

**OFFICIAL PROCEEDINGS  
OF  
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES  
August 22, 2022 – 6:00 p.m.  
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, August 22, 2022 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe  
Trustee Russ Rhynard  
Trustee Norm Poli  
Trustee Steve Lappan  
Treasurer Laura Ellery-Somers

Absent: Clerk Michele Palevich (Excused)  
Trustee Cash Kroll (Excused)

Others present: Deputy Clerk Haley Birmingham

Supervisor Nathan Skibbe called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

**ROLL CALL**

Roll call was taken; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: Clerk Michele Palevich and Trustee Cash Kroll.

**AGENDA**

Moved by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers to approve the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

**PUBLIC COMMENT**

None.

**PAYMENT OF BILLS**

Moved by Trustee Russ Rhynard and supported by Supervisor Nathan Skibbe to approve the payment of bills as presented. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Clerk Michele Palevich and Trustee Cash Kroll. Motion carried unanimously.

**MINUTES**  
**August 9, 2022 (Regular) & August 15, 2022 (Special)**

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

**CORRESPONDENCE**

Correspondence included: Planning Commission Minutes – August 8, 2022 and Federal Energy Regulatory Commission – 2021 Dam Safety Surveillance & Monitoring. Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

**ALPENA COUNTY ROAD COMMISSION  
KIRCHOFF ROAD AGREEMENT**

The Township Board was presented with a road agreement for gravel on Kirchoff Road from the Alpena County Road Commission. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to deny the Alpena County Road Commission Road Agreement for Kirchoff Road at this time. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Treasurer Laura Ellery-Somers, and Supervisor Nathan Skibbe. NAYES: None. Absent: Clerk Michele Palevich and Trustee Cash Kroll. Motion carried unanimously.

**SEWER & WATER RATE**

Supervisor Nathan Skibbe presented the Township Board with a proposed water and sewer rate modification schedule for 2022-2023 along with the City of Alpena's 2.08% increased water and sewer rates that were effective July 1, 2022. Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to make a corrective action to increase the Township's water and sewer utility rates by 6% effective to start on the October 2022 billing cycle. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: Clerk Michele Palevich and Trustee Cash Kroll. Motion carried unanimously.

**CONFERENCE TABLE**

The Township Board was presented with two options for an 8 ft. conference table for the old Assessing office. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Steve Lappan to approve the purchase of the 8 ft. conference table from Overstock.com in the amount of \$949.49 to be paid from GL#101-265-930.010, Building & Improvements. Roll call vote was taken. AYES: Trustee Steve Lappan, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: Clerk Michele Palevich and Trustee Cash Kroll. Motion carried unanimously.

**BUDGET ADJUSTMENTS**

The Township Board was presented with budget adjustments prepared by Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. Moved by Trustee Russ Rhynard and supported by Trustee Steve Lappan to approve the budget adjustments as presented. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Trustee

Steve Lappan, and Supervisor Nathan Skibbe. NAYES: None. Absent: Clerk Michele Palevich and Trustee Cash Kroll. Motion carried unanimously.

**GREEN ACRES IRRIGATION & TRENCHING INC. INVOICE**

Supervisor Nathan Skibbe presented an invoice from Green Acres Irrigation and Trenching Inc. in the amount of \$545.08. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to approve payment of \$545.08 to be paid from GL #101-265-932.000, Grounds Maintenance & Repair, to Green Acres Irrigation & Trenching, Inc. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Clerk Michele Palevich. Motion carried unanimously.

**FIRE DEPARTMENT – FEDERAL “Q” SIREN**

Chief Mark Hansen presented an estimate from R&R Fire Truck Repair, Inc. for approval of installation of the department owned Federal “Q” Siren on the Smeal 2021 Engine. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Steve Lappan to approve the estimate as presented from R&R Fire Truck Repair, Inc. in the amount of \$906.49 to be paid from GL #205-336-938.000, Vehicle Maintenance. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll and Clerk Michele Palevich. Motion carried unanimously.

**PUBLIC COMMENT**

None.

**DISCUSSION**

Supervisor Nathan Skibbe shared a letter received from Alpena Public Schools Superintendent David Rabbideau. Treasurer Laura Ellery-Somers inquired about the Superintendent coming to a Township meeting for a short presentation.

Trustee Russ Rhynard informed the township about the bike path extension public information meeting September 20, 2022 at 7 p.m. at the Township Civic building.

Trustee Norm Poli commented on the removal of the BOT’s Tuesday monthly meeting. Supervisor Nathan Skibbe suggested bringing up the monthly meeting schedule dates and times during the next budget meeting.

Trustee Steve Lappan reminded the board about the Military Support/RWB Review at the Apex August 24, 2022 6 p.m. – 8 p.m. Trustee Norm Poli informed the board he will be attending.

**ADJOURNMENT**

Moved by Trustee Norm Poli and supported by Treasurer Laura Ellery-Somers to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 7:03 p.m.

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Deputy Clerk Haley Birmingham

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Supervisor Nathan Skibbe