

ALPENA CHARTER TOWNSHIP PLANNING COMMISSION

MINUTES - Workshop

Monday, October 29, 2018

MEETING COMMENCED: 6:00 PM

PLEDGE OF ALLEGIANCE

THOSE PRESENT

Secretary Lisa Brendle, Larry Dehring, Chairperson Tom Hilberg, Chuck LeFebvre, Norm Poli, Ann Marie Rich and Vice-chairperson Fred Sterns

ABSENT

None

OTHERS PRESENT

Denise Cline – NEMCOG
Nathan Skibbe – Supervisor
Sue Skibbe – 130 Channel Rd #2
Kirk Malcomson – Building Official
Jon Kohart – 3157 Long Lake Road

ADOPTION OF AGENDA

F. Sterns made a **motion** to adopt the agenda, **supported** by L. Dehring. *Motion passed.*

PUBLIC MEETING PARTICIPATION RULES

PUBLIC COMMENT

Supervisor N. Skibbe advised that the township will be working with NEMCOG to update the Township's Recreation Plan. The updates will need to be reviewed, completed, and submitted to NEMCOG by January 31, 2019. With this process, there will be an on-line survey conducted for public input.

Supervisor N. Skibbe announced that a new Planning Commission member had been appointed by the Township's Board of Trustees. The new Planning Commissioner is Jon Kohart replacing the open position of Fred Sterns. F. Sterns will be available to serve as an alternate on the Planning Commission.

WORKSHOP – Update Zoning Ordinance – NEMCOG – D. Cline

D. Cline provided an overview of the material to be covered in the workshop. Article 5 – Site Plan Review & Plot Plans will be the first article to be completed followed by Article 6 – Special Land Use Review and Article 8 – Zoning Board of Review. In Article 5, discussions centered around Site Plan and Plot Plan requirements and the Site Plan Review Criteria. In Article 6, topics discussed were Special Land Use Review Procedures, Approval Standards, and Appeal. In Article 8, discussions included the ZBA Procedures, Jurisdiction and Standards, and the Time Limits on ZBA Decisions. D. Cline commented that the next workshop will review Article 9 – Administration and Article 10 – Adoption and Amendment.

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DISCUSSION

The Planning Commission members all thanked Fred Sterns for his years of service.

NEXT MEETING – November 12, 2018 at 7:00 p.m. (tentatively)

ADJOURNMENT – Meeting adjourned by Chairperson Hilberg at 8:15 p.m.

Respectfully submitted,

Lisa Brendle
Secretary

/ldt