

ALPENA TOWNSHIP – BOARD OF TRUSTEES
REGULAR SESSION – October 23, 2017 – 6 pm
MINUTES

The Alpena Township Board of Trustees met in Regular session on Monday, October 23, 2017 at 6 pm at the Alpena Township Offices, 4385 US 23 North, Alpena, Michigan.

Present: Supervisor Nathan Skibbe
Clerk Karie K. Bleau
Treasurer Laura L. Ellery-Somers
Trustee Matt Duncel
Trustee Nate Thomson
Trustee Cash Kroll
Trustee Norm Poli

Absent: None

Others present: Attorney Tim Gulden

Media Present: WATZ – Sharon Cole
Alpena News – Julie Goldberg

ADOPTION OF AGENDA:

A motion was made by Trustee Duncel and supported by Treasurer Ellery-Somers to adopt the agenda as presented. Motion carried by unanimous voice vote.

PRESENTATION:

County Jail - Sheriff Kieliszewski. Sheriff Kieliszewski gave a power point presentation regarding the history of the current jail, the condition of the current jail, and the conditions of current jail that are non-compliant with the MDOC. Sheriff Kieliszewski talked of the proposed building site locations and the impact of the DDA on the ballot proposal.

PUBLIC COMMENT: None

MINUTES APPROVED:

A motion was made by Treasurer Ellery-Somers and supported by Trustee Duncel to approve the minutes from August 28, 2017 with corrections and September 25, 2017. Motion carried by unanimous voice vote.

PAYMENT OF BILLS:

A motion was made by Clerk Bleau and supported by Treasurer Ellery-Somers to pay the bills as presented. Roll call vote was taken. Ayes: Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Duncel, Supervisor Skibbe. Nays: none. Motion carried.

CORRESPONDENCE:

Alpena Township - Planning Commission - Minutes - 10-09-17, Alpena Township - Zoning Board of Appeals - Minutes - 10-17-17, Alpena County Road Commission - Minutes/Road Report. A motion was made by Trustee Duncel and supported by Trustee Poli to receive and file all correspondence. Motion carried by unanimous voice vote.

OLD BUSINESS:

Road Commission - Dust Control Agreement. Supervisor Skibbe advised the Board about the overage for the dust control invoice being over the amount that was previously voted on \$24,500.00 was approved. The bill for dust control was \$24,638.18.

NEW BUSINESS:

Planning Commission Appointments. Supervisor Skibbe reported to the Board of Trustees of his desire to appoint the following individuals to the Planning Commission: Larry Dehring for a 3 year term, Ann Marie Rich for a 2 year term, Chuck LeFevre for a 2 year term, and Lisa Brendle for a 1 year appointment. Supervisor Skibbe advised the Board that one vacancy remains on that Commission and he will continue to work on finding a suitable candidate for the seat. A motion was made by Trustee Dunckel and supported by Trustee Kroll to adopt the Planning Commission appointments as follows: Larry Dehring for a 3 year term, Ann Marie Rich for a 2 year term, Chuck LeFevre for a 2 year term, and Lisa Brendle for a 1 year appointment. Roll call vote was taken. Ayes: Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Supervisor Skibbe. Nays: none. Motion carried.

Budget Amendment Recommendations. Clerk Bleau advised the Board of the need for budget amendments for the end of the second quarter of the fiscal year. A motion was made by Trustee Dunckel and supported by Trustee Poli to authorize Clerk Bleau to perform the budget amendments as presented. Roll call vote was taken. Ayes: Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Supervisor Skibbe. Nays: none. Motion carried.

Department Reports/Requests - Assessing, Building, Fire, Water:

Building Dept. - Permit Reports - September, 2017 Things are winding down and have been going well.

Water Dept - Report - J. Bleau.

DPW Director Bleau reported that a lot of maintenance has been done on the system this year, there have been a lot of water breaks and things are being repaired before winter.

Bleau requested that the Board allow him to enter into a contract with C2AE to meet the DEQ's requirement for the Township to have a Drinking Water System Asset Management Plan. The contract will span approximately 2 years with an estimated cost of \$5,000.00. A motion was made by Trustee Kroll and supported by Treasurer Ellery-Somers to authorize the Supervisor to sign the contract with C2AE on behalf of Jerry Bleau, DPW Director to meet the DEQ's requirement for the Township to have a Drinking Water System Asset Management Plan. Roll call vote was taken. Ayes: Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Supervisor Skibbe. Nays: none. Motion carried.

Fire Dept. - Report - D. Robbins. Chief Robbins reported to the Board of Trustees the run report for the month of September.

Chief Robbins informed the Board of Trustees that a Fire Protection Permit Application has been developed to separate the Fire Protection permits and inspections from the Mechanical permits and inspections. He reported that utilizing this application should alleviate the possibility of contractors becoming confused by the need for permits and inspections for both Fire Protection and Mechanical. A motion was made by Trustee Thomson and supported by Clerk Bleau to accept the Fire Protection Permit Application as presented and authorize the Fire Chief to begin using the application immediately. Roll call vote was taken. Ayes: Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Supervisor Skibbe. Nays: none. Motion carried.

Chief Robbins informed the Board that he would like 3 people from the Department to attend training at a cost of \$180.00. A motion was made by Treasurer Ellery-Somers and supported by Trustee Poli to move \$560.00 from line item #101.336.860.000 Travel & Transportation into line item #101.336.830.000 Schools & Conventions and allow 3 people to attend training. Roll call vote was taken. Ayes: Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Supervisor Skibbe. Nays: none. Motion carried.

Chief Robbins informed the Board that Gavin Plume has met all of the requirements and he recommends adding him to the paid on call roster. A motion was made by Trustee Dunckel and supported by Treasurer Ellery-Somers to add Gavin Plume to the paid on call roster. Roll call vote was taken. Ayes: Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Supervisor Skibbe. Nays: none. Motion carried.

Chief Robbins reported that the Union which represents the full time firefighters, organizes the MDA "Fill the Boot" campaign and they have recognized Captain Piper on the cover of their publication for our Department's participation with the "Fill the Boot" campaign for MDA. Alpena Township Fire Department is rated first per capita for donations.

Chief Robbins reported that the inverter for the new Bravo unit is broken and diagnostics for the repair is min. \$120.00 and the cost to replace the inverter is \$3,000-\$3,600. Chief Robbins will continue to research options for the repair and return to the Board for approval of the repair plan.

DNR chassis. Chief is having difficulty getting bids for the conversion and there is a possibility that the unit may not be able to be converted as the axels are not rated for an appropriate amount of weight to hold our tank when it is filled with water. He will continue to research options and report back to the Board.

Chief Robbins talked about the press release that he issued regarding the outside burning of leaves and lawn debris. His position is that State law does not allow for burning in a municipality the size of Alpena Township.

PUBLIC COMMENT: None

DISCUSSION:

Clerk Bleau advised the Board of having received 2 phone bids from the RFP but has not had an opportunity to review them and does not have a recommendation at this time.

ADJOURNMENT:

A motion was made by Trustee Poli and supported by Trustee Thomson to adjourn the meeting. Motion carried by unanimous voice vote. Meeting adjourned at 7:39 pm

Respectfully submitted:

Karie K. Bleau
Clerk