

he will come back and train other personnel of the fire department. Township will pay mileage and lodging, cost of about \$500.00. Motion carried by unanimous roll call vote. Yeas: Baker, Schuelke, Dunckel, Twite, Diamond and Dubey. Nays: None. Absent: Mischley.

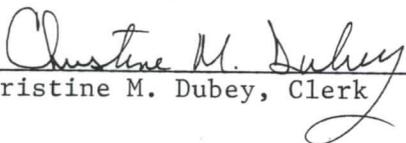
Internship Program Completion Date: David Stadler a student with Lake Superior State University just completed his internship with Alpena Township Fire Department giving 102 hours of service. It was moved by Trustee Baker, seconded by Treasurer Diamond to have his internship completion date established as January 5th, 2012. A letter of appreciation and thanks will be sent to Mr. Stadler on behalf of Alpena Township. Motion carried by unanimous vote. Fire Chief Twite and Captains Hall and Honeycutt felt this program was a great experience and a success by all parties involved. One of the projects Stadler worked on was a fire department pre-plan for the township building.

Ambulance Service Provider Course: It was moved by Trustee Dunckel, seconded by Trustee Baker to allow Captains Honeycutt and Hall to attend this course in Mt. Pleasant if the cost is not prohibitive. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Diamond, Dubey and Baker. Nays: None. Absent: Mischley.

Ramp (Hose Protector): Supervisor Twite asked the board to consider purchasing a hose protector to be used when a road is closed due to a structure fire. She felt maybe the funds could be used out of the Water Construction Fund, being it would be used for the US-23 South corridor. She will further check with the attorney on this matter.

Bills: It was moved by Treasurer Diamond, seconded by Trustee Baker to pay the bills presented. Motion carried by unanimous roll call vote. Yeas: Dunckel, Twite, Diamond, Dubey, Baker and Schuelke. Nays: None. Absent: Mischley.

Adjourn: It was moved by Treasurer Diamond, seconded by Clerk Dubey to adjourn at 8:36 p.m. Motion carried by unanimous vote.

  
Christine M. Dubey, Clerk

\_\_\_\_\_  
Marie Twite, Supervisor

REGULAR MEETING

February 6, 2012

The Alpena Township Board of Trustees met in regular session on Monday, February 6, 2012, at 7:00 p.m. at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Baker, Dunckel, Mischley and Schuelke. Attorney James Florip was also present.

Adopt Agenda: It was moved by Treasurer Diamond, seconded by Trustee Baker to accept the agenda as presented and add the following: Under Departments - Process a new hire and Immunizations and blood draws and purchases for the fire department. Motion carried by unanimous vote.

Public Comment: None.

Presentation: HUNT - Lt. Putnim - No Show.

Minutes: It was moved by Trustee Baker, seconded by Treasurer Diamond to approve the minutes of the regular meeting held on January 3, 2012, as presented in typed form. Motion carried by unanimous vote.

Correspondence: It was moved by Clerk Dubey, seconded by Trustee Schuelke to receive and file the following correspondence: Alpena Township - Financial Statement, Waterworks system operator certification - S. Muszynski, Utility Service - Water Tank Inspections and Alpena County Road Commission - Minutes - December 28, 2011. Motion carried by unanimous vote.

Electrical Permit Application/Approval Letter: The State of Michigan informed the board that the townships Application for Approval to Administer and Enforce the Michigan Electrical Code, and ordinance adopted November 11, 2011, were approved by the Construction Code Commission at its meeting held on January 4, 2012.

**Adopt Electrical Permit Application and Fee Schedule:** It was moved by Trustee Mischley, seconded by Trustee Dunckel to adopt the Electrical Permit Application along with the fees as presented to be used by the township. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond, Dubey and Baker. Nays: None.

**Townships Flooding Issues:** A letter was received from the Detroit District Corps of Engineers acknowledging the Letter of Intent from the township requesting the District to initiate Section 205 study for investigation of the flooding issues in the township. The request will be placed into the database for funding. A project manager will be contacting the township. There is limited funding available due to the significant competition and demand. The board authorized the supervisor to continue working with the Corps of Engineers on this problem.

**Set Budget Dates:** Budget sessions have been set for March 8th and 9th, starting at 9:00 a.m. Budget Hearing is set for March 30th, 2012, at 3:00 p.m.

**Mutual Aid Agreement/DNR:** It was moved by Trustee Dunckel, seconded by Trustee Baker to authorize the supervisor to sign a DNR Mutual Aid Fire Control Agreement. Motion carried by unanimous vote.

**Resolution for Banner Permit:** It was moved by Trustee Baker, seconded by Clerk Dubey to adopt a resolution for a banner permit. Banner will advertise the Long Lake Lights Festival. Permit is obtained through the MDOT. Resolution declared adopted by unanimous vote.

**Resolution for Charitable Gaming License:** It was moved by Trustee Mischley, seconded by Clerk Dubey to adopt a resolution that the request from Long Lake Lights Festival be approved for obtaining a gaming license. Resolution declared adopted by unanimous roll call vote. Yeas: Dunckel, Twite, Mischley, Diamond, Dubey, Baker and Schuelke. Nays: None.

**Special Events Application (Fireworks):** It was moved by Trustee Baker, seconded by Trustee Dunckel to apply for a fireworks permit for the Long Lake Lights Festival to be held on June 30, 2012, from 10:00 p.m. to 11:00 p.m. Motion carried by unanimous vote.

**Request for Engineering Services (Water Department):** Gary Johnson, representing CZAE presented a proposal for a Water System Reliability Study for Alpena Township for a sum of \$21,600. This study is a requirement of the DEQ. The study will be good for 5-years. The board will discuss this request at their budget sessions in March.

**Acceptance of 3-Warning Sirens:** It was moved by Trustee Baker, seconded by Trustee Schuelke to accept 3-warning sirens, serial numbers: 6636H11, 6631H11 and 6640H11, from Otsego County. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Baker, Schuelke and Dunckel. Nays: None.

**Building Permit Reports:** 4-Building permits were issued in December, 2011, fees collected were \$395.00, construction value was \$41,000. 4-Permits were issued in January, 2012, fees collected were \$1465, construction value was \$246,000. 101-Permits were issued in 2011, fees collected were \$18,653, total construction value was \$2,492,400.

**Proposed Plant:** The supervisor briefed the board on a meeting she had with Korean developers wanting to locate a LED Light Plant in the township. She will continue to work with the developers.

**Training Request:** Joshua Gougeon requested to attend a ICS 400 Class in Gaylord, Michigan, on March 5th and 6th, 2012. He is not requesting any funding. 16 Back fill hours must be filled. It was moved by Trustee Dunckel, seconded by Trustee Baker to allow Gougeon to attend this class with no obligation to the township. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Baker, Schuelke, Dunckel and Twite. Nays: None.

**Leave of Absence:** It was moved by Trustee Mischley, seconded by Trustee Baker to grant Jeffrey Mock a leave of absence from February through late June. Motion carried by unanimous vote.

**Process Proposed New Hire:** It was moved by Trustee Mischley, seconded by Trustee Baker to allow the supervisor to process the proposed new hire and if he meets all the requirements, place him on the roster as a paid on call. Motion carried by unanimous vote.

Stair Chair: It was moved by Trustee Dunckel, seconded by Trustee Baker to purchase a stair chair in the amount of \$3,200 as budgeted in the 2011-12 budget. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Baker, Dunckel, Schuelke, Twite and Mischley. Nays: None.

Thread Mill: It was moved by Trustee Dunckel, seconded by Trustee Mischley to purchase a thread mill for the northside workout room for an amount not to exceed \$1,000. Motion carried by unanimous roll call vote. Yeas: Dubey, Baker, Schuelke, Dunckel, Twite, Mischley and Diamond. Nays: None.

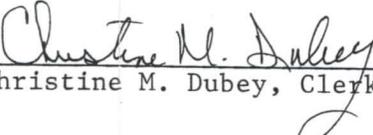
Immunizations/Blood Draws: It was moved by Trustee Dunckel, seconded by Trustee Baker to authorize the expenses for 7 individuals to get series B hepatitis shots and 7 blood draws for a total cost of \$1,610. Motion carried by unanimous roll call vote. Yeas: Baker, Schuelke, Dunckel, Twite, Mischley, Diamond and Dubey. Nays: None.

Senate Bill #248 (Land Trust Fund Cap): The supervisor said she had attended a meeting with representatives who drafted the bill. She felt the State should maintain the land they now have. The board authorized her to draft a letter to the representatives stating the townships support of her idea.

Fire Station: The supervisor informed the board that there have been several meetings held concerning locating a station on M-32. This would be a joint effort with other entities involved. She felt the cooperation between everyone involved was going very well. The meetings will continue.

Bills: It was moved by Treasurer Diamond, seconded by Trustee Baker to pay the bills presented as well as the election workers who will be working on February 28, 2012. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond, Dubey and Baker. Nays: None.

Adjourn: It was moved by Trustee Mischley, seconded by Treasurer Diamond to adjourn at 8:04 p.m. Motion carried by unanimous vote.

  
Christine M. Dubey, Clerk

\_\_\_\_\_  
Marie Twite, Supervisor

SPECIAL MEETING

March 8, 2012

The Alpena Township Board of Trustees met in special session on Thursday, March 8, 2012, at 9:00 a.m. to work on the proposed budgets for the General fund and the Department of Public Works budgets for 2012-13. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Baker, Dunckel, Mischley and Schuelke.

Adopt Agenda: It was moved by Trustee Baker, seconded by Trustee Mischley to adopt the agenda as presented as well as any items which will be topics of the 2012-13 budgets. Motion carried by unanimous vote.

Public Comment: Thomas and Kaye Tufts of 1060 Long Rapids Road, addressed the board concerning the infiltration charge placed on all township residents who have municipal sewer service. Mr. Tufts asked the board to consider establishing an opt-out policy. Mr. Tufts suggested that residents who do not have a sump pump and have sewer service should be able to opt-out of paying the \$10.00 fee. Residents who have sump pumps should make an appointment to have a DPW employee inspect their home and verify that the sump pumps are not hooked into the sewer. The individuals that have sump pumps and were inspected by the DPW, will in turn sign the opt-out form, but if found in the future they hooked into the system, they would be charged for the presumed water dumped into the sewer system as well as pay a large fine established by the Township Board. Board will take his suggestion under advisement.

Minutes: It was moved by Trustee Baker, seconded by Trustee Dunckel to approve the minutes of the Regular Meeting held on, February 6, 2012, as presented in typed form. Motion carried by unanimous vote.

Presentation: None.

Correspondence: It was moved by Treasurer Diamond, seconded by Clerk Dubey to