

BUDGET HEARING/SPECIAL MEETING

March 31, 2014

The Budget Hearing was opened by Supervisor Twite on Monday, March 31, 2014, with the Pledge of Allegiance being led by Trustee Mischley. Roll call found present: Supervisor Twite, Clerk Dubey, Treasurer Diamond and Trustees: Mischley, Fournier and Poli. Trustee Duncel was absent. Attorney James Florip was also present. After the Budget Hearing the board will go into Regular Session. There will not be a Regular Meeting on April 7, 2014. The next Regular Meeting will be held on Monday, May 5, 2014, at 7:00 p.m. at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan.

Adopt Agenda: It was moved by Trustee Mischley, seconded by Trustee Fournier to adopt the agenda as presented and add: Under New Business - New Hire (Kevin Osbourne). Motion carried by unanimous vote.

Budget Hearing: Larry Clark asked if any funds were put into the budget for the Bike Path and for Blight Clean Up. The supervisor stated the board allocated \$10,000 for Bike Path Maintenance and \$8,300 for Dangerous Building Clean Up. The \$8,300 is the maximum allowed for an Insurance Company to pay for clean up of a fire loss or other catastrophic disaster.

Close Budget Hearing: With no discussion on the proposed budgets for 2014-15, it was moved by Trustee Mischley, seconded by Trustee Fournier to close the Budget Hearing. Motion carried by unanimous vote. Board will now go into Special Session and take care of business on the adopted agenda.

North Point Shores (Special Assessment Petitions): Edward Czarnecki of 7500 North Point Shores, presented the board with 57 signed petitions seeking a Special Assessment for the next two years, for the maintenance of North Point Shores Road. Lisa Brendle of 8476 North Point Shores explained why they were only seeking a two year assessment. By reviewing the situation in two years, they would have some idea on where they stand in obtaining a low income loan for bringing the road up to grade and to be accepted by the County Road Commission. At the present time it looks like they don't have enough time to place the special assessment on the July, 2014, tax bill. The assessments would have to go on the December, 2014, tax bills. If the process can be expedited in anyway the board will try to do so. It was moved by Trustee Mischley, seconded by Treasurer Diamond to receive and turn the petitions over to the township assessor for his review. Motion carried by unanimous vote.

Public Comment: Larry Clark asked if he could input anything into the budget. Supervisor and Attorney both advised Clark the Budget Hearing had been closed.

Adoption of Budgets: It was moved by Trustee Mischley, seconded by Clerk Dubey that it hereby be resolved, that the proposed budgets for the General Fund and the Department of Public Works for the fiscal year April 1st, 2014 through March 31, 2015 as previously considered and prepared by the Township Board, and after hearing thereon, are hereby adopted. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond and Dubey. Nays: None. Absent: Duncel.

Supervisor's Salary: It was moved by Trustee Mischley, seconded by Treasurer that it hereby be resolved, Alpena Township not having conducted an annual meeting of electors, the Supervisor's salary for the 2014-15 fiscal year shall be \$42,157. Resolution declared adopted by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey and Poli. Nays: None. Absent: Duncel.

Clerk's Salary: It was moved by Trustee Mischley, seconded by Trustee Fournier that it hereby be resolved, Alpena Township not having conducted an annual meeting of electors, the Clerk's salary for the 2014-15 fiscal year shall be \$40,032. Resolution declared adopted by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Poli and Fournier. Nays: None. Absent: Duncel.

Treasurer's Salary: It was moved by Trustee Mischley, seconded by Clerk Dubey that it hereby be resolved, Alpena Township not having conducted an annual meeting of electors, the Treasurer's Salary for the 2014-15 fiscal year shall be \$40,032. Resolution declared adopted by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Poli and Fournier. Nays: None. Absent: Duncel.

Trustee's Per Diem and Salary: It was moved by Trustee Mischley, seconded by



Trustee Fournier that it hereby be resolved, Alpena Township not having conducted an annual meeting, the Trustee's shall be entitled for the 2014-15 fiscal year a salary of \$1,109 or \$92.42 per month, plus a per diem for each meeting attended by the Trustees on Township business, including but not limited to, Township Board meetings of \$84.00 per full day (any meeting lasting longer than four (4) hours) and \$58.00 per half day (any meeting lasting for (4) hours or less). Resolution declared adopted by unanimous roll call vote. Yeas: Diamond, Dubey, Poli, Fournier, Twite and Mischley. Nays: None. Absent: Dunckel.

Planning, Zoning, Appeals and Board of Review Per Diem: It was moved by Trustee Mischley, seconded by Treasurer Diamond that it hereby be resolved, Alpena Township not having conducted an annual meeting of electors, board members per diem shall be \$58.00 per half day (any meeting or combination of meetings lasting four (4) hours or less), and \$84.00 per full day for (any meeting or combination of meetings lasting longer than four (4) hours). Board of Review will be \$100.00 per day for public days, \$90.00 per day for non-public days and \$58.00 for half non-public days. Chairperson and Secretary of the Planning, Zoning and Appeals Boards will receive \$10.00 extra for each meeting. Resolution declared adopted by unanimous roll call vote. Yeas: Dubey, Poli, Fournier, Twite, Mischley and Diamond. Nays: None. Absent: Dunckel.

Depositories: It was moved by Trustee Mischley, seconded by Trustee Fournier that it hereby be resolved, that Township funds be deposited in the following institutions, in such amounts upon such terms as may be decided by the Treasurer but so that the Township has sufficient ready funds available to meet obligations as they come due. First Federal, First Merit Bank, Independent Bank, PNC, JP Morgan Chase and Bank of Alpena. Resolution declared adopted by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond and Dubey. Nays: None. Absent: Dunckel.

Regular Meeting Dates: It was moved by Trustee Mischley, seconded by Trustee Fournier that it hereby be resolved, that the regular meetings of Alpena Township Board of Trustees be held on the first Monday of each month, excluding the March and April meetings which will not be held on the first Monday of the month. If a holiday falls on the day of the meeting, then the meeting will be held the following day at 7:00 p.m. at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Be it further resolved, that the Clerk post a notice of these times and dates for regular meetings within (10) days of the date hereof. Resolution declared adopted by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey and Poli. Nays: None. Absent: Dunckel.

Rules of Conducting Meetings: It was moved by Trustee Mischley, seconded by Clerk Dubey that it hereby be resolved, that all meetings of the Alpena Township Board shall be conducted pursuant to the procedures of "Roberts Rules of Order", as interpreted or modified by the Chair upon advice of legal counsel". Resolution declared adopted by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey and Poli. Nays: None. Absent: Dunckel.

Law Firm Retainer Agreement: It was moved by Trustee Mischley, seconded by Trustee Fournier that the Township of Alpena retain the law firm of Gillard, Bauer, Mazrum, Florip, Smigelski, Gulden and Fitzgerald for the 2014-15 fiscal year at a retainer fee of \$33,120 which consists of 184 hours. Anything in excess of 184 hours will be billed at an hourly rate of \$180.00 per hour. Retainer payable monthly as the same accrues, at \$1,380 for the Water Department and \$1,380 for the General Fund. Resolution declared adopted by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Poli, Fournier and Twite. Nays: None. Absent: Dunckel.

Correspondence: It was moved by Treasurer Diamond, seconded by Trustee Fournier to receive and file the following correspondence: Alpena Township - Affidavit of Taxes Collected - 2013, Alpena Township Planning Commission - Minutes - March 10, 2014, Alpena Community College - Follow-up Letter, Alpena Area Chamber of Commerce - 2014 Legislative Agenda and Guiding Themes and Alpena County Road Commission - County Road Report. Motion carried by unanimous vote.

Army Corps of Engineers (Request Planning Assistant): It was moved by Trustee Fournier, seconded by Treasurer Diamond to allow the supervisor to submit a letter of intent to the US Army Corps of Engineers seeking planning assistance for Flood Risk Management caused by rainfall/runoff and quick melting of heavy snow falls which have impacts on Lake Huron and neighboring community, the City of Alpena in Alpena County, Michigan. There is a 50%-50% cost match for this program



which 100% of the sponsors match can be all in kind cash, or a combination of both cash and in-kind services. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Dunckel, Poli, Fournier, Twite and Mischley. Nays: None. Trustee Dunckel came in at 3:25 p.m.

Reference Request: Trustee Dunckel asked for references the candidates provided when they were interviewed for the position of Township Clerk. The supervisor will provide this information to Trustee Dunckel.

2014 Dust Control: It was moved by Trustee Mischley, seconded by Trustee Fournier to authorize the supervisor to enter into a contract with the County Road Commission for the 2014 Chloride Program in the amount of \$23,000. Motion carried by unanimous roll call vote. Yeas: Dubey, Dunckel, Poli, Fournier, Twite, Mischley and Diamond. Nays: None.

Halley Road Agreement: It was moved by Trustee Mischley, seconded by Trustee Fournier to enter into a contract with a 3-way split. The cost is estimated at \$30,000. Alpena Township to pay \$10,000, County Road Commission \$10,000 and Alpena Beverage Company \$10,000. The project will consist of excavating approximately two feet (2') in depth, adding subbase, aggregate base, and four inches (4") of hot mix asphalt surface. The replacement of drainage structures to accommodate runoff will also be included. Length of the project is approximately 200 feet. Motion carried by unanimous roll call vote. Yeas: Dunckel, Poli, Fournier, Twite, Mischley, Diamond and Dubey. Nays: None.

Wayne Road Agreement: The supervisor reported to the board that she had met with the County Road Commission and proposed the boards suggestion that Wayne Road project totaling \$333,334.00 be done over a 3-year period with the townships share each year being \$55,000, townships share for 3 years being \$166,667.00. Board members felt this is the only way projects of such costs can be done. It was moved by Trustee Fournier, seconded by Trustee Poli to authorize the supervisor to sign the agreement. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond, Dubey and Dunckel. Nays: None.

Pearl Road: Supervisor reported that the bids for Pearl Road were rejected. Road Commission is rebidding the project. Townships share for this project is \$20,000.

Bagley Street/Werth Road Bridges: Alpena County Road Commission is applying for 2017 Local Bridge Program funds for rehabilitation of the two bridges. They are asking a letter of support from Alpena Township as well as Alpena Township Fire Department. It was moved by Trustee Mischley, seconded by Trustee Fournier to authorize the supervisor to send a letter of support for the funding as well as a letter from the Fire Department. Motion carried by unanimous vote.

Friends of Rockport: The Rockport State Recreation Area is seeking a Michigan Dark Sky Preserve designation in conjunction with Thompson's Harbor and Negwagon State Parks also know as NRTH. Night time lighting is controlled with the intent of preserving an area for enjoyment of the night sky. It was moved by Trustee Poli, seconded by Treasurer Diamond to authorize the supervisor to send a letter of support to have all three parks designated as Michigan Dark Sky Preserves. Motion carried by unanimous vote.

Rockport (Interpretive Kiosk): Eric Ostrander, on behalf of the DNR asked the townships support on informing people about the Bat Hibernaculum Project that is taking place in the old surge tunnels at Rockport State Recreation Area. It was moved by Trustee Fournier, seconded by Trustee Dunckel to send a letter of support in the DNR's effort in placing an Interpretive Kiosk at the park at Rockport on behalf of the Bat Hibernaculum. Motion carried by unanimous vote.

Discussion with DNR: The supervisor will set up a meeting with Eric Ostrander and Rick Hill, to discuss with the township board members, what direction they would like to go on the lease of the Township Park with DNR/Parks and Recreation Division. Board talked about obtaining 53 acres on Partridge Point Road for a designated park. Robert Young talked about the possibility of doing something with the 45th parallel sign designated turn off they are seeking to develop.

Michigan Township Participating Plan: There is an opening to serve on the Board of Directors for the plan. If anyone is interested to run for election, a nomination form, a candidate conflict disclosure statement and resolution confirming membership are required to be submitted to participate in the election. Trustee Fournier took the information to further study. No other board members were interested.



Building Permits: 4-Permits were issued in February for a total of \$675 in fees with a total for construction value of \$76,900.

Electrical Permits: 6-Permits were issued for a total \$716 in fees, townships share being \$143.20.

New Hire (Shane D. Dawson): It was moved by Trustee Mischley, seconded by Trustee Dunckel to authorize the supervisor to process Dawson. He has no experience in fire fighting. Will need all the training. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Dubey, Dunckel and Poli. Nays: None.

New Hire (Kevin Osbourne): It was moved by Trustee Mischley, seconded by Trustee Fournier to authorize the supervisor to process Osbourne. He has all related credentials, he worked for the City of Alpena prior to his retirement. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Dubey, Dunckel, Poli and Fournier. Nays: None.

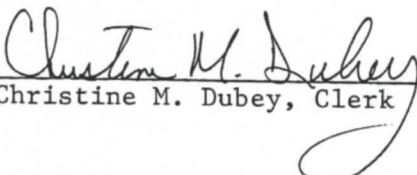
Intern (Andrew Thornton): It was moved by Trustee Fournier, seconded by Treasurer Diamond to put Andrew Thornton on as an intern on the Alpena Township Fire Department. The intern position is for 102 hours. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Dubey, Dunckel, Poli, Fournier and Twite. Nays: None.

Resignation (Kevin MacArthur): MacArthur sent a letter of resignation as of April 6, 2014. He has accepted a job as a firefighter for the City of Detroit. It was moved by Trustee Poli, seconded by Treasurer Diamond to accept his letter of resignation and send him a letter thanking him for his services to Alpena Township. Motion carried by unanimous vote.

Ladder Truck: Captain Hall, addressed the board informing them of a ladder truck he had looked at for a cost of \$5,000. He felt the board should hold off on purchasing the 2-40 foot ladders until the truck is looked at and or to see if the ladders can be placed on the trucks the township now has. The supervisor will go and check the truck out in the near future.

Bills: It was moved by Trustee Fournier, seconded by Treasurer Diamond to pay all the bills presented for year end March 31, 2014, and also pay all the bills for April, 2014, since the board will not have a meeting until May 5, 2014. Motion carried by unanimous roll call vote. Yeas: Diamond, Dubey, Dunckel, Poli, Fournier, Twite and Mischley. Nays: None.

Adjourn: It was moved by Clerk Dubey, seconded by Treasurer Diamond to adjourn at 4:00 p.m. Motion carried by unanimous vote.

  
Christine M. Dubey, Clerk

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Marie Twite, Supervisor