

**OFFICIAL PROCEEDINGS  
OF  
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES  
August 24, 2020 – 6:00 p.m.  
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, August 24, 2020 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe  
Clerk Michele Palevich  
Treasurer Laura Ellery-Somers  
Trustee Steve Lappan  
Trustee Cash Kroll  
Trustee Norm Poli

Absent: Trustee Matt Dunckel

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL**

Roll call was taken; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. Absent: Trustee Matt Dunckel.

**AGENDA**

Moved by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers to adopt the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

**PUBLIC COMMENT**

None.

**PAYMENT OF BILLS**

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel. Motion carried unanimously.

## **MINUTES**

**August 11, 2020 (Regular) and August 18, 2020 (Special)**

Moved by Trustee Norm Poli and supported by Treasurer Laura Ellery-Somers to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

### **CORRESPONDENCE**

Correspondence included: Alpena Power Company – Notice of Opportunity to Comment. Moved by Trustee Steve Lappan and Supported by Clerk Michele Palevich to receive and file correspondence. Voice Vote. Motion carried by unanimous voice vote.

### **REQUEST FOR PROPOSALS (RFP) – TANKER CONVERSION & NEW TANKER**

Chief Dave Robbins presented the Board with RFP #1 – Remount of Water Tender on Freightliner and RFP #2 – Remount of Water Tender on a new Chassis. The Board discussed changes on the RFPs and requested a RFP for a new water tender. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Steve Lappan to table the RFPs regarding the water tender until the Board meets on September 8, 2020. Voice Vote. Motion carried by unanimous voice vote.

### **CODE OFFICIALS CONFERENCE OF MICHIGAN**

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to table the Code Officials Conference of Michigan to the September 8, 2020 for Building Official Kirk Malcolmson's recommendation for budget adjustment. Voice Vote. Motion carried by unanimous voice vote.

### **ABSENTEE VOTER COUNTING BOARD TABULATOR #2**

Clerk Michele Palevich presented the Board with a request to purchase a tabulator at a cost of \$5,295.00 plus \$675.00 for shipping for a second Absentee Voter Counting Board (AVCB) and budget adjustments. Clerk Michele Palevich advised that the State of Michigan is providing grants for half the cost of the tabulator, \$2,647.50. Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the purchase of an additional tabulator at a cost of \$5,970.00 (including shipping) and budget adjustments as presented. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel. Motion carried unanimously.

### **2020 TAX RATE REQUEST L-4029**

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to approve Supervisor Nathan Skibbe and Clerk Michele Palevich signing the 2020 Tax Rate Request L-4029. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel. Motion carried unanimously.

**DETROIT PUMP – PRINCETON LIFT STATION**

Moved by Trustee Cash Kroll and supported by Trustee Norm Poli to approve the quote from Detroit Pump/HydroDynamics in the amount of \$26,513.00 for the Princeton Lift Station upgrade as presented with F & V Operations as the administrator for a 5% charge. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Absent: Trustee Matt Dunckel. Motion carried unanimously.

**PUBLIC COMMENT**

None.

Treasurer Laura Ellery-Somers commented that conference expenses should include cost of conference, lodging, meals and mileage.

Treasurer Laura Ellery-Somers commented that the employment ad for Firefighter/EMT could have been smaller and referred applicants to the website to lower cost.

Clerk Michele Palevich advised that she would be cancelling the Wex cards for the DPW as F & V Operations will be purchasing the fuel for vehicles.

Supervisor Nathan Skibbe gave each Board member a copy of a letter from United Way regarding the 21 Day Equity Challenge.

**ADJOURNMENT**

Moved by Trustee Steve Lappan and supported by Trustee Norm Poli to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 6:48 p.m.

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Clerk Michele Palevich

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Supervisor Nathan Skibbe