

REGULAR MEETING

January 3, 2012

The Alpena Township Board of Trustees met in Regular session on Tuesday, January 3, 2012, at 7:00 p.m. at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Baker, Dunckel and Schuelke. Trustee Mischley was absent. Attorney James Florip was also present.

Adopt Agenda: It was moved by Trustee Baker, seconded by Trustee Schuelke to adopt the agenda presented and add the following items: Under Correspondence: H) Alpena County Road Commission I) State of Michigan (Electrical Inspector) Under Departments: Paid on Call-New Hires, Training Request and End of Internship date. Motion carried by unanimous vote.

Public Comment: None.

Minutes: It was moved by Treasurer Diamond, seconded by Trustee Dunckel to approve the minutes of the regular meeting held on December 8, 2011, as presented in typed form. Motion carried by unanimous vote.

Correspondence: It was moved by Treasurer Diamond, seconded by Trustee Baker to receive and file the following correspondence: Alpena Township - Financial Report, Application to Administer and Enforce - Electrical Inspector, Board of Education, Tax Reverted Property, Alpena County Intergovernmental Road Committee - Minutes - November 3, 2011, Alpena County Road Commission - Minutes - November 29, 2011, Alpena Community College - Annual Report - 2010-11, Michigan Recreation and Park Association - Park and Recreation Master Plan, DEQ - Scrap Tire Cleanup Program Grant - Completed, Alpena County Intergovernmental Council - Agenda - January 5, 2012, - Minutes - September 1, 2011, Alpena County Road Commission and State of Michigan. Motion carried by unanimous vote.

Old Business: Top of Michigan Trails Council in letter form informed the township that there was about \$36,000 of the local match money left because the project was completed under the original budget. It was moved by Trustee Baker, seconded by Trustee Dunckel to utilize the townships share of the \$36,000 to go towards a trail head. The location is not yet established, but a location near the Northern Lights Arena will be considered. Motion carried by unanimous vote.

Board of Review Training: It was moved by Treasurer Diamond, seconded by Trustee Baker to allow the newest member of the Board of Review to attend a board of review training session if and when its held in Alpena, or any location neary by. Per diem, registration fees, meals and mileage will be paid by the township. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Diamond, Dubey and Baker. Nays: None. Absent: Mischley.

Opt-Out Recycling Amendment: Arlene Golden asked to opt-out on parcel 12-009-511, 3293 French Road which is her mothers home, which is vacant. When the original opt-out form was filed she placed the wrong parcel number on the form. It was moved by Trustee Baker, seconded by Trustee Dunckel to remove the \$10.00 charge from the parcel. Motion carried by unanimous roll call vote. Yeas: Dunckel, Twite, Diamond, Dubey, Baker and Schuelke. Nays: None. Absent: Mischley.

New Hires: It was moved by Trustee Dunckel, seconded by Trustee Schuelke to hire Frederick D. McFadden, Tony L. Parris, David J. Ristau, Corey A. Teinert and Michael R. Amlotte. Motion carried by unanimous roll call vote. Yeas: Twite, Diamond, Dubey, Baker, Schuelke and Dunckel. Nays: None. Absent: Mischley.

Retire/Resign (David DeKett): It was moved by Treasurer Diamond, seconded by Trustee Baker to receive and accept the letter of resignation from David DeKett as a paid-on-call firefighter. Mr. DeKett has 27 years of service with the Townships Fire Department. A letter of thanks will also be sent to Mr. DeKett. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Baker, Schuelke, Dunckel and Twite. Nays: None. Absent: Mischley.

American Water Works Association Seminar: It was moved by Treasurer Diamond, seconded by Trustee Baker to allow Phil Heath to attend a conference in Lansing, Michigan, on February 7th and 8th, 2012, with the township paying registration fees, mileage, lodging and meals. Motion carried by unanimous roll call vote. Yeas: Dubey, Baker, Schuelke, Dunckel, Twite and Diamond. Nays: None. Absent: Mischley.

Michigan Rescue Operations Class: It was moved by Trustee Dunckel, seconded by Trustee Baker to allow Captain Piper to attend this class with the understanding

he will come back and train other personnel of the fire department. Township will pay mileage and lodging, cost of about \$500.00. Motion carried by unanimous roll call vote. Yeas: Baker, Schuelke, Dunckel, Twite, Diamond and Dubey. Nays: None. Absent: Mischley.

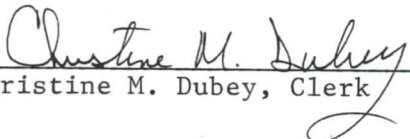
Internship Program Completion Date: David Stadler a student with Lake Superior State University just completed his internship with Alpena Township Fire Department giving 102 hours of service. It was moved by Trustee Baker, seconded by Treasurer Diamond to have his internship completion date established as January 5th, 2012. A letter of appreciation and thanks will be sent to Mr. Stadler on behalf of Alpena Township. Motion carried by unanimous vote. Fire Chief Twite and Captains Hall and Honeycutt felt this program was a great experience and a success by all parties involved. One of the projects Stadler worked on was a fire department pre-plan for the township building.

Ambulance Service Provider Course: It was moved by Trustee Dunckel, seconded by Trustee Baker to allow Captains Honeycutt and Hall to attend this course in Mt. Pleasant if the cost is not prohibitive. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Diamond, Dubey and Baker. Nays: None. Absent: Mischley.

Ramp (Hose Protector): Supervisor Twite asked the board to consider purchasing a hose protector to be used when a road is closed due to a structure fire. She felt maybe the funds could be used out of the Water Construction Fund, being it would be used for the US-23 South corridor. She will further check with the attorney on this matter.

Bills: It was moved by Treasurer Diamond, seconded by Trustee Baker to pay the bills presented. Motion carried by unanimous roll call vote. Yeas: Dunckel, Twite, Diamond, Dubey, Baker and Schuelke. Nays: None. Absent: Mischley.

Adjourn: It was moved by Treasurer Diamond, seconded by Clerk Dubey to adjourn at 8:36 p.m. Motion carried by unanimous vote.


Christine M. Dubey, Clerk

Marie Twite, Supervisor

REGULAR MEETING

February 6, 2012

The Alpena Township Board of Trustees met in regular session on Monday, February 6, 2012, at 7:00 p.m. at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Baker, Dunckel, Mischley and Schuelke. Attorney James Florip was also present.

Adopt Agenda: It was moved by Treasurer Diamond, seconded by Trustee Baker to accept the agenda as presented and add the following: Under Departments - Process a new hire and Immunizations and blood draws and purchases for the fire department. Motion carried by unanimous vote.

Public Comment: None.

Presentation: HUNT - Lt. Putnim - No Show.

Minutes: It was moved by Trustee Baker, seconded by Treasurer Diamond to approve the minutes of the regular meeting held on January 3, 2012, as presented in typed form. Motion carried by unanimous vote.

Correspondence: It was moved by Clerk Dubey, seconded by Trustee Schuelke to receive and file the following correspondence: Alpena Township - Financial Statement, Waterworks system operator certification - S. Muszynski, Utility Service - Water Tank Inspections and Alpena County Road Commission - Minutes - December 28, 2011. Motion carried by unanimous vote.

Electrical Permit Application/Approval Letter: The State of Michigan informed the board that the townships Application for Approval to Administer and Enforce the Michigan Electrical Code, and ordinance adopted November 11, 2011, were approved by the Construction Code Commission at its meeting held on January 4, 2012.