

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
SEPTEMBER 23, 2019 – 6:00 p.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, September 23, 2019 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Norm Poli
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Matt Dunckel

Absent: None

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was called; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Moved by Trustee Matt Dunckel and supported by Trustee Norm Poli to approve the agenda as presented with the following additions: Old Business – D. Lakewood Special Assessment District Resolution #4 and New Business – 2. Assessment Training Reimbursement. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Matt Dunckel and supported by Trustee Cash Kroll to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

MINUTES

September 10 & 16, 2019

Moved by Trustee Steve Lappan and supported by Trustee Cash Kroll to approve the meeting minutes as presented with the following corrections: September 10, 2019 Minutes – under DPW Report at “Interim” Director and September 16, 2019 Minutes – “Special” to minutes. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Township – Planning Commission – Minutes – September 9, 2019 and Letter of Appreciation – J. Dahlinger. Moved by Trustee Matt Dunckel and supported by Trustee Steve Lappan to receive and file the correspondence. Voice Vote. Motion carried by unanimous voice vote.

FIRE DEPARTMENT FLEET CREDIT CARDS

Clerk Michele Palevich advised that the Township had been approved for Wex Fuel Only cards for the Fire Department. Clerk Palevich and Chief Dave Robbins have gathered the vehicle and driver information. Cards should be received in 1 to 2 weeks.

REVIEW AND APPROVAL OF AUDIT PREPARED BY AUDITORS

Motion was made by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the Audit prepared by Auditors Straley, Lamp & Kraenzlein. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ORDINANCE No. 141

REZONE 2329 US 23 S., ALPENA, MI

Motion was made by Clerk Michele Palevich and supported by Treasurer Laura Ellery-Somers to approve Ordinance No. 141, the rezoning of 2329 US-23, Alpena, MI from B-3 to I-1. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ADOPTION OF RESOLUTION NO. 4 LAKEWOOD SPECIAL ASSESSMENT

Attorney Tim Gulden read Special Assessment Resolution No. 4 to the Board of Trustees. Motion was made by Trustee Steve Lappan and supported by Trustee Matt Dunckel to approve Special Assessment Resolution No. 4 (Road Special Assessment District) as presented. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

**RESOLUTION REGARDING CONSTRUCTION STANDARDS AND SPECIFICATIONS
FOR
SANITARY SEWER AND WATER DISTRIBUTION SYSTEMS**

Moved by Trustee Cash Kroll and supported by Trustee Matt Dunckel to approve the Resolution regarding Construction Standards and Specifications for Sanitary Sewer and Water Distribution Systems. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ASSESSMENT TRAINING REIMBURSEMENT

Motion made by Trustee Norm Poli and supported by Trustee Steve Lappan to approve reimbursement to Ruth Ann Braun for the Michigan Assessors Association (MAA) Fall School in the amount of \$165.00 to be paid from Schools & Conventions (101-209-830.000). Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

None.

DISCUSSION

Trustee Norm Poli encouraged members of the Board of Trustee to attend the MTA on the Road in Alpena on October 9, 2019.

CLOSED SESSION – WATER LITIGATION

Moved by Trustee Matt Dunckel and supported by Trustee Norm Poli to enter into closed session to consider a confidential written legal opinion from council. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura L. Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

The Board went into closed session at 6:28 p.m.

The Board came out of closed session at 7:50 p.m.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 7:51 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe