

## Board of Trustees Regular Meeting

November 2, 2015

The Alpena Township Board of Trustees met in a regular session on Monday, November 2, 2015 at 7:00pm at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Clerk Thusat, and Trustees: Poli, Fournier, Mischley and Dunckel. Absent: Treasurer Diamond. Attorney James Florip was also present.

Adopt Agenda: A motion was made by Trustee Fournier and supported by Trustee Poli to adopt the agenda with the following changes: Under New Business add 10) USW Notice to enter into Negotiations & 11) MTA – Request to attend class. Motion carried by unanimous vote.

Public Comment: Gordon Luczak approached the Board with concerns about his water/sewer bill.

Minutes: a motion was made by Trustee Dunckel and supported by Trustee Poli to approve the minutes from October 5, 2015. Motion carried by unanimous voice vote.

Correspondence: A motion was made by Trustee Mischley and supported by Trustee Dunckel to receive and file the following: Alpena Township - Financial Statement, Alpena County Road Commission – Public Notice/Road Updates, City of Alpena Façade Grants. Motion carried by unanimous vote.

Old Business: Ordinance #124 - A motion was made by Trustee Mischley and supported by Trustee Dunckel to adopted Ordinance #124, approving the rezoning of Tax Parcel #012-020-000-761-00 from One Family Residence (R1) to General Business (B2). Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Thusat, Dunckel and Poli. Nays: None. Absent: Diamond.

Ordinance 125 – A motion was made by Trustee Mischley and supported by Trustee Dunckel to adopt Ordinance #125, granting a Franchise to Presque Isle Electric & Gas CO-OP the right to use highways, streets, alleys, and other public ways in the Township of Alpena to construct, operate, maintain, and commercially use electric lines consisting of towers, masts, poles, cross-arms, guys, braces, wires, transformers, and other electric appliances. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Thusat, Dunckel, Poli and Fournier. Nays: None. Absent: Diamond.

New Business: 1) Medical Leave Policy – A motion was made by Trustee Dunckel and supported by Trustee Mischley to adopt a Medical Leave Policy. During discussion Trustee Fournier raised a concern about who wrote the policy. Motion passed by roll call vote. Yeas: Twite, Mischley, Thusat, Dunckel and Poli. Nays: Fournier. Absent: Diamond.

2) Snow Removal Quote – Schwartz. A motion was made by Trustee Dunckel and supported by Trustee Mischley to approve the quote from Schwartz Excavating for snow removal of the

upcoming winter season. Motion carried by unanimous roll call vote. Yeas: Mischley, Thusat, Dunckel, Poli, Fournier and Twite. Nays: None. Absent: Diamond.

3) A motion was made by Trustee Dunckel and supported by Trustee Poli to adopt the Poverty Guideline and Asset Level Standard for 2015, as presented. Motion carried by unanimous roll call vote. Yeas: Thusat, Dunckel, Poli, Fournier, Twite and Mischley. Nays: None. Absent: Diamond.

4) A motion was made by Trustee Dunckel and supported by Trustee Poli to accept the gift of Property in the Gitchi Ossening Sub – Block 10, Lots 1, 2, 3, & 4. Motion carried by unanimous voice vote.

5) Resolution – Northeast Michigan Public Four Year University – After discussion it was decided to table this request and have Trustee Dunckel come back to the Board with more information.

6) Request for FMLA – Supervisor Twite would like to Board to approve an employee's request for FMLA leave. A motion was made by Trustee Mischley and supported by Trustee Dunckel to approve the FMLA request. Motion carried by unanimous voice vote.

7) Request to Hire Fire Chief – A motion was made by Trustee Fournier and supported by Trustee Mischley that the Board promote Mark Hall to the position of Interim Fire Chief, and create a 3 member committee, consisting of Trustee Poli, Trustee Fournier and Trustee Mischley, to look into the creation of a full-time Fire Chief position for the Alpena Township Fire Department. During discussion, Clerk Thusat expressed concerns about a lack of a definition or list of duties for the interim Fire Chief. Trustee Dunckel echoed these concerns and asked why the apparent rush to fill this position. Trustee Mischley said that there are morale problems that needed to be addressed. Trustee Poli expressed his belief that something needed to be done and suggested a workshop to look into the matter. After discussion, Trustee Mischley withdrew his support and Trustee Fournier withdrew her motion. After more discussion, a motion was made by Trustee Mischley and supported by Trustee Poli that a special workshop/meeting be held on Dec 1, 2015 at 3:30pm. The purpose for this meeting would be to discuss the command structure of the Fire Department, the possible creation of a position of Fire Chief within the Alpena Township Fire Department and to discuss ways to improve the morale issues within the Department. Motion carried by unanimous roll call vote. Yeas: Dunckel, Poli, Fournier, Twite and Mischley. Nays: None. Absent: Diamond.

8) Recycling Authorization – The Alpena Recycling Board is currently experiencing a cash flow problem. They can get a loan of \$40,000 from Target Alpena, but they need a governmental body to sign the loan for them. A motion was made by Trustee Fournier and supported by Trustee Dunckel to authorize Supervisor Twite to sign the document to keep the Recycling Authority in business. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Thusat and Dunckel. Nays: None. Absent: Diamond.

9) Departments:

Building:

Building Permits (August - amended) – 13 Building permits were issued for August 2015, generating \$3,665.00 in fees for the month and a year-to-date total of 91 permits generating \$26,979.00.

Electrical Permits (August - amended) – 11 Electrical permits were issued in August 2015 generating \$ 1,410.00 in fees and a year-to-date total of 80 permits generating \$11,240.00.

Building Permits (September) - 23 Building permits were issued for September 2015, generating \$4,113.00 in fees for the month and a year-to-date total of 114 permits generating \$31,092.00.

Electrical Permits (September) – 16 Electrical permits were issued in September 2015 generating \$1,988.00 in fees and a year-to-date total of 96 permits generating \$13,228.00.

Fire Department: Request for Training – T. Tolan – A motion was made by Trustee Dunckel and supported by Trustee Mischley to reimburse \$200 to Tom Tolan for the CE classes he took in Marquette on Sept. 25, 26 & 27, 2015, and to advise that in the future, policy states that training must be approved in advance to receive reimbursement. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Thusat, Dunckel and Poli. Nays: None. Absent: Diamond.

New Hires – A motion was made by Trustee Dunckel and supported by Trustee Mischley to allow the Supervisor continue the process to hire P. LaBrecque, A. Bailey, A. Tolan and C LaMarre. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Thusat, Dunckel, Poli and Fournier. Nays: None. Absent: Diamond.

Water Department: A motion was made by Trustee Mischley and supported by Trustee Poli to authorize G. Bleau to spend up to \$11,900 to purchase a 2007 GMC Truck for the Water Department. Motion carried by unanimous roll call vote. Yeas: Mischley, Thusat, Dunckel, Poli, Fournier and Twite. Nays: None. Absent: Diamond.

A motion was made by Trustee Dunckel and supported by Trustee Fournier authorizing Gerald Bleau to sell the 2000 Dodge Pickup for as much as he can get for it. Motion carried by unanimous roll call vote. Yeas: Thusat, Dunckel, Poli, Fournier, Twite and Mischley. Nays: None. Absent: Diamond.

10) USW – Notice to enter into negotiations – A motion was made by Trustee Mischley and supported by Trustee Dunckel to name Trustee Poli, Supervisor Twite and attorney James Florip as negotiators for the union contract talks with the USW. Motion carried by unanimous roll call vote. Yeas: Dunckel, Poli, Fournier, Twite, Mischley and Thusat. Nays: None. Absent: Diamond.

11) Request to attend MTA class - A motion was made by Trustee Dunckel and supported by Trustee Fournier to allow Trustee Poli and Trustee Mischley to attend the MTA class in Frankenmuth on Dec 15, 2015. Lodging, per diem, travel and food to be paid for. Motion carried

by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Thusat and Dunckel. Nays: None. Absent: Diamond.

Discussion: Larry Clark gave update on Taking Pride in Alpena's activities.

Payment of Bills: A motion was made by Trustee Fournier and supported by Trustee Dunckel to pay the bills. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Thusat, Dunckel and Poli. Nays: None. Absent: Diamond.

Closed Session: A motion was made by Trustee Fournier and supported by Trustee Poli to move into closed session for Attorney/Client Privileged Communication Motion carried by unanimous roll call vote: Yeas: Twite, Mischley, Thusat Dunckel, Poli and Fournier. Nays: None. Absent: Diamond.

Open Session: Motion was made by Trustee Fournier and supported by Trustee Dunckel to move into open session. Motion carried by unanimous roll call vote. Yeas: Mischley, Thusat, Dunckel, Poli, Fournier and Twite. Nays: None. Absent: Diamond.

Discussion: There was discussion about ideas and what to prepare for the upcoming workshop on Dec 1, 2015. (Trustee Fournier left during this discussion)

Adjourn: At 9:45pm a motion to adjourn was made by Trustee Dunckel and supported by Trustee Poli. Motion carried by unanimous vote.

Respectfully submitted

T. Juergen Thusat  
Alpena Township Clerk