54.00
Total									54.00
Discount									0.00
Net Total									54.00
Tax % of 54.00									0.00
Total with TAX									54.00
Shipping & Handling Charges									0.00
Taxes For Shipping and Handling									0.00
Adjustment									0.00
Grand Total (USD)									54.00

** Price and availability is subject to change **

** 50% due on project acceptance **

Labor estimate at \$95.00 per hour - we will bill actual time only:

Low - 10hrs.

High - 20hrs.

Travel time billed @ \$50/hr., plus mileage billed at the annual IRS standard mileage rate.

Invoices paid after the due date will incur a 1.5% finance charge.

Any applicable shipping and handling charges will be added to the invoice.

We accept VISA, MasterCard, American Express and Discover credit cards.

There is a 3% processing fee to pay by credit card

Your signature below according to the above terms, will authorize 1010 Technology Center, Inc. to schedule your project and order the necessary equipment. Applicable taxes and freight extra.

Name: _____ Date: _____

Title: _____ P.O.# _____

Sincerely,

Aaron Flick

MEMO



To: Nathan Skibbe, Supervisor, Charter Township of Alpena

From: Nathan Lytle, Distribution Foreman

Date: February 01, 2024

Re: Michigan Lift Station Pump Replacement

On January 05, 2024, F&V Operations and Resource Management (FVOP) observed that one of the three (3) pumps at the Michigan Lift Station had failed; the motor had seized.

Due to the poor condition of the pump, it is recommended for replacement. The existing pumps are Crane-Deming model 7182.

We contacted Detroit Pump, Kerr Pump and Valve, and Kennedy Industries for competitive quotes.

The summary of quotes is as follows:

Detroit Pump	\$59,683.00	Deming Model 7182
Kerr Pump and Supply	\$61,363.00	Deming Model 7182
Kennedy Industries.	\$76,200.00	Deming Model 7182

We recommend that the Township approve the quote from Kerr Pump and Supply for \$61,363.00.

Feel free to contact me if you have any questions.



Division of Detroit Pump

Quote # C011824R2

January 23, 2024

Alpena Township
4385 US-23
North Alpena, MI. 49707
ATTN: Nathan Lytle / Doug Moen
(989) 916-9109

RE: Alpena Crane Deming P/N 718242661531 6x4x12x3 SF, RH, S/N DP756746 New Pump Replacement

LEAD TIME: For Pump Delivery 14 Weeks

Quote is Valid Thru: February 23, 2024

We are pleased to provide you with a quote for the removal of the existing pump and installing the new replacement pump referenced above.

Detroit Pump will send 3 Service Technicians to the Alpena Job site to remove the existing Crane Deming Pump S/N DP756746 Pump #2 and install the new supplied Crane Deming Pump P/N 718242661531 6x4x12x3 SF, RH, 30 HP, 230-460/3/60, 1750 RPM, includes Pump with Suction Elbow, and Stand. Technicians will cycle the pump and record Amp draws.

Total for Above Quote for New Crane Replacement Pump \$ 53,383.00

Total for Parts and Labor for Removal and Install..... \$ 6,300.00

NOTE: All the above equipment is Non-Returnable, Non-Refundable, and Non-Cancelable. Per Manufactures.



Quote Date
1/26/2024

PO Number
NATHAN LYTLE

Quoted By
Matt Thayer
Inside Sales

Quote Number
QTE227745

Bill To:

F&V OPERATIONS AND RESOURCE MGT.
CATHERINE WINN - cwinn@fv-operations.com
2960 LUCERNE DRIVE SE
GRAND RAPID, MI 49546
UNITED STATES

Ship To:

F&V OPERATIONS MGMT
ATTN: CATHERINE WINN - cwinn@fv-operations.com
4385 US HWY 23 NORTH
ALPENA, MI 49707
UNITED STATES

PO Number	Ship Method	Salesperson	Exp Ship	Pay Terms	Customer No.	
NATHAN LYTLE	R&L - PPD/ADD	79		Progress Payments	F&VOP001	
Item	Description	Quantity	B/O	U of M	Unit Price	Extended Price
718242661531	DEMING PUMP MODEL 7182, 6 X 4 X 12 X 3 SF RH, RH 10-9/16" DIA IMP, 30 HP 1750 RPM 3-60-230/460V ODP	1	0	EA	\$53,765.00	\$53,765.00

****FREIGHT INCLUDED****

ESTIMATED SHIPMENT: 15-17 WEEKS ARO
EXW: FACTORY

PROGRESS PAYMENTS ARE REQUIRED ON ALL
ORDERS OVER \$50,000.00 PER THE SCHEDULE
BELOW:
40% WITH ORDER ENTRY
40% PRIOR TO SHIPMENT
20% NET 30 DAYS UPON APPROVED CREDIT



PO Number	Ship Method	Salesperson	Exp Ship	Pay Terms	Customer No.	
NATHAN LYTLE	R&L - PPD/ADD	79		Prograss Payments	F&VOP001	
Item	Description	Quantity	B/O	U of M	Unit Price	Extended Price
SERVICE	EXISTING PUMP REMOVAL, INSTALLATION, AND START-UP OF (1) DEMING PUMP MODEL 7182 / 6X4X12	1	0	EA	\$7,598.00	\$7,598.00

KERR TO ARRIVE LATE MORNING, REMOVE EXISTING PUMP AND PREP STATION FOR NEXT DAY AM INSTALLATION. INSTALL NEW DEMING 7182 W/ 30HP MOTOR, ANCHORS FOR BASE, SS HARDWARE, AND FLANGE GASKETS. PUT PUMP BACK INTO SERVICE AND TEST FOR PROPER OPERATION. THIS JOB WILL REQUIRE 2 DAYS FOR COMPLETION.

DAY 1 - TRAVEL / PUMP REMOVAL

- (2) TECHNICIANS ARRIVE ONSITE LATE MORNING
- LOCKOUT ELECTRICAL
- ISOLATE PUMP
- DISCONNECT SYSTEM PIPING
- REMOVE EXISTING PUMP, MOTOR, AND BASE
- PREP FLANGED CONNECTIONS FOR INSTALL
- LOWER NEW PUMP IN POSITION (TIME PERMITTED)

DAY 2 - INSTALLATION / START-UP

- ARRIVE EARLY AM
- PROCEED WITH NEW PUMP INSTALL
- ANCHOR NEW PUMP TO CONCRETE
- INSTALL NEW GASKETS
- RECONNECT SYSTEM PIPING / HARDWARE
- INSTALL AND WIRE MOTOR
- RESTORE POWER AND CHECK ROTATION
- FLOOD SYSTEM CHECKING FOR LEAKS
- RUN PUMP CONFIRMING PROPER OPERATION
- RECORD AMP DRAWS
- CLEAN UP WORK SPACE



ALL PRICES QUOTED HEREIN ARE FIRM FOR 10 DAYS AND DO NOT INCLUDE TAXES WHICH MAY APPLY AT TIME OF SHIPMENT. ALL PRICING IS QUOTED NET, EXWORKS, FREIGHT COLLECT OR PREPAY AND ADD.

ALL ORDERS ARE BASED UPON APPROVED CREDIT. STANDARD PAYMENT TERMS ARE 100% NET 30. PAYMENT TERMS ON ANY ORDER \$50,000 AND GREATER SHALL BE 40% UPON RECEIPT OF ORDER, 40% PRIOR TO SHIPMENT AND 20% NET 30.

Subtotal	\$61,363.00
Trade Disc	\$0.00
Freight	\$0.00
Misc	\$0.00
Tax	\$0.00
Total	\$61,363.00

All quotations and contracts are subject to Kerr Pump and Supply, Inc. Terms and Conditions of Sale dated 1/1/2018, a copy of which can be found on our website kerrpump.com. Placing an order is acceptance of these terms. Shipment time is an approximation based on current inventory and factory production schedules. Quotation is valid for 10 days from Quote date.



QUOTATION		
DATE	NUMBER	PAGE
2/1/2024	0055645	1 of 1

B F&V200
I F&V OPERATIONS
L 2960 Lucerne Dr
T SE Suite 100
O Grand Rapids, MI 49546

Accepted By: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
NATHAN LYTLE 989-356-0297 nlytle@fv-operations.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
QUOTE	CHARTER TWP OF ALPENA, MICHIGAN LIFT STATION, BARNES PUMP, VARIOUS	BCS/KNF	FIELD SERVICE
QTY	DESCRIPTION		

(1) BARNES,VERTICAL DRY PIT SOLIDS HANDLING CLOSE COUPLED PUMP,30 HP,1750 RPM,230/460 VOLTS,ODP,PE,4" SUCTION,6" DISCHARGE,12" IMPELLER DIAMETER,SF,RIGHT HAND ROTATION,BASE VERTICAL 6X6 STANDARD ELBOW,SEAL JC21 DBL.

NET PRICE NOT INCLUDING FREIGHT OR TAXES: --- \$66,675.00

DELIVERY: APPROXIMATELY 15 WEEKS AFTER RECEIPT OF ORDER.

FIELD SERVICE LABOR REQUIRED:

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE FOR THE REMOVAL OF YOUR (1) CRANE PUMP AND MOTOR #2, INSTALL OF (1) VERTICAL DRY PIT BARNES PUMP AND MOTOR, START UP, TEST RUN, AND VERIFY PROPER OPERATION.

TOTAL FIELD SERVICE COST: \$ 9,525.00

WE DO NOT INCLUDE:

FREIGHT, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, STARTERS, CONTROLS, CONDUIT, WIRING,OR JUNCTION BOXES UNLESS LISTED ABOVE.

PRICE AND LEAD TIME ARE BASED OFF CURRENT MARKET PRICING AND AVAILABILITY AND ARE SUBJECT TO CHANGE. PLEASE NOTE QUOTE IS VALID FOR 30 DAYS.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,
KAILEE FINE

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3%
CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30**

ESTIMATE

Prepared For

Alpena Township
4385 US23 North
Alpena , Michigan 49707
+989.35 6.0297 EXT#7

Benjamin BUILDERS

1200 Bobcat Trail
Alpena , Mi 49707
Phone: (989) 657-2477
Email: benjaminbuilders99@gmail.com

Estimate # 11.14.23 ATC
Date 11/14/2023

Description	Total
Demo	\$2,500.00
Remove and dispose of existing ceiling. Clean all areas effected by work. Provide temp lighting to permit daily activities while work is being completed.	
HVAC	\$4,050.00
Rework existing supply and return vents to be compatible with new ceiling grid difusers.	
Lighting	\$2,500.00
Provide LED low profile 2x4 lighting	
Grid Ceiling	\$5,129.60
Install New Grid Ceiling (National Gypsum tile #BET-197 SE)	
Bedroom & Chiefs office	\$4,663.80
Demo-\$1000 HVAC-\$700 Lighting-\$1071 Ceiling-\$1892.80 TOTAL:\$4663.80	

Subtotal	\$18,843.40
Total	\$18,843.40

Alpena Township