

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
May 14, 2019 – 11:00 a.m.
MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, May 14, 2019 at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Trustee Norm Poli
Trustee Cash Kroll
Trustee Steve Lappan

Absent: Treasurer Laura L. Ellery-Somers (Excused)
Trustee Matt Dunckel

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 11:00 a.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll was called; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Trustee Cash Kroll and Supervisor Nathan Skibbe. Absent: Treasurer Laura L. Ellery-Somers and Trustee Matt Dunckel.

AGENDA

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to approve the agenda as presented with the following changes: add County Properties under New Business and delete Presentation – MDA Award and Swearing In – New Firefighters. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

PUBLIC COMMENT

1. Jere Bendes, 2454 Boilore Rd, Alpena, MI commented on the drainage and condition of Boilore Road.
2. Jim LaFleur, 2565 Boilore Rd, Alpena, MI presented the Board with a copy of a petition regarding Boilore Road.
3. Thomasine Parteka, 105 Channel Road, Alpena MI commented on a business being conducted at 1051 Pine Road.
4. Mark Smith, 1050 Pine Rd, Alpena, MI commented on 1051 Pine Road.

Supervisor Nathan Skibbe advised that the new Ordinance No. 137 is being introduced to handle blight in the Township.

5. Mark Smith, 1050 Pine Rd, Alpena, MI commented on there not being a noise or light ordinance in the Township.
6. Caroline Ferris, 2100 Van Rd, Alpena, MI commented that proposed Ordinance 137 gives her hope.

PAYMENT OF BILLS

Moved by Trustee Steve Lappan and supported by Trustee Cash Kroll to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

CORRESPONDENCE

Correspondence includes: Township – Zoning Board of Appeals – Minutes – April 16, 2019, Planning Commission – Minutes – April 23, 2019, Alpena Power – Notice of Opportunity to Comment, Letter Regarding 1051 Pine Road and Alpena County Road Commission – Notice of Public Hearing. Moved by Trustee Steve Lappan and supported by Trustee Norm Poli to receive and file. Motion carried by unanimous voice vote.

SUPERVISOR'S REPORT

Supervisor Nathan Skibbe advised the Board of moving forward with the Hanson residence lawn repair on Arizona Rd. Also, the Board was informed of a planning meeting at Alcona Township on May 8, 2019 in regards to the Sunrise Coastal Trail expansion. Lastly, Supervisor Skibbe reminded the Board of a Walking tour of the Nature Preserve on Misery Bay Rd. for May 23, 2019 at 1:30 p.m.

CLERK'S REPORT

Clerk Michele Palevich advised that Deputy Clerk Dana Malcomson and herself had completed the election training and were both Election Certified by the State. The May 7 election had 723 voters vote absentee ballot and 722 voters vote at the polls. The Clerk's office is working on moving Precinct 3 to Word of Life church on Bagley and recruiting additional election inspectors.

TREASURER'S REPORT

None.

CONSULTING SERVICES AGREEMENT

Motion was made by Trustee Norm Poli and supported by Trustee Cash Kroll to continue the agreement with Michigan Municipal Corporation. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

AMBULANCE PURCHASE

Chief Dave Robbins introduced Jerry Schmidt from Alpena Alcona Area Credit Union to the Board. Mr. Schmidt advised that the credit union's attorney was reviewing the installment purchase agreement and that it would be ready by May 22, 2019 for Township's attorney to review. Chief Robbins also advised that we could receive \$7,000.00 in trade-in for 3 ambulances and this would offset the cost of the graphics for the proposed 2 new ambulances.

COUNTY PROPERTIES

Motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli to decline and pass on the purchase of property going back to the county for delinquent taxes. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

ALPENA COUNTY ROAD COMMISSION – ROAD AGREEMENTS

Motion was made by Trustee Steve Lappan and supported by Trustee Cash Kroll to approve the following seal coat projects: Eagle Drive, Parr Drive and Birdie Lane, Michigan Avenue, Padd Court, Diamond Drive, Long Lake Park Road, Lakewood Drive and Kensington Court in the amount of \$35,450.00 and to approve the ditch project on Misery Bay Road. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

INTRODUCTION ORDINANCE NO. 137 BLIGHT ORDINANCE

Motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli to introduce proposed ordinance No. 137 and to instruct the Township Clerk and Township Attorney to publish the necessary notice of introduction. Roll call vote was taken. AYES: Clerk Michele Palevich, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

INTRODUCTION ORDINANCE NO. 138 DANGEROUS BUILDING ORDINANCE

Motion was made by Trustee Steve Lappan and supported by Trustee Cash Kroll to introduce proposed ordinance No. 138 and to instruct the Township Clerk and Township Attorney to publish the necessary notice of introduction. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

INTRODUCTION ORDINANCE NO. 139 RENTAL DWELLING REGISTRATION AND INSPECTION ORDINANCE

Motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli to introduce proposed ordinance No. 139 and to instruct the Township Clerk and Township Attorney to publish the necessary notice of introduction. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Norm Poli,

Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

APOLLO FIRE EQUIPMENT

Motion was made by Trustee Steve Lappan and supported by Trustee Cash Kroll to accept the bid from Apollo Fire Equipment Company for MSA G1 SCBA annual inspections/flow test not to exceed the amount of \$1,000.00. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

SUMMIT COMPANY

Motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli to accept the quote from Summit Company for hydro testing of bottles only not to exceed \$1,150.00. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

HELMET PURCHASE

Motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli to purchase four (4) helmets with shields in the amount of \$1,078.60 from Douglas Safety. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Trustee Cash Kroll, Trustee Norm Poli, and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

FIRE DEPARTMENT LOGO

Motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli approve the badge below:



Roll call vote was taken. AYES: Clerk Michele Palevich, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel and Treasurer Laura Ellery-Somers. Motion carried unanimously.

Trustee Cash Kroll was excused at 12:15 p.m.

WATER DEPARTMENT REPORT

RFP for S-2 Licensure and DPW Director position will be addressed at the next BOT meeting.

PUBLIC COMMENT

None.

DISCUSSION

None.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 12:16 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe