

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
December 28, 2020 – 6:00 p.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, December 28, 2020 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Steve Lappan
Trustee Cash Kroll
Trustee Norm Poli
Trustee Russ Rhynard

Absent: None

Others present: Attorney Tim Gulden
City of Alpena Council:
Mayor Matt Waligora
Mayor Pro tem Cindy Johnson
Councilman Danny Mitchell
Councilman Mike Nowak
Councilwoman Amber Hess

Supervisor Nathan Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Supervisor Nathan Skibbe advised the Township Board of the following amendment: delete New Business #3 – Fleis & Vanderbrink – Proposal for Professional Services – Water Booster Station Improvements. Voice Vote. Carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

MINUTES

December 8, 2020 (Regular) & December 17, 2020 (Special)

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Planning Commission Minutes – December 7, 2020, Planning Commission Minutes – December 14, 2020, Alpena County Road Commission Minutes – November 3, 2020 and Alpena County Road Commission County Road Report – October 26, 2020 to November 22, 2020. Moved by Clerk Michele Palevich and supported by Trustee Cash Kroll to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

**FIRE DEPARTMENT – STAFFING UPDATE
JOINT MEETING WITH THE CITY OF ALPENA
INTERGOVERNMENTAL AGREEMENT**

The Charter Township of Alpena Board of Trustees joined the City of Alpena Council Gotomeeting. Chief Bill Forbush of the Alpena Fire Department gave a presentation on a proposed Intergovernmental Agreement for Emergency Fire Department Staffing and Response for the Township due to the recent retirements and resignation. The City Council and the Township Board discussed a payment schedule, early pro rata termination clause and possible extension options.

The City Council voted and approved the Intergovernmental Agreement for Emergency Fire Department Staffing and Response.

Moved by Trustee Norm Poli and supported by Trustee Russ Rhynard to enter into a agreement with the City of Alpena for fire and emergency services for 6 months with a 30 day out provision, payable monthly in advance, to be signed by the Township’s Supervisor and Clerk. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: Trustee Cash Kroll. Absent: None. Motion carried.

Charter Township of Alpena exited City of Alpena Council’s Gotomeeting at 7:05 p.m.

**LETTER OF AGREEMENT WITH THE INTERNATIONAL ASSOCIATION OF FIRE
FIGHTERS (IAFF) LOCAL 1859 UNION**

Moved by Trustee Steve Lappan and supported by Trustee Cash Kroll to approve the Letter of Agreement with the International Association of Fire Fighters (IAFF) Local 1859 expiring on March 31, 2021 regarding staffing shortage as presented. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll,

Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously

FIRE AD HOC COMMITTEE

Moved by Trustee Russ Rhynard and Clerk Michele Palevich to establish a Fire Ad Hoc Committee that would consist of Trustee Cash Kroll, Trustee Steve Lappan, Chief Dave Robbins, Lieutenant Chris Stephens and 2 township residents to be appointment at large. Voice vote. Motion carried unanimously.

COMMITTEE MEMBERSHIPS

Clerk Michele Palevich advised the Township Board that committee memberships have remained the same for the past 2 years and suggested they be reviewed annually on January 1st of each year. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to revise the committee memberships as follows: Policy and Procedures Committee – Supervisor Nathan Skibbe, Treasurer Laura Ellery-Somers and Trustee Russ Rhynard; Personnel Committee - Supervisor Nathan Skibbe, Clerk Michele Palevich and Trustee Cash Kroll; Water Litigation: Supervisor Nathan Skibbe and Trustee Steve Lappan. Voice vote. Motion carried unanimously.

GILMET CONSTRUCTION SERVICES BUILDING DEPARTMENT MANAGEMENT CONTRACT

Moved by Trustee Russ Rhynard and supported by Treasurer Laura Ellery-Somers to approve the Gilmet Construction Services Building Department Management Contract as presented. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

**INTRODUCTION OF PROPOSED ORDINANCE NO. 143
(Amendment of Township Zoning Ordinance)**

Moved by Trustee Russ Rhynard and supported by Clerk Michele Palevich that proposed Charter Township of Alpena Ordinance No. 143, which amends the Charter Township of Alpena Zoning Ordinance, be introduced; and that the Township Clerk, with the assistance of the Township Attorney, comply with the applicable Michigan statutes by posting a copy of the proposed ordinance at the Township Clerk’s office; by placing a complete copy of the proposed ordinance on the Township’s website; and by – within 7 days of the posting of the proposed ordinance – publishing a notice of the introduction and posting that describes the purpose of the proposed ordinance, identifies the locations where the ordinance has been posted and indicates when the Township Board will consider adopting the proposed ordinance. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

**INTRODUCTION OF PROPOSED ORDINANCE NO. 144
(Amendment of Sanitary Sewer and Water Ordinance)**

Moved by Trustee Steve Lappan and supported by Trustee Norm Poli that proposed Charter Township of Alpena Ordinance No. 144, which amends the Charter Township of Alpena Sanitary Sewer and Water Ordinance, be introduced; and that the Township Clerk, with the assistance of the Township Attorney, comply with the applicable Michigan statutes by posting a copy of the proposed ordinance at the Township Clerk’s office; by placing a complete copy of the proposed ordinance on the Township’s

website; and by – within 7 days of the posting of the proposed ordinance – publish a notice of the introduction and posting that describes the purpose of the proposed ordinance, identifies the locations where the proposed ordinance has been posted, and indicates when the Township Board will consider adopting the proposed ordinance. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

RESOLUTION – BOARD OF REVIEW

Moved by Clerk Michele Palevich and supported by Trustee Russ Rhynard to approve the Resolution that is Authorization to Allow Local Residents to Protest in Writing to the Board of Review as presented. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

Beverly Banks volunteered to serve on the Ad hoc Fire Committee.

DISCUSSION

Clerk Michele Palevich commented of having only YouTube access and only telephone access during public comment.

Trustee Steve Lappan advised the Township Board that J.R. Henry is unable to complete the review of Non-Emergency Transfers due to lack of record keeping.

ADJOURNMENT

Moved by Trustee Steve Lappan and supported by Trustee Norm Poli to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 9:00 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe