CHARTER TOWNSHIP OF ALPENA BOARD OF TRUSTEES

SPECIAL MEETING - March 7, 2023 - 4:00 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ADOPTION OF AGENDA
PUBLIC COMMENT

PURPOSE OF MEETING

- 1. Budget Adjustments
- 2. 1010 Technology Center Inc. Laptop quote
- 3. Fire Department Sale of Ambulance
- 4. Fire Department Southside Renovation Project
- 5. April 1, 2023 to March 31, 2024 Budget Workshop

N. Skibbe

M. Palevich

L. Ellery-Somers

C. Kroll

S. Lappan

N. Poli

R. Rhynard

T. Gulden

Alpena News

Bay 108

WATZ

WBKB - TV

PUBLIC COMMENT DISCUSSION ADJOURNMENT

Zoom Meeting:

1-646-558-8656

https://us06web.zoom.us/j/87361512868?pwd=YzkwUDlEbGVhRWIvVjdaUS91bk1udz09

Meeting ID: 873 6151 2868

Passcode: 030723

Recorded meetings will be available within 7 days of the meeting at: Charter Township of Alpena - YouTube

PUBLIC MEETING PARTICIPATION RULES

- 1. Please wait for the Supervisor to acknowledge you before you speak.
- 2. Begin by clearly stating your name for the record.
- 3. Give us your comments or opinions on the issue being discussed.
- 4. To ensure that everyone has time to speak and that we can address other items on the agenda, we may limit an individual's speaking time to 3 minutes. If time permits, we may allow you one additional time period to provide new information.
- 5. Please be respectful of the board, speakers, and your neighbors.

Again, thank you for attending.

Nathan Skibbe Supervisor

BUDGET ADJUSTMENTS

GENERAL FUND

		2021-22	YTD BALANCE	AVAILABLE	% BDGT	Revenue	Expense	NEW 2022-23
GL NUMBER	DESCRIPTION	AMENDED BUDGET	<u> </u>	BALANCE	USED	Adjustment	Ajustments	AMENDED BUDGET
101-701-861.000	TRANSPORTATION &TRAVEL	257.00	156.94	100.06	61.07		12.00	269.00
101-701-804.000	PLANNING SERVICES	4,000.00	2,790.66	1,209.34	69.77		(12.00)	3,988.00
101-265-827.000	JANITORIAL SERVICES	8,000.00	7,930.00	70.00	99.13		380.00	8,380.00
101-265-971.000	CAPITAL OUTLAY	738.51	0.00	738.51	0.00		(380.00)	358.51
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BUDGET ADJUSTMENTS

PUBLIC SAFETY

		2021-22	YTD BALANCE	AVAILABLE	% BDGT	Revenue	Expense	NEW 2022-23
GL NUMBER	DESCRIPTION	AMENDED BUDGET	ı	BALANCE	USED	Adjustment	Ajustments	AMENDED BUDGET
205-336-727.020	FIRE OPERATIONAL SUPPLIES	3,000.00	791.37	2,208.63	26.38		(1,000.00)	2,000.00
205-336-729.000	MEDICAL OPERATIONAL SUPPLIES	10,000.00	3,406.92	6,593.08	34.07		(5,000.00)	5,000.00
205-336-801.000	PROFESSIONAL & CONTRACTUAL SER	15,837.36	7,157.38	8,679.98	45.19		(5,000.00)	10,837.36
205-336-860.020	GAS & OIL (EMS/911)	22,000.00	14,896.79	7,103.21	67.71		(2,000.00)	20,000.00
205-336-921.000	IT/INTERNET - DEPT. PORTION	3,000.00	784.16	2,215.84	26.14		(1,000.00)	2,000.00
205-336-956.010	DATA PROCESSING (SOFTWARE)	2,500.00	721.40	1,778.60	28.86		(1,000.00)	1,500.00
205-336-960.000	SAFETY COMPLIANCE/SAFETY DATA S	800.00	296.76	503.24	37.10		(500.00)	300.00
205-336-969.020	FIRE/EMS TRAINING	2,000.00	1,317.69	682.31	65.88		(1,000.00)	1,000.00
205-336-975.000	EQUIPMENT & FURNITURE	1,275.00	444.86	830.14	34.89		(500.00)	775.00
205-336-860.020	GAS & OIL (EMS/911)	22,000.00	14,896.79	7,103.21	67.71		(2,500.00)	19,500.00
205-336-974.000	EQUIPMENT	60,760.00	22,662.93	38,097.07	37.30		19,500.00	80,260.00
205-000-674.000	FIRE DEPARTMENT DONATIONS	7,835.93	9,185.93	(1,350.00)	117.23	1,044.48		7,835.93
205-336-931.000	MAINTENANCE & REPAIR-BUILDING	21,035.93	19,341.20	1,694.73	91.94		1,044.48	22,080.41

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1,044.48 1,044.48

BUDGET ADJUSTMENTS

WATER FUND GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE	AVAILABLE BALANCE	% BDGT USED	Revenue Adjustment	Expense Ajustments	NEW 2022-23 AMENDED BUDGET
592-537-803.000	LEGAL	160,469.00	41,320.50	119,148.50	25.75		(39,148.50)	121,320.50
592-537-931.000	MAINTENANCE ON SYSTEM	328,052.00		20,913.53	93.62		39,148.50	367,200.50
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Charter Township of Alpena Supervisor

ATTN: Michele Palevich/Clerk Alpena, 49707 Michigan 1010 Technology Center Inc.

1010 US 23 N Alpena, Michigan 49707 Telephone 989-358-6060 Fax 989-356-3064

Valid Until Date: 02-28-2023

02/28/2023

DLC

Quote No QUO14675

Pos	Qty	Text	List Price	Sub Total	Discount	Net Price	Tax (%)	Tax (USD)	Total
1	1.00	HARDWARE New HP Laptop/Core i7 12th Gen/16GB Memory/1TB SSD/Wi-Fi 6e//Pen/Thunderbolt 4/Windows 11 Pro	1,873.75	1,873.75	0.00	1,873.75	0.00	0.00	1,873.75
2	1.00	SOFTWARE Microsoft Office 2021 - 1 PC License	124.95	124.95	0.00	124.95	0.00	0.00	124.95
Total								1,998.70	
								Discount	0.00
	Net Total							1,998.70	
	Tax % of 1,998.70							0.00	
Total with TAX							1,998.70		
Shipping & Handling Charges							0.00		
Taxes For Shipping and Handling							0.00		
Adjustment							0.00		
Grand Total (USD)						1,998.70			

^{**} Price and availability is subject to change **

Labor estimate at \$95.00 per hour - we will bill actual time only:

Low - 2hrs.

High - 4hrs.

Travel time billed @ \$50/hr., plus mileage billed at the annual IRS standard mileage rate.

Invoices paid after the due date will incur a 1.5% finance charge.

Any applicable shipping and handling charges will be added to the invoice.

We accept VISA, MasterCard, American Express and Discover credit cards. There is a 3% processing fee to pay by credit card

Your signature below according to the above terms, will authorize 1010 Technology Center, Inc. to schedule your project and order the necessary equipment. Applicable taxes and freight extra.

^{** 50%} due on project acceptance **

02/28/2023 Name: Nathan W. Skibbe _____ Date:____ P.O.#_____ Title: Supervisor Sincerely,

Aaron Flick



Audit Trail

DigiSigner Document ID: 36fe3fdb-b2e5-46ef-ac9c-14ca96727ccc

Signature Signer

Email: dchroninger@1010tc.com IP Address: 96.36.50.66

Email: skibben@alpenatownship.com

IP Address: 71.13.49.239

DLC Nathan W. Skibbe

Event	User	Time	IP Address
Upload document	quotes@1010tc.com	02/28/2023 9:27:58 AM EST	96.36.50.66
Apply template	quotes@1010tc.com	02/28/2023 9:28:02 AM EST	96.36.50.66
Open document	quotes@1010tc.com	02/28/2023 9:28:05 AM EST	96.36.50.66
Close document	quotes@1010tc.com	02/28/2023 9:28:27 AM EST	96.36.50.66
Send for signing	quotes@1010tc.com	02/28/2023 9:28:33 AM EST	96.36.50.66
Open document	dchroninger@1010tc.com	02/28/2023 9:55:22 AM EST	96.36.50.66
Sign document	dchroninger@1010tc.com	02/28/2023 9:56:37 AM EST	96.36.50.66
Close document	dchroninger@1010tc.com	02/28/2023 9:56:37 AM EST	96.36.50.66
Open document	skibben@alpenatownship.co m	02/28/2023 10:09:44 AM EST	71.13.49.239
Sign document	skibben@alpenatownship.co m	02/28/2023 10:11:48 AM EST	71.13.49.239
Close document	skibben@alpenatownship.co m	02/28/2023 10:11:48 AM EST	71.13.49.239

Michele Palevich

From: Nathan Skibbe

Sent: Thursday, March 2, 2023 3:45 PM **To:** Michele Palevich; Laura Ellery-Somers

Subject: FW: Ambulance Purchase

From: Edmonds, Rob <RobE@ALPENA.MI.US> Sent: Thursday, March 2, 2023 3:44 PM

To: Mark Hansen hansenm@alpenatownship.com; Nathan Skibbe <skibben@alpenatownship.com>

Cc: Soik, Anna <annas@ALPENA.MI.US>; Smolinski, Rachel <rachels@ALPENA.MI.US>

Subject: Ambulance Purchase

CAUTION: **EXTERNAL EMAIL** This email originated from outside of The Charter Township of Alpena. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Mark and Nathan,

The Alpena County Courts and Public Safety Committee approved the purchase of your ambulance, power cot/load system for \$135,000.00 at their meeting on February 27, 2023. I will work with the City for the funds details for payment and begin that process next week.

I realize that we would not take delivery until your new rescue trucks are ready to go in service. I would ask that when you are ready to pull your 800Mhz radios out, that you contact me so Captain Tim Slosser can assist in the removal to make installation of our radios simpler.

Thank you and I appreciate your willingness to keep this rig in the county and with quick availability!

Rob Edmonds Jr.

Fire Chief Critical Care Paramedic-IC Fire Service Instructor Volunteer Advocate – Everyone Goes Home ®



Alpena City Fire Department 501 W. Chisholm St.

Alpena, MI 49707 PH: (989)354-1841 Cell: (989)884-4591 Fax: 989-354-1805 robe@alpena.mi.us

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Website: alpena.mi.us



March 6, 2023

To: Charter Township of Alpena Board of Trustees

From: Fire Chief, Mark Hansen

RE: Amendment for Southside Building Renovation

On October 4,2022 I recommended proceeding with a renovation project of the South Side Station 2 for \$7,195.17 with donations provided by community business owners and residents. This was to be funded out of GL#205-336-938.000 Maintenance & Repair of building. This project was approved by the board of trustees at this meeting. I'm asking for an amendment of this request to incorporate additional expenditures on this project. The new total for the project \$8,141.45 a difference of \$946.28.

Moved by _____ and supported by ____ to amend a total expenditure for the South Side Station #2 renovation project of \$7,195.17 to a total of \$8,141.45. This is a total \$946.28 difference from what was originally proposed. These changes were made to accommodate some changes to the original quote for goods and services.