

REGULAR MEETING

January 6, 2014

The Alpena Township Board of Trustees met in regular session on Monday, January 6, 2014, at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan, at 7:00 p.m. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Fournier, Mischley and Dunckel. Trustee Schuelke was absent. Attorney James Florip was also present.

Adopt Agenda: It was moved by Trustee Dunckel, seconded by Trustee Fournier to adopt the agenda as presented and add the following items: Under Fire Department-Request to attend a Rehabilitation and Medical Monitoring Course and Request to purchase fit out gear for a firefighter. Motion carried by unanimous vote.

Public Comment: Larry Clark asked if the board could transfer funds from a budgeted line item to another. Board will consider his request at Budget Sessions.

2013 Firefighter of the Year: It was moved by Trustee Mischley, seconded by Treasurer Diamond to adopt a Resolution of Tribute naming Robert D. Kaszubowski, Alpena Township Fire Department Firefighter of the year. Resolution declared adopted by unanimous roll call vote. Yeas: Dunckel, Fournier, Twite, Mischley, Diamond and Dubey. Nays: None. Absent: Schuelke. The supervisor read the Resolution in its entirety, then presented it to Mr. Kaszubowski.

2013 Fire Department Rookie of the Year: It was moved by Trustee Fournier, seconded by Trustee Dunckel to adopt a Resolution naming David Ristau, Alpena Townships Fire Department Rookie of the Year. Resolution declared adopted by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey and Dunckel. Nays: None. Absent: Schuelke.

Minutes: It was moved by Trustee Mischley, seconded by Trustee Dunckel to approve the minutes of the Regular Meeting held on December 2, 2013, as presented in typed form. Motion carried by unanimous vote.

Correspondence: It was moved by Clerk Dubey, seconded by Trustee Fournier to receive and file the following correspondence: Alpena Township - Financial Report, Alpena County Board of Commissioners - Ambulance Budget, Alpena County Road Commission - Report, Public Hearing Notice - January 7, 2014, Alpena Community College - 2012-13 Annual Report and Charter - Annual Report. Motion carried by unanimous vote. The supervisor spoke briefly on the Ambulance Budget and what the Commissioners are planning on proposing.

Tax Deed (012-009-000-369-00): Paul Dault who owns adjoining parcels of land is seeking to buy this parcel of land locked land. The township obtained the parcel through the County when no one purchased it at the tax sale. It was moved by Clerk Dubey, seconded by Trustee Fournier to check with township assessor on what the tax would have been and offer the parcel to Mr. Dault for this amount. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey and Dunckel. Nays: None. Absent: Schuelke.

Resolution Request (Nuclear Waste Dump Site): No action was taken.

Army Corp of Engineer's: The Supervisor informed the board that she met with representatives of the Corp of Engineers and was informed that they would cover the total cost of the feasibility study in investigating the townships flooding problems.

Road Agreement (Pearl Road): It was moved by Trustee Fournier, seconded by Trustee Mischley to enter into an agreement with Alpena County Road Commission for the resurfacing of Pearl Road with a 3-way share on cost. Total cost is \$62,000. Road Commission will pay \$20,667, Robert Young will pay \$20,666 and Alpena Township will pay \$20,667. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Dunckel and Fournier. Nays: None. Absent: Schuelke.

Water/Sewer Negotiations (City of Alpena): A letter was received from the City of Alpena asking for a special joint meeting between the Council and Township Trustees, to discuss ongoing negotiations for Water/Sewer Rates. Some board members felt a meeting such as this is not necessary nor would it be beneficial. Board members felt the supervisor and attorney were doing a good job negotiating with the City. Some board members felt they would be willing to hear what council members had to say. It was moved by Trustee Mischley, seconded by Trustee Fournier to have Township Engineer, Gary Johnson attend this session if and when it is scheduled.

Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Dunckel, Fournier and Twite. Nays: None. Absent: Schuelke.

Remove Recycling Fee (018-103-805-045-00): Alexander D. Sowiecki of 628 S. Ripley Lot A-6, asked to have the \$10 recycling fee removed from his tax bill. The supervisor felt this was going to open a can of worms if the charge is removed. Mr. Sowiecki did not file the proper paper work on time. Twite stated that there was quite a few residents who failed to file on time. If this fee were to be removed, all the others would have to be removed also. No action was taken.

Resignation (Gary Schuelke): It was moved by Trustee Mischley, seconded by Trustee Fournier to receive and file Gary Schuelke's resignation as of December 31, 2013. Motion carried by unanimous vote.

Resolution: It was moved by Trustee Mischley, seconded by Treasurer Diamond to authorize the supervisor to draft a Resolution of Tribute for Gary Schuelke for his many years of service to the Township of Alpena. Motion carried by unanimous vote.

Advertise to fill Vacancy (Schuelke): It was moved by Trustee Fournier, seconded by Trustee Dunckel to advertise the vacancy in the local newspaper. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Dunckel, Fournier, Mischley and Twite. Nays: None. Absent: Schuelke.

Audit Policy (Bill Paying): Board will be discussing this policy at their Budget Sessions.

Alano Club (License Agreement Renewal): It was moved by Trustee Dunckel, seconded by Treasurer Diamond to renew the agreement for 3-years, expiring on December 31, 2016, allowing Alano Club to use Township owned building located at 3100 Piper Road. The supervisor and clerk are authorized to sign the agreement. Motion carried by unanimous vote.

Remove Recycling Fee (015-018-000-020-01) Carl T. and Barbara Chrzan asked the fee be removed from this parcel. The parcel was split and the fee was placed on both parcels. It was moved by Trustee Mischley, seconded by Trustee Fournier to remove the fee from this parcel. Motion carried by unanimous vote.

Northside Emergency Siren: It was moved by Trustee Mischley, seconded by Trustee Dunckel to replace the siren at a cost of \$18,000, which will be reimbursed through Region #7, **DHS**. Motion carried by unanimous roll call vote. Yeas: Dunckel, Fournier, Twite, Mischley, Diamond and Dubey. Nays: None. Absent: Schuelke.

Building & Electrical Permits: 7 Building Permits were issued in November, fees collected for \$1,655, for a total construction value of \$253,000. 11-Electrical Permits were issued in November, fees collected of \$1,295. Townships share being \$259.

Fire Department (Year End Reports): Year end reports were presented in printed form. All fire runs were broke down into categories as well as charts showing the ups and downs of each category. There were 1632 calls in 2013.

Volunteer Fire Assistance Grant Program: It was moved by Trustee Fournier, seconded by Trustee Dunckel to authorize the supervisor to sign the project agreement. Grant is in the amount of \$2479 to be used for purchase of jumpsuits, boots, gloves and rakes. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey and Dunckel. Nays: None. Absent: Schuelke.

Appoint Assistant Training Officer: It was moved by Trustee Dunckel, seconded by Treasurer Diamond to appoint Michael Kindt as Assistant Training Officer. Motion carried by unanimous vote.

Live Burn (2445 Long Lake Park Road): It was moved by Clerk Dubey,, seconded by Treasurer Diamond to authorize the supervisor to sign the Indemnity Agreement and authorize the fire department to hold this live burn training at 2445 Long Lake Park Road. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley,, Diamond, Dubey, Dunckel and Fournier. Nays: None. Absent: Schuelke.

New Hires: It was moved by Trustee Mischley, seconded by Trustee Fournier to hire C. Stephens - FF/EMT, T. Grigg - FF and J. Brousseau - EMT-B, if and when they pass the background checks. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Dunckel, Fournier and Twite. Nays: None. Absent: Schuelke.

Medical Leave: It was moved by Treasurer Diamond, seconded by Trustee Fournier to grant Thomas Tolan a 30-day medical leave of absence. Motion carried by unanimous vote.

Gear Purchase (Kali Stoinski): It was moved by Clerk Dubey, seconded by Trustee Dunckel to purchase the fit out gear for Kali Stoinski from Alcona Fire Department. She worked for their department prior to coming to Alpena Township. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Dunckel, Fournier, Twite and Mischley. Nays: None. Absent: Schuelke.

Firefighter Rehabilitation and Medical Monitoring Program: It was moved by Trustee Fournier, seconded by Trustee Dunckel to allow Hall, Honeycutt, Kaszubowski and Richardson to attend this 3-hour program in Mt. Pleasant on Thursday, March 20, 2014, at 7:00 p.m. at the Elijah Elk Cultural Center. Cost to the township will be \$387. Motion carried by unanimous roll call vote. Yeas: Dubey, Dunckel, Fournier, Twite, Mischley and Diamond. Nays: None. Absent: Schuelke.

Repair Aqua Scope: DPW Director, Bleau asked the board if he could send in the Aqua Scope for repairs. It was moved by Trustee Fournier, seconded by Clerk Dubey to send the scope in at a cost of \$300 to \$500. Motion carried by unanimous roll call vote. Yeas: Dunckel, Fournier, Twite, Mischley, Diamond and Dubey. Nays: None. Absent: Schuelke.

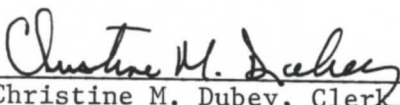
Purchase Heater: It was moved by Treasurer Diamond, seconded by Trustee Fournier to purchase an Industrial Fan-Forced Heater at a cost of \$120, plus shipping for the water department. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey and Dunckel. Nays: None. Absent: Schuelke.

DPW Directors Report: Gerald Bleau gave a report on what he has accomplished since he's been hired. He is working with the Fire Department on setting up a plan to flush fire hydrants. He also worked on getting the generator on line at the North-side Station.

Hire DPW Laborer: Board discussed putting Scott Stoppa on as a full time employee. The DPW Director and Supervisor will set up the physical, drivers license background check and orientation. This will be done as soon as possible. Mr. Stoppa has been working for the township as a part time employee.

Bills: It was moved by Treasurer Diamond, seconded by Trustee Fournier to pay the bills presented. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Dunckel and Fournier. Nays: None. Absent: Schuelke.

Adjourn: It was moved by Clerk Dubey, seconded by Treasurer Diamond to adjourn at 8:20 p.m. Motion carried by unanimous vote.


Christine M. Dubey, Clerk