

remove Graig LeMarre from the paid-on-call roster. Motion carried by unanimous vote.

DNR Building on M-32: It was moved by Clerk Dubey, seconded by Treasurer Diamond to store the townships fire truck at the DNR building located on M-32. The board agreed to forgive the tap in fee of \$2856.00 as well as install a garage door opener and pay the difference in the heating bill. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Baker, Schuelke and Dunckel. Nays: None. A contract will be drafted between the Township and the DNR. This will be a step in keeping the DNR in our community.

Michigan Natural Resources Trust Fund Dollars: It was moved by Trustee Mischley, seconded by Trustee Baker to adopt a resolution opposing any action that would direct Land Trust Fund dollars to anything other than the sole purpose of land acquisition, preservation of critical areas and the establishment and development of public recreation sites to enhance the lives of all residents and visitors. Resolution declared adopted by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Baker, Schuelke, Dunckel and Twite. Nays: None.

MTA Dues: It was moved by Treasurer Diamond, seconded by Trustee Baker to pay the annual dues to MTA in the amount of \$5452.64. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Baker, Schuelke, Dunckel, Twite and Mischley. Nays: None.

Close Session: It was moved by Clerk Dubey, seconded by Trustee Mischley to close the session to discuss a letter of understanding with Local #1859 IFFA. Motion carried by unanimous roll call vote. Yeas: Dubey, Baker, Schuelke, Dunckel, Twite, Mischley and Diamond. Nays: None.

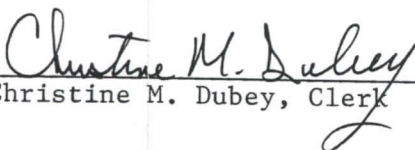
Open Session: It was moved by Clerk Dubey, seconded by Trustee Baker to open the session. Motion carried by unanimous roll call vote. Yeas: Baker, Schuelke, Dunckel, Twite, Mischley, Diamond and Dubey. Nays: None.

Letter of Understanding: It was moved by Clerk Dubey, seconded by Trustee Baker to approve the letter of understanding as presented by Supervisor Twite. The letter is to formalize in writing the procedure which will be used regarding a temporary forty (40) hour EMT/FF position and a temporary twenty-four (24) hour Lieutenant EMT/FF position. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond, Dubey and Baker. Nays: None.

Cancel Meeting: Board cancelled the June 4, 2012, Regular Monthly Meeting.

Fire Vehicle Report: Twite informed the board that Bravo I had a blown head gasket and Engine I needed a injection pump. Total for both being about \$6300.00. Repairs are being done at the present time.

Adjourn: It was moved by Trustee Baker, seconded by Clerk Dubey to adjourn at 4:30 p.m. Motion carried by unanimous vote.


Christine M. Dubey, Clerk

Marie Twite, Supervisor

REGULAR MEETING

July 2, 2012

The Alpena Township Board of Trustees met in Regular Session on Monday, July 2, 2012 at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan, at 7:00 p.m. The Pledge of Allegiance was led by Trustee Dunckel. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Baker, Dunckel, Mischley and Schuelke. Attorney James Florip was also present.

Adopt Agenda: It was moved by Trustee Dunckel, seconded by Trustee Baker to adopt the agenda as presented in typed form. Motion carried by unanimous vote.

Public Comment: None.

Presentations: None.

Minutes: It was moved by Treasurer Diamond, seconded by Trustee Baker to approve the minutes of the Regular Meeting held on, May 7th, 2012 and the Special Meeting held on, May 21st, 2012, as presented in typed form. Motion carried by unanimous vote.

Correspondence: It was moved by Trustee Baker, seconded by Trustee Dunckel to receive and file the following correspondence: Alpena Township - Financial Report, Letter to MDNR - DNR Field Office Use, State of Michigan - Receipt of Resolution, Intergovernmental Road Committee - Minutes - June 7, 2012 and Thank you Card. Motion carried by unanimous vote.

Infiltration Charge/Adjustment: It was moved by Trustee Baker, seconded by Trustee Schuelke to decrease the infiltration charge to \$5.00 per quarter to the 2,000 sewer customers within the Township. Reduction of charge will start with the September billing. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond, Dubey and Baker. Nays: None.

North Point Shores Road/Update: Supervisor Twite briefed the board on the progress of the proposed road project for North Point Shores Road. A Environmental Review must be done first. Bond Council must be contacted, Engineering firm must be hired to draft specification and establish a cost for the project. Helen Szpunar of 8116 North Point Shores felt the residents should have been informed on the progress of the petition drive, know how many were for the project, how many were against and how many did not respond. She felt there should have been meetings held with the residents, letting them know what was going on. She felt the petitions should have been sent by registered mail. She also felt that one person should not have received all the petitions. She felt there was something wrong about the way the whole thing was handled. Kenneth Dragiewicz of 8440 North Point Shores defended the position of the road committee and how things were handled. He got his direction form the township board. He mailed the letters and petitions out in January and the responses had to be in by February. All signed petitions were to come back to him. He stated meetings were held with the residents and minutes taken.

Huron Beach Road Update: Huron Beach Road Residents are in the process of doing a special assessment road maintenance improvement project. There are 48 properties. Petitions were signed by 33 residents. 19 Residents were for the project and 14 were against. 15 Residents did not respond. It was moved by Trustee Mischley, seconded by Clerk Dubey to refer the request to Township Attorney Florip to determine which statute will be used to charge the residents. Motion carried by unanimous roll call vote. Yeas: Dunckel, Twite, Mischley, Diamond, Dubey, Baker and Schuelke. Nays: None.

Life Insurance: American United Life was no longer selling life insurance, this was the carrier the township had. Medical Mutual took over the clients held by American United Life. The premium came in based on age, which was way out of line in comparison to the premiums the township was previously paying. It was moved by Trustee Mischley, seconded by Trustee Baker to authorize the Clerk, Supervisor and Treasurer to make the decision on a new Life Insurance carrier. Motion carried by unanimous roll call vote. Yeas: Twite, Diamond, Mischley, Dubey, Baker, Schuelke and Dunckel. Nays: None.

Water/Sewer Agreement: It was moved by Trustee Baker, seconded by Trustee Dunckel to extend its current water/sewer rates charged to the township through December 31, 2012. Motion carried by unanimous vote. Negotiations will continue with the City of Alpena.

Purchase of Water/Sewer System (Alpena Power Resources, LTD): An inquiry was received from Alpena Power Resources, LTD asking if Alpena Township had any interest in the sale of their water/sewer properties to the local utility. Stephen H. Fletcher, President & CEO would like to discuss this proposal with the township board. Trustee Baker felt this may be the best thing for Alpena Township, but he didn't want to go into it blind. Clerk Dubey asked if anything had changed in Lansing legislatively that would put sewer/water systemd under the Michigan Public Service Commission to guaranty a certain percent profit. Attorney Florip felt this may apply. Trustee Dunckel was inclined to think that the township was not interested at this time, but some board members disagreed. It was moved by Trustee Baker, seconded by Trustee Schuelke to meet with Mr. Fletcher and discuss his proposal. Motion carried by majority vote. Yeas: Mischley, Diamond, Dubey, Baker, Schuelke and Twite. Nays: Dunckel.

Planning & Zoning Workshop: A workshop for Planning & Zoning Board members will be held in Lewiston, Michigan, on August 8, 2012. There was no interest by members to attend.

Legal Description Seminar: This class was held in West Branch, Michigan, on June 8th, 2012. This class was approved for the 6-hour credit needed every year for continuing education credit. Kris Lewis, Erica Dean and Marie Twite attended this seminar. It was moved by Trustee Mischley, seconded by Trustee Baker to pay the

registration fees of \$75.00 and mileage. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Baker, Schuelke, Dunckel, Twite and Mischley. Nays: None.

Building/Electrical Permits: 16 Building permits were issued for fees collected of \$1,280. Total construction value of \$100,700.
14 Electrical permits were issued for fees collected of \$1,199. Townships share of the permit fees was \$239.80.

Fire Reports: The North Side responded to 55 calls and the South Side responded to 82 calls.

Removal of Paid-on-Call Firefighter: It was moved by Clerk Dubey, seconded by Trustee Dunckel to remove Jeffrey Clark, Michael Theut and Travis Morasky from the roster. Motion carried by unanimous vote.

New Hires: It was moved by Trustee Baker, seconded by Trustee Dunckel to hire Michael Amlotte, Kevin MacArthur and Joshua McAlpine as paid-on-call firefighters. Motion carried by unanimous roll call vote. Yeas: Dubey, Baker, Schuelke, Dunckel, Twite, Mischley and Diamond. Nays: None.

North Side Fire Department Ductwork: It was moved by Trustee Baker, seconded by Clerk Dubey to put the expense of \$2,000 into the 2013-14 budget. Motion carried by unanimous vote.

Cement Repairs: There are a few cement repairs that need to be made at the South Side as well as the Township Offices. The supervisor will obtain bids for these projects.

Cell Site Lease (8546 US-23 South): It was moved by Trustee Baker, seconded by Trustee Dunckel to authorize the DPW Director to sign the contract between AT&T after certain modifications to the cell site lease are completed. Attorney Florip will check the contract. Motion carried by unanimous vote.

Purchase Brush Hog: It was moved by Trustee Baker, seconded by Trustee Schuelke to purchase a brush hog from Tractor Farm & Fleet in the amount of \$900.00. The cost will be split between the General Fund and Water Department. Motion carried by unanimous roll call vote. Yeas: Baker, Schuelke, Dunckel, Twite, Mischley, Diamond and Dubey. Nays: None.

Software and Equipment Upgrade: ACS Enterprise Solutions, LLC sent a Network Service Quote to DPW Director Heath in the amount of \$26,060.00. Director Heath will check around and see if he can get another upgrade at a lower price.

Bills: It was moved by Treasurer Diamond, seconded by Clerk Dubey to pay the bills presented. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond, Dubey and Baker. Nays: None.

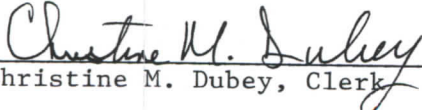
Close Session: It was moved by Clerk Dubey, seconded by Treasurer Diamond for Employee Policy Language. Motion carried by unanimous roll call vote. Yeas: Dunckel, Twite, Mischley, Diamond, Dubey, Baker and Schuelke. Nays: None.

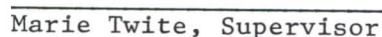
Open Session: It was moved by Clerk Dubey, seconded by Treasurer Diamond to reopen the session. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Baker, Schuelke and Dunckel. Nays: None.

Temporary Employee Language: It was moved by Trustee Baker, seconded by Trustee Schuelke to change the vacation time earned per month from 2 to 4 hours. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Baker, Schuelke and Dunckel. Nays: None.

Driving Record Policies: It was moved by Trustee Baker, seconded by Trustee Mischley to adopt the Driving Record Review Policies for the Alpena Township Fire Department and the Department of Public Works, as presented in printed form. Motion carried by unanimous vote.

Adjourn: It was moved by Trustee Baker, seconded by Treasurer Diamond to adjourn at 8:30 p.m. Motion carried by unanimous vote.


Christine M. Dubey, Clerk


Marie Twite, Supervisor