

REGULAR MEETING

November 5, 2012

The Alpena Township Board of Trustees met in Regular Session on Monday, November 5th, 2012, at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Baker, Dunckel, Mischley and Schuelke. Attorney James Florip was also present.

Adopt Agenda: It was moved by Treasurer Diamond, seconded by Trustee Dunckel to adopt the agenda presented and add the following items: Under New Business: (14) Uniform Video Services Local Franchise Act (15) Escrowed 2012 SDD License (applicant) Rite Aid of Michigan, Inc. Under Fire Department: Credit Card Use Approval and Standard Operating Procedures. Proclamation - November 11th, 2012 - Veterans Day. Under Old Business: Fire Works Permit for Long Lake Lights Festival and Projected Expenses. Motion carried by unanimous roll call vote.

Public Comment: Keith A. Maskell, Candidate for Alpena County Treasurer introduced himself to the Township Board.

Minutes: It was moved by Trustee Baker, seconded by Trustee Dunckel to approve the minutes of the Regular Meeting held on October 1st, 2012, as presented in typed form. Motion carried by unanimous vote.

Correspondence: It was moved by Trustee Dunckel, seconded by Clerk Dubey to receive and file the following correspondence: Alpena Township - Financial Report, Planning Commission - Minutes - October 8, 2012, Standard & Poor's Rating - Alpena Township A+ and League of Women Voters - Thank you. Motion carried by unanimous vote.

Fire Department 15 Year Goal Plan Review: Supervisor Twite gave an updated report on the accomplishments of the Townships Fire Department on their 15 year goal plan. She told the board what had been done and what goals still need to be attained.

Presentation of Distinguished Service Medal (Moggie): The Supervisor/Fire Chief on behalf of the residents of Alpena Township, Township Board of Trustees and the Alpena Township Fire Department presented Timothy Moggie the Distinguished Service Medal. Mr. Moggie was instrumental in rescuing a man from a second story building in Ossineke as well as performing CPR on a citizen out of our service area. Mr. Moggie promoted actions and principals that firefighters and all public servants should aspire to.

Xmas Party: December 1st, 2012, is the scheduled time for the Fire Department/Township Xmas Party.

Huron Beach Special Assessment: Huron Beach Road residents filed petitions seeking a Special Assessment District to provide road maintenance for Huron Beach Road. Attorney Florip informed the residents that the petitions filed by the residents did not reach the required 51 percent of support needed. Some of the signatures on the petition were not eligible to sign based on frontage. Florip is willing to meet with property owners to discuss why the Special Assessment is not progressing forward. William Gibson, Marie Kaminski and Frank Allbee asked to be informed of the time and place of meeting.

North Point Shores Special Assessment Project: The supervisor informed the board that the North Point Shores Special Assessment Project was ready to move forward. The Township will issue bonds to secure the 100 percent loan with 3.75 percent interest rate. The next step is to acquire bond counsel. It was moved by Trustee Mischley, seconded by Trustee Baker to meet with bond counsel. Motion carried by unanimous roll call vote. Yeas: Schuelke, Dunckel, Twite, Mischley, Diamond, Dubey and Baker. Nays: None.

US-23 South Pride Project: Larry Clark once again asked the boards help in cleaning up US-23 South. He asked the board to maintain the bike path as well as condemn if possible buildings that are unsafe, unlawful for occupancy. Supervisor Twite informed Mr. Clark that she was talking to the owner of the buildings in question and felt she had a solution for part of the buildings. The bike path maintenance will be discussed at budget sessions in February, 2013. It was moved by Trustee Baker, seconded by Trustee Schuelke to obtain the property owners permission to use some of the buildings for a training session for the fire department. Motion carried by unanimous roll call vote. Yeas: Dunckel, Twite, Mischley, Diamond, Dubey, Baker and Schuelke. Nays: None. Property in question is owned by George Gruschke. Gary Partyka thanked the board for all their support.

2013 Long Lake Lights Festival: Kritin Romel organizer of the Festival addressed the the board along with Sheriff Kieliszewski and State Trooper Hann. Law Enforcement officers stated they would be on line for security, traffic and crowd control. Ms. Romel wanted a tentative agreement from the township saying the festival would be

granted a Fire Works Permit for 2013. The Festival's projected expenses for the upcoming year are \$21,025.00. Fund raising must start as soon as possible to try and accomplish this goal. The board will take action at their December Regular Meeting.

Rezone Case #P-04-12: This case was referred back to the Planning & Zoning Board for reconsideration to rezone from (R-1) to (R-3). The Planning & Zoning Board at a meeting held on October 8th, 2012, by unanimous vote recommended the rezone. The property is located at the corner of US-23 North and Gutches Road, parcels 013-023-000-050-00 and 013-023-000-060-00 currently zoned R-1 (One Family Residential) are rezoned to R-3 (Mixed Residential). It was moved by Trustee Mischley, seconded by Trustee Baker to rezone the property as recommended by the Planning & Zoning Board and adopt Ordinance #122. Motion carried by unanimous vote.

Receiving Board: It was moved by Trustee Dunckel, seconded by Trustee Schuelke to adopt a Resolution establishing a Receiving Board for elections held in Alpena Township. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Baker, Schuelke and Dunckel. Nays: None.

Plat Book Advertising: It was moved by Trustee Dunckel, seconded by Clerk Dubey to purchase an ad in the Alpena County Plat Book at a cost of \$320.00 which will include obtaining two Plat Books at no cost. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Baker, Schuelke, Dunckel and Twite. Nays: None.

System/Computer Upgrades (Water Department/Fire Department): Two bids were received for the upgrades. 1) Chowen & Associates - \$8,081.56 and 2) ACS Enterprise Solutions, LLC - \$26,060.10. The power server (AS400) is a reconditioned unit. It was moved by Trustee Baker, seconded by Trustee Schuelke to award the bid to Chowen & Associates at a cost of \$8,081.56. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Baker, Schuelke, Dunckel, Twite and Mischley. Nays: None. The cost of the system will be shared with the Fire Department on a percentage of use.

Snow Plow Bids: Two bids were received. 1) Four of a Kind - \$55.00 per hour, \$100.00 per hour for removal of snow from property and \$10.00 per bag of salt. 2) Schwartz Excavating and Contracting - \$50.00 per occurrence for Township Offices, \$40.00 per occurrence for North side fire station and \$50.00 per occurrence for the south side fire station. It was moved by Trustee Dunckel, seconded by Trustee Baker to award the bid to Schwartz Excavating & Contracting for the 2012-13 season. Carried by unanimous roll call vote. Yeas: Dubey, Baker, Schuelke, Dunckel, Twite, Mischley and Diamond. Nays: None.

Request to Advertise: It was moved by Trustee Dunckel, seconded by Clerk Dubey to advertise for the position of Clerk/Treasurer Assistant for the front office. Motion carried by unanimous roll call vote. Yeas: Baker, Schuelke, Dunckel, Twite, Mischley, Diamond and Dubey. Nays: None. Interviews will be held on Monday, November 19th, 2012, starting at 3:00 p.m. to fill this position.

Roof Repair (Township Hall): It was moved by Trustee Baker, seconded by Trustee Schuelke to obtain a contractor who can tell us what needs to be done. Motion carried by unanimous vote.

Seal Coat Bike Path: The seal coating of the Bike Path will be discussed at Budget Sessions in February, 2013.

M-32 Fiber Project (City of Alpena): City of Alpena is seeking permission to install fiber and conduit and make the necessary connections within the jurisdiction of Alpena Township and in the right of way of M-32. This fiber will make connections to the antennas already placed on the Alpena Townships Water Tower as well as various connections to Alpena County owned buildings on airport property. Future planned connections include the city lift stations along M-32 as well as any township water infrastructure, if desired. Also provided for a future fiber connection to the DNR Office Building. It was moved by Trustee Dunckel, seconded by Trustee Baker to allow the City of Alpena permission to install fiber and conduit within the jurisdiction of Alpena Township and in the right of way of M-32. Motion carried by unanimous vote.

AP Wireless Infrastructure Partners: No action taken.

United Steelworkers/Contract Negotiation Request: It was moved by Trustee Dunckel, seconded by Treasurer Diamond to authorize the supervisor to fill out the request as well as name Trustee Baker, Supervisor Twite and Townships Attorney Florip as negotiators on Townships behalf. Motion carried by unanimous vote. Trustee Baker is volunteering his services. Per diem will not be paid.

Department Reports: Building permits, Electrical permits and Fire Department run reports were presented in printed form.

Removal of Fire Fighter (Bannerman): It was moved by Trustee Baker, seconded by Trustee Schuelke to remove Jody Bannerman from the paid on call roster. Motion carried by unanimous vote.

Carpet (Northside Fire Station Office): It was moved by Trustee Dunckel, seconded by Trustee Baker to purchase carpeting for the Northside Fire Station Office at a cost of \$514.35 from Stanson Floor Covering & Furniture, Inc. Motion carried by unanimous roll call vote. Yeas: Dunckel, Twite, Mischley, Diamond, Dubey, Baker and Schuelke. Nays: None.

VISA Card: It was moved by Trustee Mischley, seconded by Trustee Baker to obtain a VISA Credit Card for the fire department. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Baker, Schuelke and Dunckel. Nays: None.

Operating Procedures Policy: Will take care of at the December, 2012, Regular Meeting.

Retirement (Seymour): DPW Billing Clerk, Seymour is retiring on December 14th, 2012. It was moved by Trustee Mischley, seconded by Clerk Dubey to send a letter of appreciation for her many years of service. Motion carried by unanimous roll call vote.

Stove/Northside Fire Station: It was moved by Clerk Dubey, seconded by Trustee Mischley to purchase a new stove for the northside fire station. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Baker, Schuelke, Dunckel and Twite. Nays: None.

Tower Space Lease: James Florip explained the lease agreement between Agri-Valley Broadband, Inc. and Alpena Township at a projected rent of \$450.00 per month for placing 3 antennas on the M-32 tower. Trustee Dunckel felt we should ask for \$1,000 per month for rent. Request will be made to the company and response will be brought back to the December, 2012, Regular Meeting.

Water/Sewer Rates Agreement: City in letter form asked the township to extend the water/sewer rates charged to the township at their current levels through June 30, 2013. It was moved by Trustee Mischley, seconded by Trustee Baker to extend the water/sewer rates at the same rate through June 30, 2013. Motion carried by unanimous vote.

Board of Review Member Retirement: It was moved by Trustee Baker, seconded by Treasurer Diamond to accept the letter of resignation from Charles Morrison from the Board of Review Board. Motion to include the right to advertise to fill the position. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Baker, Schuelke, Dunckel, Twite and Mischley. Nays: None.

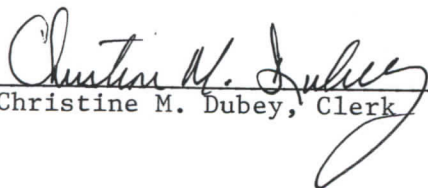
MPSC/Uniform Video Services Local Franchise Act: Trustee Dunckel will do the survey on line.

Rite Aid of Michigan, Inc./Liquor License: No objections were heard.

Proclamation: A proclamation was approved to honor veterans on November 11, 2012.

Bills/Election Workers: It was moved by Treasurer Diamond, seconded by Trustee Baker to pay the bills presented as well as pay the election workers for working the November 6th, 2012, election. Motion carried by unanimous roll call vote. Yeas: Dubey, Baker, Schuelke, Dunckel, Twite, Mischley and Diamond. Nays: None.

Adjourn: It was moved by Treasurer Diamond, seconded by Trustee Baker to adjourn at 9:00 p.m. Motion carried by unanimous vote.


Christine M. Dubey, Clerk