

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
January 25, 2021 – 6:00 p.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, January 25, 2021 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Steve Lappan
Trustee Cash Kroll
Trustee Norm Poli
Trustee Russ Rhynard

Absent: None

Others present: Attorney Tim Gulden
Chief Dave Robbins (Teleconference)

Supervisor Nathan Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard (Teleconference) and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to accept the agenda as presented. Voice Vote. Carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

MINUTES
January 12, 2021 (Regular)

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Federal Energy Regulatory Commission Letter, Elizabeth Littler Letter, Planning Commission Minutes – January 11, 2021 and Alano Club Letter. Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

FIRE DEPARTMENT – AD HOC COMMITTEE/STAFFING UPDATE

Trustee Cash Kroll advised that the Ad hoc Fire Committee is working on the Public Safety Departments budget and should have the proposed budget done on Thursday. The Township Board discussed the Shared Public Safety Expenses and Hydrant Rental general ledger lines and replacement of hydrants. Chief Dave Robbins informed the Township Board that he received 4 applications for Paid on Call positions and that the Firefighter/EMT position has been posted at the 5 fire fighter schools. Clerk Michele Palevich informed the Township Board that no applications have been received. Structure of the Fire Department was discussed regarding 12-hour shifts, 24-hours shifts and number of officers following Fair Labor Standards Act. The Ad hoc Fire Committee will discuss the budget, turnout gear and department structure at their next meeting.

Moved by Trustee Cash Kroll and supported by Clerk Michele Palevich to extend an offer of employment to Luke Meissner contingent on a letter of understanding with the International Association of Fire Fighters Union for the new Fire Fighter/EMT position and pre-employment testing consistent with the current union contract. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

DIXON ENGINEERING & INSPECTIONS SERVICES – PIPER TOWER

Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to accept the proposal from Dixon Engineering and Inspection Services for \$5,500.00 to be paid from Water Tower Maintenance, GL #592-100-759.000, to inspect the Piper Road Water Tower and to construct scope of service for requesting bids. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously

POVERTY EXEMPTION FORMS AND POLICY RELATED TO PA 253 OF 2021

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adopt the 2021 Poverty Exemption Policy Guidelines as revised by Assessor Kris Lewis and increasing the Asset Test Limits to Claimant \$10,000.00 and Household \$20,000.00. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

ALPENA COUNTY EQUALIZATION DEPT. 2020 MAINTENANCE AGREEMENT

Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to approve the 2020 Maintenance Agreement for 7228 parcels with the Alpena County Equalization Dept. for \$13,371.80 to be paid from Professional & Contractual Services, GL #101-209-801.000. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

CARPET CLEANING ESTIMATES

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the proposal from Service Master to clean the carpets at the Township offices and Fire Department – North for \$847.72. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PLANNING COMMISSION/ZONING BOARD OF APPEALS APPOINTMENTS

Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to approve the following appointments to the Planning Commission for a 1-year extension of term: Larry Dehring, Thomas Hilberg, Chuck LeFebvre and Ann Marie Rich and for Zoning Board of Appeals 1 year term extension: Thomas Hilberg. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

None.

DISCUSSION

Supervisor Nathan Skibbe commented on selling Township owned properties, establishing a Compensation Commission and advised that a traffic light has been approved for the US-23 and Golf Course intersection.

ADJOURNMENT

Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 7:36 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe