

REGULAR MEETING

December 3, 2012

The Alpena Township Board of Trustees met in regular session on Monday, December 3, 2012, at 7:00 p.m. at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Baker, Fournier, Mischley and Schuelke. Attorney James Florip was also present.

Adopt Agenda: It was moved by Trustee Baker, seconded by Treasurer Diamond to adopt agenda as presented in printed form and add the following items: Public Comment - Taking Pride in Alpena Presentation. Under Correspondence: c) Audit Report. Under New Business: 6) Training - Rapid Intervention Crew Training (Piper). Water Department - Operators Day Training (Heath) 7) Local #1859 Negotiation Members 8) Blighted Property - 8283 Misery Bay Road 9) New Officials Training 10) NEMSCA - Notice to Public of Request for Release of funds and Closed session for Local #1859. Motion carried by unanimous vote.

Public Comment: Representatives of Taking Pride in Alpena South Corridor addressed the board updating the progress that has been done by approximately 40 plus business's in the area. The group said there is a grant available for improving areas such as the US-23 corridor. The filing deadline is December 12,

2012. It was moved by Trustee Fournier, seconded by Trustee Schuelke to authorize the supervisor to file for the grant with the assistance of the members from the group. Motion carried by unanimous vote.

Fire Fighter of the Year: Supervisor Twite presented Leon Srebnik with a Plaque recognizing him as Fire Fighter of the year by his peers.

Presentation (Long Lake Lights Festival): Stan Reese, CERTS Officer updated the board on plans to make this years Lights Festival a positive and safe event. He informed the board that there would be communications from end to end. Traffic checks will be enforced, designated parking areas established and busing will be provided to accomodate 55 people per trip from the designated parking areas to where the activities are taking place. The festival will be policed by the Sheriffs Department as well as the Michigan State Police. It was moved by Trustee Mischley, seconded by Trustee Baker to authorize the supervisor to sign the documents addressing the permits for the festival contingent on the County Parks Commission approval of the festival. Motion carried by unanimous vote.

Minutes: It was moved by Trustee Mischley, seconded by Treasurer Diamond to approve the minutes of the regular meeting held on November 5, 2012, as presented in typed form. Motion carried by unanimous vote.

Correspondence: It was moved by Clerk Dubey, seconded by Trustee Baker to receive and file the following correspondence: Alpena Township - Financial Report, Alpena County Board of Commissioners - Ambulance Fund Policy Amendments and Audit Report for Alpena Township 2011-12. Motion carried by unanimous vote.

Poverty Guidelines/Asset Level Standars for 2013: It was moved by Trustee Mischley, seconded by Treasurer Diamond to establish the following poverty guidelines for poverty exemptions in Alpena Township for 2013: Size of family unit - 1 = \$11,170, 2 = \$15,130, 3 = \$19,090, 4 = \$23,050, 5 = \$27,010, 6 = \$30,980, 7 = \$34,930, 8 = \$38,890, each additional person = \$3,960. Motion carried by unanimous vote.

MTA Conference: It was moved by Trustee Mischley, seconded by Trustee Fournier to allow any board member to attend the conference in Detroit, from January 22nd through January 25th, 2013, with the township paying registration fees, mileage, meals and lodging. Motion carried by unanimous roll call vote. Yeas: Schuelke, Fournier, Twite, Mischley, Diamond, Dubey and Baker. Nays: None.

Summer Property Tax Collection: Alpena Public Schools asked the township to collect the Districts summer tax levy. It was moved by Trustee Mischley, seconded by Trustee Schuelke not to collect the school districts summer tax levy. Motion carried by unanimous vote. A letter will be sent to the Secretary of the Board of Education stating the townships decision.

Request for Funding/Bay View Center: The Bay View Center requested funds for providing resources, activities, advocacy, and a safe place to avoid isolation and stigma associated with mental illness. It was moved by Trustee Mischley, seconded by Trustee Fournier to deny the request for funding. Motion carried by unanimous vote.

Missed Opt-Out Forms: 191 Opt-Out Forms were missed on the tax bills for December 1st, 2012. The Countys software was not compatible with the townships software and would not pick up the deletion of the \$10.00 fee for recycling. It was moved by Trustee Mischley, seconded by Trustee Baker to remove the 191 recycling fees from the tax bills. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey, Baker and Schuelke. Nays: None.

Department Reports: 19 Building Permits were issued in October for a total permit fee of \$4,255.00. Total construction value year to date \$3,000,000. 26 Electrical permits were issued in October for a total of \$3,113.00 in permit fees, townships share being \$622.60. North and Southside Fire Run Reports were also presented in printed form.

Rapid Intervention Crew Training: Captain Piper asked to attend this training at Oakland Community College from December 17th through December 21st, 2012. Total cost being \$829.65. It was moved by Treasurer Diamond, seconded by Trustee Fournier to allow Captain Piper to attend this class with the understanding he will come back and train other fire department personnel. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Baker, Schuelke, and Fournier. Nays: None.

Standard Operating Guidelines: It was moved by Trustee Baker, seconded by Trustee Fournier to adopt the following Standard Operating Guidelines for Alpena Township Fire Department: Response to carbon monoxide detector activations, Response to reported gas leaks or smell of gas, involving a structure, Hose testing, and Confined space operations. Guidelines adopted by unanimous vote.

Engine 3 Repairs Estimate: R&R gave an estimated cost of \$13,795 for the repairs needed to Engine 3. It was moved by Treasurer Diamond, seconded by Trustee Baker to have R&R do the repairs for the quoted price of \$13,795. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Baker, Schuelke, Fournier and Twite. Nays: None.

Operator's Day Seminar: It was moved by Trustee Fournier, seconded by Treasurer Diamond to allow Phil Heath, DPW Director to attend this seminar in Lansing, on February 5th and 6th, 2013, with the township paying registration fees, lodging, meals and mileage. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Baker, Schuelke, Fournier, Twite and Mischley. Nays: None.

Northside Fire Station Office: The Captains at the northside firestation remodeled the storage room into office space. The following items were needed to complete the remodeling: 2-windows & excel - \$380.00, Trustee Mischley donated one at \$190. McDonald's Cabinetry & Drapery, Inc. - Blinds - \$338.42, 2 - Computers - Chowens \$1452.50, Michigan Telecom - Wall speaker - \$146.00 and also \$365.00 for W.G. Benjey for step for fire truck. It was moved by Clerk Dubey, seconded by Treasurer Diamond to purchase the items as described. Motion carried by unanimous roll call vote. Yeas: Dubey, Baker, Schuelke, Fournier, Twite, Mischley and Diamond. Nays: None.

Contract Negotiations Local #1859: The board was notified of the intent to enter into contract negotiations with Local #1859 I.A.F.F. by Kevin Reamer, President. Their present contract will expire on February 28, 2013. According to the present contract, negotiations must begin on or about December 16th, 2012. It was moved by Trustee Mischley, seconded by Trustee Baker to name James Florip, Marie Twite, Louis Baker as negotiators for the Township. Motion carried by unanimous vote. Trustee Baker is donating his time and will not be paid a per diem.

Blighted Property: Property located at 8283 Misery Bay Road is in dire need of disrepair. The trailer located there is an eye soar and should be removed. The issue was turned over to Township Attorney Florip for his review and legal determination on what the township can do.

Proposed Paid-On-Call: It was moved by Trustee Mischley, seconded by Clerk Dubey to start processing Kali Stoinski and Ronald Pokorski as paid-on-call personnel for the fire department. Motion carried by unanimous vote.

New Officials Training: Training for newly elected officials will be held in Gaylord, Michigan, at Treetops, on December 15, 2012, at a cost of \$149.00 per person. Brenda Fournier the newly elected Trustee said she couldn't attend due to another commitment.

NEMCSA (Request for Release of Funds): A notice was provided showing that Alpena County would be receiving approximately \$175,000 in the City of Alpena to rehabilitate 8 single-family homes. The funds are released under HOME TITLE II (HOME Investment Partnership Act) of the Cranston-Gonzalez National Affordable Housing Act of 1990. Any written comments may be sent to Christina Skiba, Alpena County Home Improvement Director.

Bills: It was moved by Trustee Fournier, seconded by Trustee Mischley to pay the bills presented. Motion carried by unanimous roll call vote. Yeas: Baker, Schuelke, Fournier, Twite, Mischley, Diamond and Dubey. Nays: None.

Close Session: It was moved by Trustee Baker, seconded by Clerk Dubey to close the session for the purpose of discussing a 40-hour position in the fire department. Motion carried by unanimous roll call vote. Yeas: Schuelke, Fournier, Twite, Mischley, Diamond, Dubey and Baker. Nays: None.

Open Session: It was moved by Trustee Mischley, seconded by Treasurer Diamond to open the session. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey, Baker and Schuelke. Nays: None.

40 Hour Position: It was moved by Trustee Fournier, seconded by Trustee Mischley to raise the pay for the two individuals who work the 40 hour positions to \$10.55 per hour. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley,

Diamond, Dubey, Baker and Schuelke. Nays: None. The supervisor will get together with the Union draft the policy as discussed in written form.

Adjourn: It was moved by Clerk Dubey, seconded by Trustee Fournier to adjourn at 9:15 p.m. Motion carried by unanimous vote.

Christine M. Dubey
Christine M. Dubey, Clerk

Marie Twite, Supervisor