

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
July 12, 2022 – 11:00 a.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, July 12, 2022, at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Russ Rhynard
Trustee Norm Poli

Absent: Trustee Cash Kroll
Trustee Steve Lappan

Others present: None

Supervisor Nathan Skibbe called the meeting to order at 11:00 a.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following Board members were present: Trustee Norm Poli, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: Trustee Steve Lappan and Trustee Cash Kroll.

AGENDA

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to approve the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Supervisor Nathan Skibbe and supported by Trustee Russ Rhynard to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Trustee Steve Lappan. Motion carried unanimously.

**MINUTES
June 27, 2022 (Regular)**

Moved by Trustee Russ Rhynard and supported by Supervisor Nathan Skibbe to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Federal Energy Regulatory Commission – Spillway Concrete Coring Plan. Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

GRAHAM ELECTRIC

Clerk Michele Palevich advised the Township Board that at the May 10, 2022, Board of Trustees meeting the Township Board approved payment to Graham Electric in the amount of \$9,773.61 for repair/maintenance of the generator but did not designate payment from ARPA funds or General Funds. Supervisor Nathan Skibbe also advised that the Township Board authorized ARPA funds for payment of the switch installation by John's Electric. Moved by Trustee Russ Rhynard and supported by Clerk Michele Palevich to authorize payment of Graham Electric Motor SVC in the amount of \$9,773.61 and John's Electric in the amount of \$3,650.00 from the General Fund GL #101-265-931.000, Maintenance & Repair Building. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Trustee Steve Lappan. Motion carried unanimously.

BUDGET ADJUSTMENTS

The Township Board was presented with budget adjustments prepared by Clerk Michele Palevich and Supervisor Nathan Skibbe. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to approve the budget adjustments as presented. Roll call vote was taken. AYES: Trustee Norm Poli, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Trustee Steve Lappan. Motion carried unanimously.

DPW – TREE TRIMMING

The Township Board was presented with a quote from North Wind Tree Service for grounds maintenance at lift stations and water towers. Nathan Lytle of F & V Operations informed the Township Board that he had requested quotes from 6 companies and North Wind Tree Service was the only quote received. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to approve the quote from North Wind Tree Service as presented in the amount of \$8,000.00 to be paid from GL #592-537-932.000, Ground and Building Maintenance, and to approve a budget adjustment that decreases GL #592-537-729.000, Maintenance Supplies/Operating, in the amount of \$2,000.00 and increase GL #592-537-932.000, Ground and Building Maintenance in the amount of \$2,000.00. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Trustee Steve Lappan. Motion carried unanimously.

FIRE DEPARTMENT RESIGNATION

Supervisor Nathan Skibbe informed the Township Board of the resignation of Fire Fighter/MFR James Bolanowski. Moved by Trustee Russ Rhynard and supported by Trustee Norm Poli to accept the resignation of Fire Fighter/MFR James Bolanowski. Voice Vote. Motion carried by unanimous voice vote.

FIRE DEPARTMENT – INTAKE VALVES

Chief Mark Hansen presented the Township Board with quotes from Dinges Fire Company for 2 ball intake valves for the 2013 Spartan Smeal and 2021 Smeal Top Mount Custom Pumper and recommended the purchase of one new valve and one demo valve. Moved by Clerk Michele Palevich and supported by Treasurer Laura Ellery-Somers to purchase one demo valve in the amount of \$1,736.95 and one new valve in the amount of \$2,171.25 for a total cost of \$3,908.20 to be paid from GL #205-336-974.000, Equipment. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Trustee Steve Lappan. Motion carried unanimously.

DEPARTMENT REPORTS

Clerk: Clerk Michele Palevich presented a written report for June, 2022.

Treasurer: Treasurer Laura Ellery-Somers submitted a written report for June, 2022.

Supervisor: Supervisor Nathan Skibbe presented a written report.

Building: June 2021/2022 Comparison report was presented to the Township Board.

Fire: Chief Mark Hansen presented a written report for June, 2022.

Water: F & V Operations provided the operating report for June, 2022.

PUBLIC COMMENT

Jerry Kaschner commented on ditches and the water issue on his farm.

DISCUSSION

Trustee Norm Poli commented on the Township Newsletter.

ADJOURNMENT

Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 11:42 a.m.

Clerk Michele P. Palevich

Supervisor Nathan Skibbe