

**OFFICIAL PROCEEDINGS  
OF  
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES  
May 10, 2023 – 11:00 a.m.  
SPECIAL MINUTES**

The Charter Township of Alpena Board of Trustees met in Special session on Wednesday, May 10, 2023, at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe  
Clerk Michele Palevich  
Treasurer Laura Ellery-Somers  
Trustee Russ Rhynard  
Trustee Cash Kroll  
Trustee Norm Poli  
Trustee Steve Lappan

Absent: None

Others present: Attorney Dan Florip

Supervisor Nathan Skibbe called the meeting to order at 11:00 a.m. followed by the Pledge of Allegiance.

**ROLL CALL**

Roll call was taken; the following Board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. Absent: None.

**AGENDA**

Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to approve the agenda with correcting the Attorney to Dan Florip and the addition of New Business item 10 - 2020 Ford Rescue Vehicle discussion. Voice Vote. Motion carried by unanimous voice vote.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Consent Agenda included: Payment of Bills, Minutes March 7, 2023 (Special – Budget), March 27, 2023 (Budget Hearing), March 27, 2023 (Regular), March 30, 2023 (Special), Correspondence: Dean Arbour Ford Letter, Federal Energy Regulatory Commission Letter – March 28, 2023, Planning Commission Minutes – April 10, 2023, Alpena County Road Commission Minutes – March 7, 2023, Alpena County Road Commission Road Report, Federal Energy Regulatory Commission Letter – April 12, 2023, Alpena Power Company – Notice of Opportunity to Comment (4-20-23) and Alpena Power Company – Notice of Opportunity to Comment (4-27-23). Moved by Trustee Norm Poli and supported by

Trustee Russ Rhynard to approve payment of the bills, approve Board of Trustee minutes and receive and file correspondence and department reports as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

**NORTH POINTE SHORES SPECIAL ASSESSMENT  
Resolution of Intent  
(Special Assessment Resolutions 1 & 2)**

Attorney Dan Florip reviewed the process for the special assessment and informed the Township Board that resolutions 1 and 2 state that more than 50% of linear road frontage property owners were in support per the petitions received and filed in the Clerk's office and set the date of May 22, 2023 for a public hearing on any objections to or comments in support of the petition. Notice will be served to all property owners in the proposed special assessment district and published in the Alpena News twice. Moved by Clerk Michele Palevich and supported by Trustee Russ Rhynard to adopt a Resolution of Intent (Special Assessment Resolutions 1 & 2). Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

**CLOSED SESSION**

Attorney/Client Privilege – Water Litigation

Moved by Clerk Michele Palevich and supported by Trustee Steve Lappan to enter closed session in order to consult with the Township attorney regarding trial strategy in the water and sewer rate litigation pending before the Alpena County Circuit Court pursuant to MCL 15.268(1)(e). Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

**The Board entered closed session at 11:07 a.m.**

**The Board left closed session at 12:40 p.m.**

**Attorney Dan Florip left the meeting at 12:40 p.m.**

**FRANK'S KEY & LOCK SHOP INC. – DOOR REPLACEMENT PROPOSAL**

Supervisor Nathan Skibbe presented a proposal from Frank's Key & Lock Shop for a new door and installation in the first DPW garage bay area. Moved by Trustee Cash Kroll and supported by Clerk Michele Palevich to approve the purchase and installation of a new door for the first DPW garage bay from Frank's Key and Lock Shop in the amount of \$4,122.48 to be paid from GL #592-537-931.020, Maintenance & Repair-Building, and to approve the following budget adjustment: Increase GL #592-537-931.020, Maintenance & Repair-Building, in the amount of \$4,122.48 and decrease GL #592-937-932.000, Grounds Maintenance & Repair by \$4,122.48. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

## **ALPENA COUNTY TREASURER – FORECLOSED PROPERTIES**

The Township Board was presented with a letter from Alpena County Treasurer Kimberly Ludlow and a list of foreclosed properties in relation to unpaid 2020 taxes. Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to notify the Alpena County Treasurer that the Charter Township of Alpena is not interested in any of the foreclosed properties from the 2020 taxes. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

## **ALPENA COUNTY ROAD COMMISSION –AGREEMENTS**

Supervisor Nathan Skibbe presented the Township Board with a proposal for heavy maintenance road projects and recommended the Township Board approve all projects. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll to approve the 2023 Alpena County Road Commission Road Agreements for the estimated amount of \$132,696.00 to be paid from GL #101-446-820.000, Highway, Streets & Bridges. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

## **INTERLOCAL AGREEMENT – NORTHEAST MICHIGAN MATERIALS MANAGEMENT ASSOCIATION (NMMMA)**

The Township Board was presented with an intergovernmental agreement between the Charter Township of Alpena, County of Alpena and Northeast Michigan Materials Management Authority for a \$25.00 surcharge for the collection of consumer source separated materials for recycling and related educational programs. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Russ Rhynard to approve the County of Alpena Northeast Michigan Materials Management Authority Amended Interlocal Agreement as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

## **ALPENA COUNTY EQUALIZATION MAINTENANCE AGREEMENT**

Moved by Trustee Norm Poli and supported by Trustee Russ Rhynard to approve the Alpena County Equalization Department's Township 2023 Maintenance Agreement to print tax bills at a cost of \$1.85 per parcel to be paid from GL #101-257-801.000, Professional and Contractual Service. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

## **TOWNSHIP NEWSLETTER/INSERT**

Treasurer Laura Ellery-Somers presented the Township Board with a Northeastern Michigan Material Management Authority (NMMMA) pamphlet to be inserted with the summer tax bills. Moved by Clerk Michele Palevich and supported by Trustee Steve Lappan to table the pamphlet to the May 22, 2023 meeting due to lack of cost information. Voice Vote. Motion carried by unanimous voice vote.

**BUDGET ADJUSTMENT**

The Township Board was presented with budget adjustments prepared by Clerk Michele Palevich. Moved by Trustee Steve Lappan and supported by Trustee Cash Kroll to approve the budget adjustments as presented. Roll call vote was taken. AYES: Trustee Russ Rhynard, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

**FIRE DEPARTMENT – 2003 LIFE LINE AMBULANCE BID**

Supervisor Nathan Skibbe informed the Township Board that only one bid was received for the 2003 Life Line Ambulance and recommended accepting it. Moved by Trustee Steve Lappan and supported by Trustee Norm Poli to accept the bid in the amount of \$7,000.00 from R & R Fire Truck Repair Inc. for the 2003 Lifeline Ambulance. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Russ Rhynard and Supervisor Nathan Skibbe. NAYES: None. Absent: None. Motion carried unanimously.

**FIRE DEPARTMENT – 2020 FORD RESCUE DISCUSSION**

Trustee Norm Poli requested that the Fire Committee, when they meet Friday, May 11, 2023, add the 2020 Ford Rescue pickup to the fixed asset disposal list so that the Township can lower its number of rescue vehicles to 2.

**PUBLIC COMMENT**

None.

**DISCUSSION**

None.

**AJOURNMENT**

Moved by Trustee Steve Lappan and supported by Trustee Russ Rhynard to adjourn. Voice Vote. Motion carried unanimously. The meeting was adjourned at 1:20 p.m.

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Clerk Michele P. Palevich

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Supervisor Nathan Skibbe