

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
March 8, 2022 – 11:00 a.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, March 8, 2022, at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Russ Rhynard
Trustee Norm Poli

Absent: None

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 11:00 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Moved by Trustee Norm Poli and supported by Clerk Michele Palevich to approve the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

MINUTES
February 28, 2022 (Regular) and March 2, 2022 (Budget)

Moved by Trustee Russ Rhynard and supported by Trustee Steve Lappan to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Thunder Bay Island Light House Preservation Society Letter, Federal Energy Regulatory Commission – Thunder Bay Hydroelectric Project, and Steve Dean Letter. Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

PRESENTATION – THUNDER BAY PRESERVATION SOCIETY

Jim DesRocher, President of the Thunder Bay Preservation Society, informed the Township Board that efforts were focused on repair and maintenance in 2021 and that the society would continue with maintenance, add signage for rules and regulations and poison ivy warning signs in 2022. Mr. DesRocher thanked the Township Board for their past support and requested \$3,000.00 funding for 2022.

PRESENTATION – HURON PINES

Amy Nowakowski, Coastal Project Manager, and Samantha Nellis, Water Program Director, provided an overview of Huron Pines. Huron Pines' mission is to conserve and enhance Northern Michigan's natural resources to ensure healthy water, protect places and vibrant communities.

BUDGET ADJUSTMENTS

The Township Board was presented with budget adjustments prepared by Clerk Michele Palevich and Supervisor Nathan Skibbe. Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to approve the budget adjustments as presented. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

MUNETRIX QUOTE – CAPITAL IMPROVEMENT PLAN

Supervisor Nathan Skibbe presented the Township Board with a quote from Munetrix to upgrade our current license to a premium license that includes the Capital Improvement Plan (CIP). Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the quote from Munetrix to upgrade to the premium license in the amount of \$2,664.00 to be paid from GL #101-101-801.000, Professional and Contractual Services. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

DISPOSAL OF FIXED ASSETS

Clerk Michele Palevich presented the Township Board with a Disposal of Fixed Assets List that included the 2003 Life Line Ambulance, Sunline Trailer (Smoke Trailer) and 1987 Pierce Engine per the recommendation of Chief Mark Hansen. Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to approve the Disposal of Fixed Assets List as presented. Voice Vote. Motion carried by unanimous voice vote.

POSITIVE PRESSURE VENTILATION FANS

Chief Mark Hansen presented the Township Board with quotes for positive pressure ventilation fans and recommended the purchase of 2 fans from R & R Fire Truck Repair LLC. Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to purchase 2 new positive pressure ventilation fans from R & R Fire Truck Repair LLC in the amount of \$2,800.00 to be paid from GL #205-336-976.000, Equipment Millage Purchases. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

DEPARTMENT REPORTS

Clerk: Clerk Michele Palevich presented a written report for February, 2022.

Treasurer: Treasurer Laura Ellery-Somers presented a written report for February, 2022.

Supervisor: Supervisor Nathan Skibbe presented a written report.

Building: Reports for permits issued in January and February, 2021, and January and February, 2022, were presented to the Township Board.

Assessing: No Report.

Trustees/Committee Chair: No Report.

Fire: Chief Mark Hansen presented a written report for February, 2022.

Water: F & V Operations provided the operating report for February, 2022.

PUBLIC COMMENT

Steve Dean commented on marihuana and zoning.

DISCUSSION

Clerk Michele Palevich advised 15 poll workers are needed for elections and asked that anyone interested contact the Clerk's office.

Treasurer Laura Ellery-Somers informed the Township Board that we are still in need of a part-time maintenance person.

Treasurer Laura Ellery-Somers inquired on the process to make changes to the proposed zoning ordinance and Attorney Tim Gulden advised that the Township Board could adopt the proposed ordinance with or without amendments or send it back to the Planning Commission.

Trustee Russ Rhynard inquired about the most recent proposed budget for 2022/2023.

Treasurer Laura Ellery-Somers informed the Township Board that the requested GL #'s for the Public Safety Department had been created.

Trustee Norm Poli thanked the public for attending the meeting.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adjourn. Voice Vote.
Motion carried unanimously. Meeting adjourned at 11:58 a.m.

Clerk Michele P. Palevich

Supervisor Nathan Skibbe