

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
May 28, 2019 – 6:00 p.m.
MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, May 28, 2019 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Norm Poli
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Matt Dunckel

Absent: None

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll was called; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Steve Lappan to approve the agenda as presented. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

PUBLIC COMMENT

Marie Twite, 4165 Truckey Rd, Alpena, MI commented on adding a line item for the ambulance purchase.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

MINUTES

APRIL 22, 2019 (REGULAR), MAY 1, 2019 (SPECIAL) AND MAY 14, 2019 (REGULAR)

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the meeting minutes as presented. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

CORRESPONDENCE

Correspondence included – Charter Township of Alpena Planning Commission Minutes May 20, 2019, Rockport State Recreation Area – 2019 Schedule of Events, 40 Mile Point Light House Arts & Craft May 25 & 26 and Alpena County Road Commission Minutes May 9, 2019/Financial Report. Voice Vote. Motion carried by unanimous voice vote.

PRESENTATION – MDA AWARD

Captain Ken Piper presented the Board with roaming MDA Award that the fire department earned for being number one in their district for collection of donations for MDA. The fire department held 3 fill the boot events and collected \$7,100.00. This first event of 2019 was held on Friday, May 24, 2019 and the next two scheduled events are June 28, 2019, and August 30, 2019. The Board congratulated Captain Piper and the entire fire department on their achievement.

SWEARING IN – NEW FIRE FIGHTERS

Clerk Michele Palevich gave the oath of duty to new fire fighter Matthew Benedict. New firefighters, Justin Ordway, Amanda Tolen and Kohl Piper, were unable to attend the meeting and will be sworn in at a later date.

OLD BUSINESS

None.

PROPOSED ADOPTION OF ORDINANCE 137 (BLIGHT), ORDINANCE 138 (DANGEROUS BUILDING) AND ORDINANCE 139 (RENTAL DWELLINGS)

The Board of Trustees, members of the ad hoc committee (Margie Haaxma and Nancy Montie) and the public had open discussion regarding Ordinance 137, Ordinance 138 and Ordinance 139. Marie Twite, Russ Rhynard and Angie Skiba commented on the ordinances. Motion was made by Trustee Matt Dunckel and supported by Clerk Michele Palevich to table Ordinance 137, Ordinance 138 and Ordinance 139 to the Monday, June 24, 2019 Board of Trustee's meeting. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ELECTION WORKERS PAY

Clerk Michele Palevich requested an increase in wages for election workers as follows: Chairman \$15.00/hour, Co-Chair \$13.00/hour and Inspector \$12.00/hour. Motion was made by Trustee

Matt Dunckel and supported by Trustee Steve Lappan to increase election workers' pay to Chairman \$15.00/hour, Co-Chair \$13.00/hour and Inspector \$12.00/hour. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ELECTION LAPTOPS

Clerk Michele Palevich advised that new laptops were needed for elections due to the current laptops being over 6 years old, running on Windows 7 and there was an issue with a laptop at the last election. The Township could purchase laptops through the County of Alpena at a cost of \$449.99 per laptop for a total cost of \$2,699.94. Clerk Michele Palevich advised that a budget adjustment would be necessary to move \$2,700.00 from Line Item 101-191-702.00 (Salary Payable) to line item 101-191-728.00 (Computer). Motion was made by Treasurer Laura Ellery-Somers and supported by Trustee Matt Dunckel to purchase six (6) laptops at the \$449.99 each for a total cost of \$2,699.94 and to make a budget adjustment transferring \$2,700.00 from Line Item 101-191-702.00 (Salary Payable) to line item 101-191-728.00 (Computer). Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ALPENA COUNTY EQUALIZATION – TOWNSHIP MAINTENANCE AGREEMENT 2019

Motion was made by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the Township Maintenance Agreement for 2019 to prepare the tax bills, fold, stuff and seal at a cost of \$13,344.05. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PROPOSED AMBULANCE PURCHASES, INSTALLMENT PURCHASE AGREEMENT & RESOLUTION

Motion was made by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the Installment Purchase Resolution to purchase the following ambulances: Truck #1 – One (1) 2018 McCoy Miller Type III Modular Ambulance, WO 268129, STK #16829 and Truck #2 – One (1) 2018 McCoy Miller Type III Modular Ambulance, WO 268130, STK #16830. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

REQUEST TO PURCHASE – STAIR CHAIR

Chief Dave Robbins requested approval to purchase 2 stair chairs and provided a quotation from Stryker for \$3,619.20 per chair. Motion was made by Trustee Norm Poli and supported by Trustee Cash Kroll to table the purchase of stair chairs until the June 11, 2019 Board of Trustee's meeting so that additional quotes may be obtained and to determine what line item funds would come from. Voice Vote. Motion carried by unanimous voice vote.

QUOTE – WATER DEPARTMENT DESK TOP COMPUTER

Motion was made by Trustee Steve Lappan and supported by Clerk Michele Palevich to purchase a computer from 1010 Technology for the Water Department for the administrative assistant in the amount of \$872.73. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 7:48 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe