

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
June 8, 2021 –11:00 a.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, June 8, 2021 at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Norm Poli
Trustee Russ Rhynard
Trustee Steve Lappan

Absent: None

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 11:00 a.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken. The following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Moved by Trustee Norm Poli and supported by Treasurer Laura Ellery-Somers to approve the agenda as presented with the following addition to New Business: 6. Dixon Engineering - Piper Road water tower. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

Kevin Ginter commented on fire department.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

MINUTES
May 24, 2021 (Regular)

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

PRESENTATION – ALPENA COUNTY VETERANS AFFAIRS

Dan Perge introduced himself as the new director of Alpena County Veterans Affairs. Mr. Perge informed the Township Board that the organization assists veterans with applying for benefits.

CORRESPONDENCE

Correspondence included: Alpena Power Company – Notice of Opportunity to Comment, Alpena County Road Commission Minutes – May 4, 2021, Alpena County Road Commission County Road Report – 4/26/21 to 05/23/21 and Federal Energy Regulatory Commission. Moved by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

FIRE DEPARTMENT UPDATE

Chief Dave Robbins reported the number of runs for the southside station for May, 2021 and that the brush truck was out of service due to the radiator and is at Alpena Transmission for repair. Supervisor Nathan Skibbe advised that the City of Alpena would be sending a revision to the Intergovernmental Agreement for Fire Department Organizational and Response Services for the Township Board to review at a special meeting on Wednesday, June 16, 2021 at 11:00 am. Supervisor Nathan Skibbe, Trustee Russ Rhynard and Trustee Steve Lappan will meet prior to the special meeting to review. The Township Board discussed having a public input/question and answer session on June 23 or 24, 2021 at 6:00 p.m., possibly at The Apex. Trustee Cash Kroll read a prepared statement regarding his support to rebuild the Township fire department.

PUBLIC HEARING NORTH POINTE SHORES SPECIAL ASSESSMENT

Moved by Trustee Russ Rhynard and supported by Trustee Norm Poli to open the public hearing for the North Pointe Shores Special Assessment. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

Attorney Tim Gulden informed that the purpose of the public hearing was to voice objections. There was no public participation or written objections to the special assessment.

Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to close the public hearing for the North Pointe Shores Special Assessment. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

NORTH POINTE SHORES SPECIAL ASSESSMENT

Resolution Confirming Special Assessment Roll (Special Assessment Resolution 5)

Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to adopt North Pointe Shores Special Assessment Resolution Confirming Special Assessment Roll (Special Assessment Resolution 5) as presented. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

NEW DEPUTY CLERK/BANK RESOLUTIONS

Clerk Michele Palevich advised the Township Board that Haley Birmingham has been appointed Deputy Clerk and was sworn in on June 1, 2021 and new bank resolutions will be required to update bank accounts. Moved by Clerk Michele Palevich and supported by Supervisor Nathan Skibbe that as of Tuesday, June 8, 2021, at 12:01 p.m. all current township bank deposit resolutions be revoked and those necessary township officials to include: Treasurer Laura Ellery-Somers, Clerk Michele P. Palevich, Deputy Treasurer Rhonda Himes and Deputy Clerk Haley Birmingham be authorized to execute new bank deposit resolutions with PNC Bank, mBank, TCF Bank and Alpena Alcona Area Credit Union and their successors naming the Charter Township of Alpena Treasurer and Clerk and their deputies as authorized agents. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

C2AE – RURAL DEVELOPMENT PRELIMINARY ENGINEERING REPORT AND APPLICATION ASSISTANCE

Larry Fox, Project Manager for c2ae, presented the Township Board with a quote for services for the Rural Development Preliminary Engineering Report and Application Assistance. Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to accept the quote for services for the Rural Development Preliminary Engineering Report and Application Assistance from c2ae in the amount of \$3,500.00. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

F & V OPERATIONS – BOOSTER STATION PRESSURE REDUCING VALVE REPAIRS

Catherine Winn of F & V Operations presented the Township Board with a quote from Jett Pump & Valve, LLC with options for the booster station pressure reducing valve repairs and recommended the Township Board accept the quotes for Option B \$15,798.08 and Option A with adder for Dura-Kleen stem \$6,814.07. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to accept Jet Pump & Valve, LLC's quotes for Option B \$15,798.08 and Option A with adder for Dura-Kleen stem \$6,814.07 for a total cost of \$22,612.15. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

F & V OPERATIONS – MICHIGAN LIFT STATION PUMP INSTALLATION

Catherine Winn of F & V Operations presented the Township Board with quotes for the installation of a replacement pump for the Michigan Lift Station and recommended approving the quote from Kerr Pump and Supply. Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to approve the quote for the installation of a replacement pump for the Michigan Lift Station from Kerr Pump and Supply at a cost of \$4,410.00. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

F & V OPERATIONS – LIFT STATION SCADA SYSTEM/ALARMS

Catherine Winn of F & V Operations advised the Township Board of the need to update the existing alarm system for the eight (8) sewer lift stations and recommended the Township Board approve the UIS Group quote for hardware, installation and software programming to implement remote monitoring, reporting and alarm call-out capability for the eight (8) lift stations for a total cost of \$65,995.00. Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to approve the quote from UIS Group for hardware, installation and software programming to implement remote monitoring, reporting and alarm call-out capability for the eight (8) lift stations for a total cost of \$65,995.00. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

DIXON ENGINEERING – PIPER ROAD WATER TOWER

The Township Board was presented with a recommendation from Eric Binkowski of Dixon Engineering & Inspection Services to award the repainting project of the 500,000-gallon spheroid (Piper Road water tower) to the low bidder, L&T Painting. Moved by Trustee Russ Rhynard and supported Trustee Cash Kroll to award the repainting project of the 500,000-gallon spheroid (Piper Road water tower) to the low bidder, L&T Painting, for the bid amount of \$170,540.00. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

F & V OPERATIONS

Catherine Winn of F & V Operations presented the operating report from February to April, 2021.

CLOSED SESSION

Attorney/Client Privilege – Water Litigation

Moved by Clerk Michele Palevich and supported by Trustee Russ Rhynard that the Township Board go into closed session in order to (1) discuss settlement strategy in the City of Alpena water and sewer litigation and (2) consider a written confidential legal opinion from the Township's attorneys. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trust Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

The board entered closed session at 12:25 p.m.

Trustee Cash Kroll left the board meeting at 1:20 p.m.

The Board came out of closed session at 1:51 p.m.

PUBLIC COMMENT

Kevin Ginter commented on the fire department.

Beverly Banks commented on the fire department and finances.

DISCUSSION

Clerk Michele Palevich informed the Township Board that the auditors were at the Township for 3 ½ days and are expecting them to finish the audit in July.

ADJOURNMENT

Moved by Trustee Steve Lappan and supported by Trustee Norm Poli to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 2:00 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe