

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
June 14, 2022 – 11:00 a.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, June 14, 2022, at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Russ Rhynard
Trustee Norm Poli

Absent: None

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 11:00 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. Absent: Trustee Russ Rhynard.

AGENDA

Moved by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers to approve the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

Jerry Kaschner commented on water being an issue on his farm.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Russ Rhynard. Motion carried unanimously.

MINUTES
May 23, 2022 (Regular)

Moved by Trustee Steve Lappan and supported by Supervisor Nathan Skibbe to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Alpena Power Company - Notice of Opportunity to Comment dated May 20, 2022 and Alpena Power Company - Notice of Opportunity to Comment dated May 25, 2022. Moved by Trustee Norm Poli and supported by Clerk Michele Palevich to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

Trustee Russ Rhynard arrived at 11:14 a.m.

FIRE DEPARTMENT – LADDER & HOSE TESTING

Chief Mark Hansen presented the Township Board with estimates for ladder and hose testing and recommended the approval of the estimate from National Hose Testing Specialties, Inc. Moved by Trustee Cash Kroll and supported by Treasurer Laura Ellery-Somers to approve the estimate in the amount of \$5,092.00 from National Hose Testing Specialties, Inc. for fire hose and ground ladder testing to be paid from GL #205-336-801.000, Professional & Contractual Services. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

PUBLIC HEARING – DRINKING WATER STATE REVOLVING FUND

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to open the public hearing for the Drinking Water State Revolving Fund request. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

PRESENTATION – DRINKING WATER STATE REVOLVING FUND

Brian Rowley of F & V Engineering informed the Township Board that the Public Hearing is a step in the process with the Department of Environment, Great Lakes, and Energy (EGLE) application for the Drinking Water State Revolving Fund Program. Mr. Rowley advised the Intent to Apply meeting with EGLE has been completed and the project plan, which included engineering recommendations and environmental assessment. The evaluated needs of the water system included: water service line replacements, dead-end water mains on South Partridge Point Road, replace undersized pipe, US 23 S water tower upgrades and painting, asset water management plan and purchasing equipment to locate water services and map system using Geospatial Information Systems (GIS). Project goals are to improve reliability, reduce O&M costs and prevent costly emergency repairs and ensure capacity of system. Alternatives evaluated were taking no action and optimize what Township currently has. Prebid cost estimate is \$15,800,000.00. The Township qualified as a disadvantaged community status, which would qualify the Township for a 40-year term loan at an interest rate reduced to 2.25%. Mr. Rowley discussed the environmental, social and historical impacts.

PUBLIC HEARING – DRINKING WATER STATE REVOLVING FUND

There was no public input during the public hearing for the Drinking Water State Revolving Fund. Moved by Trustee Russ Rhynard and supported by Treasurer Laura Ellery-Somers to close the public hearing for the Drinking Water State Revolving Fund. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

MERIDIAN CONTRACTING – SECURITY PROJECT ESTIMATE

Supervisor Nathan Skibbe presented a proposal to the Township Board for the Clerk/Building/Supervisor Department Security Project from Meridian Contracting Services. Clerk Michele Palevich advised that the Township is eligible for the 2022 Election Security Grant in the amount of \$7,500.00 that will reimburse a portion of the cost for the secure closet and cabinets in the Clerk's office to be used for election ballots and equipment. Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to approve the proposal from Meridian Contracting Services for the Clerk/Building/Supervisor Department Security Project at a cost of \$44,783.00 of which \$7,500.00 will be funded from the 2022 Election Security Grant to be paid from the ARPA funds. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

OMEGA ELECTRIC & SIGN COMPANY INC. – LIGHTING ESTIMATE

Supervisor Nathan Skibbe presented an estimate from Omega Electric & Sign Company Inc. to the Township Board for lighting and recommended approval. Moved by Clerk Michele Palevich and supported by Trustee Steve Lappan to approve the estimate for surface mounted LED canopy lights and to supply and install LED remote egress head at each EXIT location exterior, connected to existing EXIT sign from Omega Electric & Sign Company Inc. at a cost of \$1,661.00 to be paid from GL #101-265-931.000, Maintenance & Repair Building. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

DIXON ENGINEERING – M-32 WATER TOWER

The Township Board was presented with an Engineering Services Proposal for a 500,000-gallon spheroid Elevated Tank (M-32 Water Tower) from Dixon Engineering & Inspection Services. Moved by Clerk Michele Palevich and supported by Trustee Steve Lappan to approve Phase 1 – Design Phase for the Dixon Engineering & Inspection Services proposal for the M-32 Water Tower in the amount of \$6,500.00 to be paid from ARPA funds. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

FIRE DEPARTMENT – DECK GUN

Chief Mark Hansen presented the Township Board with 3 quotes for a deck gun for the 2021 Smeal Engine (E1) and recommended the purchase from R & R Fire Truck Repair, Inc. at a cost of \$6,442.89, which includes installation, to be paid from GL #205-336-976.000, Equipment Millage. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

DEPARTMENT REPORTS

Clerk: Clerk Michele Palevich presented a written report for May, 2022.

Treasurer: Treasurer Laura Ellery-Somers submitted a written report for May, 2022.

Supervisor: Supervisor Nathan Skibbe presented a written report.

Building: May 2021/2022 Permit Comparison report was presented to the Township Board.

Fire: Chief Mark Hansen presented a written report for May, 2022.

Water: F & V Operations provided the operating report for May, 2022.

Planning Commission: Trustee Norm Poli advised that the Planning Commission approved the first special use permit for an adult use marihuana dispensary.

PUBLIC COMMENT

Jerry Kaschner commented on the water issue on his farm.

DISCUSSION

None.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Clerk Michele Palevich to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 12:27 p.m.

Clerk Michele P. Palevich

Supervisor Nathan Skibbe