

Boilore Road Contract: No action taken.

Adjourn: It was moved by Trustee Mischley, seconded by Treasurer Diamond to adjourn at 10:00 a.m. Motion carried by unanimous vote.

Louis Baker, Secretary Pro-Tem

Marie Twite, Supervisor

BUDGET HEARING/SPECIAL MEETING

March 30, 2012

The Budget Hearing was opened by Supervisor Twite on Friday, March 30, 2012, at 3:00 p.m. with the Pledge of Allegiance. Roll call found present: Supervisor Twite, Treasurer Diamond and Trustees: Baker, Dunckel, Mischley and Schuelke. Clerk Dubey was absent. Attorney James Florip was also present. After the Budget Hearing the board will go into Regular Session. There will not be a Regular Meeting on April 2, 2012. The next regular meeting will be held on Monday, May 7, 2012, at 7:00 p.m.

Adopt Agenda: It was moved by Treasurer Diamond, seconded by Trustee Dunckel to approve the agenda as presented in printed form. Motion carried by unanimous vote.

Public Comment: Shirley Mischley, Treasurer of the Huron Humane Society thanked the board for supporting the Society and hoped they would once again support them with the annual contribution of \$6,000.00.

Adoption of Budgets: It was moved by Treasurer Diamond, seconded by Trustee Schuelke that it hereby be resolved, that the proposed budgets for the General Fund and the Water Department for the fiscal year April 1st, 2012 through March 31st, 2013, as previously considered and prepared by the Township Board, and after hearing thereon, are hereby adopted. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond and Baker. Nays: None. Absent: Dubey.

Supervisor Salary: It was moved by Trustee Mischley, seconded by Trustee Dunckel that it hereby be resolved, Alpena Township not having conducted an annual meeting of electors, the Supervisor's Salary for the 2012-13 fiscal year shall be \$42,157. Resolution declared adopted by unanimous roll call vote. Yeas: Dunckel, Twite, Mischley, Diamond, Baker and Schuelke. Nays: None. Absent: Dubey.

Clerk's Salary: It was moved by Trustee Mischley, seconded by Trustee Schuelke that it hereby be resolved, Alpena Township not having conducted an annual meeting of electors, the Clerk's Salary for the 2012-13 fiscal year shall be \$40,032. Resolution declared adopted by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Baker, Schuelke and Dunckel. Nays: None. Absent: Dubey.

Treasurer's Salary: It was moved by Trustee Mischley, seconded by Trustee Schuelke that it hereby be resolved, Alpena Township not having conducted an annual meeting of electors, the Treasuere's Salary for the 2012-13 fiscal year shall be \$40,032. Resolution declared adopted by unanimous roll call vote. Yeas: Mischley, Diamond, Baker, Schuelke, Dunckel and Twite. Nays: None. Absent: Dubey.

Trustee's Per Diem and Salary: It was moved by Trustee Mischley, seconded by Treasurer Diamond that it hereby be resolved, Alpena Township not having conducted an annual meeting, the Trustee's shall be entitled for the 2012-13 fiscal year a salary of \$1,109 or \$92.42 per month, plus a per diem for each meeting attended by the Trustees on Township business, including but not limited to, Township Board meetings of \$84.00 per full day (any meeting lasting longer than four (4) hours) and \$58.00 per half day (any meeting lasting for (4) hours or less). Resolution declared adopted by unanimous roll call vote. Yeas: Diamond, Baker, Schuelke, Dunckel, Twite and Mischley. Nays: None. Absent: Dubey.

Planning, Zoning, Appeals and Board of Review Per Diem: It was moved by Trustee Mischley, seconded by Trustee Dunckel that it hereby be resolved, Alpena Township not having conducted an annual meeting of electors, board members per diem shall be \$58.00 per half day (any meeting or combination of meetings lasting four (4) hours or less), and \$84.00 per full day for (any meeting or combination of meetings lasting longer than four (4) hours). Board of Review will be \$100.00 per day for public days, \$90.00 per day for non-public days and \$58.00 for half non-public days. Chairperson and Secretary of the Planning, Zoning and Appeals Boards will receive \$10.00 extra for each meeting. Resolution declared adopted by unanimous roll call vote. Yeas: Baker, Schuelke, Dunckel, Twite, Mischley and

Diamond. Nays: None. Absent: Dubey.

Depositories: It was moved by Trustee Mischley, seconded by Treasurer Diamond that it hereby be resolved, that Township funds be deposited in the following institutions, in such amounts upon such terms as may be decided by the Treasurer, but so that the Township has sufficient ready funds available to meet obligations as they come due. First Federal, Citizens Bank, Independent Bank, PNC, JP Morgan Chase and Bank of Alpena. Resolution declared adopted by unanimous vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond and Baker. Nays: None. Absent: Dubey.

Regular Meeting Dates: It was moved by Trustee Mischley, seconded by Trustee Baker that it hereby be resolved, that the regular meetings of Alpena Township Board of Trustees be held on the first Monday of each month, excluding the March and April meetings which will not be held on the first Monday of the month. If a holiday falls on the day of the meeting, then the meeting will be held the following day at 7:00 p.m. at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Be it further resolved, that the Clerk post a notice of these times and dates for regular meetings within (10) days of the date hereof. Resolution declared adopted by unanimous vote. Yeas: Dunckel, Twite, Mischley, Diamond, Baker and Schuelke. Nays: None. Absent: Dubey.

Rules of Conducting Meetings: It was moved by Trustee Mischley, seconded by Trustee Baker that it be resolved, that all meetings of the Alpena Township Board shall be conducted pursuant to the procedures of "Roberts Rules of Order", as interpreted or modified by the Chair upon advice of legal counsel". Resolution declared adopted by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Baker, Schuelke and Dunckel. Nays: None. Absent: Dubey.

Law Firm Retainer Agreement: It was moved by Trustee Mischley, seconded by Treasurer Diamond that the Township of Alpena retain the law firm of Gillard, Bauer, Mazrum, Florip, Smigelski, Gulden and Fitzgerald for the 2012-13 fiscal year at a retainer fee of \$33,120 which consists of 184 hours. Anything in excess of 184 hours will be billed at an hourly rate of \$180.00 per hour. Retainer payable monthly as the same accrues, at \$1,380 for the Water Department and \$1,380 for the General Fund. Resolution declared adopted by unanimous roll call vote. Yeas: Mischley, Diamond, Baker, Schuelke, Dunckel and Twite. Nays: None. Absent: Dubey.

Planning Consultant: It was moved by Trustee Mischley, seconded by Trustee Baker that it hereby be resolved that Alpena Township enter into a contract with NEMCOG as the Townships Planning Consultant for the 2012-13 fiscal year. A contract will be signed. Motion carried by unanimous roll call vote. Yeas: Diamond, Baker, Schuelke, Dunckel, Twite and Mischley. Nays: None. Absent: Dubey.

Auditor's Contract: It was moved by Trustee Mischley, seconded by Trustee Baker to enter into a contract with Campbell, Kusterer & Company., P.C. for the three fiscal years ending March 31, 2012, 2013 and 2014, with a fee of \$7,800.00 for each year. The General Fund to pay \$3,900 and the Water Department to pay \$3,900. Motion carried by unanimous roll call vote. Yeas: Baker, Schuelke, Dunckel, Twite, Mischley and Diamond. Nays: None. Absent: Dubey.

Close Budget Hearing: It was moved by Trustee Mischley, seconded by Trustee Dunckel to close the Budget Hearing and go into regular session. Motion carried by unanimous vote.

Minutes: It was moved by Trustee Dunckel, seconded by Trustee Baker to approve the minutes of the Special session held on March 8th and 9th, 2012, as presented in typed form. Motion carried by unanimous vote.

Presentations: James Meddaugh of 103 Colorado Road addressed the board concerning drainage problems in the Colorado Road area. Mr. Meddaugh has spoke with Larry Orcutt, Alpena County Road Commission Manager about culverts. Board members felt maybe Township Engineer, Gary Johnson could help in this matter by obtaining elevation levels in the area. The supervisor will ask the DNR to attend the next drainage meeting to discuss this problem and some of the causes, which are beavers changing the flow of water.

Plea for Funds: Jackie Krawczak, Executive Director of the Alpena Area Chamber of Commerce asked the board to reconsider paying their 2012-13 Annual Dues. With the cut in funding and loss of property values, the board held firm on spending money for memberships. It was moved by Treasurer Diamond, seconded by Trustee Dunckel that no action be taken. Motion carried by unanimous vote.

Correspondence: It was moved by Treasurer Diamond, seconded by Trustee Baker to

to receive and file the the correspondence: Alpena Township - Planning & Zoning Commission - Minutes - March 12, 2012, Affidavit of Taxes Collected - 2011, Warrant for Unpaid Taxes and MDOT - Final Accounting for M-32 Project. Alpena County Road Commission - Report and Intergovernmental Council Minutes - January 5, 2012, Next Meeting - April 26, 2012. Motion carried by unanimous vote.

North Point Shores Road Project: Supervisor Twite reported to the board that the petitions which were presented at a previous meeting were checked and found to contain 51% of the residents seeking to upgrade their road. Board members directed the supervisor to continue on to the next step in the process.

C2AE (Water System Reliability Study): It was moved by Trustee Dunckel, seconded by Trustee Baker to enter into a contract with C2AE to complete the Alpena Township Water System Reliability Study for a lump sum of \$21,600. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond and Baker. Nays: None. Absent: Dubey.

Resolution (Pension Plan Amendment): It was moved by Trustee Baker, seconded by Trustee Dunckel to adopt by resolution the HEART and WRERA Amendments to the Non-ERISA Governmental Pension Plan sponsored by Burnham & Flower Agency, Inc. Motion carried by unanimous vote. Resolution declared adopted.

Chloride Agreement: It was moved by Trustee Baker, seconded by Treasurer Diamond to enter into a contract with Alpena County Road Commission for Chloride in the amount of \$23,600 for the 2012-13 application. Motion carried by unanimous roll call vote. Yeas: Dunckel, Twite, Mischley, Diamond, Baker and Schuelke. Nays: None. Absent: Dubey.

2012 Local Road Needs: Larry Orcutt, Alpena County Road Commission Manager presented board members with a list of local road needs. Existing paved road needs totaled \$4,028,450.00 and Existing gravel road needs totaled \$148,176.00. Board did not take action.

Boilore Road Contract: This item will be brought back to the May 7, 2012 regular meeting.

Assessing Class: It was moved by Trustee Mischley, seconded by Trustee Baker to allow Erica Dean, Kris Lewis and Marie Twite to attend an assessing class in Posen on April 27, 2012. Township to pay any expenses incurred. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Baker, Schuelke and Dunckel. Nays: None. Absent: Dubey.

Fire Department (New Hire): It was moved by Trustee Baker, seconded by Trustee Schuelke to hire Jeffrey R. Clark as a paid on call firefighter. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Baker, Schuelke, Dunckel and Twite. Nays: None. Absent: Dubey.

Tough Book Computer (Donation): The supervisor informed the board that she had gotten a donation of a tough book computer donated by Arzo Electronics. A letter of thanks will be sent to the company.

Bills: It was moved by Treasurer Diamond, seconded by Trustee Baker to pay the bills presented. Motion carried by unanimous roll call vote. Yeas: Diamond, Baker, Schuelke, Dunckel, Twite and Mischley. Nays: None. Absent: Dubey.

Adjourn: It was moved by Trustee Baker, seconded by Treasurer Diamond to adjourn at 4:00 p.m. Motion carried by unanimous vote.

Louis Baker, Secretary Pro-Tem

Marie Twite, Supervisor