

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
October 24, 2022 – 6:00 p.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, October 24, 2022 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Trustee Steve Lappan
Trustee Russ Rhynard
Trustee Norm Poli
Treasurer Laura Ellery-Somers

Absent: Trustee Cash Kroll (Excused)

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: Trustee Cash Kroll.

AGENDA

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to approve the agenda as presented with the addition of the following Old Business item: C. Fire Department - Trustee Norm Poli. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

Cynthia Muszynski introduced herself to the Township Board.

CONSENT AGENDA

Consent Agenda included: Payment of Bills, Minutes – September 26, 2022 (Regular), September 21, 2022 (Special) and October 4, 2022 (Special), Correspondence: Federal Energy Regulatory Commission. Moved by Trustee Russ Rhynard and supported by Treasurer Laura Ellery-Somers to approve payment of the bills, approve Board of Trustee minutes and receive and file correspondence as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll. Motion carried unanimously.

WYNDHAM GARDEN ESTATES – SECOND AMENDMENT TO WATER AND SEWER AGREEMENT

Attorney Tim Gulden informed the Township Board that an amendment was needed to the water and sewer agreement with Wyndham Garden Estates indicating the Township’s responsibility for the cost of electric power for the lift stations beginning August 16, 2022. Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to approve the Second Amendment to Water and Sewer Agreement with Wyndham Garden Estates as presented. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll. Motion carried unanimously.

WYNDHAM GARDEN ESTATES – COST SHARING REQUEST

Wyndham Garden Estates requested that the Township share the cost of reconnecting the street lighting that was disconnected when the lift stations electrical was separated from the Wyndham Garden Estates electrical utilities. Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to not share in the cost of reconnecting street lighting in Wyndham Garden Estates. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll. Motion carried unanimously.

FIRE DEPARTMENT – RESCUE VEHICLE UPDATE

Terry King of Dean Arbour Ford of Alpena informed the Township Board of the status of the two Ford F-150 pickups that were ordered in December, 2021. Ford has not built the pickups and is no longer building 2022 models. The Fire Committee will meet Monday, October 31, 2022 to discuss options with Terry King.

FIRE DEPARTMENT – DOCUMENT

Trustee Norm Poli read a document regarding the fire department.

ARTICLES OF INCORPORATION OF THE NORTHEAST MICHIGAN MATERIALS MANAGEMENT AUTHORITY RESOLUTION

Treasurer Laura Ellery-Somers informed the Township Board that the Alpena Resource Recovery Board would like to form an authority with the city and other townships of Alpena County and that the Township would need to adopt a resolution authorizing the adoption of the articles of incorporation. Supervisor Nathan Skibbe read the resolution. Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to adopt the Resolution Authorizing the Charter Township of Alpena to Adopt the Articles of Incorporation of the Northeast Michigan Materials Management Authority as presented. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll. Motion carried unanimously.

MUNETRIX, LLC RENEWAL INVOICE

Supervisor Nathan Skibbe presented an invoice from Munetrix for the subscription renewal for December 1, 2022 to November 30, 2023. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Steve Lappan to approve payment of the Munetrix Municipal Premium Edition License subscription in the amount of \$7,996.00 to be paid from GL #101-101-801.000, Professional and Contractual Services. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll. Motion carried unanimously.

POLICY & PROCEEDURES – RULES OF PUBLIC COMMENT

The Policy & Procedures Committee presented an updated public participation procedure and recommended it for approval. Moved by Trustee Steve Lappan and supported by Trustee Norm Poli to approve Policy 2.25 Rules of Public Comment & Participation – Board Meetings as presented. Voice Vote. Motion carried by unanimous voice vote.

BUDGET ADJUSTMENTS

The Township Board was presented with budget adjustments prepared by Clerk Michele Palevich and Supervisor Nathan Skibbe. Moved by Trustee Steve Lappan and supported by Treasurer Laura Ellery Somers to approve the budget adjustments as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll. Motion carried unanimously.

FIRE DEPARTMENT - PROMOTION

Chief Mark Hansen recommended that Fire Fighter/MFR Scott Waterson be promoted to lieutenant. Moved by Clerk Michele Palevich and supported by Treasurer Laura Ellery-Somers to promote Fire Fighter/MFR Scott Waterson to lieutenant. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll. Motion carried unanimously.

FIRE DEPARTMENT – PHYSIO-CONTROL LIFEPAK 1000 A.E.D. PURCHASE

Chief Mark Hansen advised the Township Board that a Northeast Community Foundation grant of \$2,500.00 has been awarded to the Township and recommended the grant be used to partially fund the purchase of an Automated External Defibrillator (A.E.D.). Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to approve the purchase of an Automated External Defibrillator (A.E.D.) from Stryker in the amount of \$3,204.24 to be paid from GL #205-336-729.000, Medical Operational Supplies. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Cash Kroll. Motion carried unanimously.

DEPARTMENT REPORTS

Clerk: Clerk Michele Palevich presented a written report for September, 2022.

Treasurer: Treasurer Laura Ellery-Somers presented a written report for September, 2022.

Supervisor: Supervisor Nathan Skibbe presented a written report.

Building: Monthly and Year to Date September 2021/2022 Permit Comparison was presented.

Fire: Chief Mark Hansen presented a written report for September, 2022.

Water: F & V Operations provided the operating report for September, 2022.

PUBLIC COMMENT

None.

DISCUSSION

None.

ADJOURNMENT

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 7:40 p.m.

Clerk Michele P. Palevich

Supervisor Nathan Skibbe