

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
March 30, 2023 – 2:00 p.m.
SPECIAL MINUTES**

The Charter Township of Alpena Board of Trustees met in Special session on Thursday, March 30, 2023, at 2:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Trustee Russ Rhynard
Treasurer Laura Ellery-Somers
Trustee Norm Poli

Absent: Trustee Steve Lappan (Excused)
Trustee Cash Kroll (Excused)

Others present: Attorney Dan Florip

Supervisor Nathan Skibbe called the meeting to order at 2:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board members were present: Trustee Norm Poli, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: Trustee Steve Lappan and Trustee Cash Kroll.

AGENDA

Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to approve the agenda as presented with correcting the Attorney to Dan Florip. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

NORTH POINTE SHORES DRIVE MAINTENANCE SPECIAL ASSESSMENT

Attorney Dan Florip advised the Township Board of the three meeting process to renew the North Pointe Shores Special Assessment for road maintenance and informed that we are working on obtaining linear road frontage for each parcel in the district. A special meeting will be needed to ensure that assessment would be collected on the summer of 2023 tax bills.

**RESOLUTION REGARDING RECREATION PASSPORT GRANT PROGRAM AND
RIPLEY STREET BIKE PATH CONNECTION**

Supervisor Nathan Skibbe read the Resolution Regarding Recreation Passport Grant Program and Ripley Street Bike Path Connection. Rebecca Rivard, P.E. from Huron Engineering, advised the cost of the project would be \$50,000.00 and the Township would have a financial obligation of \$12,500.00 if the grant was awarded to the Township. Supervisor Nathan Skibbe advised the obligation had been budgeted in GL #101-265-930.000, Bi-Path Maintenance. Moved by Clerk Michele Palevich and supported by Trustee Russ Rhynard to approve the Resolution Regarding Recreation Passport Grant Program and Ripley Street Bike Path Connection as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Trustee Steve Lappan. Motion carried unanimously.

ALPENA COUNTY ROAD COMMISSION – DUST CONTROL AGREEMENT

Alpena County Road Commission Managing Director, Ryan Brege, informed the Township Board of the costs for 1 or 2 applications of both a brine solution and chloride solution for dust control. Mr. Brege also informed the differences of both solutions and recommended applying at least 1 application of either solution to the township roads to help keep them intact. Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to approve the road agreement for 2023 Dust Control Program for 1 application with a 35% Solution/Brine in the amount of \$33,000.00 to be paid from GL #101-446-820.000, Highway, Streets & Bridges. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Trustee Steve Lappan. Motion carried unanimously.

Trustee Norm Poli left the meeting at 2:30 p.m.

POLICY & PROCEDURES – UPDATED RECOMMENDATIONS

The Policy and Procedures Committee presented the Township Board with the following policies: Motor Vehicle Driving Policy, Driving Record Review Policy, Vehicle Use Policy and Social Media Policy. Clerk Michele Palevich advised that Mike Gombos, Risk Control Manager for the Township Participating Plan, suggested adopting social media and vehicle policies. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to adopt the Motor Vehicle Driving Policy, Driving Record Review Policy, Vehicle Use Policy and Social Media Policy as amended. Roll call vote was taken. AYES: Trustee Russ Rhynard, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll, Trustee Norm Poli and Trustee Steve Lappan. Motion carried unanimously.

FIRE DEPARTMENT – R & R FIRE TRUCK REPAIR INC. INVOICES

Chief Mark Hansen presented invoices from R & R Fire Truck Repair for the maintenance inspections Engine Department of Transportation for the 2021 Spartan Smeal Engine, 2013 Spartan Smeal Engine, 1989 Ford 8000 (Tanker) and 1986 Chevy C-30 4x4 (Brush Truck) for payment. Moved by Clerk Michele Palevich and supported by Treasurer Laura Ellery-Somers to pay the R & R Fire Truck Repair Inc. invoices in the amount of \$6,167.40 from GL #205-336-938.000, Vehicle Maintenance, for the maintenance inspections. Roll call vote was taken. AYES: Trustee Russ Rhynard, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Norm Poli, Trustee Steve Lappan and Trustee Cash Kroll. Motion carried unanimously.

PUBLIC COMMENT

None.

DISCUSSION

None.

AJOURNMENT

Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 2:49 p.m.

Clerk Michele P. Palevich

Supervisor Nathan Skibbe