

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
May 11, 2021 –11:00 a.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, May 11, 2021 at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Norm Poli
Trustee Russ Rhynard

Absent: Trustee Steve Lappan (Excused)

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 11:00 a.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken. The following board members were present: Trustee Norm Poli, Clerk Michele Palevich, Treasurer Laura Ellery-Somers (Zoom Meeting), Trustee Cash Kroll (Zoom Meeting), Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: Trustee Steve Lappan.

AGENDA

Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to approve the agenda as presented with the following addition to New Business: 6. Conflict of Interest and Ethics Policies. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

Frieda Hirschberger commented on the Partridge Point Park letters in correspondence.

Al Wirgau commented on Partridge Point Park.

Russ Rich commented on Partridge Point Park.

Gary Tuohy comment on Partridge Point Park.

PAYMENT OF BILLS

Moved by Trustee Russ Rhynard and supported by Trustee Poli to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Steve Lappan. Motion carried unanimously.

MINUTES
April 26, 2021 (Regular)

Moved by Trustee Norm Poli and supported by Trustee Russ Rhynard to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Alpena County Road Commission Minutes – April 6, 2021, Alpena County Road Commission Minutes – April 14, 2021, Alpena County Road Commission County Road Report – 3/29/21 to 04/25/21, Alpena County Road Commission – 2020 Fiscal Year Annual Report, Zoning Board of Appeals Minutes – April 20, 2021, Letters RE South Bay Association and Federal Energy Regulatory Commission. Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

FIRE DEPARTMENT UPDATE

Chief Dave Robbins reported the number of runs for April, 2021 and that in person interviews for 3 candidates have been scheduled for Friday May 14, 2021 and Monday May 17, 2021. Chief Dave Robbins completed the final inspection for the new fire engine. Supervisor Nathan Skibbe informed the Township Board that Trustee Russ Rhynard, Trustee Steve Lappan along with himself met with Mayor Matt Waligora, City Manager Rachel Smolinski and Chief Bill Forbush regarding a possible contract for fire/EMT services that may be on the next meeting agenda.

FIRE DEPARTMENT – PROMOTION REQUEST

Chief Dave Robbins recommended Lieutenant Chris Stephens be promoted to Captain. Clerk Michele Palevich informed the Township Board the Lieutenant Chris Stephens would not meet the minimum requirements of Captain as he has not held the rank of Lieutenant for 2 years.

FIRE DEPARTMENT – FINANCING OF NEW ENGINE

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to authorize the Treasurer to contact Alpena Alcona Area Credit Union regarding pursuing an installment purchase contract for the purchase of the Smeal custom top mount rescue pumper. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Steve Lappan. Motion carried unanimously.

Trustee Cash Kroll left the meeting at 11:47 a.m.

F & V OPERATIONS – BOOSTER PUMP STATION & REMOTE PRESSURE MONITORING UPGRADE

Catherine Winn of F & V Operations recommended the Township Board accept the quote from UIS SCADA for the booster pump station and remote pressure monitoring upgrade. Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to approve the quote from UIS SCADA for the booster pump station and remote pressure monitoring upgrade in the amount of \$39,975.00. Roll call vote was taken. AYES: Trustee Norm Poli, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Steve Lappan and Trustee Cash Kroll. Motion carried unanimously.

POLICY & PROCEEDURE COMMITTEE RECOMMENDATIONS

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to approve the updates to the Policy and Procedures Manual for the following sections: 5.8 Employee Section (clarifies who participates in interviews) and 5.22 Payroll Problems (amends days to 30 to notify clerk of problems or errors) as presented. Roll call vote was taken. Voice Vote. Motion carried by unanimous voice vote.

Treasurer Laura Ellery-Somers left the meeting at 12:00 p.m.

INTRODUCTION OF ORDINANCE NO 145 – AMENDMENT OF ZONING ORDINANCE

Moved Trustee Russ Rhynard and supported by Trustee Norm Poli to introduce proposed Ordinance No. 145. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Clerk Michele Palevich, and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Steve Lappan, Trustee Cash Kroll and Treasurer Laura Ellery-Somers. Motion carried unanimously.

NORTH POINTE SHORES SPECIAL ASSESSMENT

Resolution of Intent

(Special Assessment Resolutions 1 & 2)

Clerk Michele Palevich informed the Township Board that Bret Finzel, Secretary/Treasurer for North Pointe Shores Association, filed a petition for special assessment and signatures of owners of 63% of the property were verified. Attorney Tim Gulden reviewed the process for the special assessment that was prepared by Attorney Dan Florip. Bret Finzel advised that the special assessment will continue road improvement/maintenance. Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to adopt a Resolution of Intent (Special Assessment Resolutions 1 & 2). Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Steve Lappan, Trustee Cash Kroll and Treasurer Laura Ellery-Somers. Motion carried unanimously.

CONFLICT OF INTEREST AND ETHICS POLICIES

Supervisor Nathan Skibbe presented the Township Board with an updated Conflict of Interest and Ethics Policies that is needed to meet the criteria for USDA Rural Development grants or loans. Moved by Trustee Russ Rhynard and supported by Trustee Norm Poli to adopt the Conflict of Interest and Ethics Policies. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Steve Lappan, Trustee Cash Kroll and Treasurer Laura Ellery-Somers. Motion carried unanimously.

PUBLIC COMMENT

Larry Clark commented on South Bay's concern about the activities at the Partridge Point Park.

Russ Rich commented on the litter on the road going to the Partridge Point Park and recommended closing the park.

Al Wirgau requested the Partridge Point Park be closed.

DISCUSSION

Clerk Michele Palevich inquired as to who owned Partridge Point Park and Supervisor Skibbe advised the park is owned by the DNR. Trustee Russ Rhynard commented that he would take the residence concerns to the South Bay.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Clerk Michele Palevich to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 12:35 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe